

**RSU 14 - WINDHAM RAYMOND SCHOOL DISTRICT  
BOARD OF DIRECTORS**

**REGULAR MEETING AGENDA**

May 6, 2015

6:30 p.m.

WINDHAM TOWN COUNCIL CHAMBERS

(all times are approximate)

**6:30 p.m.**

- I. CALL TO ORDER           Time: \_\_\_\_\_**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. ADJUSTMENTS TO THE AGENDA**
- V. PUBLIC INPUT**

**6:35 p.m.**

**VI. STUDENT BOARD REPRESENTATIVE**

- 1. Introduce new High School student School Board representative for 2015-2016, Sierra Yost.
- 2. Recognition of our 2014-2015 High School student School Board representative, Aiyanna Maciel.

**6:40 p.m.**

**VII. ODYSSEY OF THE MIND VIDEO PRESENTATION**

- 1. Students from Windham Primary School (grades 2, 3 and 4) to present the video from their recent state competition.

**7:25 p.m.**

**VIII. DIRECTOR OF STUDENT SERVICES PRESENTATION**

- 1. Phillip Potenziano, Director of Student Services will present an overview and update of special services.

**IX. TEACHERS – SECOND-YEAR PROBATIONARY CONTRACT STATUS**

1. Vote to approve the Superintendent’s recommendation to grant second-year probationary status for the 2015 – 2016 school year to the teachers listed here:

Sarah	Brown	Teacher - Grade 6/7	WMS
Stephen	Clark	Guidance Counselor	WHS
John	Condello	Teacher - Grade 7	WMS
Ralph	DeSarno	Teacher - Phys Ed, Grade K-5	MAN/RES
Courtney	Espejo	Teacher - Grade 2 - 2/5 (1 year)	WPS
Leah	Fischer	Teacher - Grade 4 - 1 year	MAN
Stephen	Ginn	Guidance Counselor	WHS
Jenny	Hopkins	Teacher - Grade 2	WPS
Elizabeth	King	Site Coordinator-Special Ed	WHS
Kerry	Les	Nurse	RES
Joe	McLaughlin	Teacher - Art	WHS
Jessica	Melcher	Teacher - Grade 3	WPS
Elizabeth	Moran	Teacher - ESL	MAN
Kara	Pasquale	Teacher - Kindergarten	WPS
Michelle	Patch	Guidance Counselor	WPS
Sally	Plummer	Speech Therapist	JSMS/RES
Tyler	Schmidt	Teacher - Special Ed	WMS
Akaila	Scorza	Teacher - Grade 1	WPS
William	Shea	Clinical Coordinator	REAL
Pilar	Starkey	Teacher - Grade 8 Math/Science	WMS
Kayla	Vannah	Teacher - Grade 1	WPS
John	Ziegler	Teacher - Math	WHS
Sarah	Zima	Teacher - Grade 4	MAN

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

**X. TEACHERS– THIRD-YEAR PROBATIONARY CONTRACT STATUS**

1. Vote to approve the Superintendent’s recommendation to grant third-year probationary status for the 2015 – 2016 school year to the teachers listed here:

Kellie Ann	Battaglia	Teacher - Special Ed	WMS
Susan	Burns-Chong	Social Worker	REAL
Krystal	Carriere	Teacher - Grade 3	WPS
Robert	Chabora	Teacher - Music 1/2	WMS/JSMS
Ruth	Crowell	Psychologist 2/5	WPS/RES
Holly	Davis	Teacher - Kindergarten	WPS
Lori	Fletcher	Occupational Therapist 2/5	RES/District Wide
Hanna	Flewelling	Teacher - Music Orchestra 3/5	WHS/WMS/MAN
Michelle	Gilbert	Guidance Counselor	WMS

Ted	Gill	Teacher	REAL
Heather	Libby	Teacher - Art	WMS
Janice	Tevanian	Teacher - Special Ed	WHS
Jill	Thornton	Teacher - Special Ed	MAN
Jessica	Weatherbee	Guidance Counselor	MAN

