

Selectmen Meeting Minutes

Tuesday, November 19, 2002

Attendance: Ada Brown, Chairman; Betty McDermott; Charles Leavitt; Dana Desjardins; Christine McClellan; Denis Morse, Fire Chief; and Don Willard, Town Manager.

1. Call to order. Ada Brown called the meeting to order at 7:00 pm at the Town Office.
2. Consideration of previous minutes dated November 5, 2002.

MOTION: Betty McDermott motioned to accept the Minutes as written. Seconded by Dana Desjardins.

VOTE: Unanimous. 3. Approval of Administrative Abatements and Supplementals submitted by Contract Assessor Michael O'Donnell.

ABATEMENTS:

- 02/03-11 W0006P \$ 159.60
- 02/03-12 W2002P \$1,680.00
- 02/03-13 T1115R \$ 126.37
- 02/03-14 W0350P \$ 502.82
- 02/03-15 D3214P \$ 33.60
- 02/03-16 L5417P \$ 33.60
- 02/03-17 P0001P \$ 117.60
- 02/03-18 R3237P \$ 84.00

MOTION: Betty McDermott motioned to grant the abatements totaling \$2,737.59. Seconded by Christine McClellan.

VOTE: Unanimous.

SUPPLEMENTAL TAXES:

- L1157R 6/42 \$2,165.52
- G0800R 18/29C \$1,477.64
- W3132R 4/32B \$1,979.38
- R1120R 54/74 \$ 831.60
- F0122R 17.23 \$ 111.72

MOTION: Betty McDermott motioned to charge for taxes as listed by Michael O'Donnell, contract assessor in the amount of \$6,565.86. Seconded by Christine McClellan.

VOTE: Unanimous.

4. Approval of Warrant for Special Town Meeting December 3, 2002.

DISCUSSION: Mr. Willard submitted a draft of the Special Town Meeting Warrant. He noted that the Budget/Finance Committee would be meeting tomorrow evening, November 20, 2002, at 7:00 pm at the Town Office to discuss this warrant.

"Article 2: To see what sum the Town will vote to authorize the Board of Selectmen to appropriate from Municipal Fund Balance (undesignated surplus) to provide 85% family health care insurance coverage to Raymond's eligible full-time municipal employees through the remainder of the 2002-2003 fiscal year. Employees who elect not to participate in this program will be eligible to receive one-half of the cash value of the benefit in the form of increased support for other approved employee benefits. Amount requested \$18,915.

The Selectmen recommend the amount requested.

The Budget Finance Committee _____ the amount requested."

MOTION: Christine McClellan motioned to accept the warrant article and set the date for the Special Town Meeting for December 3, 2002 at 7:00 pm at the Town Office. Seconded by Betty McDermott.

DISCUSSION: Charles Leavitt inquired about adding language which would limit the liability for Raymond in providing payment of other employee benefits to employees who get out of the family health program for the cash value. The intent of this program is to insure families, therefore any employee who cannot obtain insurance for their family elsewhere should be required to have coverage with the Town and not take the cash value option. In order for an employee to take the cash value option, they should be required to show proof of family coverage elsewhere. There was discussion of whether this information should be within the warrant article or the personnel policy. It was decided that this information should be included in the personnel policy.

VOTE: none in favor – 5 opposed (McDermott, McClellan, Leavitt, Brown, Desjardins)

MOTION: Christine McClellan motioned to direct the town manager to draft a new warrant article reflecting these amendments and hold a Special Town Meeting to consider the issue on December 3, 2002 at 7:00 pm at the Town Office. Seconded by Ada Brown.

VOTE: Unanimous.

NOTE: The Selectmen will give final approval and sign the warrant article at the continuance of their meeting tomorrow evening November 20, 2002.

5. Appointments to the Web and Technology Committee:

- a. Bradley Woodbrey;
- b. Sean Carr;
- c. Elisa Trepanier;
- d. Dennis Dory;
- e. Mike Reynolds;
- f. Suzanne Brockelbank.

MOTION: Betty McDermott motioned to appoint the above listed people to the Web and Technology Committee. Seconded by Dana Desjardins.

