



**BOARD OF SELECTMEN and
BUDGET-FINANCE COMMITTEE
Minutes**

March 24, 2015
7:00 pm.

Broadcast Studio, 423 Webbs Mills Road

Selectmen in attendance: Joe Bruno, Sam Gifford, Teresa Sadak

Selectmen not in attendance: Mike Reynolds, Lonnie Taylor

Members in attendance: Marshall Bullock, Stephen Crockett, Abigail Davis, Debra Duchaine, Robert Gosselin, Rolf Olsen, Nicholas Pitarys, Peter Dunn, Brian Walker

Member(s) not in attendance: none

1. Called to order at 7:00pm by Selectman Bruno

2. Review Draft budget submitted (put in order of the original booklet)

a) Administration

Administration	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
Salaries	346,451	327,254	322,780	317,702	308,052	301,468	19,197	5.8661%
Code Enforcement Department	100,459	89,374	85,501	84,005	73,771	78,019	11,085	12.4029%
Supplies	6,600	4,000	4,000	4,200	4,000	4,300	2,600	65.0000%
Equipment	600	1,500	500	500	500	500	(900)	-60.0000%
Service contracts	15,829	15,539	15,890	18,433	18,490	18,311	290	1.8663%
Utilities-phone	5,000	5,000	5,000	5,500	5,900	5,900	0	0.0000%
Postage	7,690	8,290	7,931	6,977	6,853	6,480	(600)	-7.2376%
Audit & legal	36,875	38,000	30,000	26,000	26,000	26,000	(1,125)	-2.9605%
Dues / publications/remembrances	1,465	1,505	1,305	1,355	1,155	1,205	(40)	-2.6578%
Advertising	4,000	4,000	3,000	2,500	2,000	1,000	0	0.0000%
Registry of Deeds	5,000	5,000	4,000	4,500	4,500	3,500	0	0.0000%
Travel & training	10,099	9,999	10,999	11,199	9,399	9,399	100	1.0001%
Printing	3,200	3,200	2,500	2,500	2,500	3,700	0	0.0000%
Elections	11,671	8,806	7,097	8,655	7,825	8,228	2,865	32.5346%
Total	554,939	521,467	500,503	494,026	470,945	468,010	33,472	6.4188%

COLA reduction -\$1,364, making Salaries \$345,087, COLA came from the Bureau of Labor Statistics

Remove \$ for RSU vote in Elections.

Mr Walker – I **MOTION** that we increase non-union, non-management by 2%. The Windham Walmart is hiring and their low end is \$10 per hour. To keep our good employees we will need to increase what we are paying.
Seconded by Mr Gosselin.

Selectman Bruno – We are trying to get to a merit pay system and would like to have a chance to get this going.

Mr Pitrays – Even a merit pay system needs a base pay and this would increase the base pay.

Selectman Bruno – Often the merit pay is a bonus.

Selectman Gifford – I don't think that the change Mr Walker proposed will hurt our efforts to go to a merit pay

The Chairman may take items out of order at their discretion.

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system.

Mr Pitrays – How many employees?

Rolf – The 2% would be about a \$800 increase.

Mr Walker – I am proposing the office staff and Public Works (non-management).

Mr Gosselin – What is the % of COLA that the Fire Department is using?

Chief Tupper – 8% for the general members (non-union, non-office staff) My salary is hourly.

Town Manager – I have suggested to change the Fire Chief position to salaried.

Chief Tupper – I work at least 50 hours per week. I don't usually put in for the overtime.

Selectmen Sadak – Is the increase annual?

Mr Walker – It will be spread over the whole year.

Selectman Sadak – Motion to table. Selectman Gifford, seconded. Approved by consensus.

Selectman Sadak – Will we need to pay benefits for the part-time CEO?

Mr Dunn – I support the part-time CEO. Chris Hansen has done a wonderful job with Shoreland Zoning.

Selectman Bruno – remove \$3,600 in Selectmen's salaries – Selectmen Reynolds, Taylor, and Sadak do not take their salaries.

b) Assessing

Assessing	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
Contract Assessor	30,000	30,000	25,000	25,000	30,000	30,000	0	0.0000%
Assistant Salary	11,279	11,123	10,967	10,754	15,678	24,669	156	1.4025%
Supplies/Equipment	1,100	1,100	1,000	1,100	1,059	1,500	0	0.0000%
Legal (Assessing & BAR)	0	0	900	1,000	1,000	1,200	0	0.0000%
Software maintenance	8,800	8,575	8,360	8,456	7,350	7,100	225	2.6239%
Registry of Deeds	1,200	1,200	1,200	1,200	1,200	1,200	0	0.0000%
Total	52,379	51,998	47,427	47,510	56,287	65,669	381	0.7327%