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

**XI. TEACHERS CONTRACT STATUS – CONTINUING CONTRACT STATUS**

1. Vote to approve the Superintendent’s recommendation to grant continuing contract status for the 2015 – 2016 school year to the teachers listed below:

Christine	Anderson	Teacher - Special Ed	JSMS
Christopher	Aube	Teacher - Technology/Soc Studies	WHS
Melissa	Azzaratta	Teacher - Grade 4	MAN
Laurie	Bento	Teacher - Grade 3	WPS
Deanna	Blanchard	Teacher - Grade 4	MAN
Suzanne	Cobleigh	Social Worker (1/2)	JSMS/RES
Heather	Deegan	Teacher - English	WHS
Natalia	Fulton	Psychologist 2/5	WPS
Sally	Grund	Teacher - Grade 3	WPS
Caitlin	Gunter	Teacher - Grade 4	MAN
Corey	Hanson	Teacher - Day Treatment	WHS
Kenneth	Lanik	Teacher - Science	WHS
Allison	Livengood	Teacher - Art	WMS
Pamela	Lord	Teacher - Kindergarten	WPS
Ryan	Lowell	Teacher - English	WHS
Darcie	McDuffie	Teacher -ESL	WPS/District Wide
Alexandra	Miller	Occupational Therapist	WPS/District Wide
Sylvia	Most	Teacher - Math	WHS
Jeffrey	Neal	Teacher - Social Studies	WHS
Thomas	Noonan	Teacher - English	WHS
Lori	Pike Shibles	Teacher - Grade 1	WPS
Brittany	Porter	Teacher - Special Ed	WMS
Eric	Poulin	Teacher - Special Ed	WMS
Patricia	Raitto	Teacher - Grade 3	WPS
Laura	Record	Teacher - Kindergarten	WPS
Kelly-Anne	Rush	Teacher - Social Studies	WHS
Erin	Simoneau	Teacher - Kindergarten	RES
Dena	Tompson	Teacher - Kindergarten	WPS
Caitlyn	Willette	Teacher - Grade 1	WPS

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

8:00 p.m.

**XII. RENEWAL OF ADMINISTRATOR CONTRACTS**

- 1. Vote to approve the Superintendent’s recommendation to grant extended contract status for 2016 – 2018 to the following Administrators:

Christopher Howell	Principal	Windham High School
Randolph Crockett	Principal	Jordan Small Middle School & Raymond Elementary School
Dr. Kyle Rhoads	Principal	Windham Primary School
Deborah McAfee	Assistant Principal	Windham High School
Kelli Deveaux	Assistant Principal	Windham High School
Danielle Donnini	Assistant Principal	Manchester School
Deborah Hutchinson	Assistant Principal/ Instructional Leader	Raymond Elementary School
Mark Jaronczyk	Assistant Principal	Windham Middle School
A. Pender Makin	Director	REAL School
Martin Mackey	Assistant Principal/ Instructional Leader	REAL School
Thomas Nash	Director RSU 14	Adult Education

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

8:05 p.m.

**XIII. DISTRICT OFFICE EXECUTIVE ADMINISTRATOR CONTRACTS**

- 1. Vote to approve the contract for Superintendent, Sanford Prince, at a salary of \$139,652.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

- 2. Vote to approve the contract for Assistant Superintendent, Donn Davis, at a salary of \$118,167.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

- 3. Vote to approve the contract for Director of Curriculum, Instruction and Assessment, Christine Hesler, at a salary of \$96,682.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

**8:10 p.m.**

**XIV. AUTHORIZE AMENDMENTS TO M.S.M.A. DENTAL INSURANCE DECLARATION OF TRUST AND INDEMNITY AGREEMENT**

- 1. To vote to “Authorize Amendments to M.S.M.A. Dental Insurance Declaration of Trust and Indemnity Agreement” be adopted in form presented to this meeting and that a copy of said Vote be filed with the minutes of this meeting. (refer to Attachment A)

