



**Budget-Finance Committee  
Minutes**

March 12, 2018 at 6:30pm

Broadcast Studio

423 Webbs Mills Road

Committee Members Present: Marshall Bullock, Robert Gosselin, Brian Walker, Brien Richards, Debra Duchaine, Diana Picavet

Committee Members Absent: Barry Moores

Board of Selectmen Present: Teresa Sadak, Rolf Olsen, Joe Bruno, Sam Gifford

Board of Selectmen Absent: Lonnie Taylor

Town Staff Present:

Don Willard – Town Manager  
Cathy Ricker – Finance Director  
Nathan White – Public Works Director  
Kevin Woodbrey – Technology Contractor  
Cathy Gosselin – Deputy Fire Chief  
Sue Look – Town Clerk

Other Presenters:

Leigh Walker – Treasurer of Raymond Recreation  
Darren St Peter – President of Raymond Baseball  
Larry Wood – Vice President and Treasurer of Raymond Rattlers  
Ingo Hartig – Raymond/Casco Historical Society  
Able Bates – Hawthorne House Trustee – Hawthorne Community Association

**Joint Meeting with Select Board for Department Head Review # 2**

1. Called to order at 6:30pm

Chairman Bullock – The Fire Department has sent an email explaining their salary request and I would like to ask them to come to the March 27<sup>th</sup> workshop to discuss.

2. Department Head Review

**a. Parks & Recreation**

Public Works Director White – The mowing contract went up for the Mill Street ballfield.

Mr Walker – Who provides the mowing? Is it bid?

Public Works Director White – IDS and we bid 2 contracts ago and we have re-negotiated the previous and the proposed.

Mr Gosselin – Does the same company do cemeteries?

Public Works Director White – Yes, it is all a part of the same contract for all – roadside mowing, bush-hogging at the 2 dumps, 302 corridor snow-blowing and mowing, new Main Street sidewalk. It is 1 contract, but it is spread out through the whole budget.

Mr Richards – Did the whole thing go up 19%?

Public Works Director White – No. The whole contract went up \$11,000, but it is spread out through the whole budget – cemeteries, Mill Street, roadside mowing, etc.

Mr Richards – What percentage increase is that?

Public Works Director White – I don't know. They went from \$37,626 to \$48,000.

Mr Walker – What period of time does the contract cover?

Public Works Director White – It is a 3-year contract that will begin July 1, 2018 and end June 30, 2021. The current contract will end June 30, 2018.

Mr Walker – When does mowing commence?

Public Works Director White – They begin as soon as snow goes away. Spring clean up is first and then they will start mowing when it becomes necessary. They Spring clean the cemeteries, Town Hall, Public Works Garage, and help us with Mill Street.

Mr DesJardins – That is not out of Parks and Recreation.

Public Works Director White – It is paid for out of Parks and Recreation for Mill Street.

Selectman Sadak – I would like to see mulch budgeted for the new playground.

Public Works Director White – That is already in my Operating budget under Materials.

Mrs Walker – We are respectfully requesting \$2,000 for the mowing of the Agawam fields. We helped them to create the fields many years ago and they allow us to use the fields in the fall when camp is done to play soccer. On our financials (page 58) there is a blank line and that is insurance.

Chairman Bullock – Is that mowing included in the figures Nathan gave us? Is it with IDS?

Mrs Walker – No. It is separate, and it is done by Agawam.

Mr DesJardins – Camp Agawam offered Raymond Soccer a great deal. Pat Smith worked with me along with Garth the Director at the camp at the time. The \$2,000 is a great deal to use the fields and facility.

Chairman Bullock - Program fees are up \$6,000. Did you add a program?

Mrs Walker – The numbers are based on our fiscal year and are lower.

Chairman Bullock – Are you consistent with last year's performance?

Mrs Walker – Yes.

**b. Provider Agencies**

Mr St Peter – We would like consideration for \$2,000. We had to buy new bats this year due to a change in required specifications.

Selectman Bruno – Why hasn't last year's money been picked up yet?

Mr St Peter – The treasurer, Walt Manchester, was supposed to. I will mention it to him.

Town Manager Willard – We do not automatically issue money, you have to request it each year.

Finance Director Ricker – You can send me an email with the request.

Mr DesJardins – You are required to use different bats this year. What is the cost per bat?

Mr St Peter – I have not costed them out as yet. Possibly \$80 per bat.

Mr DesJardins – Are you planning on having a Spaghetti Supper this year? They went over very well in the past at the school.

Mr St Peter – I will take the idea to the board. We had a car wash last year that went well.

