Danielle,

According to 30-A MRSA, Section 4324, a Comprehensive Planning Committee is formed by the "municipality." The exact language in the state law reads:

"Planning committee. If a municipality or multimunicipal region chooses to prepare a growth management program, the municipal officers of a municipality or combination of municipalities shall designate and establish a planning committee, which may include one or more municipal officials."

I'm not sure who or how Raymond choose its Comprehensive Plan Committee in 2004 but I would assume the Town Manager made recommendations to the Selectman. It is acceptable to simply point an existing standing Committee, such as a Planning Board, to do the work but I would discourage this because I think is more equitable to choose a broad range of people from different areas of Town and different Committees/Boards etc.. I would expect to assemble the Committee over a period of two months prior to its first meeting.

Let me know if you need additional information on any of these issues prior to your meeting.

Stephanie Carver

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