



JSMS Visioning Committee Agenda

May 5th 2025

6:00pm – Meeting

At Broadcast Studio & via ZOOM

1) Called to order 6:00 pm

2) In attendance: Pete Lockwood, Deb Clark, Grace Leavitt, Joe Crocker, Nathan White, Sue Accardi, Debby Tarr, Laurie Wallace, Kaela Gonzalez (Zoom), Kevin Woodbrey (Zoom)

3) Minutes of the previous meeting

a) April 28th 2025 – motion to approve Grace/second Laurie/vote unanimous

4) Old Business

a) Review tour of the Gorham Municipal Center

- Comprehensive tour of P&R, municipal & school facilities
- Several lessons learned include need for architectural plans, use of multipurpose rooms, upgrades completed in stages, kept children's murals up for history/nostalgia, upscale media center for town-wide presentations, separate entrances for each group.

b) Action Items Update

- Floor plan for Town Office provided by Nathan. The lower level is damp and not recommended for storage or computer hardware, its current purposes. Square footage unknown.
- Kevin provided a visual sketch of JSMS Floor Plan, identifying his preference for server and support space. Square footage of total space unknown.
- Pete created a large scale drawing of JSMS for 5/12 meeting.
- Joe will compile Town Departments' wish lists for use of space and send to Pete on 5/6.
- Tour of Westbrook Municipal Center is tentatively scheduled for 5/12; leave Broadcast Studio at 2:15 in the bus for a 3:00 meeting. Joe and Pete will speak with the Windham repurposing committee to gauge their progress.
- Pete asked SB Chair Olson for additional clarification of JSMS Vision Committee's task/mission
 - 1) Use of JSMS space
 - 2) Future reuse of vacated buildings such as the library

5) New Business

- a) Matching email addresses to a name – Joe to give list to Pete
- b) Identify duplicating or existing RSU14 and library efforts with other departments such as Parks & Recreation – first understand what is occurring where (especially P&R). Joe is satisfied with RVCC as a temporary space.
- c) Food Pantry relocation – current location is inefficient and crammed with products. Parking is an issue for clientele and Good Shepherd delivery trucks. Library looks ideal at first glance.
- d) Developing a method for reporting to the Select Board – develop a mission and/or vision statement? Prioritize use based on total space limitations. Create chart of ideas and drawings for presentation.

6) Next Meeting Date

- a) May 12th 6:00 pm (plus tour of Westbrook)

7) Public Comment – n/a

8) Committee's Comment – determine requirements unique to each use, also determine where functions can serve multiple purposes; create opportunities to collaborate.

9) Adjournment at 7:20 pm