



401 Webbs Mills Road
Raymond, Maine 04071
207.655.4742
Fax 207.655.3024

Memorandum

Date: February 14, 2014

To: Board of Selectmen & Budget-Finance Committee

From: Don Willard, Town Manager 

Re: FY 2014-15 Budget Presentation

I am enclosing the FY 2014-15 Town Manager's municipal budget submittal for your review and consideration. This year's budget review with the Board of Selectmen and Budget Finance Committee will be held on Thursday, February 20th and Monday, March 10th, each meeting beginning at **6:30 pm** at the Broadcast Studio. I would encourage members of the Budget Committee and or Selectmen to contact me at don.willard@raymondmaine.org if you have any questions prior to that meeting.

In order to help guide the budget development process, the Board of Selectmen provided the following desired performance measures:

1. Explore options that could be revenue neutral or minimal increase to meet expected core services.
2. Continue to explore privatization and outsourcing of services for cost savings.
3. Explore working with neighboring towns and Cumberland County government to cut costs and/or improve services.
4. Maintain current service levels in roadside solid waste and recycling collection.
5. Investigate bonding for capital improvement vs. capital reserve budgeting to achieve maximum utilization of existing capital resources.
6. Develop budget with the understanding that all budget areas may be considered.
7. Consider department budgeting needs and anticipated needs going forward.

This year's budget development/review process is a departure from that used in the recent past. This is not a flat budget that is revenue neutral to the tax rate. The Selectmen requested that Town staff submit budgets that would address any areas of unmet need that has been deferred to maintain LD1 compliance and discuss these initiatives with the Budget-Finance Committee, rather than eliminate them upfront. Also, a decision was made by the Budget-Finance Committee to divide the budget presentations into two meetings. On February 20th the Insurance program, General Assistance, Technology, Public Safety, Infrastructure, Solid Waste, Cemeteries, Parks & Recreation, County Tax, and Revenues will be considered. On March 4th, the agenda will include the remaining departments and any follow up questions from the previous meeting.

The Town had an LD1 compliant budget for the 2013-14 fiscal year and was also able to realize some major capital improvements through the tower easement sale. However, the use of \$705,000 as a revenue from the one-time tower sale proceeds creates a large reduction in available revenue this year for continued capital spending. This creates a problem given the new Capital Improvement Program (CIP) requests and the opportunity the Town now has with the military Innovative Readiness Training Program (IRT).

Under the Military IRT Program, the Town has the opportunity to leverage local dollars by a 1:2 (Town:Federal) ratio while accomplishing necessary and desired capital improvements. The Town would supply the materials and the engineering work and the IRT program would provide equipment, fuel and manpower to complete selected projects (application attached). The timing of these projects also involves cooperative efforts with the Boy Scouts of America (BSA), as they will be absorbing the costs of housing and feeding the military personnel while they complete the work for Camp Hinds and the Town of Raymond together. This budget proposal utilizes the Town's AAA bond rating and associated low, long term bonding rate to bundle associated costs from the IRT projects and planned CIP items into a \$2.1 million, ten year bond.

A proposal is being made to utilize some excess Undesignated Fund Balance for these major capital improvements. The Undesignated Fund Balance (UFB) Policy, adopted by the Raymond Board of Selectmen on October 2, 2007, states that the Town's goal is to maintain a level of UFB equal to 15% of the prior year's commitment, exclusive of any amount to be paid from the UFB. 15% of the FY2013-14 commitment of \$11,082,311.04 is \$1,662,346.66, meaning that the current UFB exceeds that balance by \$524,215.20. Utilization of \$245,438 from Undesignated Fund Balance Surplus would pay the proposed first year debt service for the projects outlined in the bond package. The final recommendation would be to approve an increase in LD1, which would add an estimated \$0.26 to the mill rate. This proposed budget provides a pathway to accomplish the CIP requests and several IRT projects with a relatively small property tax impact.

Unfortunately, the allowed LD1 levy limit for FY2014-2015 was unable to be calculated by Contract Assessor, Curt Lebel, at this time. This is due to statutory changes made to the method in which the LD1 levy limited is calculated (See enclosed memo).

I am looking forward to meeting with you on February 20th and March 4th.