Selectman Sadak – The school is charging for the use of their facilities.

Chairman Bullock – Do you use the Mill Street fields as well?

Mr St Peter – Yes, those are our major ones.

Mr DesJardins – The only ones you lost are Camp Hinds.

Mr Wood – I am the VP and Treasurer of Raymond Rattlers. We are requesting the \$1,600 that comes from snowmobile registrations for safety, maps, taxes, maintaining trails, etc.

Chairman Bullock – This is a net for the Town, correct? What we take in we give to Raymond Rattlers?

Town Manager Willard – Yes. You said \$1,600? The agency request was for \$2,000.

Selectman Bruno – There is always the caveat that if registration fees do not total the request, then only the amount collected will be paid.

Finance Director Ricker – It is in the \$2,000 range.

Mr Richards – Are you having problems getting volunteers as other organization are reporting?

Mr Wood – We are doing well this year because there is snow. We have several from out of state.

Mr DesJardins – Have you been grooming at all this year? I haven't seen any grooming on the trail on the River Road.

Mr Wood – Yes, but if the conditions are too soft on that trail in particular we can not. We need at least 2 feet of snow to groom there.

Mr DesJardins – What kind of property do you purchase?

Mr Wood – It was a donation of a back lot that had a trail on it. It is part of the main pipeline trail.

Mr Walker – I appreciate seeing your budget. It is about a \$10,000 budget. Where does the rest of your money come from?

Mr Wood – The work is done by volunteers. The money comes from donations and we have had grants and donations of equipment. The equipment is stored at Kokatosi and at members' properties.

Mr Hartig – I am here to request \$1,800.

Mr Walker – In the future it would be good if you could supply a balance sheet and financial statement, so we would have more context.

Mr Bates – I am here to request the annual stipend of \$1,000 for the maintenance of the house.

Ms Duchaine – We gave you \$1,000 last year. What was this used for?

Mr Bates – We did not have any large expenses last year. Our big expense is when we have to paint the house. This we do 1 side per year for about \$2,000 each (scrape, prime and paint). We should not need to begin painting again for another 2 or 3 years. The \$1,000 goes into a capital fund to cover expenses as they arise.

Ms Duchaine – The Hawthorne House does not belong to the Town...

Mr Bates – It belongs to the 501C3 Hawthorne Community Association (incorporated non-profit).

Mr Walker – You have done an amazing job promoting the house and keeping the dues, etc coming in with the Strawberry Festival.

Mr Bates – Last Fall we began Yoga Classes which ended when we needed to heat the building. They will begin again in the Spring.

Chairman Bullock – The next if the American Legion for \$400 for flags for veteran’s flags. There are some requests for non-budgeted items:

- Health Equity Alliance – I do not know what this is, neither did Town Manager Willard.
- GPCOG  
Town Manager Willard – I am not recommending this due to the substantial dues increase. We were getting benefit with the Salt Contract, but we found that we could do this through MDOT with no additional costs.
- Southern Maine Agency on Aging  
Mr Walker – I found that most of the towns in the Lakes Region do contribute. They provide services to 93 Raymond residents. 39 residents received Medicare counseling, 5 homebound residents received “Meals on Wheels”. They are asking for \$1,000. Raymond and Casco are the only 2 in the Lakes Region who do not contribute.

Chairman Bullock – When I look at requests like this I ask myself if I would personally write a check to the organization. If the answer is no, then why would I want to spend Town money.

- Maine Public Radio  
Town Manager Willard – They ask each town in the State for a donation. I feel it is not within the core mission of the Town of Raymond.
- Greater Bridgton Lakes Region Chamber of Commerce  
Town Manager Willard – We have 2 chambers that serve Raymond, the Sebago Lake Chamber of Commerce which is very active and includes us in their activities. For a while Bridgton was active with us, but we are on the periphery of their territory.

### **c. Public Works**

#### **i. Operating Budget**

Public Works Director White – Up on roadside mowing, which is a part of the contract with IDS, training through MDOT went up, gas & diesel increase is a guess, utilities are an adjustment to bring it up to what we are spending now. I am negotiating with P&K. They will give us back between 6 and 7 miles, we should see somewhere between a \$25,000 and \$30,000 savings in the contract depending on what we do. I put the contracted amount in there as a place holder. Salt, 1,200 ton of salt, we are pretreating more now. Traffic has increased, and we need to keep the snow from bonding with the road. Overall 2% increase this year.

Mr Gosselin – How is the stacker working?

Public Works Director White – Excellent. That is a part of the Winter Sand budget (includes everything required to put up the winter sand – contract trucks to haul it, plus the cost of the bulldozer).