No comments

c) Town Hall

Town Hall	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
Supplies	1,200	1,586	1,640	1,100	1,700	2,220	(386)	-24.3380%
Equipment	1,900	1,800	1,800	1,000	3,000	3,000	100	5.5556%
Heating oil	2,700	4,320	4,320	4,995	5,600	6,000	(1,620)	-37.5000%
Utilities	9,000	9,000	7,400	11,000	13,500	14,500	0	0.0000%
Contract services	2,085	1,550	1,520	1,497	1,453	1,403	535	34.5161%
Town Hall repairs/renovations/maint	2,000	2,000	2,000	3,000	3,000	3,500	0	0.0000%
Total	18,885	20,256	18,680	22,592	28,253	30,623	(1,371)	-6.7684%

No comments

d) Insurance

The Chairman may take items out of order at their discretion.

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	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
SSA	97,037	91,085	87,154	84,851	83,073	84,487	5,952	6.5346%
Unemployment	1,000	1,000	1,000	1,000	1,000	1,000	0	0
Liability/Vehicle Insurance	42,100	42,100	40,000	28,000	29,002	29,002	0	0
Workers Comp	24,607	24,607	26,000	28,000	29,000	30,970	0	0
Inland Marine	3,300	2,950	2,500	2,125	1,999	1,986	350	11.8644%
Public Officials Liability	1,425	1,300	1,350	1,350	1,350	1,350	125	9.6154%
Health/Dental	240,000	240,000	229,000	253,671	243,201	265,867	0	0
Life Insurance	5,500	5,500	5,300	4,450	4,450	4,795	0	0
ICMA Ret Corp	56,652	51,955	41,900	47,798	47,907	44,635	4,697	9.0405%
Medical Collection Fees	12,000	12,000	12,000	12,000	12,000	14,400	0	0
Total	483,621	472,497	446,204	463,245	452,982	478,492	11,124	2.3543%

Increase in estimated Vehicle/Liability/Umbrella insurance per agent quote +\$7,000.

Mr Bullock – Is the Vehicle insurance an annual payment?

Mrs Yates – No. Monthly. The cost has already increased and we will be over budget by about \$5,000 for the current year.

e) General Assistance

	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
GA	6,000	6,000	6,000	6,000	6,000	4,000	0	0

No questions.

f) Technology Department

	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
Broadcast Station Salary	35,490	35,000	16,724	12,293	9,235	3,600	490	1.4000%
Cable Broadcasting Expenses	19,000	12,000	10,000	9,000	9,000	9,000	7,000	58.3333%
Technology Services Admin Salary	60,000	60,000	60,000	60,000	60,000	60,000	0	0
Technology/computers/upgrades	59,165	59,165	58,165	58,165	58,165	63,800	0	0
GIS hardware, software, maintenance, data services	14,200	14,200	13,600	13,600	28,600	13,600	0	0
Total	187,855	180,365	158,489	153,058	165,000	150,000	7,490	4.1527%

Selectman Bruno – What is the Technology/computers/upgrades?

Town Manager Willard – To upgrade and maintain our current equipment.

Selectman Bruno – To me some of the \$59,165 can go to CIP.

Mr Olsen – It may go under TIF.

Mr Gosselin – The \$59,165 includes maintenance on equipment we are looking to replace.

The Chairman may take items out of order at their discretion.

Selectman Bruno – Are we really upgrading the computers every year? I am just looking for money.

Town Manager Willard – We upgrade a block of computers every year so we do not need to replace all of the equipment at once.

Selectman Bruno – I just know what I pay for my business and it is no where near this cost.

g) Community Development and Services

Community Development	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
Planning Services	26,500	21,500	21,500	36,500	17,000	26,100	5,000	23.2558%
Secretary	10,151	10,011	9,871	9,679	11,775	140	1	0.0140%
Director of Development	3,000	3,000	0					0.0000%
Supplies	500	500	250	250	250	250	0	0.0000%
Planning Board Ordinance Updates	5,000	4,000	4,000	4,500	6,500	1,000	25	0.6250%
Advertising	1,500	1,500	1,500	1,500	1,500	1,500	0	0.0000%
Comp Plan implementation	0	0	0	1,500	0	0		0.0000%
Conservation Commission	10,000	0	0	2,000	2,000	4,000	10,000	0.0000%
Lake Region Bus	5,000	5,000	0					0.0000%
Community Projects using Timber Funds	0	55,000	(55,000)	(100)				0.0000%
GPCOG	0	0	0	4,699	3,869	0	0	0.0000%
Total	61,651	92,511	37,121	54,628	40,894	39,850	(30,860)	-33.3582%

Selectman Bruno – Why do we need an extra \$10,000 for the Conservation Commission?

