



**Budget-Finance Committee
Minutes**

November 9, 2017 at 6:00pm

Broadcast Studio

423 Webbs Mills Road

Committee Members Present: Marshall Bullock, Robert Gosselin, Brian Walker, Brien Richards, Debra Duchaine, Diana Picavet, Dana DesJardins, Barry Moores

Committee Members Absent: none

Board of Selectmen Present: Teresa Sadak

1. **Called to order** at by Chairman Bullock at 6:00pm

2. Election of Officers

a) Chairman

Nomination of Marshall Bullock for Chairman by Mr Gosselin. Seconded by Mr Walker.

Motion to cease nominations by Mr DesJardins. Seconded by Mr Richards.

Unanimously approved.

b) Vice-Chairman

Nomination of Robert Gosselin for Chairman by Mr Walker. Seconded by Mrs Picavet.

No further nominations.

Unanimously approved.

3. Approval of Minutes

a) April 18, 2017

No member of the committee had as yet read the minutes from April 18th, so

this item will be moved to the next meeting.

4. New Business

a) Review and Comment FYE 2016-2017 Reports

Chairman Bullock – I will comment on them by saying they are not ready yet. The audit has been sent back to the Treasurer and she has a few adjustments to make. She is assuming that they will be ready for our review by the end of this month. I will send them out when I have them.

b) Review and Comment 9/30/2017 1st Quarter Reports

Mr DesJardins – Could I get a copy of these reports?

Chairman Bullock – Yes. I would like to speak with you after this meeting on some basic procedures and contact information...

Mr DesJardins – I would rather do it in a public meeting.

Chairman Bullock – How would you like to receive communications?

Mr DesJardins – Email, mail.

Chairman Bullock – Are you receiving my emails?

Mr DesJardins – No.

Chairman Bullock – Would you like to publicly announce your email address?

Mr DesJardins – No. We'll do it after the meeting.

- Comments on Formatting

Chairman Bullock – I have a couple of comments on the formatting. On the income statements they are carrying negative numbers which to me dilutes the bottom line figure for income. I think this is a change we would want to recommend to the Treasurer. The reason these reports have changed is that we have changed to the TRIO accounting system. We have already seen some changes to the reports to make them more useable for us.

- Questions – Issues

None

5. Budget-Finance Committee Comment

Mr Walker – Will the open position be filled?

Chairman Bullock – The write-in process has been rewritten and will be presented to the Selectmen on the 14th and we will know more then. I was appointed to this committee by the Selectmen. I would like to defer a firm answer until after the 14th.

Mr Walker – The reason I ask is it makes it a bit tougher to have the “5 to carry”. I would plead with all of us to make sure we are here for the meetings. Unless we change it now...

Chairman Bullock – That is an ordinance issue. We would need to change the ordinance *which requires a Town Meeting vote*. We will consider this as time goes by. To clear the record – 4 to 4 ties fail.

Mr Gosselin – So you will be voting on all motions?

Chairman Bullock – I will when I need to. When all members are present I usually don't vote.

Mr Gosselin – Last year we talked about refining the ordinance to include Vice-Chair for this committee.

Chairman Bullock – We also talked about eliminating the Superintendent of Schools as an ex officio member. It also needs to be cleaned up for gender language.

Mr Gosselin – I liked splitting up the work sessions with the Department Heads. Will we still be sending any questions for the Department Heads through you?

Chairman Bullock – Through me, please. Does anyone still want to get the GPCOG newsletter? MWAC monthly report?

Mr DesJardins – I would like to get the MWAC report.

Chairman Bullock – You can get these reports on their websites.

Mrs Picavet – Are they on the Town of Raymond website?

Selectman Sadak – We will have links added.

Chairman Bullock – Now for the meat of the meeting, on November 14th the

Selectmen will be presented with the dates for budget review. I have the dates:

Joint review #1 – Feb 27th

Joint review #2 – Mar 13th

Joint work shop – Mar 27th

Selectmen approval – Apr 11th

Budget-Finance approval – Apr 17th

Mr Walker – Would it be good for us to meet sometime in January as prep for the joint review meetings?

Chairman Bullock – I will set a date, probably the 2nd or 3rd week in January.

6. Public Comment – none

7. Adjournment

Motion to adjourn at 6:15pm by Mr DesJardins. Seconded by Mr Moores.
Unanimously approved.