Mr DesJardins – The stacker was a great idea. It looks like something from the Gold Rush. Why do you want to take on more roads to plow?

Public Works Director White – I do, and I don't. Further on in the proposal we are looking to hire a mechanic. Working with P&K they have 1 truck I reluctantly let stay here and it has caused us problems. We have a contract with them and they need to provide proper equipment. For the future, they do not want to purchase another truck and they need a bigger truck on one of the routes. If we move things around a bit and are a bit more efficient it will reduce our operating costs. They use 4 trucks, a spare, 2 pickups and a loader. Maine Earthworks does work for the Town of Gray and they Gore Road and get their sand from us with Gray reimbursing us. P&K want to give us the whole town back, they are having problems getting drivers. Nobody wants to work construction all day and then get in a truck and plow snow.

Town Manager Willard – Nathan is very good at partnering with our neighbors to come up with plans that are mutually beneficial.

Mr Walker – Total mileage for the Town?

Public Works Director White – 48.68 miles

Mr Walker – You appear to be right on target on gas/diesel cost. Why the increase?

Public Works Director White – Anticipation of increase in cost. We are at about \$1.80 per gallon for diesel and \$1.60 for gas in our annual contract. Also, there will be a bit more expense with taking on more miles to plow.

Mr Walker – US Energy Information is showing flat on fuel costs for the next year, or possibly a slight down turn.

Finance Director Ricker – Our contract went down last year, and we have a good deal. I don't feel good about where energy prices are going to be.

Mr Walker – I will send you the information. Salt. I am wondering about the balance between safety and salt ending up in the lakes. How do you manage that?

Public Works Director White – That is a part of why we want to bring this back inhouse. Too much salt is a waste and not enough salt is a waste. We can't calibrate P&K's trucks and we can calibrate the newer trucks as they come along. We aim at using the salt to its fullest capacity and not wasting it. This can only be achieved by calibrating the trucks.

Town Manager Willard – We get the opposite complaint that we are not using enough salt. Surrounding Towns use liquid calcium which has a greater impact.

Chairman Bullock – Why haven't we gone to that?

Town Manager Willard – Cost.

Public Works Director White – The 2015 we can calibrate and the 550 we can calibrate. A lot of towns are using calcium chloride, the State uses a salt brine.

There are several products out there to pre-wet your material before it is applied to the road. That does 2 things – activates the salt at a lower temperature and giving you less bounce so it is staying in the road. Without being able to calibrate the truck I have no idea what they are putting out.

Mr Walker – So why not bring it all in house?

Public Works Director White – We are coming to that.

Selectman Bruno – It looks to me like P&K wants out. This year the roads are as bad as I have seen in a number of years. It seems like their blades are bouncing.

Public Works Director White – We have had a lot of trouble with equipment and with response time. Also, the weather and traffic have changed. I don't know if doing the whole town is feasible, but I don't think their heart is in it. We are paying for Cadillac services. Every year we are seeing a 1 to 3% increase. They want shorter contracts.

Selectman Bruno – They are using the same trucks from 20 years ago.

Public Works Director White – We would need to change the contract to require newer equipment. It used to be in there and over time it has been removed. We took it out because nobody was abiding by it.

Mr DesJardins – How many trucks out there would pass inspection?

Public Works Director White – Mine do.

Town Manager Willard – I will tell you that Nathan takes very good care of all equipment. I would put it up against larger communities. I think P&K could do better.

Public Works Director White – I want to caution on that, a lot of it is response time, the amount of salt since we can not control that, weather, traffic. I think we could do a better job.

ii. CIP

Public Works Director White – I am asking for \$125,000 for a used frontend loader and replace the 2003 2500 pickup and move up to a new 550 so we have a bit heavier truck.

Mr DesJardins – Can you lease a frontend loader?

Public Works Director White – You can if you can find one at about \$5,000 to \$6,000 per month. Those that have them for lease do not want them in the salt. The same is true with bulldozers.

Mr DesJardins – You have a new truck coming? What did you do with the old truck?



Public Works Director White – Gave it to Public Safety for \$30,000 (trade-in value was \$35,000).

iii. Mechanic & Winter Plowing Proposals

Public Works Director White – The proposal before you could be gone at a couple of different ways. We don't need to go with all new equipment. New would be \$880,000 in equipment and for staffing we could go with part-time. We do have 2 part-time positions right now that we could make full-time. The total is \$4,700 per mile which is a \$1,000 per mile savings and all the figures were "fattened up" to make sure I had enough.

Selectman Bruno – If you did that do you think you could get P&K drivers?