John Rand – This is a contingency. We have a target by the end of 2015. At the end of 2014 Lunica Land Trust exercised their option to buy the land and the land must be purchased by the end of 2015. Gap right now is about \$125,000, it is reachable. The additional \$10,000 is that the Governor has frozen bonds for land for Maine's future. We will not know until June when the funds will be released. The \$10,000 is to try to avoid a special town meeting this fall if there is still a gap.

Mr Olsen – Couldn't we accomplish the same thing by carrying over the remaining \$5,800 from 2014.

Town Manager Willard – The selectmen could look to use some of the Selectmen's Contingency instead of needing a special town meeting.

Mr Dunn – Have the other donors pledged to add to the contingency?

Mr Rand – We are trying to get more donations from other sources. We have begun with the abutters and will continue to spread out to the town.

Selectman Bruno – Remove the \$10,000 for the Conservation Commission.

Mr Rand – Windham, Raymond, Casco, Naples, Bridgton are all looking at making contributions. We have had growth over last year. There is on average 3-5 in the morning and 4-7 in the evening. This was in the Comp Plan as a goal to have public transportation. \$ per ride is one measure and another is that there are 400 per month that ride the bus. The bus is an important connection with the city of Portland. The Federal monies subsidizing the bus may go away in the future.

Mr Dunn - \$109,000 per year is the cost I have been told, plus \$61,000. It seems to me that the request will soon be \$20,000. Possibly now is a time to look at a decision.

Mr Rand – I think giving this public transportation a fair shake is benefit to the town.

Selectman Bruno – Why should the whole town pay for 4-5 people to travel Rt 302 to Portland and back.

The Chairman may take items out of order at their discretion.

Mr Bullock – When did it start?

Mr Rand – Nov 2013

Mr Bullock – Who is asking for the money?

Mr Rand – RTP

Daniel Loring – Would this qualify for the TIF?

Mr Olsen – There is a community development aspect to TIF, so yes.

Mr Dunn – TIF bothers me. The TIF monies still effect the tax rate.

Mr Olsen – the TIF is not a part of the calculation of the mil rate.

Mr Walker – This is more of a new business start-up. This seems to me to be a one-time shot to do this. There needs to be more work done to increase ridership. Possibly add this to the Raymond Revitalization Committee and try to promote getting riders from Portland to Raymond.

Selectman Gifford – I think that is a good idea.

Town Manager Willard – It is moving in the right direction, but the growth needs to be greater. It takes time to build ridership.

Mr Rand – 5,300 people rode the bus in 2014. The bus does not run on the weekends.

Mr Bullock and Mr Dunn feel that this expense should be removed.

Selectman Gifford and Selectman Sadak would like to see this go for 1 more year.

Selectman Bruno – I would support 1 more year if it is moved to TIF. Agreed by consensus.

h) Fire & EMS Department

	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
Clothing allowance	5,000	5,000	5,000	5,000	5,000	5,000	0	0
Operations	22,000	22,000	22,000	18,000	17,000	15,955	0	0
Travel	2,400	2,400	2,400	2,400	4,400	4,400	0	0
Fire/Rescue Payroll	442,911	421,790	395,454	387,700	377,432	376,432	21,121	5.00747
Dispatch Services	31,700	31,700	31,700	31,700	31,700	31,700	0	0
Building maint	21,900	17,000	12,244	12,244	12,244	12,244	4,900	28.82353
New equipment	8,000	8,000	8,000	7,000	7,000	7,000	0	0
Gas/oil	16,000	18,000	18,278	17,278	15,278	15,278	-2,000	-11.11111
Vehicle Maintenance	31,000	30,000	28,400	26,400	23,400	23,400	1,000	3.33333
Firefighter Equipment and repair	6,000	5,700	5,700	5,700	5,700	5,700	300	5.26316
Radio repairs & replacement	10,000	10,000	7,800	7,800	7,800	7,800	0	0
Heating of buildings	10,000	12,000	13,000	13,000	13,000	16,000	-2,000	-16.66667
Utilities	23,966	26,966	26,966	26,966	26,966	26,966	-3,000	-11.12512
Maintenance and License Contracts	6,000	6,000	5,721	4,721	4,721	4,721	0	0
Health & safety	7,300	7,300	4,955	4,955	4,000	4,000	0	0
Dues & publications; EMS assessment	1,200	900	900	900	900	900	300	33.33333
Training	10,500	10,500	19,790	10,500	10,500	10,500	0	0
Fire prevention	1,000	500	500	500	500	500	500	100
Turn-out gear/equip	10,200	9,300	7,225	4,500	8,500	8,500	900	9.67742
SCBA	4,400	4,400	4,400	2,200	2,155	1,200	0	0
Total	671,477	649,456	620,433	589,464	578,196	578,196	22,021	3.39068

Selectman Sadak – Can we decrease the building maintenance?

