



PW Building Oversight Committee

Monday, September 15, 2025 at 6:00 pm

Meeting Location

At the Broadcast Studio & Via Zoom & on YouTube

Virtual Meeting Details

* URL: [Zoom Link](#)

PW Building Oversight Committee Meeting

1. Call regular meeting to order

Committee Members: Craig Messinger (Chair), David Madsen (Vice Chair), Owens McCullough (Sebago Technics), Bill Coppersmith, Bill Hansen, Ted Shane, Derek Ray (Select Board representative), Shawn McKillop (Budget-Finance Committee representative), Nathan White (Public Works Director)

a. Brief Introduction of Members

2. Approval of Minutes from previous meeting

a. July 23, 2025 PW Building Oversight Committee Minutes

3. Old Business

4. New Business

a. Recap of Last Meeting

b. Discussion of Previous Study of Current Building Conditions

c. Discussion with Owens/Sebago Technics of Concerns

5. Public Comment

6. Committee Member Comment

7. Adjournment

Contact: Melanie Fernald, CCM, CMC (melanie.fernald@raymondmaine.org 207-655-4742, ex 121) | Agenda published on 09/04/2025 at 1:22 PM



PW Garage Oversight Committee Minutes

~~March 25, 2025~~

July 23, 2025

6:00pm – Regular Meeting

At Broadcast Studio &
Via Zoom & on YouTube

Committee Members in Attendance: Craig Messinger (Chair), David Madsen (Vice Chair), Owens McCullough (Sebago Technics), Bill Hansen, Derek Ray (Select Board representative), Shawn McKillop (Budget-Finance Committee representative), Nathan White (Public Works Director)

Committee Members Absent: Ted Shane, Bill Coppersmith

Town Staff in Attendance: Nathan White – Public Works Director, Joe Crocker – Town Manager

1) **Call regular meeting to order** – Meeting called to order at 6:04pm by Town Manager, Crocker

2) **New Business**

a) Selection of Committee Chair and Vice Chair

• Chair

PW Director White nominated Craig Messenger as Chair and was seconded by David Madsen

Unanimously Approved

• Vice Chair

Chair Messenger nominated David Madsen as Vice Chair, seconded by Shawn McKillop.

Unanimously Approved

b) Introduction

- Committee members introduced

c) Establish who will take meeting minutes

- It was established that Owens would record the meeting with Plot and send the scribed notes to the committee. There was no motion or vote.

d) Informational Presentation by Sebago Technics, Inc.

- Owens shared a presentation of the existing Public Works Facilities and what they are used for and their existing conditions, Programming & Needs Assessment overview, building elevations, mockup of building design and site development plan, potential project costs, and committee planning.

e) Committee Planning Exercise and Alignment

- Expectations and Outcomes

- Recommendation to BOS to have a more efficient workspace
- Look at solid reasons why Plains Rd is a better location than Webbs Mills and provide clarity and transparency to the public
- Bring in Fire Chief and Inspector on the sprinkler issue
- Look at insurance coverage and costs on sprinkled vs. not sprinkled
- What happens to the existing buildings on Webbs and Main St?
- Goals – provide for current and future needs of the town, have a safe building that follows code, and a more efficient workspace.

- Committee Challenges

- Educating the voters on the committee findings and public engagement
- Transparency and information meetings with more advertising – possibly a video on the current situation

- Top Priorities

- Evaluate/re-review all 3 sites to find the best fit (cost, location, etc.)
- Building new vs. renovations
- Cost
- Funding sources available for the project
- Programming and size

- Needs for Informed Decision

- True evaluation on each site

- Timelines (How long and how many meetings?)

- Would like to aim for 2026 June ballot
- Recommendation to Budget Finance Committee January 2026
- Public information meeting after committee findings
- A few meetings will be needed
- Would like Fire Department and Code Officer to attend a future meeting
- Committee will get a list of questions to give to the FD and CEO
- Next meeting scheduled for 08/27 at 6pm

- f) Committee to review the work completed, and what additional work might be needed to make an informed decision. Identify the next steps to move forward
 - Discussed in presentation section
- g) Discuss the need for a site visit to the existing public works facilities. If a site visit is needed, set a date and time
 - At this time, it is not recommended as it would require 3 separate meetings and all committee members present have seen the facilities.
- h) Establish meeting dates/times and review a potential timeline for a committee recommendation.
 - Should there be a public informational meeting?
 - Yes, once the committee has more information.
 - At what points should the Select Board be updated?
 - Recommendations during budget process
- i) Open conversation of other items that the committee believes would be beneficial to making an informed decision
 - Director White and Town Manager Crocker will research block grants
 - Discussions with Casco on a possible shared facility?
- j) Identify agenda items for the next meeting
 - Will decide prior to next meeting
- k) Did this first meeting meet or exceeded your expectations? If not, what do we need to do differently for the next meeting?
 - Yes, would like questions presented back at the next meeting and will set a firmer timeline for meetings going forward to meet January deadline

3) Adjournment

- Motion to adjourn at 7:22 by McKillop and seconded by Madsen

Unanimously Approved

*Respectfully Submitted,
Melissa McConkey, Executive Assistant*