Public Works Director White – Yes, at least 2.

Selectman Bruno – I think we could have a lot more control rather than being tied up in a contract.

Public Works Director White – The 2 times we went out to bid we only got P&K to bid.

Mr Gosselin – The nice thing is that the roads are in good shape.

Public Works Director White – Route 85 is the worst road we have, and it is a State road.

Chairman Bullock - There are a couple of things that bother me about this. The ability to hire people when you need them.

Public Works Director White – That is my biggest concern. I don't have an answer for that. There is some chance of working with the Fire Department and using some of their part time people.

Chairman Bullock – The other thing is the maintenance. This equipment takes a beating and could be a "knee breaker" for this.

Public Works Director White – We have it down to a pretty good science. We do not spend a lot on the maintenance on these trucks. We take really good care of them, so we are not having the big problems. The abuse on the truck takes is mostly on the driver. If you have good drivers you are not going to have the problems. In the summer they would be stored in the old sand/salt building – dry storage. If we hire the mechanic, it will be a part of his job to go through them in the summer and make sure they are ready to go.

Chairman Bullock – So, we have no use for 4 dump trucks in the summer.

Public Works Director White – No. We use 2 in the summer. We will save money hauling winter sand, we will not need to rent trucks at \$65 to \$85 per hour. We get our winter sand from Portland Sand. It takes about a week and a half to get it right in.



Ms Duchaine – I think this is the right thing to do. This year with P&K there are times when I have been driving the bus and there is snow on the roads. I think your guys have done a good job.

Chairman Bullock – Who is doing the schools?

Public Works Director White – Bill Coppersmith.

Town Manager Willard – We are good at finding used equipment that is sufficient for our needs.

Chairman Bullock – I have experience with this type of equipment on the Connecticut Turnpike and it can take quite a beating.

Public Works Director White – We wash and go through the trucks after each storm. The key is the staff. We are fortunate thing is we have people who are not hard on equipment.

Selectman Bruno – Will we go out to bond for this equipment?

Finance Director Ricker – It depends on what you decide to do. If we go with new, then bond may be the way to go, while a lease/purchase may be better for used.

Selectman Bruno – What do you have in CIP?

Public Works Director White – I am asking for \$125,000 in FY2018-2019 and I currently have \$47,000 that is going to a new pickup. We also need to remember that we have another year on the contract with P&K. If we are going to take this on it would not be until the following winter which will give us time to begin acquiring equipment.

Town Manager Willard – We will be incrementally getting equipment.

Public Works Director White – I would want to let them know what we are aiming at. The last 3 years we have had rough starts with P&K.

In the proposal I am asking to hire a full-time mechanic. Most of the mechanic work is done by me and by Jason Larrabee and we are tired of working on the equipment until 8 or 9 at night. I think we have gotten to a point that it is justified, and it is needed. We are looking for someone to do general maintenance. Anything to do with the diesel engine we sub out because it is not feasible to buy all of the testing equipment.

Chairman Bullock – What kind of certifications will this person need to have?

Public Works Director White – I will be looking for someone with a Maine State Inspection License and general mechanical knowledge.

Selectman Bruno – So, you are not looking for a diesel mechanic?

Public Works Director White – No. The plan is to have the mechanic be interdepartmental. This request is separate from the plan to change the snow plowing.

Town Manager Willard – I don't think people know that the mechanical work falls mostly to Nathan. We are very fortunate to have him, but it is too much.

Selectman Bruno – What are we talking for a pay rate?

Public Works Director White - \$18 to \$19 per hour. \$60,000 to \$70,000 per year with benefits.

Mr Walker – Tools?

Public Works Director White – I would expect the mechanic to bring their own tools. That works better, tools don't disappear, and people take better care of their own tools.

#### **d. Remainder of TIF**

Mr Gosselin – Salaries under the TIF?

Finance Director Ricker – Community Development was moved to the TIF. \$100,000 was freed up in the TIF due to loans being paid off. Last year we moved Street Lights in.

Mr DesJardins – Will the streetlights be LED?

Town Manager Willard. – We are looking at that and will be participating in a study before voting whether or not to proceed. It is a major collaborative project with many towns. They will be more efficient, and the cost of the upgrade will be paid for by the energy savings. We will be updating the luminaires in the ornamental lights and possibly needing to replace the other lights, the study will tell us what we need. We think is going to be more efficient to own the lights instead of having CMP owning them. Towns are doing this all over the country.

Mr Richards – Will there be consideration for “light pollution”?

Town Manager Willard – I have asked if they would be attempting to direct light downward which is a part of it.