The Chairman may take items out of order at their discretion.

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Chief Tupper – We are only maintaining as needed and we are trying to control our costs. Annually we strip, wax and buff our floors ourselves. We service our decontamination room ourselves. We have decreased costs by replacing all of our lights with led. We do have some maintenance issues. I don't like to defer maintenance.

Town Manager Willard – The decision makers at the time the building was built elected to go with the lowest bid than to go with higher quality.

Selectman Sadak – I have a problem with everyone having an \$1,100 radio when they are not on call.

Chief Tupper – We all need to have immediate communication when there is an incident. We are at the lower end of radios that will stand up to our use.

Selectman Sadak – We are under a 4 year rotation on the ambulances and then we sell them to another town who continues to use them.

Chief Tupper – We sell them when the warantee expires. All of the medical equipment is computerized and needs to be kept up to date. Most of the interior equipment only lasts about 3-5 years.

Deputy Chief Gosselin – I will send the statistics for keeping an ambulance for 4, 5, 6, 8 years.

Selectman Sadak – Why are the salaries so high when we have fewer employees?

Chief Tupper – We still have to fill the shifts. It does not take many events to put the numbers up. We are trying to get the general, non-union employees salaries up to a point that we will stop losing good employees. We have not kept up with the surrounding towns.

Ms Duchaine – Are the surrounding towns Fire Chiefs hourly or salary?

Chief Tupper – Mostly salary.

Ms Duchaine – How often is the big boat in the Water? How often is it used?

Chief Tupper – All season. Cumberland County contributes to and uses our boat.

Mr Walker – Is the increase in building maintenance a continuing trend?

Chief Tupper – We are trying to make changes that will lessen the building maintenance by fixing issues the right way. The roof is in the CIP for next year.

Mr Bullock – What benefits go with the increases?

Chief Tupper – No benefits.

Mr Walker – The Compensation Study showed that we are paying our Fire Chief lower than surrounding towns.

Town Manager Willard – I have had multiple conversations with Chief Tupper to move to salary and if it went to a salaried position I would recommend a higher salary.

i) Animal Control

Animal Control	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
Revenue	(4,000)	(4,000)	(4,200)	(4,000)	(4,000)	(4,000)	0	0.0000%
Salaries	7,858	7,814	7,708	7,532	6,327	6,000	44	0.5631%
Uniforms	400	400	400	400	400	500	0	0.0000%
Equipment	500	500	500	500	500	600	0	0.0000%
Mileage/Expenses	5,300	5,300	5,300	5,200	5,200	5,000	0	0.0000%
Contract services	6,122	5,856	5,856	5,856	6,160	5,671	266	4.5423%
Total	16,180	15,870	15,564	15,488	14,587	13,771	310	1.9534%

Mr Walker – I am glad we are looking to combine with surrounding towns.

j) Infrastructure

The Chairman may take items out of order at their discretion.

	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
Streetlights	21,816	21,000	19,960	19,960	19,330	20,930	816	3.8875%

No questions.

k) Public Works

Public Works	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
Salaries	257,367	253,570	231,610	225,098	215,129	211,114	3,797	1.4974%
Supplies/uniforms	3,500	3,000	3,000	3,000	3,000	5,000	500	16.6667%
Materials	15,000	15,000	15,000	15,000	15,000	15,000	0	0.0000%
Street signs	5,500	5,500	5,500	3,000	3,000	3,000	0	0.0000%
Road salt	60,000	60,000	60,000	60,000	71,000	71,000	0	0.0000%
Equipment	4,500	4,000	3,000	3,000	3,000	1,000	500	12.5000%
Equipment maintenance	39,625	39,625	39,625	32,500	30,000	20,000	0	0.0000%
Gas/diesel	29,000	29,000	29,000	29,000	18,000	22,000	0	0.0000%
Utilities-Phone/CMP	4,000	4,000	4,000	4,000	4,000	5,600	0	0.0000%
District One-PW	5,000	5,000	5,000	5,890	5,890	6,575	0	0.0000%
Building maintenance	7,100	7,100	7,100	8,500	7,700	3,500	0	0.0000%
Travel & training	400	400	400	500	0	0	0	0.0000%
Snow removal contract	185,420	181,005	176,591	176,591	169,862	164,560	4,415	2.4392%
Striping contract	17,554	15,394	15,394	11,000	11,000	10,000	2,160	14.0314%
Roadside mowing	4,300	2,500	2,500	3,200	3,200	3,200	1,800	72.0000%
Subcontracting	6,000	6,000	6,000	6,000	6,000	6,000	0	0.0000%
Rental equipment	1,000	1,000	1,000	1,000	1,000	750	0	0.0000%
Winter Sand	41,200	41,200	41,200	41,200	41,200	41,200	0	0.0000%
Total	686,466	673,294	645,920	628,479	607,981	589,499	13,172	1.9564%

Salary line will change if we go with a 2% COLA.

