

Town Of Raymond  
401 Webbs Mills Road  
Raymond, Maine 04071

COMPREHENSIVE PLAN COMMITTEE  
Thursday, March 7, 2002

MINUTES

ATTENDANCE: Jim Stephenson, Chairman; Jean Carter; Brad McCurtain; Chris McClellan; Harold Burnham; Ben Levy; Charlie Turner; Priscilla Rand; Louise Lester and Don Willard, Town Manager.

1. Call to order. Jim Stephenson called the meeting to order at 7:00 pm at the Town Office.

2. Discussion on how to proceed with hiring a planner.

DISCUSSION: There was prolonged discussion as to how a planner should be found and hired. No one wished to begin a RFP process but felt that if they invited three prospective planning firms for interviews and pick one of them. It was decided to invite Rothe Associates of Hallowell, Planning Decisions of South Portland, and GPCOG of Portland.

MOTION: Jean Carter motioned to invite three firms for interviews. Seconded by Chris McClellan.

VOTE: 8 in favor (Stephenson, Carter, McClellan, Burnham, Levy, Turner, Rand, Lester), one abstention (McCurtain)

3. Discussion about the approach for the interviews.

DISCUSSION: It was felt that the firms should be given a few minutes to make their "pitch" and then the Committee could ask questions possibly using the questions Don Willard prepared.

4. Discussion about getting the survey out.

DISCUSSION: The possibility of having two versions of the survey was discussed with a short version for the general mailing leading to a longer version which people could elect to fill out. The website would be a good way to get it out, however, the monitoring for just Raymond residents would have to be figured out. Bulky mailing was also discussed and more information is needed in order to allow every taxpayer a survey whether they have a mailing address in Raymond or not. Mrs. Lester said that she would put the 1991 survey on her computer so that we can use it.

**NEXT MEETING:** Thursday, March 14, 2002 at 6:30 pm at the Town Office. March 21<sup>st</sup> is being held as a possible backup meeting night.

The schedule will be 25 minutes for each firm with 5 minutes between. The first interview will begin at 7:00 pm with the Committee meeting beforehand at 6:30 pm.

It was discussed as to whether there should be an election for the new chairman.

5. Adjourn. Jim Stephenson adjourned the meeting at 9:00 pm.

Louise H. Lester  
Town Clerk