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

**XV. AUTHORIZE AMENDMENTS TO M.S.M.A. UNEMPLOYMENT COMPENSATION DECLARATION OF TRUST**

- 1. To vote to “Authorize Amendments to M.S.M.A. Unemployment Compensation Declaration of Trust” be adopted in form presented to this meeting and that a copy of said Vote be filed with the minutes of this meeting. (refer to Attachment B)

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

**8:15 p.m.**

**XVI. RSU 14 BUDGET MEETING / BUDGET REFERENDUM**

To vote that the Warrant for the Regional School Unit #14 Budget Meeting presented to the meeting be and is hereby approved and that the Regional School Unit Budget Meeting be and is hereby called for May 27, 2015 for the purpose of voting on the annual budget for the Regional School Unit for the 2015 – 2016 fiscal year (*Attachment C1*).

AND, that the Warrant and Notice of Election for the Regional School Unit Budget Validation Referendum presented to the meeting be and is hereby approved, and that the Regional School Unit Budget Validation Referendum be and is hereby called for June 9, 2015 for the purpose of approving the budget adopted at the Regional School Unit Budget Meeting for the 2015 – 2016 fiscal year (*Attachment C2*).

AND, that the Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the Regional School Unit #14 is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the Regional School Unit Budget Meeting on May 27, 2015, and to cause copies of said Notice, as completed, to be delivered to the Municipal Clerks of each municipality of the Regional School Unit for posting at the polling places for the June 9, 2015 Regional School Unit Budget Validation Referendum (*Attachment C3*).

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

**8:45 p.m.**

**XVII. REPORT OF THE SECRETARY**

- 1. To approve the minutes of the April 8, 2015 Meeting.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

**8:50 p.m.**

**XVIII. APPROVAL OF COOPERATIVE TEAM**

- 1. Rich Drummond, Athletic Director to present request for approval to the Maine Principals Association of cooperative Ice Hockey team with Westbrook High School.
- 2. Vote to approve cooperative Ice Hockey team with Westbrook H.S.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

**8:55 p.m.**

**XIX. COMMITTEE REPORTS (Finance, Facilities, Policy)**

**9:00 p.m.**

**XX. BOARD ROUNDTABLE (opportunity for a Board member to address the community, offer congratulations, school news, etc.)**

**9:15 p.m.**

**XXI. ADJOURNMENT**

- 1. To approve to adjourn the meeting.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Time: \_\_\_\_\_

MEMBER RESOLUTION TO AMEND DECLARATION OF TRUST  
AND INDEMNITY AGREEMENT

**Motion:** I move that the Vote entitled, “Vote to Authorize Amendments to M.S.M.A. Dental Insurance Declaration of Trust and Indemnity Agreement” be adopted in form presented to this meeting and that a copy of said Vote be filed with the minutes of this meeting.

**Vote to Authorize Amendments to M.S.M.A. Dental Insurance Declaration of Trust and Indemnity Agreement**

Be it hereby voted as follows:

- RESOLVED: That Regional School Unit No. 14 (the “District”), as a participant in the Maine School Management Association Dental Insurance Trust Fund (the “Fund”), hereby consents to certain amendments to the Fund’s Declaration of Trust described in the attached document entitled Amendment of Declaration of Trust for Maine School Management Association Dental Insurance Trust Fund (the “Declaration of Trust Amendment”);
- RESOLVED: That the District, as a participant in the Fund hereby consents to certain proposed amendments to the Indemnity Agreement dated as of July 1, 1993 (the “Indemnity Agreement”) under the Trust described in the attached document entitled First Amendment to Indemnity Agreement;
- RESOLVED: That the District be, and it hereby is, authorized to execute and deliver the Declaration of Trust Amendment and the First Amendment to Indemnity Agreement, and any and all other documents and instruments as may be required from time to time to consummate the transactions contemplated by the Declaration of Trust Amendment and/or the First Amendment to Indemnity Agreement (collectively, the “Trust Documents”), and that the execution, acknowledgment and delivery of such Trust Documents in the name of and on behalf of the District is hereby approved in all respects; and
- RESOLVED: That RSU14 be, and hereby is, authorized to execute and deliver the Trust Documents and such other documents, certificates, agreements and instruments as may be reasonably required, and to perform such further and additional actions as may be necessary or convenient in order to effectuate the foregoing resolutions.