Mr Walker – Should we see a larger decrease in expense due to gas prices going down?

Mr White – We have added vehicles.

l) Solid Waste

	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
Recycling Pickup & Haul	126,621	124,875	121,235	121,235	117,700	114,278	1,746	1.3982%
Recycling Committee	0	500	700	1,200	1,200	1,200	-500	-100%
Roadside Pickup	126,621	124,875	121,235	121,235	117,700	114,278	1,746	1.3982%
MMWAC	61,500	43,400	43,400	46,400	49,300	52,200	18,100	41.7051%
MMWAC Debt Service	0	135,527	143,821	152,115	160,409	168,703	-135,527	-100%
Eco Maine (RWS) Demo Project	0	0	20,213	20,896	20,896	20,896	0	0
Total	314,742	429,177	450,604	463,081	467,205	471,555	-114,435	-26.664%

Mr Walker – at some point we will need to think about pay-as-you-go. There may be more that the town can communicate with the town's folks. It has been shown that paying for trash increases recycling.

Town manager – We have a premium trash service.

The Chairman may take items out of order at their discretion.

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m) Cemeteries

	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
Contract services	16,048	12,760	12,760	11,212	11,112	11,112	3,288	25.7680%
General repair/maintenance	4,000	4,000	4,000	5,000	5,000	5,000	0	0.0000%
Raymond Hill Cemetery survey	0	2,500	0	0	0	0	(2,500)	-100.0000%
Map and plot locations plan	0	0	0	8,365	0	0	0	0.0000%
Total	20,048	19,260	16,760	24,577	16,112	16,112	788	4.0914%

No questions

n) Parks and Recreation

	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
Materials/equipment	2,500	2,500	2,500	3,500	3,500	0	0	0.0000%
Contract services	8,038	6,898	6,697	6,697	6,697	6,697	1,140	16.5265%
Raymond Baseball/Softball	1,000	1,000	1,000	1,000	1,000	1,000	0	0.0000%
Raymond Rattlers Snowmobile	1,600	800	800	2,000	2,000	2,000	800	100.0000%
Agawam mowing/soccer	2,000	2,000	2,000	2,000	2,000	2,000	0	0.0000%
Total	15,138	13,198	12,997	15,197	15,197	11,697	1,940	14.6992%

Mr Walker – I have an issue with Raymond Rattlers. They did not come forth to present to the committees. I have no idea what they are doing with that money.

Selectman Bruno – they groom the trails.

Town Manager – They have kept up the trails and they have not come forth the past 2 years.

Mr Dunn - I agree that we should cut this back to \$800.

Selectman Bruno – We should make the \$800 a carryover and reduce to \$800 for 2015-16. They used to get all of the monies paid to register snowmobiles.

Mr Walker – Contract services?

Mr White – We have added mowings. I re-negotiated for another 3 years.

o) Raymond Village Library

	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
Library	60,195	40,000	37,500	35,000	30,900	30,900	20,195	50.4875%
Maintenance expense per Agreement	500	500	0	0	0	0	0	0
Total	60,695	40,500	37,500	35,000	30,900	30,900	20,195	49.8642%

Mr Dunn – I have a problem with a 50% increase. It seems to me that there should be cuts taken now. This could be a trend that would ask for a larger increase next year. I thank the library committee for their answers to my many questions.

Mr Walker – The library is saying that this increase is to catch up, not a year over year increase. My biggest concern is the amount of private fund raising and I saw that this is increasing.

The Chairman may take items out of order at their discretion.

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Mr Bullock – In the past 4 years they have had a decrease in funding. They do have some good programs.

Selectman Bruno – The library board never wanted the town to run the library, “we are not going to take town money”. Now we will be funding more than 50% of the library. Much of the increase is for salaries. If the town is going to pay more than the town should control the library.

Selectman Sadak – I do not understand that the library has \$120,000 in a savings account and only using the interest. I fully support the library and \$20,000 is a huge jump to ask for.

Mrs Gifford – If we continue to use our savings we will close in 7 years. Over years before this we have not asked for an increase. We need to be always looking for ways to meet the needs of each person who has a question. If the town takes over the library we will not be eligible for grants for 503c entities.

