



**Wednesday, April 8, 2009**

**Raymond Planning Board  
423 Webbs Mills Road  
Jordan Small Broadcast Studio**

**MINUTES\***

**ATTENDANCE:** Chairman Patrick Clark, Vice- Chairman Robert O'Neill, Ginger Wallace, William Priest, Greg Foster, and Sam Gifford.

**STAFF:** Planner Hugh Coxe and Karen Strout, Recording Secretary.

**CALL TO ORDER:** Chairman Clark called the meeting to order at 7:05 pm. A quorum was declared and the agenda was read for the business meeting and workshop. There were no applications for public hearings.

**APPROVAL OF MINUTES:**

**MOTION:** moved by O'Neill seconded by Gifford to approve minutes dated January 14, 2009 as presented.

Vote: 6/0 motion carried.

**MOTION:** moved by Priest seconded by Foster to approve minutes dated February 11, 2009 with one edit: the addition of the word "Implementation" before the word Committee on line 2 in the "call to order".

Vote: 4/0/2 abstentions- O'Neill and Gifford were absent from that meeting. Motion carried.

**MOTION:** moved by O'Neill and seconded by Priest to approve minutes dated March 25, 2009 as presented.

Vote: 5/0/1 abstention- Gifford was absent from that meeting. Motion carried.

**CHAIRMAN'S YEARLY REPORT:** Chairman Clark read this report which will be included in this year's town report into the record. Board members praised his efforts.

**MEMBERSHIP:**

**MOTION:** moved by O'Neill seconded by Gifford to send a positive recommendation to the Select board for Bruce Sanford, and request his appointment to the vacant seat on Planning Board. This term has an expiration of June 30, 2011.

Vote: 6/0. Motion carried.

**PLANNER UPDATE:**

Planner Coxe gave an update from BOS meeting held April 7<sup>th</sup> when he presented the three articles to which the Planning Board had given unanimous support. The PB had authorized him to present these three items, pending legal review, to the BOS and request them to be added as warrants for the June 2<sup>nd</sup> Town meeting. Although all three of the articles presented for the Planning Board were accepted as warrant articles, only the "Stream Protection" warrant was given a BOS recommendation.

Coxe went over the ordinance language changes recommended by Town Attorney, Chris Vaniotis.

**MOTION:** moved by O'Neill, seconded by Gifford that Chairman Clark contact the BOS to solicit their support of the three warrant articles.

**DISCUSSION:**

Chairman Clark commented that he would write a memo to the BOS.

Vote: 6/o. Motion carried.

**CPIC UPDATE:** Coxe commented that they had met on April 2<sup>nd</sup> at 1 pm to discuss their public workshop and to prepare for the BOS meeting.

**OTHER BUSINESS:**

A subcommittee was set up to review the Bylaws; Sam Gifford, Ginger Wallace, and Bill Priest will meet and bring any recommendations back to the PB.

Business meeting ended at 8:00 pm.

**WORKSHOP**

**Design Guidelines**

**DISCUSSION:**

Chairman Clark commented that he felt the DG was a very good document. There was some discussion as to whether or not it should be a warrant article. Consensus was that it should not be a warrant article. It was commented that it would probably be better not to have it go Town meeting because intent is to assist planning board and staff when reviewing applications, and to help maintain a certain style of building and other aspects of comprehensive plan.

- ◆ Clark stated that he would write something to represent PB support, short of adopting them.
- ◆ Most of board strongly discouraged the use Design Guidelines as a standard or ordinance.
- ◆ If warrant articles fail, there would be no sense to adopt the DG.
- ◆ Priest- appropriate to adopt, if are passed at town meeting.
- ◆ Clark- good document even if articles do not pass.
- ◆ O'Neill- adopt in some form, but may need some modification.
- ◆ DG Draft Document should will be available at Town Meeting.
- ◆ Clark- Information is available on line.
- ◆ Wallace- we should explain why it is not an ordinance and not voting on it. There should be something in the Town Report.
- ◆ Info should be available for public to review before town meeting.
- ◆ Hugh will talk to Louise-about what is appropriate for Design Guidelines.
- ◆ Provide DG copies with edits, as guidelines, not ordinance.

**MOTION:** moved by O'Neill and seconded by Wallace to adjourn at 8:40 pm.

VOTE:6/o. Motion carried.

*Karen G. Strout*

*Recording Secretary*

*\* Meetings are broadcast live on the public access channel and rebroadcast at a later time. The DVD is the official legal record of the meeting. Copies may be signed out at the Town Office.*