A true copy, attest:

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Secretary  
Regional School Unit No. 14

MEMBER RESOLUTION TO AMEND DECLARATION OF TRUST

**Motion:** I move that the Vote entitled, “Vote to Authorize Amendments to M.S.M.A. Unemployment Compensation Declaration of Trust” be adopted in form presented to this meeting and that a copy of said Vote be filed with the minutes of this meeting.

**Vote to Authorize Amendments to M.S.M.A. Unemployment Compensation Declaration of Trust**

Be it hereby voted as follows:

RESOLVED: That Regional School Unit No. 14 (the “District”), as a participant in the Maine School Management Association Unemployment Compensation Insurance Trust Fund (the “Fund”), hereby consents to certain amendments to the Fund’s Declaration of Trust described in the attached document entitled Amendment of Declaration of Trust for Maine School Management Association Unemployment Compensation Trust Fund (the “Declaration of Trust Amendment”);

RESOLVED: That the District be, and it hereby is, authorized to execute and deliver the Declaration of Trust Amendment, and any and all other documents and instruments as may be required from time to time to consummate the transactions contemplated by the Declaration of Trust Amendment, and that the execution, acknowledgment and delivery of such Trust Documents in the name of and on behalf of the District is hereby approved in all respects; and

RESOLVED: That Regional School Unit No. 14 be, and hereby is, authorized to execute and deliver the Declaration of Trust Amendment and such other documents, certificates, agreements and instruments as may be reasonably required, and to perform such further and additional actions as may be necessary or convenient in order to effectuate the foregoing resolutions.

A true copy, attest:

\_\_\_\_\_  
Secretary

Regional School Unit No. 14



**WARRANT TO CALL REGIONAL SCHOOL UNIT NO. 14  
BUDGET MEETING  
(20-A M.R.S.A. §1485)**

**TO:** Michael Duffy, a resident of Regional School Unit No. 14 (the “Regional School Unit”) composed of Raymond and Windham, State of Maine.

In the name of the State of Maine, you are hereby required to notify the voters of each of the municipalities within Regional School Unit No. 14, namely, Raymond and Windham, that a Regional School Unit Budget Meeting will be held at Windham High School, 406 Gray Road, Windham, Maine at 6:30 P.M. on May 27, 2015 for the purpose of determining the Budget Meeting articles set forth below.

**ARTICLE 1A:** To elect a moderator to preside at the meeting.

**ARTICLES 1 THROUGH 11  
AUTHORIZE EXPENDITURES IN COST CENTER CATEGORIES**

**ARTICLE 1:** To see what sum the Regional School Unit will be authorized to expend for Regular Instruction.

**Regional School Unit Board Recommends** **\$16,631,114.72**

**ARTICLE 2:** To see what sum the Regional School Unit will be authorized to expend for Special Education.

**Regional School Unit Board Recommends** **\$6,308,757.46**

**ARTICLE 3:** To see what sum the Regional School Unit will be authorized to expend for Career and Technical Education.

**Regional School Unit Board Recommends** **\$480,617.29**

**ARTICLE 4:** To see what sum the Regional School Unit will be authorized to expend for Other Instruction.

**Regional School Unit Board Recommends** **\$888,708.58**

**ARTICLE 5:** To see what sum the Regional School Unit will be authorized to expend for Student and Staff Support.

**Regional School Unit Board Recommends** **\$3,896,401.39**

**ARTICLE 6:** To see what sum the Regional School Unit will be authorized to expend for System Administration.

**Regional School Unit Board Recommends** **\$1,065,457.22**

**ARTICLE 7:** To see what sum the Regional School Unit will be authorized to expend for School Administration.

**Regional School Unit Board Recommends** **\$2,392,292.41**

**ARTICLE 8:** To see what sum the Regional School Unit will be authorized to expend for Transportation and Buses.

**Regional School Unit Board Recommends** **\$2,163,032.48**

**ARTICLE 9:** To see what sum the Regional School Unit will be authorized to expend for Facilities Maintenance.

**Regional School Unit Board Recommends** **\$5,220,369.84**

**ARTICLE 10:** To see what sum the Regional School Unit will be authorized to expend for Debt Service and Other Commitments.