Ms Holt – We are looking at joining databases to find donors. We are looking for endowments. I know that none of the board/committee members present are anti-library. We have gotten a grant from Stephen & Tabitha King. We are having to go outside the building for some of our programs. It would cost the town more money to take over the library. This is a catch up. We would love to see all of you at the library.

Mr Dunn – Am I correct that part of the money would go to a shortfall?

Mrs Gifford – Yes, and we are looking at buying a database to help us market the library better and gain efficiencies.

Mr Bullock – What is the cost of this software and what is the maintenance?

Ms Holt - \$2,500 to buy and \$49 per year.

Mr Bullock – I have never been asked for money. I think you should consider taking your deficit out of your savings, increase fund raising, and we reduce to \$5,000.

Ms Holt – That is the issue. We have not sent to all the people who we should have in the annual appeal.

Selectman Bruno – I propose that we change the increase to \$10,000 and then \$5,000 from the TIF.

Mr Bullock, Mr Dunn & Selectmen Sadak agree with \$5,000 and then \$5,000 from the TIF.

Mr Walker – The increase in salaries is due to hours.

Selectman Bruno polled the members and the end result is \$7,500 and then \$5,000 from the TIF.

The Chairman may take items out of order at their discretion.

p) CIP (Capital Improvement Plan)

CIP – Capital Improvement Plan	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
PW-Equipment Reserve	85,000	35,000	135,000	35,000	35,000	35,000	50,000	142.8571%
PW - Road construction bond payment	0	96,731	100,086	103,263	106,297	109,213	(96,731)	-100.0000%
Paving/Road Maintenance	275,000	275,000	500,000	240,000	240,000	234,838	0	0.0000%
Municipal Facilities Maint/Improvement	25,000	25,000	25,000	25,000	25,000	25,000	0	0.0000%
Public Safety Bldg bond payment	115,137	115,424	118,779	123,358	132,829	136,385	(287)	-0.2486%
Fire Dept equipment bond payment	0	56,003	57,945	59,784	61,541	63,229	(56,003)	-100.0000%
PW – 2013 Road Const. Bond Payment	240,000	63,000					177,000	280.9524%
Fire Department Equipment, Facilities	75,000	75,000	355,000	75,000	75,000	75,000	0	0.0000%
Bond Payment for Fire Truck, Sand/Salt Shed	105,000						105,000	0.0000%
Tank 1 and Marine One Refurbishment	91,500						91,500	0.0000%
Technology Equipment Upgrades	51,749						51,749	0.0000%
Broadcast Studio Back-up Generator	0	25,000					(25,000)	-100.0000%
Fire Pond Rehabilitation	0	15,000					(15,000)	-100.0000%
PSB Visibility/Sight distance Work	0	15,500					(15,500)	-100.0000%
Pole Barn to house PW & PS equipment	0	80,000					(80,000)	-100.0000%
Valley Road Communications Tower Facility	0	118,000					(118,000)	-100.0000%
Engine 2 Down Payment	0	175,000					(175,000)	-100.0000%
Patricia Avenue Recreational Facility	136,000	0					136,000	0.0000%
Total	1,199,386	1,169,658	1,291,810	661,405	675,667	678,665	29,728	2.5416%

Fire Department CIP request to come from reserve - \$91,600

Patricia Avenue Recreational Facility – Phase 1 from contingency -\$10,000,

Phase 2&3 decrease in request -\$37,000

Mr Bullock – I think it would be worth it to find out what we have and later on down the road we can decide what to do with it.

Ms Loring – Phase 1 is wetland & vernal pool mapping and planning/drawing. Phase 2 is survey work, preparing base plan, coordinating with utilities, Planning Board review, etc to be shovel ready in 2017.

Mr Bullock – It makes more sense to me to do the traffic study first.

Ms Loring – The environmental have to be done between the snow melts and June.

Mr Olsen – We are looking for stop signs so we do not spend money on something that can not continue.

Ms Loring – We may be able to redirect traffic to Webbs Mills Road. 2017 will be the last year the IRT will be here to save the town monies on the labor to do the ground work.

Mr Gosselin – At times it is a nightmare pulling out onto Rt 302, especially in the summer.

Mr Dunn – At some point will the residents of the neighborhood going to be asked their opinion?

Mr Crockett – When the Christian school lets out there is a traffic issue now.

Ms Loring – There would be a public hearing. The price tag has gone to \$1.2 million with another \$1 million if the town wants to complete the full project.

Mr Bullock – We need to do the traffic survey timely, in the summer.

Mr Olsen – We need to be smart about how we use the monies.

Ms Duchaine – We need to look at the traffic.

Selectman Bruno – I am not willing to spend \$89,000, but I am willing to spend \$25,000.

The Chairman may take items out of order at their discretion.

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Ms Loring – It will take \$89,000 to get this project shovel ready for the IRT.

