



**BOARD OF ASSESSMENT REVIEW**  
Minutes\*  
June 26, 2012

**Present: Chair Brenda Tubbs, Mary Jane Wells, and Holly Mitchell.**

**Absent: Steve Linne, Charles Miller, and Sheila Philpot.**

**Staff: Curt Lebel, Assessor's Agent; and Danielle Loring, Recording Secretary**

**1) Call to order:** Chairperson Brenda Tubbs called the meeting to order at 6:02 pm and quorum was declared.

**2) Minutes of previous meetings dated:**

- **January 31, 2006:** It was determined that these were not the minutes from the most recent meeting.

- **June 26, 2007:**

MOTION: Mary Jane Wells motioned to accept the minutes from the June 26, 2007, meeting as presented; seconded by Holly Mitchell.

DISCUSSION: None.

VOTE: MOTION CARRIED (2/0/1 [HM ab])

**3) Workshop**

**a) Board Communications: None**

**b) Assessor Introduction and Communications:**

Contract Assessor Curt Lebel introduced himself as the Assessor's agent. He explained that he was there to represent the interests of the Town and would be happy to answer any questions that they may have.

**4) Applications**

**a) Consideration and Acceptance of Abatement Appeal by Alphine Kleeman at 57 Stark Cove (066/005)**

Mr. Lebel explained that the applicants had been issued an abatement but were not satisfied with the amount and that they had met all of the requirements to apply for an abatement.

**b) Set Date for Public Hearing**

- **July 10, 2012, 6:00pm**
- **July 17, 2012 6:00pm (tentative)**

\*Per the "Minutes Policy," reviewed and approved August 17, 2010 by the Board of Selectmen, written minutes will only serve as a supplement or guide to the official record, which is the DVD. DVD's can be purchased for a nominal fee or borrowed at the Town Office

\*\*Item taken out of order

MOTION: Holly Mitchell motioned to hear the case for Aphine Kleeman on July 10<sup>th</sup> ; seconded by Mary Jane Wells.

DISCUSSION: None

VOTE: UNANIMOUSLY APPROVED (3/0)

5)

**Adjournment:**

MOTION: Holly Mitchell motioned to adjourn; seconded by Mary Jane Wells.

VOTE: UNANIMOUS APPROVAL (3/0)

Chairperson Brenda Tubbs adjourned the meeting at 6:10 pm.

Danielle Loring  
Recording Secretary

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