**Regional School Unit Board Recommends** **\$2,726,216.03**

**ARTICLE 11:** To see what sum the Regional School Unit will be authorized to expend for All Other Expenditures.

**Regional School Unit Board Recommends** **\$280,000.00**

**ARTICLES 12 THROUGH 14  
RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET**

**ARTICLE 12:** To see what sum the Regional School Unit will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and to see what sum the Regional School Unit will raise and assess as each municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

**Recommended amounts set forth below:**

**Total Appropriated** (by municipality):

Town of Raymond: \$ 6,881,927.60

Town of Windham: \$29,983,568.87

*Total allocation*

*Adjustment from ED279*

**Total Appropriated:** (Sum of above) **\$36,865,496.47**

**Total Raised** (and Regional School Unit assessments by municipality):

Town of Raymond: \$ 6,671,119.20

Town of Windham: \$14,884,661.34

**Total Raised:** (Sum of above) **\$21,555,781.24**

*Explanation: The Regional School Unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the Regional School Unit must raise and assess in order to receive the full amount of state dollars.*

**ARTICLE 13:** To see what sum the Regional School Unit will raise and appropriate for the annual payments on debt service previously approved by the Regional School Unit voters for non-state-funded school construction projects, non-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the Regional School Unit's contribution to the total cost of funding public education from kindergarten to grade 12.

**Regional School Unit Board Recommends** **\$503,875.00**

*Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Regional School Unit's long-term debt for major capital school construction projects and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the Regional School Unit voters.*

**ARTICLE 14:** (Written ballot required). To see what sum the Regional School Unit will raise and appropriate in additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690.

**Regional School Unit Board Recommends** **\$3,875,594.95**

NOTE: The Regional School Unit Board recommends the amount (\$3,875,594.95) for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Serviced funding model by \$3,092,101.59: To continue programs and services that are presently offered, that are not covered or not fully covered by the EPS allocation model, such as athletics and co-curricular activities, Advanced Placement courses.

*Explanation: The additional local funds are those locally raised funds over and above the Regional School Unit's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act that will help achieve the Regional School Unit's budget for educational programs.*

**ARTICLE 15: SUMMARIZES THE PROPOSED SCHOOL BUDGET.** To see what sum the Regional School Unit will authorize the Regional School Unit Board to expend for the fiscal year beginning July 1, 2015 and ending June 30, 2016 from the Regional School Unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

**Regional School Unit Board Recommends** **\$42,052,966.42**

**ARTICLE 16: AUTHORIZES EXPENDITURE OF GRANTS AND OTHER RECEIPTS.** Shall the Regional School Unit Board be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

**ARTICLE 17: AUTHORIZES THE ADULT EDUCATION PROGRAM AND RAISES THE LOCAL SHARE.** To see if Regional School Unit No. 14 will appropriate **\$615,660.96** for adult education and raise **\$287,675.01** as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

**ARTICLE 18:** Shall the Regional School Unit Board be authorized to transfer \$600,000 from unexpended balances at the end of the 2014-2015 fiscal year to the School Capital Reserve Fund and to expend \$600,000 from the reserve fund for the following purpose(s) in addition to amounts the voters have previously authorized to be expended from the School Capital Reserve Fund for this or other projects?

1) Windham Primary	Bus Loop/Site Work	Est. \$300,000
2) Raymond Elementary	Playground	Est. \$150,000
3) Windham Middle School	Classroom renovation	Est. \$150,000
		<b>\$600,000</b>

Given under our hand this day, May 6, 2015 at Windham, Maine.