Consensus reduce the amount to \$25,000.

Mr White – They do the traffic survey based on data they already have.

Technology Upgrade

Mr Bullock – we as a town made the decision to do this and we need to go forward.

Selectman Sadak – Our biggest issue is getting information out to the people. The video is the official record.

Selectman Gosselin – We have come a long way from the Roadrunner. This equipment would allow a better work flow.

Mr Dymond – I am hoping to reduce the time it takes to have the data available.

Mr Walker – Is this a one time?

Mr Olsen – We started down this path and people are utilizing it. We want to keep the lines of communications as best as we can. I think this pays us in the long run.

Mr Crockett – I don't see more people coming out to meetings.

Town Manager Willard – I have people saying that they are watching, and borrowing the DVDs. Many people are using YouTube and watching remotely. The town voted to support it and we need to maintain the equipment. This is the future and we want the lowest cost possible. This is helping us to transparent.

Mr Walker – more than 50% of people surveyed said that they did not know about the streaming or the tv channel.

q) County Tax

	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
County Tax Assessmen	649,873	617,503	627,814	589,109	589,325	544,946	32,370	5.2421%

No comments

r) TIF

	15/16	14/15	13/14	12/13	11/12	10/11	diff	
Hydrant Rental	5,796	5,650	5,600	5,460	5,300	5,360	146	2.5841%
Waterline Bond Payment	63,905	64,064	65,926	68,467	73,724	75,697	-159	-0.2482%
Route 302 Bond Payment	43,736	43,845	45,119	46,858	50,456	51,806	-109	-0.2486%
Street Flag Maintenance	1,000	1,000	1,000	1,000	1,000	1,000	0	0.0000%
Route 302 Corridor	34,341	30,951	30,551	29,493	30,288	33,597	3,390	10.9528%
Raymond Waterways	17,500	17,500	17,500	15,000	15,000	15,000	0	0.0000%
Raymond/Casco Historical	1,800	1,800	1,800	1,800	1,800	1,800	0	0.0000%
GPCOG Dues	4,436	4,436	4,436	0	0			0.0000%
Economic Development	7,000	7,000	7,000	0	0			0.0000%
GIS contract	25,000	25,000	20,000	0	0			0.0000%
Sebago Lake Health: Rapid Response Team	3,000	0	3,000	0				0.0000%
GIS Plotter	10,000	0	10,000	0				0.0000%
GIS 2016 OrthoFlight	10,862	0	10,862	0				0.0000%
Sheri-Gagnon Park	0	0	0	4,838	0	0		0.0000%
Main Street Sidewalk Project grant match	0	32,000	-32,000	0				0.0000%
Total	228,376	233,246	198,932	168,078	177,568	189,098	-4,870	-2.0879%

Adjustments made as discussing other items.

The Chairman may take items out of order at their discretion.

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s) Provider Agencies

Biddeford Free Clinic	\$500
Greater Bridgton Lakes Region Chamber of Commerce	\$1,000
HomeHealth Visiting Nurses	\$500
Maine Public Broadcasting Network	\$100
Regional Transportation Program	\$1,000
Sexual Assault Response Services of Southern Maine	\$500
Southern Maine Agency on Aging	\$500
Tri-County Mental Health Services	\$500

t) IRT (Innovative Readiness Training)

	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff	% diff
School IRT Playground Project	300,000						300,000	0.0000%

School Playground

It will go through the cost-sharing at the RSU and can be removed from our budget.

Milfoil Effort

Mr Walker – Could we allocate less monies to this for seed money?

Mr Bullock – To me we would be giving 2 people money to do the same thing. I would rather give the \$1,500 to Raymond Waterways.

Neil Jensen – Raymond Waterways – We can use all the money we could get.

Mr Gosselin – Raymond Waterways maintains Raymond's shores, while Sebago Health is going around the whole lake.

Don – Turtle Cove is the focus and it is in Raymond.

Mr Jensen – You have to do the whole lake or we will never get rid of it.

\$1,500 to Sebago Lake Health for seed money

The Chairman may take items out of order at their discretion.

