

Town Of Raymond
401 Webbs Mills Road
Raymond, Maine 04071

COMPREHENSIVE PLAN COMMITTEE
Thursday, April 22, 2002

MINUTES

ATTENDANCE: Jim Stephenson, Chairman; Brad McCurtain; Chris McClellan; Harold Burnham; Ben Levy; Louise Lester; Rich Rothe, Rothe Associates; and Don Willard, Town Manager.

NOTE: The subcommittee on Mr. Rothe's contract met at 6:30 pm to talk about any changes to the contract with Mr. Rothe. The item of general liability insurance (public liability and property damage) was discussed. Mr. Rothe said that he wasn't sure what this meant but said that he didn't think that he had that type. He added that he had property damage as far as his car was concerned. Mr. Willard said that these insurances were in the recommendation from Geoff Hole but didn't necessarily mean that the Town would require them. Mr. Rothe also said that the indemnification clause was a question. Mr. Willard suggested that Mr. Rothe send him a counter contract for the Committee's deliberation. Mr. Rothe submitted a corrected contract to Mr. Willard.

1. Call to order. Jim Stephenson called the meeting to order at 7:06 pm at the Town Office.

MOTION: Ben Levy motioned to give Don Willard the authority to sign a contract with Mr. Rothe when it is deemed acceptable by both parties. Seconded by Chris McClellan.

VOTE: Carried.

2. Agenda items.

DISCUSSION: Dr. Stephenson said that items for discussion would be the focus and the associated cost of the work. The questionnaire to be used at Town Meeting should be worked on. Committee tour of Raymond – how, where, and what to study.

Mrs. Lester suggested making a map which shows the large open spaces in Raymond i.e. over 50 acres and also show the subdivisions and in what year they were created. Mr. Levy thought that input from a realtor would be helpful in understanding the trends in Raymond. It was noted that the Code Enforcement Officer's knowledge would be helpful as well.

MOTION: Jim Stephenson motioned to have a tour on Saturday, June 8, 2002 at 1:00 pm to meet at Sunset Variety, Roosevelt Trail. Seconded by Harold Burnham.

VOTE: Carried.

3. Contract with Mr. Rothe.

DISCUSSION: Mr. Rothe distributed sheets which have the cost estimate and proposed schedule for the Plan work. He said if he did everything on the sheet the cost would not exceed \$28,175. However, the Town would have to pay for any mail out survey and its printing. He felt that GPCOG would be willing and able to help with the regional coordination and issues and natural resources portion of the Plan. There was discussion of looking into having some sort of raffle to inspire people to return their surveys if the Committee chooses to do a Town wide survey.

4. Committee minutes.

DISCUSSION: There was discussion on how to have the minutes accomplished without depending on Mrs. Lester who would like to be a Committee member without that responsibility. It was decided that a secretary would have to be found who would keep the minutes. Mr. McCurtain had someone in mind and would ask her. Mr. Willard felt there were some funds available in the Planning and Development reserve TIF account which could be used.

5. Plan submittal to the State.

DISCUSSION: Mr. Rothe said that if the Town votes on the Plan prior to the State finding it complete, there is a possibility that the State might want changes in which case the Town would have to vote again on the revised Plan. If the Town waits to get final approval from the State, there is a possibility it won't be completed prior to the next Town Meeting in May 2003.

6. Town Meeting.

DISCUSSION: Mr. Rothe suggested that the next meeting on May 13th be devoted to planning for the Town Meeting and also public participation during the summer. Dr. Stephenson suggested that neighborhoods be contacted and locations found for the meetings. Dr. Burnham has contacted the schools to get student involvement in promoting the work of the Committee. They have a deadline of May 1st to have some posters made for Town Meeting. Mr. McCurtain felt the dates of the neighborhood meetings be advertised as soon as possible. There was discussion of how to get non-resident taxpayer involvement such as a mailing. Mr. Rothe felt that the first priority was the year-round residents but the others were a representative group. Dr. Burnham felt that the landowners which have large acreage should be contract specifically for their input. Possible meeting sites were discussed as Raymond Cape (Hawthorne House), the Village area (possibly Mr. D's restaurant), and East Raymond and North Raymond (school or Town Office). There was discussion about the booth at Town Meeting which should include a map and pictures as well as a title banner.

Louise H. Lester
Acting Secretary

NEXT MEETING: Monday, May 13, 2002 at 7:00 pm.

TOUR OF RAYMOND: Saturday, June 8, 2002 at 1:00 pm to meet at Sunset Variety, Roosevelt Trail.