

Town of Raymond
401 Webbs Mills Road
Raymond, Maine 04071

BOARD OF SELECTMEN
MINUTES

Thursday, March 22, 2007

*Amended April 3, 2007

ATTENDANCE: Mark Gendron, Chairman; Joe Bruno; Lonnie Taylor; and Mike Reynolds.

SELECTMEN ABSENT: Dana Desjardins

STAFF ATTENDANCE: Don Willard, Town Manager; Bruce Tupper, Assistance Fire Chief; Nancy Yates, Finance Director; Kevin Woodbrey, Technology Director; Laurie Forbes, Raymond Village Library; and Nathan White, Public Works Director.

OTHERS: Mike McClellan, Director of the Greater Bridgton Lake Region Chamber of Commerce; Robert Gosselin, Budget/Finance Committee member; Charles Leavitt.

1)Call to order. Mark Gendron called the meeting to order at 7:00 pm at the Broadcast Studio.

2)Minutes of previous meeting dated March 6, 2007.

MOTION: Mike Reynolds motioned to approve the minutes as written. Seconded by Lonnie Taylor

VOTE: 3 in favor (Reynolds, Taylor, Bruno) 1 abstention (Gendron)

3)New business.

- a) Request for warrant article approval for Annual Town Meeting regarding proposed zoning map and proposed ordinance revisions – Chairman Pat Clark and Town Planner Hugh Coxe, Planning Board and Comprehensive Plan Implementation Committee

DISCUSSION: Mike Reynolds informed the meeting that the zoning map was not ready for presentation at town meeting but would come to the town through a special town meeting later in the year. Therefore, only the ordinance changes would be included in this annual town meeting.

- b) Consideration of town manager proposed fiscal year 2007/2008 budget – Town Manager Don Willard

MOTION: Joe Bruno motioned to accept the submitted warrant as written. Seconded by Lonnie Taylor

[Note: Unless there is a note of change, the article was accepted.]

ARTICLE : To see if the Town will vote to authorize the Selectmen on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Selectmen, as may be amended from time to time, the policy to remain consistent with State statutes and laws. In all cases conveyance to be made by municipal quitclaim deed.

ARTICLE : To see what date taxes will be due and to set an interest rate for unpaid amounts.

The Selectmen recommend 1st half to be due October 31, 2007 and 2nd half to be due April 30, 2008 with interest at twelve percent (12%) on any unpaid balances.

ARTICLE : To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at twelve percent (12%) for the fiscal year.

ARTICLE : To see if the Town will vote to authorize the Board of Selectmen to dispose of Town owned personal property with value not to exceed \$35,000.

ARTICLE : To see what sum the Town will vote to authorize the Selectmen to borrow from or appropriate from fund balance (surplus) as they deem advisable to meet the unanticipated needs of the community that occur during the fiscal year.

The Selectmen recommend an amount not over \$50,000.

NOTE: Mr. Reynolds questioned as to whether this amount should be increased because of the cost of doing business today. The amount hadn't been increased in several years.

ARTICLE : To see if the Town will authorize the Selectmen, for the fiscal year 2007 - 2008, to transfer funds between appropriation accounts as long as the grand total of all appropriations is not exceeded. Any such transfers to be approved only at a properly called public meeting of the Selectmen.

ARTICLE : To see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hired by the Town for maintenance on private roads in special and certain circumstances where in the public's interest.

Note of explanation -- Three examples of when the use of Town employees and equipment is necessary include the following:

- A. Tying in work done on a public road that intersects a private road;
- B. Plowing snow on a private road to clear the way for emergency response apparatus; and
- C. In rare or emergency situations, maintaining private roads for school bus access to special education students as deemed necessary.

ARTICLE : To see if the Town will vote to authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. § 506.

ARTICLE : To see what sum the Town will vote to appropriate from the tax increment of the Pipeline/RT 302 Tax Increment Financing District for FY 2007 - 2008 projects proposed in the Tax Increment Financing District Development Program.

Amount requested: \$199,796

Note: Included in this item is: Raymond-Casco Historical Society \$ 2,000
Raymond Waterways Association Milfoil Program \$15,000

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Administration account.

