

COMPREHENSIVE PLAN COMMITTEE
Tuesday, February 7, 2002

MINUTES

ATTENDANCE: Jim Stephenson, Chairman; Jean Carter; Chris McClellan; Harold Burnham; Ben Levy; Charlie Turner; Brad McCurtain; Dana Desjardins and Charles Leavitt, Selectmen; Don Willard, Town Manager; and Louise Lester.

1. Call to order. Jim Stephenson called the meeting to order at 7:08 pm.

2. Review of the minutes.

MOTION: Chris McClellan motioned to approve the minutes as written. Seconded by Charlie Turner.

VOTE: Carried.

3. Grant Application Update

- a. Brief report of progress from the various committees
- b. Presentation by Rick Seeley

DISCUSSION: Dr. Stephenson noted that the Committee was working on the needs assessment and growth in the time since 1995. Mr. Seeley announced that his time allowed for working on the needs assessment has been used but he has kept up to 9 hours available to use for the grant preparation. Mr. Seeley continued his prepared draft of Part E for the grant to clarify some questions which he had about the document such as: housing, and building caps. After some discussion he felt that areas which could be cut down under item B the focus could be rather generic rather than specific. He advised highlighting the "big picture" by using fewer details. Under #D on page 7 Mr. Seeley said he would cut it down more and that #C would be enhanced by maps. He indicated that in speaking with Will Johnson of the DECD he found that appendices would be accepted if they were directly applicable to the application. Mr. Seeley indicated places where work still needs to be done:

- 1) Needs Assessment in 3 to 7 pages #A-#D
- 2) Update Narrative in 2 to 4 pages
- 3) Budget and work plan, schedule, and applicable budget
- 4) Plan for Public Participation
- 5) Letter of intent by the Town to support matching funds

Mr. Seeley commented that business owners should be included in those who are invited to have public participation. He also felt that the Roadrunner should be highlighted as a monthly publication which is mailed to every household in Raymond

4. Discussion of type of plan to pursue
Tabled

5. Review of Emerging Issues.
Tabled

6. Review of Public Participation

DISCUSSION: Mr. Seeley said that a three fold approach should be considered with town wide envisioning meetings, an overall citizen survey, and discussion of proposed policies discussed in a public forum by neighborhood or whatever way the Committee wishes to group them. It was also discussed to have a phone survey to targeted areas, have a preference survey available on the Town's website, and/or have a pictorial charette which would allow the public to show their preference in how the Town will look by showing them photographs of various areas and suggestions of how these areas might look in the future. Mr. Seeley felt that the State would be comfortable seeing that a part of the grant money would be used to hire a professional to help with the work and availing the Town of that type of expertise. He said that the grant would have to show what the Committee was going to do, when they would be doing it, and how much money will be allocated for each part.

There was discussion about the timing of public participation: survey, envisioning process meeting, a vision statement, public hearings, and the final town meeting vote. No consensus was arrived at.

7. Review of Growth Locations since 1995

DISCUSSION: Maps prepared by Elisa Trepanier of the Assessing Office were studied and it appears that the growth has been everywhere and not just in the designated growth areas from the 1991 Comprehensive Plan.

8. Discussion of Meeting Times/Agenda

The next meeting will be Thursday, February 14, 2002 at the JORDAN SMALL SCHOOL LIBRARY (the older school).

Louise H. Lester
Town Clerk