Mr Walker – What does 302 Maintenance cover?

Public Works Director White – The mowing, spring clean-up, snow-blowing, docks, and porta-potties.

Mr Walker – How much of it is the mowing? Did it go out to bid? I think that bids should be gathered so you have the information to make the best decision.

Town Manager Willard – We will send it to you.

Public Works Director White – It is a part of the renegotiated bid. The reason I did not go back out to bid is they are still under the next lowest bid we received. We have been with them for 6 or 7 years. The other problem I found is that nobody wants to mow cemeteries. The contract says that Mill Street will be mowed once per week, but in reality, it needs to be mowed more often in the summer and they come out and do

it. When I first started here we had a lot of volunteers, but now we contract out most work like this. Things have changed a lot.

Mr DesJardins – The coaches used to mow the field.

Chairman Bullock – There are liability issues as well.

Mr Gosselin – If we have staff for plowing in the winter could we have them mow in the summer?

Public Works Director White – Yes, there is that option. There would be probably \$80,000 or \$90,000 of equipment that would be needed that we do not own. That is one of the reasons we contract that out.

Town Manager Willard – We are looking at collaborative ways to have departments work together to get some of this done.

Mr DesJardins – Do we plow the Town Forest Parking Lot on Conesca Road? When can we stop doing that?

Public Works Director White – Yes, we do. I was directed to do it.

Town Manager Willard – It is a community asset and is used in the winter. I don't think it is a bad thing to promote outdoor winter activities.

Mr Richards – They have counters out there and there are snowshoe loops. It is being used.

Selectman Olsen – Is there a formal proposal for the playground equipment.

Public Works Director White – There is a small committee who have some ideas, but nothing formal. The original equipment has been fixed, it was installed incorrectly. We have money set aside for picnic tables, a cover, and mulch.

Selectman Sadak – Everybody Loves Raymond. The Library does not want to keep it and I am trying to get them to keep it, so I am asking for \$2,000 for the cost if they will keep doing it.

Mr DesJardins – What about Luther Gulick?

Finance Director Ricker – The monies from Luther Gulick is used to offset Rec costs and this year I am reducing how much is used because it has not done as well as expected.

Selectman Bruno – Is this TIF eligible?

Selectman Olsen – Yes, it meets the requirements. The question is more is there room in the TIF.

Finance Director Ricker – We would need to move some of the things we had moved to the TIF.

Chairman Bullock – There is also \$5,000 set aside for Vitalization that we will not be

asking for. It was for broadband internet which will be coming, but not yet. We could tap \$2,000 of that this year for Everybody Loves Raymond. I would like to see it be a standalone item and not in with something else. The first year it cost about \$1,000.

There was some discussion of what could be done for activities at the Everybody Loves Raymond.

**e. Infrastructure**

Public Works Director White – Insurance settlement from Tower and we intend to improve the Town Office.

**f. Solid Waste**

Town Manager Willard – CPI increase and slight tonnage increase.

**g. Cemeteries**

Public Works Director White – I have an increase on the mowing of \$7,400.

Chairman Bullock – I did not realize that stone cleaning is a part of perpetual care. Is it?

Public Works Director White – Yes.

Town Clerk Look – It is getting the lichens and mosses out of the grooves which cause it to not be legible and will overtime can break the stone down somewhat. My aim is to try to get a Cemetery Committee that is more active to work with Collette's to learn to clean and after the stones are professionally cleaned the committee will keep them up from there. The stones in Raymond Hill and in the Village are so bad that they really need a professional cleaning at this point.

Mr Walker – IDS has the contract? How much of the increase is due to the increase in the size of Raymond Hill Cemetery?

Public Works Director White – I can not answer that. That piece is flat, with no stones, and about an acre.

Mr DesJardins – Can't you mow that about once per summer? Do you need the space?

Public Works Director White – We do need to mow it with the rest of the Cemetery because we do need the space.

Selectman Bruno – How do they clean them? Do they sandblast them?

Town Clerk Look – They wait for a rainy day and use a solution that is mostly bleach. It is sprayed on and then scrubbed and rinsed. The bleach can not be allowed to dry because it can do more damage than the lichens.

Selectman Bruno – 20 years ago we had volunteers who cleaned the stones.

Mr DesJardins – Families take care of their own stones.

Town Clerk Look – I am only recommending cleaning the old sections where theoretically we can find family and they should be taking care of their stones.

Selectman Sadak – 20 years ago we had volunteers doing a lot of things.

Selectman Bruno – Why are we responsible for the stones? We mow the cemetery to keep it looking good. The stones are put there by the family.