Amount requested: \$489,595

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Assessing account.

Amount requested: \$66,337

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Town Hall account.

Amount requested: \$58,072

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Insurance account.

Amount requested: \$483,645

ARTICLE : To see what sum the Town will vote to raise and appropriate for the General Assistance account.

Amount requested: \$2,000

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Technology Department account.

Amount requested: \$173,600

NOTE: The Selectmen asked that a letter be sent to Time Warner asking for all Raymond residents to have access channel coverage.

DISCUSSION: It was discussed that GIS funding would not be enough to cover our needs including necessary information for the Fire Department. Specifics of what is needed must be discovered and then an hourly estimate at what cost. Mr. Woodbrey would be talking to vendors and then would produce an RFP for services. GPCOG has been asked for help, and they will be replying in time. Air conditioning was needed in the broadcast studio and video control room. Options and estimates are coming in.

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Community Development account.

Amount requested: \$56,818

Mr. Reynolds requested that the reserve funding not expended from 2006-2007 budget for CPIC be transferred to the new year.

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Fire Department account.

Amount requested: \$576,346

Assistant Fire Chief Tupper informed them that the move to Naples Dispatch was going forward. Raymond Fire Department has purchased a flycar from *a car dealer to be used for transporting paramedics to calls. Raymond will be meeting with surrounding communities to see if they want to join us in this vehicle and its use. Kevin Woodbrey is building the server for the dispatch in Naples.

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Animal Control account.

Amount requested: \$7,229

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Infrastructure account.

Amount requested: \$19,860

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Public Works account.

Amount requested: \$485,532

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Solid Waste account.

Amount requested: \$512,138

NOTE: Naples is imitating our bulky waste program with the hope that it will reduce their bulky waste budget as it has for us.

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Cemeteries account.

Amount requested: \$17,408

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Parks & Recreation account.

Amount requested: \$13,218

ARTICLE: To see what sum the Town will vote to raise and appropriate for Raymond Baseball.

Amount requested: \$1,000

ARTICLE: To see what sum the Town will vote to appropriate \$1,600 from the money received from the State for snowmobile registrations to the Raymond Rattlers Snowmobile Club for the maintenance of their system or network of snowmobile trails, on condition that those trail be open at all times to the public

for outdoor recreation purposes at no charge, and to authorize the municipal officers to enter into an agreement with the Club, under such terms and conditions as the municipal officers may deem advisable, for that purpose.
Amount requested: \$1,600

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Raymond Village Library.

Amount requested: \$28,000

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Provider Agencies.

Amounts requested:	2007-2008 level
Family Crisis Shelter	\$1,000
Home Health Visiting Nurses	\$4,000
People's Regional Opportunity Program	\$5,500
Raymond Extended Day Care	\$3,000
Regional Transportation	\$2,935
Southern Maine Agency on Aging	\$1,950
Tri-County Mental Health	\$2,712

Amount requested: \$21,097

DISCUSSION: It was noted that the Greater Bridgton Lakes Region Chamber of Commerce would be in this group. They wished to consider giving them \$1,000 and reduce the overlay by that amount.

ARTICLE : To see whether the Town will vote to carry forward any existing fund balance in the Capital Improvement Program (C.I.P.) account.

ARTICLE : To see what sum the Town will vote to raise and appropriate for the Capital Improvement Account.

Amount requested: \$695,016

ARTICLE : To see what sum the Town will vote to raise and appropriate for the County Tax account.

Amount requested: \$507,245

ARTICLE : To see if the Town will vote to appropriate the total sum of \$1,815,498 from estimated non-property tax revenues to reduce the property tax commitment, together with all categories of funds which may be available from the federal government.

ARTICLE : To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2007 and any other funds provided by any other entity included but not limited to:

- A. Municipal Revenue Sharing
- B. Local Road Assistance
- C. Emergency Management Assistance

- D. Snowmobile Registration Money
- E. Tree Growth Reimbursement
- F. General Assistance Reimbursement
- G. Veteran's Exemption Reimbursement
- H. State Grant or Other Funds

ARTICLE: To see if the town will vote to raise the sum of \$10,000 from undesignated fund balance (surplus) to study future space and capital building needs to include the possible replacement of the existing town office.

