



**Comprehensive Plan Committee  
Agenda**

December 4, 2024

6:30pm – Meeting

At Broadcast Studio & via ZOOM

- 1) **Call to order**
  
- 2) **Pubic Hearing**
  - a) Short Presentation provided – North Star Planning
  - b) Review public comments received to date – North Star Planning
  - c) Public Comment – 3 minutes per speaker
  
- 3) **Committee Review of the Plan with Final Recommendations to North Star Planning**
  
- 4) **Minutes of Previous Meeting(s)**
  
- 5) **Election Recap – Co-Chairs Leavitt and Gonzalez**
  
- 6) **Comp Plan Committee’s Comment**
  
- 7) **Next Meeting Date**
  - a) Set if needed
  
- 8) **Adjournment**

## **Town of Raymond Notice of Public Hearing**

Wednesday, December 4, 2024 – 6:30pm

At the Broadcast Studio – 423 Webbs Mills Rd, Raymond ME 04071 & Via ZOOM

The Town of Raymond will hold a public hearing on Wednesday, December 4, 2024, at 6:30pm for the purpose of receiving public input on the Comprehensive Plan.

The complete text of related documents is available online at [complan.raymondmaine.org](http://complan.raymondmaine.org) and at the Town Office.

*Zoom link can be found on the Town's website calendar notification for this meeting.*



## Comprehensive Plan Committee Agenda

October 2, 2024  
6:30pm – Meeting

At Broadcast Studio & via ZOOM

**Committee Members Present:** Kaela Gonzalez (Co-Chair), Peter Leavitt (Co-Chair), Frank McDermott, Shawn McKillop, Danelle Milone, John Rand, Jackie Sawyer

**Committee Members Absent:** John Clark, Greg Foster

**NorthStar Planning Staff Present:** Kate Burch; Sam Peikes

**Town Staff Present:** Melanie Fernald (Town Clerk); Sue Look (Town Manager); Jason Williamson (Assistant Code Enforcement Officer)

1) **Called to order** at 6:30pm by Co-Chair Leavitt with a quorum present

2) **Approval of Minutes from Previous Meeting**

a) September 4, 2024

**Motion** to approve as presented by Mr. McDermott. Seconded by Ms. Gonzalez.

**Unanimously approved**

3) **Old Business**

a) Review of Draft Plan/Final Edits

Kate Burch spoke about the process and timeline for moving forward.

Committee discussed holding a Public Hearing on December 4, 2024 at the beginning of the meeting.

Extensive discussion on edits submitted for the Plan (see video for specifics).

4) **New Business**

a) Discussion of Public Comment Period

Kate Burch noted a few items that need to be done on the website, etc before we are ready to make the Plan public for review.

Committee discussed different options for methods of collecting comments from the public and how to get the word out to citizens.

b) Community Partnership Resiliency funding – John Rand

John Rand spoke about a grant opportunity he became aware of.

Kate Burch noted that NorthStar has already worked with the Town Manager to apply for the Service Provider Grant. It is too early to know about funding announcements, but the process has been started for Raymond to enroll in the Partnership. Joining this partnership is a step in the process to have access to grants and funding.

<https://www.maine.gov/future/climate/community-resilience-partnership/grants>

c) Budget-Finance Committee Traffic Discussion – Shawn McKillop

Shawn talked about Traffic Discussion shared with the Select Board from Budget-Finance Committee.

Co-Chair Leavitt talked about the speed-sensing signs, data collection, traffic calming and reported effects of these on speeds. Spoke about portable signs that can be placed on a pole for a time, then moved to another location more easily than the more traditional trailer-mounted signs. These cost less and still collect data.

General thoughts from the Committee is that the community has expressed that speeding and driving safety is a significant concern for the Town. Several members expressed the feedback that this is an important issue to address.

**5) \*Public Comment**

Co-Chair Leavitt opened the floor for Public Comment, no one spoke.

**6) Comprehensive Plan Committee's Comment**

Co-Chair Leavitt opened the floor for Committee Member Comment, the following individuals spoke:

Peter Leavitt – in 2012 or 2013, the State approved the sidewalk project in the Raymond Village. At that time, it was estimated at around \$180,000 and that the Town of Raymond would be responsible for coming up with 20% of that and that it would be about a year or two before they could begin. By 2016 or 2017, it was ready to begin, but the cost had risen to \$470,000. So, that type of cost increase needs to be considered for future projects, but also compared to the cost of other projects, it might be worth it for the benefit to the sense of community gained by a project like improved sidewalks/pedestrian friendly improvements.

Jackie Sawyer – suggested that improvements like these could be part of future planning/development plans.

Peter Leavitt – spoke about impact fees and other revenue streams, aside from property taxes.

John Rand – asked Assistant CEO Jason Williamson to introduce himself.

## 7) Next Meeting Date

a) ~~November 6, 2024~~

decision was made through discussion earlier in this meeting to skip the November meeting, to participate in flyer distribution and question answering at the Election on 11/5/2024, and to hold the December meeting as planned on December 4, 2024.

## 8) Adjournment

**Motion** to adjourn at 8:32pm by Mr. McDermott. Seconded by Mr. McKillop.

**Unanimously approved**