Town Clerk Look – They also have a historical and genealogical value to the Town as families die out.

Chairman Bullock – A lot of towns do not maintain the stones.

Mr Walker – We are debating whether we should give \$1,000 to Agency on Aging and spending \$39,000 on the cemeteries. That seems whacked to me.

Selectman Bruno – I think the Town's responsibility is to maintain the plot. Maintaining the stone if above and beyond.

Mr DesJardins – A lot of places have volunteers who do it. Not every town is like that anymore.

Town Clerk Look – The \$3,500 is to clean all of the old stones in Raymond Hill. Last year all of the broken stones were fixed in Raymond Hill.

Mr DesJardins – I guess it needs to be professionally done to keep the headstone intact.

Selectman Bruno – The family buys the headstone, not the Town.

Selectman Gifford – After 100 years the family is not there in many cases.

Town Clerk Look – These are mostly stones from the 1800s. The newer stones do not need this level of maintenance.

## **h. Technology**

Mr Woodbrey – The budget request is slightly less this year. Last year we had \$20,000 in CIP and got 3 servers to replace 6 older servers and are running more virtual servers. We are totally voice over IP for a savings for more phone lines. Disaster recovery is easier now for the phones and we kept our phone number. We are looking at increasing security – firewalls with intrusion detection software. This is now standard across the industry. It is a never-ending battle.

Mr Walker – Contract fees & services, what are covered by that?

Finance Director Ricker – That is the \$1,100 each month for the T1 line – roadrunner.

Mr Walker – Election results, is that managed via our servers?

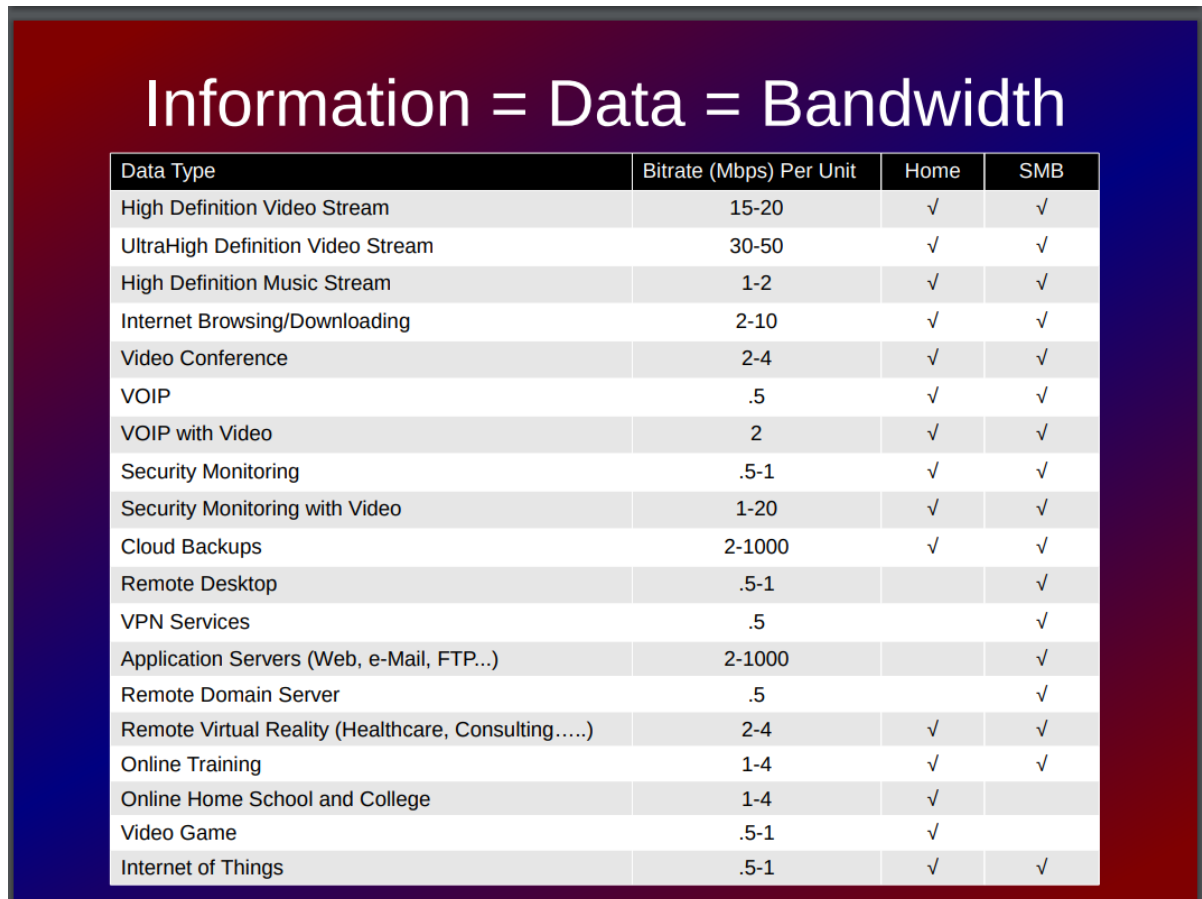
Mr Woodbrey – Not the voting machines, but the voter list if someone hacked our system and then hacked into the State system...