NOTE; It was felt that information about the condition of the town office should be presented, but it shouldn't be a "sales pitch".

DISCUSSION: It was mentioned that Undesignated Surplus used to offset taxes would be \$150,000. Mr. Reynolds said that the overlay will be \$272,871 but questioned whether it's needed because the revaluation has almost been reviewed and the number of abatements are lower than last year. Mr. Reynolds suggested lowering it \$25,000 and add it to undesignated surplus for tax relief. Mr. Gendron felt they should have Mr. O'Donnell's opinion before they make any changes because this amount was his suggestion.

Robert Gosselin questioned keeping the dump truck in the CIP because it has already been purchased. Mr. Bruno answered that a new policy will be investigated but this year should stand. Mr. Willard added that the accounts where that money came from would be realigned in the next budget.

Charles Leavitt gratified with town budget but had concern about the school budget.

AMENDMENT MOTION: Mike Reynolds motioned to increase the fund balance (surplus) article from \$50,000 to \$75,000 and amend the provider agencies article with an addition of \$1,000 for the Greater Bridgton Lakes Region Chamber of Commerce by reducing the overlay amount by \$1,000, and to add the town office information request warrant article. Seconded by Lonnie Taylor.

VOTE: Unanimous 4-0

VOTE AS AMENDED: Unanimous 4-0

c) Consideration of 2007 Dog Warrant – Town Clerk Louise Lester

MOTION: Lonnie Taylor motioned to sign the 2007 Dog Warrant. Seconded by Mike Reynolds.

VOTE: Unanimous 4-0

c) One Raymond Committee Update – Mark Gendron & Dana Desjardins, Co-Chairs.
None

4)Old (unfinished) business.

a. Discussion on possible warrant article to change the date of Annual Town Meeting and the possibility of using referendum voting – Town Clerk Louise Lester

DISCUSSION: Mrs. Lester suggested this change to bring the town's annual town meeting in concert with the biennial primary elections the second Tuesday in June. She suggested preparing an article to ask town meeting to permit the Selectmen to call for referendum voting in the future as needed. The Selectmen approved the preparation of articles for these two requests.

5) Town Manager Report and Communications.

a. Inventory of fixed assets

Mr. Willard distributed the latest list of fixed assets.

b. Public Utility Commission grant telephones

Mr. Willard announced that the PUC would be installing three * public phones in Raymond at Tassel Top Park, Raymond Beach boat haul out, and the town office.

c. Public Works article

Mr. Willard noted a Roadrunner article which will focus on work being done by Public Works this winter such as building storage shelving at the town office, the handicapped ramp at the broadcast studio, road signs, etc.

d. School Budget

Mr. Reynolds asked if the Selectmen would vote a recommendation on the school budget. Mr. Gendron replied yes at their April 3rd meeting.

e. New ordinance publicity

Mr. Leavitt asked to have the ordinances on the website and copies available at the town office.

6) Fiscal Warrants – Payroll and Appropriation Warrants – March 22, 2007.

MOTION: Lonnie Taylor motioned to approve the Payroll Warrant in the amount of \$45,153.95. Seconded by Mike Reynolds

VOTE: Unanimous 4-0

MOTION: Lonnie Taylor motioned to approve the Treasurers Warrant in the amount of \$108,939.37. Seconded by Mike Reynolds NOTE: \$2,021 is payment to Sebago Technics taken from undesignated surplus.

VOTE: Unanimous 4-0

NOTE: Mr. Taylor announced that the Raymond baseball draft and signup was down from previous years because of lacrosse but went very well. He thanked the many volunteers who came to help, and added that for more information call Bonnie Flynn, himself, or the town office.

7) Adjournment.

MOTION: Mike Reynolds motioned to adjourn. Seconded by Lonnie Taylor

ADJOURNED: Mark Gendron adjourned the meeting at 9:10 pm.

Louise H. Lester
Town Clerk