



Raymond Planning Board
Raymond Broadcast Studio
423 Webbs Mills Road
Minutes
Wednesday, January 25, 2017
7:00 pm

Present: Patricia Beaton, Sheila Bourque, Chairman Robert O'Neill, Kyle Bancroft, Vice-Chair Bruce Sanford, Greg Foster (7:02)

Absent: None

Staff: Code Enforcement Officer Chris Hanson, Contract Planner James Seymour

Call to order

Chair Robert O'Neill called the meeting to order at 7:03pm. Quorum was declared.

Consideration of Approval of Meeting Minutes

- December 14, 2017

Mr. O'Neill asked for a motion

MOTION: Sheila Bourque moved to accept minutes as presented; Greg Foster seconded

DISCUSSION: None

VOTE: 4/0/1 (Sanford)

New Business: None

Workshop

a.) Site Plan Checklist Application revisions

Chris Hanson noted that a few corrections had been made and that the document had been reviewed by the Town Attorney. Mr. Hanson and James Seymour mentioned some of the specific changes made and discussed plans to update the information available on the website. It was agreed that no ordinance change was required. It was further agreed that this is not a Warrant article; the Planning Board would vote on the final package with the stipulation that the checklist was optional and intended as a tool to provide guidance.

b.) Sunset Clause language

Mr. Seymour introduced the proposed language, explaining the reasoning for the various limitations and benchmarks. In response to a question from Vice-Chair Bruce Sanford, Mr. Hanson clarified separation of approvals required for a site plan and a building permit. It was confirmed this would be a Warrant article.

**Per the "Minutes Policy," reviewed and approved August 17, 2010 and amended May 13, 2014 by the Board of Selectmen, written minutes will only serve as a supplement or guide to the official record, which is the video record, unless they are the only record. DVD's can be purchased for a nominal fee from the Town Office or borrowed from the Town Office or Raymond Village Library. Recordings can also be found at www.raymondmaine.org.*

c.) **Storm Water Standards language change**

Mr. Seymour led the discussion beginning with bringing the balance of the ordinance references to stormwater standards into agreement with Article 9, Section X, Subsection 1. Further changes involved replacing large sections of text with reference to Article 9, Section X. In addition, Article 10 was amended to stipulate review authority over backlots, backlot driveways, and public/private streets. Under Article 10, Section D, Subsection c the size and quantity of site plans was changed in compliance with Planning Board request.

d.) **Sign Ordinance language**

Mr. Hanson reported on his conversation with the Town Attorney concerning the desired changes to the Sign portion of Article 9: a recommendation to add under 1.a.. Specific Standards a fifth specification addressing signs for approved agricultural uses in residential zones. Discussion followed regarding the definition of a “commercial agriculture”, concluding that the necessity of a business license serves as the determinant.

At the request of the Chair, Mr. Hanson reviewed the time line for the ordinance process. Corrections to the zoning map were discussed.

5. Planner Communications

Mr. Hanson advised the board to a site plan review and pre-application review scheduled for the next month’s meeting.

6. Adjournment

MOTION: Gregg Foster moved to adjourn; Sheila Bourque seconded

DISCUSSION: None

VOTE: Passed (5/0/0)

Mr. O’Neill adjourned the meeting at 7:44PM

Mary Quirk
Recording Secretary

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