Town Clerk Look – I want to make it very clear that the voting machines are not connected to anything. They are each standalone, not even connected to each other. The results of voting are not transmitted, nor are they connected in any way to any system or internet.

Mr Richards – Have we had attempts to get into our systems?

Mr Woodbrey – I could show you the logs where there are attempts, but nothing successful. We did move from Kaspersky to Webroot.

Broadband – The intent is to increase broadband trunk-lines to the schools and municipal buildings, thus allowing anyone who is on that route to also be connected. This will give much better bit rates for the growing use. I now have to carry a usb drive for the meeting videos because there is not enough band width to send them electronically. Things like Alexa are constantly running, appliances are now connectable.



Data Type	Bitrate (Mbps) Per Unit	Home	SMB
High Definition Video Stream	15-20	✓	✓
UltraHigh Definition Video Stream	30-50	✓	✓
High Definition Music Stream	1-2	✓	✓
Internet Browsing/Downloading	2-10	✓	✓
Video Conference	2-4	✓	✓
VOIP	.5	✓	✓
VOIP with Video	2	✓	✓
Security Monitoring	.5-1	✓	✓
Security Monitoring with Video	1-20	✓	✓
Cloud Backups	2-1000	✓	✓
Remote Desktop	.5-1		✓
VPN Services	.5		✓
Application Servers (Web, e-Mail, FTP...)	2-1000		✓
Remote Domain Server	.5		✓
Remote Virtual Reality (Healthcare, Consulting.....)	2-4	✓	✓
Online Training	1-4	✓	✓
Online Home School and College	1-4	✓	
Video Game	.5-1	✓	
Internet of Things	.5-1	✓	✓

Town Manager Willard – This is the future and if we do not have this we will not be competitive. If we can get the backbone in the town we are hoping that the private sector will then want to put the rest in.

Mr Woodbrey – We don't have many options right now and can not get the speeds that we need to do business efficiently. It will reduce costs for the Town Office, Public Safety Building, Library, Schools and businesses on the way.