VOTE: Unanimous.

6. Communications and other business.

a. Speed Zoning Study.

DISCUSSION: Mr. Willard announced that three areas are under study by MDOT for possible speed zoning changes: Tower Road, Route 302 at Raymond Beach, and Route 85 at Crescent Beach. The decision for Tower Road has now been received and the speed limit was reduced to 20 mph from 35 mph.

b. Town Office/Library Building Project

DISCUSSION: Mr. Willard announced that the former post office property at 51 Main Street was available for purchase. This is a .2 acre lot on the corner of Main Street and Meadow Road which would be most advantageous to the Town if it plans to build a new town office/library in that area. The town assessed value is \$69,395. Allied Realty is listing the property with an asking price of \$89,000. Mrs. McClellan felt this was a good property to pursue and asked how to proceed. Mr. Willard thought they could ask for an option and then go to a town meeting for funds to purchase it. There was discussion of what they should possibly offer. Mrs. McClellan wanted to know more particulars on the property especially the septic system. Mr. Willard felt they could ask for an option with a delayed date for offer allowing time for inspection. Mr. Leavitt wanted to involve the Budget/Finance Committee. Mr. Desjardins announced that he would abstain from any vote because he has personal interest in the property. Mrs. McClellan suggested they could discuss this with the Budget/Finance Committee at their meeting tomorrow evening.

c. Public Safety Building

DISCUSSION: Mr. Willard informed them that Glen Builders payment #10 was due and that Denis Morse, Fire Chief and Bob Murray, Clerk of the Works, have worked to verify most of that payment in the amount of \$256,699.92 which is included in tonight's Treasurer's Warrant. This leaves \$105,704.00 which has not yet been resolved and verified. Mr. Willard asked that once the remaining issues have been resolved that he be allowed to pay the remainder before the next regularly scheduled Selectmen's meeting. Chief Morse said they have worked through each item to be resolved in the "punch list" and also those things which were to be credited to Raymond for substitutions as well as any "change orders" required. At this point he said the project was slightly under budget but he would like to save everything he can. Everyone involved was very happy with the product.

Mr. Desjardins asked what was being dug up on Main Street across from the Public Safety Building. Chief Morse replied that Portland Water District was putting in an area to catch overflow when they flush the system from the end of the line.

Mr. Leavitt asked when the Fire Department would be moving in. Chief Morse answered that he and the Town Manager decided that the building should be fully paid for before anything was moved in. At this point the finances are being worked on as mentioned above and the exhaust system (Primal Vent) must be installed.

d. Embedtech

DISCUSSION: Mr. Leavitt asked for an update. Mr. Willard reported that he and Mrs. Brown had a meeting with John Kendall. It has been decided that Embedtech this year is only responsible for the interest on the debt for the waterline. Therefore, that amount is approximately \$13,000 and he has paid approximately \$14,000 in taxes. Starting in the fall of 2003 Raymond's debt payment will be higher when it will include principal as well as interest. At that time Embedtech's payment obligation to the Town will be higher and the \$50,000 escrow may be used to cover any shortfall between the amount of taxes Embedtech paid and the debt secured by their escrow account. Mr. Leavitt asked if the CDBC office was happy with Embedtech only hiring two new employees. Mr. Willard said they were OK with that for this year.

7. Review and authorize November 19, 2002 Treasurer's Warrant.

MOTION: Betty McDermott motioned to approve the Treasurer's Warrant in the amount of \$1,242,142.07. Part of this is the payment to Glen Builders for \$256,699.92 and another to Portland Water District for \$856,966.33. Seconded by Charles Leavitt.

VOTE: Unanimous.

MOTION: Dana Desjardins motioned to approve the payment to Glen Builders as soon as that figure is known. Seconded by Betty McDermott.

VOTE: Unanimous.

RECESS: Ada Brown recessed the Selectmen's meeting until 7:00 pm Wednesday, November 20, 2002 at the Town Office at 7:56 pm.

8. Adjourn.

Louise H. Lester
Town Clerk