A majority of the Regional School Unit Board of Regional School Unit No. 14

A true copy of the Warrant, attest:

\_\_\_\_\_  
 Michael Duffy, Resident  
 Regional School Unit No. 14

**WARRANT AND NOTICE OF ELECTION  
CALLING REGIONAL SCHOOL UNIT NO. 14  
BUDGET VALIDATION REFERENDUM  
(20-A M.R.S.A. §1486)**

TO: Michael Duffy, a resident of Regional School Unit No. 14 (the “Regional School Unit”) composed of Raymond and Windham, State of Maine:

In the name of the State of Maine, you are hereby ordered to serve upon the Municipal Clerks of each of the municipalities within Regional School Union No. 14, namely, Raymond and Windham, an attested copy of this Warrant and Notice of Election. Service shall be in hand within three (3) days of the date of this Warrant and Notice of Election. The Municipal Clerks of the above municipalities shall immediately notify the respective municipal officers, who shall post the following Warrant and Notice of Election.

**TOWN OF RAYMOND  
REGIONAL SCHOOL UNIT BUDGET VALIDATION REFERENDUM  
WARRANT AND NOTICE OF ELECTION**

Cumberland ss.

State of Maine

TO: Sue Look, Town Clerk of Raymond: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this Warrant and Notice of Election.

**TO THE VOTERS OF RAYMOND:**

You are hereby notified that a Regional School Unit budget validation referendum election will be held in the Town of Raymond on Tuesday, June 9, 2015 at Jordan Small Middle School 7:00 am-8:00 p.m. for the purpose of determining the following referendum articles:

Article 1A: To elect a Moderator to preside at said meeting.

Article 1: Do you favor approving the Regional School Unit No. 14 budget for the upcoming school year that was adopted at the latest Regional School Unit Budget Meeting?

The voting on Article 1 shall be by secret ballot referendum. The polls will be opened immediately after election of the Moderator following commencement of the meeting at 7:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, May 6, 2015, at Windham, Maine.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A majority of the Regional School Unit No. 14 Board of Directors.

A true copy of the Warrant and Notice of Election, attest: \_\_\_\_\_  
Michael Duffy, Resident  
of Regional School Unit No. 14

Countersigned this \_\_\_\_\_ day of \_\_\_\_\_ 2015 at Raymond, Maine

_____	_____
_____	_____
_____	_____

A majority of the Municipal Officers of the Town of Raymond

A true copy of the Warrant and Notice of Election, attest: \_\_\_\_\_  
Sue Look, Town Clerk  
Town of Raymond, Maine

**WARRANT AND NOTICE OF ELECTION  
CALLING REGIONAL SCHOOL UNIT NO. 14  
BUDGET VALIDATION REFERENDUM  
(20-A M.R.S.A. §1486)**

TO: Michael Duffy, a resident of Regional School Unit No. 14 (the “Regional School Unit”) composed of Raymond and Windham, State of Maine:

In the name of the State of Maine, you are hereby ordered to serve upon the Municipal Clerks of each of the municipalities within Regional School Union No. 14, namely, Raymond and Windham, an attested copy of this Warrant and Notice of Election. Service shall be in hand within three (3) days of the date of this Warrant and Notice of Election. The Municipal Clerks of the above municipalities shall immediately notify the respective municipal officers, who shall post the following Warrant and Notice of Election.

**TOWN OF WINDHAM  
REGIONAL SCHOOL UNIT BUDGET VALIDATION REFERENDUM  
WARRANT AND NOTICE OF ELECTION**

Cumberland ss.

State of Maine

TO: Linda Morrell, Town Clerk of Windham: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this Warrant and Notice of Election.

**TO THE VOTERS OF WINDHAM:**

You are hereby notified that a Regional School Unit budget validation referendum election will be held in the Town of Windham on Tuesday, June 9, 2015 at Windham High School 7:00 a.m. to 8:00 p.m. for the purpose of determining the following referendum articles:

Article 1A: To elect a Moderator to preside at said meeting.

Article 1: Do you favor approving the Regional School Unit No. 14 budget for the upcoming school year that was adopted at the latest Regional School Unit Budget Meeting?