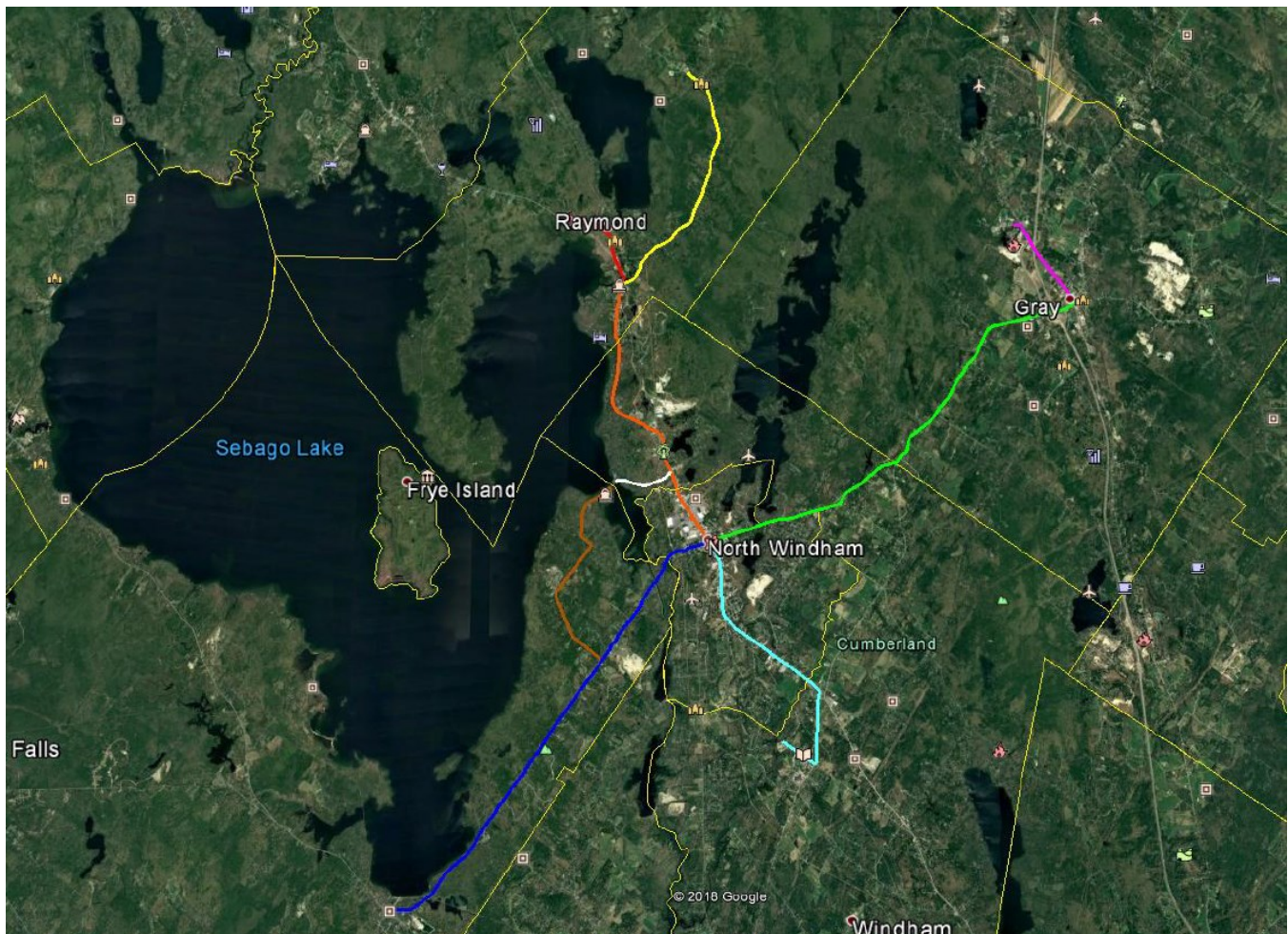


Town Manager Willard – The county has applied for a CDBG to do a study and pay for some of the infrastructure and they have approval. We have applied for a ConnectME grant and are looking at other funding options. St Joe's is also a part of this.

Mr Woodbrey – We may be able to use some existing fiber that would save a good deal of money.

Town Manager Willard – We are early in the project.

Mr Woodbrey – Large businesses will benefit, but more importantly small/home businesses will benefit. Towns that have done this have decreased costs and increased speed.



***Proposed Fiber Routes By Segment:***

- Blue- 3 Ring Binder to North Windham*
- Green- North Windham to Gray, Downtown*
- Aqua- North Windham to Windham Public Works Building*
- Pink- Gray downtown to Gray School*
- Orange- North Windham to Raymond*
- Yellow- Raymond to Raymond Schools*
- Orange/White- Whites Bridge Road/St Joseph's College*
- Orange (beyond Raymond yellow segment) Raymond Main Street to Public Works Building*



**i. Town Hall**

Town Manager Willard – Cleaning services added and a decrease in the maintenance line.

**j. Animal Control**

Town Manager Willard – We are looking to work with neighboring towns. The new Naples Town Manager has contacted me to collaborate.

Mr Walker – What is the new deputy?

Town Manager Willard – We only have a shared Animal Control Officer and currently no deputies.

Mr Walker – Increased hours?

Finance Director Ricker – That is to account for a deputy. We may not use all of the budget.

Selectman Bruno – What kind of calls do we get?

Town Manager Willard – Nuisance dogs, lost rabbits, loose horses, etc.

**k. General Assistance**

Finance Director Ricker – GA is up, and we will probably go over our budget this year. We get 70% reimbursement from the State.

Town Manager Willard – There is also Raymond Community Assistance and people can donate to that if they like. We have people who are regular givers.

Finance Director Ricker – There is over \$20,000 in that fund.

**l. Debt Service**

Finance Director Ricker – Paid off public safety building this year.

**3. Budget-Finance Committee Comment –**

Chairman Bullock – Could I get a list of past due tax payers over \$5,000?

Finance Director Ricker – Yes.

**4. Select Board Comment**

Selectman Bruno – Undesignated fund balance? Update on the 27<sup>th</sup>?

Finance Director Ricker – \$482,000 when the budget packet was compiled. Yes, I will

have an update of that for you.

5. Public Comment – none

6. Adjournment

**Motion** to adjourn at 9:03pm by Mr Gosselin. Seconded by Mrs Picavet.  
**Unanimously approved.**

*Respectfully submitted,*

*Susan L Look, Town Clerk*