



Comprehensive Plan Committee Minutes

March 1, 2023

6:30pm – Meeting

At Broadcast Studio & via ZOOM

Committee Members Present: John Clark, Greg Foster, Kaela Gonzalez, Peter Leavitt, Bradley McCurtain, Frank McDermott, Shawn McKillop, Danelle Milone, John Rand, Jackie Sawyer

Committee Members Absent: none

Town Staff Present:

Don Willard, Town Manager

Chris Hanson, Assistant Code Enforcement Officer

Sue Look, Town Clerk

Town Staff Absent: none

1) **Called to order** at 6:30pm by Co-Chair Gonzalez – there is a quorum present

2) **Minutes of Previous Meeting**

a) February 6, 2023

Motion to approve as presented by Mr Foster. Seconded by Mr Rand.

Unanimously approved

3) **Old Business**

a) Update Comprehensive Plan Logo

Time 4 Printing has quoted from \$200 to \$750 to design a logo with a vector file (which makes it scalable). Discussion to go with Time for Printing and use the drawn concepts as a base. Possibly see if a high school student would like to have a go. Also, there was the suggestion to combine the circle logo with the drawing. There was a comment that simple is better and another comment that perhaps we should wait for the Planner to start. The fish and mountains speak to Raymond.

By the next meeting the committee members should come prepared with a preference of the various logos.

b) Development of Short Video - Action Plan

Discussion to wait for North Star since this is part of their schedule for a full video and possibly make a 30 second “teaser” in the meantime. Mr McKillop will look at his files to see what he has of all 4 seasons in Raymond to use with a voice over. We will send out a note to the folks who have asked for information asking for photos.

c) Scheduling Bus Tour - Part 2

Windham can do this most days from April 10th on. Town Manager Willard will be back by the last week of April. Committee members should send their preferences to Town Clerk Look for the last week of April. The tour will encompass the business district, the cape, the village, Thomas Pond, Deep Cove, etc. There is still a good deal to see, and we will be going down private roads, but not into gated properties. When the weather is better, we will also do a boat trip. Possibly make a video/presentation to show citizens the parts of Raymond that the tour is highlighting. Mr Rand said a tape was made a while ago and he will find that. The Planners should go on a tour with Assistant CEO Hanson.

d) CPC Community Update Document

Co-Chair Gonzalez has reached out to the Middle School and has not heard back as yet.

We will ask for photos.

We could have a block in the Roadrunner to ask a question or put out some information each month. Co-Chair Gonzalez will work with Melissa McConkey to put something in and will add the logo when it is approved.

e) Community/Association Outreach Opportunities

How can we identify the stakeholder groups? Lake associations? Road associations? Etc? What about the non-residents who own property in Town? The Town will make a list and send out some questions to known associations to begin compiling a list. Mr McCurtain offered to work on a list of stakeholders. Committee members will come back with a list of associations for outreach. SOS website for corporations and commissions. Roadrunner message could ask that stakeholders contact us.

Following is a start:

- *Residents – Property Owners*
- *Business Owners*
- *Crescent Lake Watershed Association - crescentlakeassn.weebly.com*
- *Panther Pond Association - www.pantherpondassociation.org*
- *Raymond Community Forest - www.lelt.org/raymond-community-forest*
- *Loon Echo Land Trust - www.lelt.org*
- *Raymond Waterways Protection Association - raymondwaterways.org/rwpa-about.htm*
- *Sebago Lakes Region Chamber of Commerce - www.sebagolakeschamber.com*
- *Raymond Food Pantry – Lake Region Baptist Church – 655-4334*
- *Hawthorne Community Association - hawthorneassoc.com*

