

COMPREHENSIVE PLAN COMMITTEE  
Tuesday, January 8, 2002

MINUTES

ATTENDANCE: Jim Stephenson, Chairman; Jean Carter; Harold Burnham; John Rand; Ben Levy; Charlie Turner; Elizabeth Algeo; Chris McClellan; Brad McCurtain; Bruce Sanford, Planning Board member; Charles Leavitt, Selectman; Don Willard, Town Manager; and Louise Lester.

1. Call to order. Jim Stephenson called the meeting to order at 7:08 pm.

2. Update on committee developments in Raymond.

DISCUSSION: There was discussion of what the Route 302 Development Committee has accomplished. Also the potential being investigated of a 700 acre industrial park being developed off of Route 302 in Windham on the Grondin pit-old dump site land and the impact that might have on Raymond. It was felt that this type of impact should be included on our survey.

3. Minutes of November 28, 2001.

MOTION: Bruce Sanford motioned to approve the Minutes as written. Seconded by Chris McClellan.

VOTE: Carried.

4. Co-chairman position.

DISCUSSION: Dr. Stephenson said that because of his business taking him out of town he would like to entertain having a partner in the chairmanship so that the Committee can run efficiently. He asked that anyone willing to work with him please contact him.

5. Finding a planner.

DISCUSSION: It was decided that the process of finding a planner to help with the process should begin now. The Committee felt that it would be best to choose planners who we think would be helpful and ask them to submit a proposal and estimate of cost rather than go to bid. Several names were considered for making such a request:

Planning Decisions (Eyerman), Land Use Consultants (Haynes), Brunswick Planning Office (Holswich); and the newly retired Scarborough planner.

6. Grant application.

DISCUSSION: Dr. Stephenson suggested that four sub-committees be formed to progress with the grant application: consolidating the old plan estimate, creating an update for the new plan, analysis of the budget schedule, and planning a schedule for public input. Members were asked to volunteer for a sub-committee.

Old Plan: Carter, Tripp, Levy, Algeo, Stephenson

New Plan: Algeo, McClellan, Leavitt

Budget: Willard, Sanford, Foster

Public input: McCurtain, Burnham, Lester

Consultant search: Willard, John Rand, McClellan

NOTE: Priscilla Rand and Dana Desjardins can pick their sub-committee when they are available.

7. Public Information.

DISCUSSION: It was noted that articles etc need to be published so that the public has knowledge and information available to them during this process so that when the survey arrives they will be informed as to what they are making decisions about.

8. Plan budget.

DISCUSSION: It was felt that with the \$12,000 now being held for the Plan development, asking for another \$12,000 this budget would be needed whether we get a grant or not. Mr. Leavitt felt that this process should continue whether the Town gets monetary help from the State or not.

9. Planning Board ordinances.

DISCUSSION: Mr. Leavitt felt that the Committee should be observant of what is coming from the Planning Board for ordinances this year so that the Plan will flow with it. The Committee needs to keep abreast of what ordinance changes are being considered in order to stay ahead of the people who might be tempted to use ordinance loopholes prior to the ordinance being tightened. Mrs. Carter felt that public input very soon is imperative to know what the people want and have the Comprehensive Plan something that they want.

NOTE: Louise will collect the sub-committee work which has been done and give copies to the members for review and comment.

10. Decision of what type of plan we are working on.

DISCUSSION: Dr. Stephenson noted that the Committee needs to think about what degree of new Plan they want to do. On page 21-22 of the Comprehensive Plan guidelines the Committee has to decide as to whether there will be just an update, a

supplement, a full revision, or a totally new plan. Mr. Rand felt he would go with a supplement. Mrs. Algeo thought a revision would be more comprehensive.

NEXT COMMITTEE MEETING: January 22, 2002 at 7:00 pm at the Town Office.

4. Adjourn.

MOTION: There was a motion and second to adjourn.

VOTE: Carried.

ADJOURNMENT: Jim Stephenson adjourned the meeting at 9:04 pm.

Louise H. Lester  
Town Clerk