u) Revenues

	15/16	14/15	13/14	12/13	11/12	10/11	\$ diff
R3050 Public Cable Franchise Agreement	\$38,000.00	\$38,000.00	\$39,000.00	\$39,000.00	\$37,000.00	\$36,000.00	\$0.00
R3100 Crown Castle Tower Lease	\$0.00	\$0.00	\$0.00	\$42,526.00	\$40,000.00	\$38,984.00	\$0.00
R3120 Supplemental Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R3150 Excise Taxes	\$812,000.00	\$780,000.00	\$740,000.00	\$720,000.00	\$720,000.00	\$730,000.00	\$32,000.00
R3200 Municipal Revenue Sharing	\$130,470.00	\$130,470.00	\$195,000.00	\$205,000.00	\$200,000.00	\$200,000.00	\$0.00
R3220 Local Road Assistance	\$51,000.00	\$54,000.00	\$55,000.00	\$54,000.00	\$52,000.00	\$52,000.00	-\$3,000.00
R3270 Tree Growth	\$8,000.00	\$8,000.00	\$10,000.00	\$8,000.00	\$7,000.00	\$7,000.00	\$0.00
R3280 Veterans Exemption	\$2,600.00	\$2,500.00	\$2,500.00	\$4,000.00	\$2,300.00	\$2,300.00	\$100.00
R3300 Snowmobile Reimbursements	\$1,800.00	\$1,600.00	\$1,400.00	\$2,400.00	\$2,200.00	\$2,800.00	\$200.00
R3320 CEO/Planning Board Fees	\$55,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$55,000.00	\$5,000.00
R3360 Municipal Fees	\$19,500.00	\$19,500.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
R3380 Public Safety Income - Town of Frye Island	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00
R3385 Public Safety Income - Town of Gray	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00
R3400 Fire and Rescue Ambulance Collections	\$147,000.00	\$145,000.00	\$145,000.00	\$145,000.00	\$145,000.00	\$160,000.00	\$2,000.00
R3435 Solid Waste - Bag Tag Income	\$250.00	\$400.00	\$400.00	\$700.00	\$800.00	\$1,000.00	-\$150.00
R3475 Sale of Recyclables	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R3440 Recycling Bins	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	\$150.00	\$0.00
R3480 Lien Charges	\$6,500.00	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00	\$4,000.00	\$500.00
R3500 Miscellaneous	\$33,000.00	\$33,000.00	\$35,000.00	\$60,000.00	\$60,000.00	\$55,000.00	\$0.00
R3520 Interest Income - Taxes	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$30,000.00	\$30,000.00	\$0.00
R3530 Interest Income - Investments	\$5,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$10,000.00	\$20,000.00	\$3,000.00
R3550 Clerk Fees	\$3,200.00	\$3,200.00	\$3,500.00	\$3,500.00	\$3,900.00	\$3,200.00	\$0.00
R3560 Perpetual Care	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
R3600 Parking Fines	\$300.00	\$300.00	\$500.00	\$300.00	\$200.00	\$500.00	\$0.00
R3800 School Plowing Income	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00		\$0.00
R3900 Luther Gulick Fund Contribution	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00		\$0.00
R4000 Fund Balance Contribution	\$0.00	\$428,500.00	\$0.00	\$0.00	\$88,406.00	\$129,214.00	-\$428,500.00
Total	\$1,377,620.00	\$1,766,470.00	\$1,369,300.00	\$1,438,626.00	\$1,503,006.00	\$1,566,148.00	-\$388,850.00
R4050 Homestead Exemption Reimbursement	\$59,000.00	\$56,000.00	\$55,000.00	\$55,000.00	\$60,000.00	\$78,000.00	\$3,000.00
R4051 BETE Reimbursement	\$5,000.00	\$8,000.00	\$15,000.00	\$15,000.00	\$10,000.00	\$14,000.00	-\$3,000.00
R4052 Use of Assessing Reserve	\$0.00	\$0.00	\$0.00	\$70,000.00			\$0.00
R4053 Use of Tower Easement Funds	\$0.00	\$0.00	\$705,000.00				\$0.00
R4054 Use of Voting Machine Reserve	\$0.00	\$0.00	\$6,500.00				\$0.00
R4055 Use of Timber Sale Income	\$25,000.00	\$55,000.00	\$55,000.00				-\$30,000.00
R4060 Use of TIF Reserve **	\$10,000.00	\$32,000.00	\$32,000.00				-\$22,000.00
Total Anticipated Revenues	\$1,476,620.00	\$1,917,470.00	\$2,150,800.00	\$1,578,626.00	\$1,573,006.00	\$1,658,148.00	-\$440,850.00
Total anticipated change							-\$233,330.00

Increase CEO fees by \$5,000

3. Public Comments on Budget items reviewed in meeting (3 minute limit per person)

none

4. Fiscal Warrants – March 25, 2015

- Payroll Expense Summary Warrant

Motion to approve Payroll Expense Summary Warrant dated 3-25-2015 for \$44,853.39 by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved.

- Treasurer's Warrant

Motion to approve Treasurer's Warrant dated 3-25-2015 for \$112,680.34 by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved.

5. Adjournment

Adjourned at 10:15pm by Selectman Bruno. **Approved by consensus.**

The Chairman may take items out of order at their discretion.

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