

COMPREHENSIVE PLAN COMMITTEE
Wednesday, September 12, 2001

MINUTES

ATTENDANCE: Jim Stephenson, Chairman; Jean Carter; Harold Burnham; Priscilla Rand; Elizabeth Algeo; Brad McCurtain; Debra Baker; Ben Levy; Louise Lester; Charlie Turner; Greg Foster; Harold Burnham; Dana Desjardins; Bruce Sanford; Denis Morse, Fire Chief; and Don Willard, Town Manager.

1. Call to order. Jim Stephenson called the meeting to order at 4:02 pm.

2. Approve the Minutes of August 8, 2001.

MOTION: Jim Stephenson motioned to approve the Minutes as written. Seconded by Jean Carter.

VOTE: Carried.

DISCUSSION: Dr. Stephenson asked that the subject of when the committee should meet be brought up.

MOTION: Jim Stephenson motioned that the committee meet every third Wednesday at 7:00 pm at the Town Office. This to be increased per month as needed. Seconded by Dana Desjardins.

VOTE: CARRIED.

NEXT MEETING: October 17, 2001 at 7:00 pm at the Town Office.

3. Review of the 1991 Comprehensive Plan.

DISCUSSION: Dr. Burnham suggested that the committee divide into smaller groups to discuss a specific area of the Plan and then come back to the full Committee with recommendation for a full discussion. Dr. Stephenson thought the Committee could start with the notes from the 1998 review and then expand to the 1991 Comprehensive Plan which would allow them to prepare the grant application which apparently will be available early next year. He wondered when the full information would be available from the Census. Mr. Willard replied he thought the Census would be working with the

2000 census information for a couple of years and would have information available during that time. Mrs. Carter noted that the new building rate has slowed in all the surrounding towns including Raymond in the last ten years. Mrs. Algeo wanted to have groups of people working on items of specific interest and like Dr. Burnham bring their findings back to the full group for consideration. Dr. Stephenson wished to go along with Rick Seeley's suggestion of working on the goals, objectives, and implementation strategies in order to have the information needed for the grant application and then work from this toward the entire Comprehensive Plan update. Bruce Sanford thought they should form a schedule in order to get to their goal. Mrs. Algeo gave him a copy of Mr. Seeley's schedule. Mr. Sanford felt it could be used and added that he was attending the meetings as an individual and not necessarily as a representative of the Planning Board but would be happy to take the Committee's suggestions back to the Planning Board. Dr. Stephenson thought it would be prudent to leave invitations to other Boards and Committees in Town to the different subcommittees in order to glean information and desires from them. Mr. Sanford asked whether there was a quorum policy with this Committee so that having a subcommittee meeting would be acceptable. There was discussion about whether the subcommittee meetings should be advertised. Mrs. Lester felt that a notice in the Town Office would be sufficient. It was then discussed that no voting would be done in subcommittee and therefore probably only the meetings of the entire Comprehensive Plan Committee need be posted.

Subcommittees formed:

Housing, Community Facilities, and Transportation: Jean Carter, Ben Levy, Chris McClellan, Denis Morse, and Don Willard

Landuse, Natural Resources, Historical/Archaeological Resources: Priscilla Rand, Elizabeth Algeo, Charlie Turner, Jim Stephenson, Harold Burnham, Bruce Sanford

Fiscal Capacity, Economic Base Strategies: Dana Desjaradins, Don Willard, Brad McCurtain, Charlie Leavitt, Louise Lester

MOTION: Jim Stephenson motioned to hold a meeting on September 26, 2001 at 7:00 pm at the Town Office in order for the subcommittees to meet and at the end of the evening come together as a whole. Seconded by Charlie Turner.

VOTE: Carried.

4. Adjourn.

MOTION: Jim Stephenson motioned to adjourn. Seconded by Charlie Turner.

VOTE: Carried.

ADJOURNMENT: Jim Stephenson adjourned the meeting at 6:50 pm.

Louise H. Lester
Secretary