



Comprehensive Plan Committee Minutes

August 7, 2024

6:30pm – Meeting

At Broadcast Studio & via ZOOM

Committee Members Present: John Clark, Greg Foster, Kaela Gonzalez, Peter Leavitt, Frank McDermott, Shawn McKillop, Danelle Milone, John Rand, Jackie Sawyer

Committee Members Absent: none

NSP Staff Present:

Sam Peikes; Ben Smith

Town Staff Present:

Sue Look, Town Manager

1) **Called to order** at 6:30pm by Co-Chair Leavitt with a quorum present

2) **Minutes of Previous Meeting**

a) June 5, 2024

Motion to approve as presented by Mr. Rand. Seconded by Mr. McDermott.

Unanimously approved

3) **Public Comment** – none

4) **Old Business**

a) Follow-up to Election Day “pom-pom” Survey

Co-chair Gonzalez presented on overview of the results of the survey conducted at the June Election. The group collected participants’ thoughts on what should Jordan-Small Middle School building be used as once it’s returned to the Town’s ownership (when the new Middle School in Windham is finished, and all Raymond and Windham students attend there). Participants were instructed to chose their top 3 options: Community Center, Recreation, Library, Town Offices, daycare center, or “other”.

Community Center received the most votes (303), followed by Recreation (258), and Library (171), Town offices (139), day care center (104) and other (42). A few respondents voted for “all of the above”.

Committee members noted that several survey participants on Election Day were unaware that the school would be closing.

5) **New Business**

a) Working Session on 1st Draft of Plan

Discussion of thanking Brad McCurtain and Don Willard in the Comp Plan for their contributions.

Consensus to approve.

[Comprehensive Plan Timeline/Activity Summary, attached]

[Comments/Edits to First Draft Raymond Comprehensive Plan, attached]

The committee discussed through the suggestions from the above document that was handed out at the meeting and North Star Planning either gave explanations or made recommendations of changes. They came to consensus for each point.

The intent is to have a 2nd draft to review at the September 4th meeting.

6) Comprehensive Plan Committee Comment

Co-Chair Gonzalez - Thanks to the Comprehensive Plan Committee members for sticking with it for 2 years, the end is in sight.

Co-Chair Leavitt – reminded the group and the public that Public Comment and Committee Comment portions of meetings are to bring up future agenda items. Discussion on any agenda items for that meeting should happen during the time for the issue itself. During Public & Committee Comment portions, there is no back and forth discussion, or to make an observation or comment. There was a very good training on the technical aspects of running meetings during Executive Session (July 23, 2024)

Co-Chair Leavitt asked Town Manager Sue Look to remind everyone of the upcoming combined meeting. Town Manager Look noted that on August 28th, at 6:30pm in the Jordan Small Middle School Gym, there would be a workshop with all Town committees and Town Department Heads invited. It will be a Select Board meeting, but the whole agenda will be a workshop to talk about the Comprehensive Plan.

The public is welcome to attend, but since it's a workshop, public comment wouldn't be part of the agenda.

7) Next Meeting Date

a) September 4, 2024

8) Adjournment

Motion to adjourn at 8:28pm by Ms. Milone. Seconded by Mr. McDermott.

Unanimously approved

Respectfully submitted,

Melanie Fernald, Town Clerk