The voting on Article 1 shall be by secret ballot referendum. The polls will be opened immediately after election of the Moderator following commencement of the meeting at 7:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, May 6, 2015, at Windham, Maine.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A majority of the Regional School Unit No. 14 Board of Directors.

A true copy of the Warrant and Notice of Election, attest: \_\_\_\_\_  
Michael Duffy, Resident  
of Regional School Unit No. 14

Countersigned this \_\_\_\_\_ day of \_\_\_\_\_ 2015 at Windham, Maine

_____	_____
_____	_____
_____	_____

A majority of the Municipal Officers of the Town of Windham

A true copy of the Warrant and Notice of Election, attest: \_\_\_\_\_  
Linda Morrell, Town Clerk  
Town of Windham, Maine



**RETURN**

Cumberland County, ss.  
State of Maine

TO: The School Board of Regional School Unit No. 14

\_\_\_\_\_, 2015

Pursuant to the within Warrant and Notice of Election, directed to me, I have served in hand upon the Municipal Clerk of the **Town of Windham**, an attested copy of this Warrant and Notice of Election, directing the municipal officers of said municipality to call a Regional School Unit No. 14 Budget Validation Referendum at said time and place and for the purposes therein stated.

Michael Duffy  
Resident of Regional School Unit No. 14

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**RETURN**

Cumberland County, ss.  
State of Maine

TO: The Municipal Officers of the **Town of Windham**

I certify that I have notified the voters of the **Town of Windham** of the time and place of the Regional School Unit No. 14 Budget Validation Referendum by posting an attested copy of the within Warrant and Notice of Election as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

being public and conspicuous places in said municipality and being at least seven days next prior to election day.

Dated at the Town of Windham \_\_\_\_\_, 2015

\_\_\_\_\_  
Linda Morrell, Town Clerk  
Town of Windham, Maine

**RETURN**

Cumberland County, ss.  
State of Maine

TO: The School Board of Regional School Unit No. 14

\_\_\_\_\_, 2015

Pursuant to the within Warrant and Notice of Election, directed to me, I have served in hand upon the Municipal Clerk of the **Town of Raymond**, an attested copy of this Warrant and Notice of Election, directing the municipal officers of said municipality to call a Regional School Unit No. 14 Budget Validation Referendum at said time and place and for the purposes therein stated.

Michael Duffy  
Resident of Regional School Unit No. 14

---

**RETURN**

Cumberland County, ss.  
State of Maine

TO: The Municipal Officers of the **Town of Raymond**

I certify that I have notified the voters of the **Town of Raymond** of the time and place of the Regional School Unit No. 14 Budget Validation Referendum by posting an attested copy of the within Warrant and Notice of Election as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

being public and conspicuous places in said municipality and being at least seven days next prior to election day.

Dated at the Town of Raymond \_\_\_\_\_, 2015

\_\_\_\_\_  
Sue Look, Town Clerk  
Town of Raymond, Maine

**NOTICE OF AMOUNTS ADOPTED AT BUDGET MEETING  
FOR VOTERS AT SCHOOL BUDGET  
VALIDATION REFERENDUM**

To: Town Clerk of **Town of Raymond**, State of Maine

Pursuant to 20-A M.R.S.A. §§ 1486(2) and 2307 this Notice is to be displayed at all polling places for the School Budget Validation Referendum to be held on **June 9, 2015**, to assist the voters in voting on whether to ratify the school budget approved at the May 27, 2015 Budget Meeting.

