

Town of Raymond
401 Webbs Mills Road
Raymond, Maine 04071
207.655.4742

BOARD OF SELECTMEN
MINUTES* corrected November 1, 2005
Tuesday, October 18, 2005

Selectmen present: Betty McDermott, Chairman; Lonnie Taylor; Mike Reynolds; Dana Desjardins; and Mark Gendron

Selectmen absent: None

Staff present: Don Willard, Town Manager, Denis Morse, Fire Chief; and Hugh Coxe, Town Planner

Others present: Charles Leavitt

1) Call to order. Betty McDermott called the meeting to order at 7:00 pm at the Town Office.

2) Minutes of the previous meetings dated:

a. September 29, 2005

MOTION: Dana Desjardins motioned to accept the minutes of September 29, 2005 as written. Seconded by Lonnie Taylor.

VOTE: 3 in favor (Desjardins, Taylor, McDermott) 1 abstention (Gendron)

b. October 4, 2005.

MOTION: Mark Gendron motioned to accept the minutes of October 4, 2005 as written. Seconded by Dana Desjardins

VOTE: Unanimous 4-0

*Note: Mr. Reynolds joined the meeting.

3) New business.

a. Department head financial and goal presentation - Hugh Coxe, Town Planner

DISCUSSION: Mr. Coxe explained that he started with Raymond in May and had his first meeting with the Planning Board in June. He said that the Planning Board is down two board members right now. He continued that he lived in Falmouth and chaired their Planning Board. Part of his job is to do some research for the Comprehensive Plan Implementation Committee (CPIC). His work will be as requested for that committee. His primary responsibility is to develop reviews for the Planning Board. He noted that updating ordinances would be done as needed. He reported that the budgets were laid out so that the administrative column included some of Amanda Simpson's salary and his

remuneration: review of ordinances \$27,000 and work with the Conservation Commission for planning and implementation of open land \$8,000. He added that a good part of his remuneration was from escrow accounts which is paid for by the applicants and accrued by the hour for time worked on their submissions. He noted that some house keeping items need to be worked on for ordinance changes. He continued that he was working on check lists for applicants which should make it easier for the applicant and the Planning Board. Findings for approval will also be standardized. There are two big goals to be started: open space plan with the Conservation Commission and the implementation goals for the Comprehensive Plan. He felt that planning was important for public participation inclusion and wanted to foster that. He submitted two tables to the Selectmen 1) approvals in 2004 and 2) applications of 2005. He explained that in 2004 most of the applications were in the rural zones and not the growth zones. He said that 2005 sees a possible 278 housing units in the planning stage. Mr. Desjardins asked about the tune up in ordinances. Mr. Coxe replied that the changes made at the 2004 Town Meeting with density in certain zones must be made clear. There are also many minor things such as typos and cross references which don't make sense. Mr. Desjardins asked if any of the changes would slow the process down. Mr. Coxe replied not really, but some of the changes will make the ordinance more uniform. Mr. Willard said that all reports/comments about Mr. Coxe have been very positive. Charles Leavitt asked for clarification of this agenda item and asked if Mr. Coxe is responding to Amanda Simpson's position. Mr. Willard noted that she is in a guidance position and that Mr. Coxe does the major part of the planning work. Mr. Leavitt noted that he understood that the planner was an outside position. He felt that with the previous planner, Bob Faunce, the work was done directly with the Planning Board. He asked why the chairman of the Planning Board or the person responsible for the position/department wasn't giving us the budget information. He asked if Ms. Simpson's position was being overworked as she wasn't here. Mr. Willard explained that she had planned to be here but was in training in Massachusetts.

Mr. Reynolds said, as a member of the CPIC group, that CPIC would like to be on a future agenda to discuss ordinance changes. He asked that the Planning Board be involved. He said the thought was that these ordinance questions should be referendum votes on Friday instead of at the Annual Town Meeting because more people vote on Friday and not at Town Meeting. Mr. Reynolds made a formal request to provide this service. Mr. Willard said he would check with counsel but felt it was allowable.

b. Acceptance of Board of Assessment Review resignation – Ada K. Brown, Alternate Member.

DISCUSSION: Mr. Willard said this was already announced but would like a vote of acceptance.

MOTION: Dana Desjardins motioned to accept Ada Brown's resignation from the Board of Assessment Review. Seconded by Lonnie Taylor.

VOTE: Unanimous 5-0

c. Consideration of Release regarding J.P. Noonan tractor-trailer accident in New Gloucester July 15, 2004 – Fire Chief Denis Morse.

DISCUSSION: Chief Morse said this was reflective of accident billing. He reported that a tanker in New Gloucester rolled over which didn't have a leak but the Fire Department had to wait until it was taken care by the company's wrecker/transfer tanker from Massachusetts. This meant that the fire truck had to be on the scene for about 4-5 hours. He said they billed out an average price of \$4,200 for this service.

MOTION: Mike Reynolds motioned to approve the recommendation of Chief Morse and authorized Mr. Willard to expedite. Seconded by Mark Gendron.

DISCUSSION: Mr. Gendron asked if this was a new process because it wasn't done previously. Chief Morse said that the first commercial billing was a few years ago which the commercial entity's insurance company paid readily. He added that the Town of Cumberland billed for this latest accident as well. Mr. Gendron asked if there were set rates. Chief Morse said that they were looking into this with some insurance companies. He wanted all towns to be coordinated and fair. Mr. Desjardins asked about using Clean Harbor's rate. Chief Morse said it was a little different in that the Fire Department's work is containment and not clean up.

VOTE: Unanimous 5-0

4) Old (unfinished) business.

a. November 15, 2005 meeting date change.