- *Raymond/Casco Historical Society - raymondcascohistoricalsociety.org*
- *PTO - www.raymondschoolspto.org*
- *Age Friendly Raymond (still going?)*
- *Raymond Lions Club - www.raymondmaine.org/content/raymond-lions-club*
- *Raymond Rattlers Snowmobile Club -facebook.com/raymond.snowmobile.club*
- *Raymond Boy Scouts*
- *Raymond Fire Rescue Association - www.raymondmaine.org/community/raymond-fire-rescue-association*
- *Road Associations (as of 2020)*
 - *Ai Road*
 - *Anderson & Island Cove Road Association*
 - *Blueberry Point Road*
 - *Boulder Bluff Road Association*
 - *Carleton Edwards Drive*
 - *Cranberry Pond Road*
 - *Crescent Lake Road Association*
 - *Crescent Woods Road Association*
 - *Glen Road Association*
 - *Grandview Lane*
 - *Granite Ridge Drive Road Association*
 - *Hartley Lane*
 - *Haskell Avenue*
 - *Hayden Brook Road*
 - *Hidden Cove Road*
 - *Indian Point Association*
 - *Kelley Lane*
 - *Levy Lane*
 - *Machigone Road*
 - *Mawaga Drive Road Association*
 - *Minnewawa Drive*
 - *Musson Road Road Association*
 - *Northern Pines Road*
 - *Notched Pond Road*
 - *Oakledge Circle Road Association (OCRA)*
 - *Oakledge Hills Road Association*
 - *Panther South Shore Colony*

- *Papoose Island Road*
- *Pismire Mountain Road*
- *Plummer Drive*
- *Pulpit Rock Road*
- *Quarry Cove Citizens Association*
- *Raymond Cape Association*
- *Raymond Pond Shores Association*
- *River Road Association*
- *Rocky Shores Improvement Association*
- *Sebago Road*
- *Sheehan Island Homeowners Association*
- *Skyline Drive*
- *Spring Valley Improvement Association*
- *Stoney Brook Road Association*
- *Sunset Chimneys Road Association*
- *Thomas Pond Terrace Association*
- *Twin Pines Road*
- *Wharf Road*
- *Whitney Way Road Association*
- *Whittemore Cove Road*

4) **New Business**

a) Discussion of Extent of CPC/Town Staff Can Contribute To Plan Completion

From an email from Ben Smith, the following could be done by the committee members:

- Task 1.5 - Existing conditions Inventory Chapters. If the committee was willing and able to take on the task of researching and drafting 1st draft chapters, NSP's role would be for 2nd drafting and formatting, while also keeping enough hours there for some amount of actual drafting work to assist the committee.
- Task 1.6 - Department Head interviews. A member of the committee could be prepared to conduct these structured interviews on behalf of the planning effort.
- Task 2.3 - Public Workshops. NSP could prepare town staff and committee members to hold workshops/listening sessions with stakeholder groups and the general public. NSP would manage data collection and analysis from those sessions.

The reduction would be about \$14,000 if the committee did all 3 above. There was some discussion about formatting which the planner will do with the 2nd draft. North Star will train the committee on how to conduct the workshops.

Motion for the committee to take on these 3 tasks by Mr McKillop. Seconded by Mr Leavitt.

Committee members will bring their top 3 chapters that they would be interested in updating to the next meeting.

Unanimously approved

b) Consideration of Roll Call Voting

- Roll Call Voting is where there is not a unanimous vote and each member's vote is recorded by name.

Consensus to use this type of voting if called for by a member.

5) **Next Meeting Date**

- a) April 5, 2023

6) **Public Comment** – none

7) **Comp Plan Committee's Comment**

Mr McKillop is struggling with using an app for the @raymondmaine.org emails.

Town Manager Willard will be out for the next meeting.

The list of accomplishments has been sent to the email list and Select Board, but not to the Planning Board, ZBA, Department Heads, etc.

Add to agenda who would like to make an update for the public or putting something in the Roadrunner. Also, the committee could look at how to increase the email list.

Mr Rand suggested that committee members may want to read Nomad Century by Gaia Vince (a freelance British environmental journalist, broadcaster and non-fiction author with British and Australian citizenship) about climate migration.

8) **Adjournment**

Motion to adjourn at 8:12pm by Mr Foster. Seconded by Co-Chair Leavitt.

Unanimously approved

*Respectfully submitted,
Susan L Look, Town Clerk*