Article	Cost Center Summary Budget Category	Amount Recommended by School Committee	Amount Approved at the Budget Meeting on May 27, 2015
1	Regular Instruction	<b>\$16,631,114.72</b>	
2	Special Education	<b>\$6,308,757.46</b>	
3	Career & Technical Education	<b>\$480,617.29</b>	
4	Other Instruction	<b>\$888,708.58</b>	
5	Student and Staff Support	<b>\$3,896,401.39</b>	
6	System Administration	<b>\$1,065,457.22</b>	
7	School Administration	<b>\$2,392,292.41</b>	
8	Transportation & Buses	<b>\$2,163,032.48</b>	
9	Facilities Maintenance	<b>\$5,220,369.84</b>	
10	Debt Service & Other Commitments	<b>\$2,726,216.03</b>	
11	All Other Expenditures	<b>\$280,000.00</b>	
15	Summary of Total Authorized Expenditures	<b>\$42,052,966.42</b>	

The amount approved for the school budget at Budget Meeting includes locally raised funds over and above the Town's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act.

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

A majority of the Windham Raymond Board of Directors (RSU #14)

Completed and countersigned by: \_\_\_\_\_ date \_\_\_\_\_  
Superintendent of Schools

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\_\_\_\_\_

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\_\_\_\_\_

A majority of the Windham Raymond Board of Directors (RSU #14)

Completed and countersigned by: \_\_\_\_\_ date \_\_\_\_\_  
Superintendent of Schools

**RSU 14 WINDHAM RAYMOND SCHOOL DISTRICT**

**BOARD of DIRECTORS**

MINUTES HELD APRIL 8, 2015

SPECIAL MEETING

RAYMOND ELEMENTARY GYM

Time Called to Order: 6:30 pm

Members Present: Marge Govoni, Chair Diana Froisland, Vice Chair  
Eric Colby Jennifer Fleck  
Jennifer Moore Jeri Keane-Dreyer  
Kate Brix Pete Heanssler  
Sanford Prince, Aiyanna Maciel, Student Rep  
Superintendent

Members Absent: Dawn Dillon

**EXECUTIVE SESSION -- READMISSION HEARING**

1. Voted to approve going into Executive Session to consider the possible readmission of a student pursuant to [1 M.R.S.A. § 405(6)(B)].

Moved by: Diana Froisland      Seconded by: Jeri Keane-Dreyer  
In Favor: 7      Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

2. Voted that the student under consideration will be re-admitted to school and that the Superintendent provide the parents with a written summary of the Board's findings.

Moved by: Jeri Keane-Dreyer      Seconded by: Diana Froisland  
In Favor: 7      Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

**REPORT OF THE SECRETARY:**

1. Voted to approve the minutes of the April 1, 2014 Regular Meeting.

Moved by: Diana Froisland      Seconded by: Jeri Keane-Dreyer  
In Favor: 6      Opposed: \_\_\_\_\_ Abstain: 1

**SEBAGO EDUCATIONAL ALLIANCE MOTION TO TERMINATE CONTRACTS**

1. Pursuant to 20-A M.R.S.A. § 13201, the Board voted to eliminate all teaching positions at the Sebago Education Alliance School because of the closure of the SEA School; to terminate the contracts of all teachers at the SEA School as of August 31, 2015 as the result of the elimination of those positions; and to instruct the superintendent to provide each teacher with at least 90 days prior written notice of the elimination of his/her position and the termination of his/her teaching contract as a result of the elimination of that position.

Moved by: Diana Froisland      Seconded by: Jen Moore  
 In Favor: 7      Opposed: \_\_\_\_\_ Abstain: \_\_\_\_\_

2. Names of professional staff terminated were as follows:

First Name	Last Name	Position
Miranda	Bartlett	Occupational Therapist
Eric	Bendetson	Social Worker
Melissa	Boire	Teacher - Special Ed
William	Green	Teacher - Special Ed
Kristin	Lane	Teacher - Special Ed
Caitlin	MacDonald	Teacher - Special Ed
William	McMellon	Teacher - Special Ed
Elizabeth	Murphy-Lewis	Social Worker
Daniel	Pierce	Social Worker
Nicole	Poole	Teacher - Special Ed
Julie	Wallace	Teacher - Special Ed
Todd	Whitcomb	Teacher

Mr. Colby arrived at 7:05 p.m.

**FINANCE UPDATE**

The Finance Committee updated the Board

**ADJUSTMENT TO THE AGENDA**

The Board Deliberated prior to the RSU14 Budget approval.