MOTION: Mike Reynolds motioned to change the November 15th meeting to Wednesday, November 30th. Seconded by Dana Desjardins.

VOTE: Unanimous 5-0

b. 2005-2006 Commitment

DISCUSSION: Mr. Willard announced that the 2005-2006 Commitment papers have to be redone because there was a discrepancy having to do with exemptions. He said that Amanda Simpson, Assessor's Assistant, didn't include a decrease of \$16,000,000 to the town's valuation because of Veteran's and Homestead Exemptions. Mr. Willard felt what the 2005/2006 overlay will allow the mil rate to stay at 9.3 and instead reduce the overlay by the required amount to cover the difference.

Mr. Willard announced that the overlay of \$295,079 will be reduced to \$166,744. \$966,544,973.00 total commitment.

MOTION: Mike Reynolds motioned to approve a new commitment with the new figures of \$966,544,973.00 with a mil rate of 9.30 which will give an approximate overlay of \$166,744. Seconded by Lonnie Taylor.

DISCUSSION: Mr. Reynolds noted that since the fiscal year began the ability to use the overlay was because of unexpected overage payments from bulky waste of approximately \$70,000 and MMWAC of about \$33,000 received as a profit sharing for being a member. This money to be included in our undesignated surplus. Mr. Desjardins said that MMWAC's year was very good with short planned shutdowns for cleanup and new equipment and their union negotiations for employees are going well. Mr. Willard said that the payment from LRBWF of about \$70,000 also went into surplus. Mr. Leavitt asked if this omission in the commitment for Veterans and Homestead was caused because of the revaluation or a data misunderstanding. Mr. Willard said that Ms. Simpson thought the

exemption amount was already taken from the total by Vision when she received the information, but it was discovered through the reconciliation for taxes and found that Vision had not taken it out. It doesn't affect the billing but will affect the overlay. Mr. Reynolds was very happy that it was found before the taxes were processed. Mr. Reynolds said this shows that the two offices have a good check and balance in that it was found. Mr. Gendron noted that part of the problem was that Vision was late with the numbers which made the process hurried and with that problems can arise.

VOTE: Unanimous 5-0

NOTE: The Selectmen signed the commitment.

DISCUSSION: Mr. Willard said they are asking Vision to create a uniform way of reporting for Maine towns. But he added that in the next few years there won't be the amount of changes to the tax list as it is this year with a total revaluation.

c. Digital Broadcast Studio

DISCUSSION: Mr. Leavitt asked about the digital broadcast program. Mr. Willard said that today the Technology Committee sat with Kevin Woodbrey, Technology Director, and a systems engineer, HB Communications from Connecticut and thought Mr. Woodbrey had a good plan. There would be a fiber network to the system from Raymond Elementary School, Jordan-Small Middle School, and the Town Office. This would include the security cameras as well which are being paid for through a Home Security Grant. HB Communications as low bidder for the studio. Mr. Willard felt it should be broadcasting by the first of the year. Mr. Reynolds said that since the cost has reduced, we will be getting more than originally planned. Mr. Willard said this system will have some great advancement for the schools and the town. It will allow someone to see a meeting live or at their leisure upon request through the Raymond website. Mr. Willard said that it will be within the current budget. Mr. Leavitt asked about the programming of the meetings for the future. Mr. Willard said that since the Casco Town Office had to be moved, we don't have the ability to show meeting tapes. He noted that they looked into bringing the access channel video playback equipment to Raymond but felt it was too expensive. Mr. Willard said that sharing our abilities with Casco was possible in the future like we are presently doing by serving the Casco website. Mr. Desjardins asked to discuss this further at another meeting especially having to do with cost particularly the running of the underground cable. Mr. Leavitt said that the addition of places to use the equipment would make it more user friendly. He thanked the press for being present because the Selectmen meetings are essentially unavailable to the public because of our not being televised through our access channel.

d. Cardboard

Mr. Leavitt asked about the cardboard area. Mr. Willard replied that Public Works is trying to finish their road work but will get to it as soon as possible. They are trying to keep the area policed. *Mr. Reynolds said that Public Works is working hard to get their schedule finished for this year which is being held up because of the heavy rains, and then work on the cardboard facility.

e. Mill Street boat.

Mr. Willard said they don't know where the boat came from but the Scarborough resident's name written on it said that it was supposed to have been repaired in Windham. The business in Windham didn't know how it got to Raymond. The boat will be removed by the owner from Scarborough on Friday and Public Works will pick it up with our backhoe to get it out of Raymond because it isn't on a trailer.

5) Town Manager Report and Communications. None

6) Fiscal Warrants – Payroll and Appropriation Warrants – October 18, 2005.

MOTION: Mark Gendron motioned to approve the Payroll Warrant in the amount of \$45,078.14. Seconded by Lonnie Taylor.

VOTE: Unanimous 5-0

MOTION: Mark Gendron motioned to approve the Treasurers Warrant in the amount of \$692,984.44. Seconded by Dana Desjardins. (Note there are some bond payments included which make the total high.)

VOTE: Unanimous 5-0

MMWAC

Mr. Desjardins said the year has been very successful with union negotiations. He got a positive feeling from the plant manager that because of the repairs and new parts, MMWAC's position should continue. There isn't much competition at this point. When they have a shut down the work is accomplished 24/7 without any more stoppage of work than absolutely necessary.

7) Adjournment.

MOTION: Mike Reynolds motioned to adjourn. Seconded by Lonnie Taylor.

VOTE: Unanimous 5-0

ADJOURNMENT: Betty McDermott adjourned the meeting at 8:45 pm.

Louise H. Lester
Town Clerk