***** DRAFT *****
Town of Raymond
FY 2014/2015
Budget Development Schedule

- **December 17, 2013, Tuesday, 6:00 p.m., Broadcast Studio** – Board of Selectmen to review/revise draft 2014/2015 FY Budget Development Schedule and set budget directives/goals for the budget process
- **December 27, 2013, Friday** – Town Manager submits standardized instructions and budget directives to Department Heads for preparation of budget requests, which are to be returned to the Town Manager by January 24, 2014
- **January 13, 2014, Monday, 6:30 p.m., Broadcast Studio** – Budget/Finance Committee to review/revise draft 2014/2015 FY Budget Development Schedule
- **January 24, 2014, Friday** – All municipal budgets, including CIP, are submitted to the Town Manager
- **February 14, 2014, Friday** – Town Manager submits budget to the Board of Selectmen and Budget/Finance Committee
- **February 20, 2014, Thursday, 6:30 p.m., Broadcast Studio** – Selectmen and Budget/Finance Committee review proposed municipal budget expenditures and projected non-property tax revenues (Dept. Head Budget Review #1)
- **March 10, 2014, Monday, 6:30 p.m., Broadcast Studio** – Selectmen and Budget/Finance Committee review proposed municipal budget expenditures (Dept. Head Budget Review #2)
- **April 8, 2014, Tuesday, 7:00 p.m., Broadcast Studio** – Selectmen consider (vote) recommended municipal budget
- **April 14, 2014, Monday, 6:30 p.m., Broadcast Studio** – Budget/Finance Committee to consider (vote) on recommended municipal budget
- **April 23, 2014, Wednesday** – Budget to be submitted to the printers
- **June 3, 2014, Tuesday** – Annual Town Meeting

Hi Nancy,

Normally, this time of year, I am able to give a reasonable estimation of the tax cap the town will be subject to for its annual budget. The Legislature however has made statutory changes to the calculation which is causing a delay in producing a reliable figure. The revenue sharing part of the calculation in the past used actual money received in the two previous calendar years. Under the new change enacted, beginning this year, fiscal year estimates/actuals from the current year will be compared with estimates for the year for which the budget is being formulated. This means I will need to wait for the projections for fy15 to be released by the State Treasurer before finishing the calculation. (likely some time in March)

One negative aspect of this new method which will affect Raymond, besides the use of estimates, is that the losses incurred in Rev sharing between calendar year '12 and '13 will not be eligible to be added to the overall cap. If Revenue sharing is projected to be flat from fy 14 to 15 then I would expect a cap increase in the range of 35k-40k for the upcoming budget cycle. This is perhaps 75-80k less than it would have been under the old method. These changes may make it necessary for the Town to consider an increase override of the the municipal cap or some other sources of revenue other than property tax in order to fund the municipal budget. As you know, a bill to restore an additional 40 million dollar cut to revenue sharing is currently working its way through the legislature. If this is successful, revenue sharing cuts will not be as substantial and may stabilize somewhat between fy 14 and fy15.

Curt

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Municipal Budget

FY 2014-15

	14/15 Budget	13/14 Budget	12/13 Budget	11/12 Budget	10/11 Budget	09/10 Budget	\$ diff last/this	% diff	
Administration									
Salaries	330,854	322,780	317,702	308,052	301,468	316,993			
Code Enforcement Department	89,374	85,501	84,005	73,771	78,019	88,191			
Supplies	4,000	4,000	4,200	4,000	4,300	4,300			
Equipment	1,500	500	500	500	500	500			
Service contracts	15,539	15,890	18,433	18,490	18,311	17,976			
Utilities-phone	5,000	5,000	5,500	5,900	5,900	5,900			
Postage	8,290	7,931	6,977	6,853	6,480	6,530			
Audit & legal	48,000	30,000	26,000	26,000	26,000	26,000			
Dues / publications/remembrances	1,505	1,305	1,355	1,155	1,205	1,250			
Advertising	4,000	3,000	2,500	2,000	1,000	1,000			
Registry of Deeds	5,000	4,000	4,500	4,500	3,500	3,500			
Travel & training	9,999	10,999	11,199	9,399	9,399	9,399			
Printing	3,200	2,500	2,500	2,500	3,700	5,600			
Elections	8,806	7,097	8,655	7,825	8,228	10,743			
Total	535,067	500,503	494,026	470,945	468,010	497,882	34,564	6.90585	
Assessing									
Contract Assessor	30,000	25,000	25,000	30,000	30,000	30,000			
Assistant Salary	11,123	10,967	10,754	15,678	24,669	24,669			
Supplies/Equipment	1,100	1,000	1,100	1,059	1,500	800			
Legal (Assessing & BAR)	0	900	1,000	1,000	1,200	2,568			
Software maintenance	8,575	8,360	8,456	7,350	7,100	7,100			
Registry of Deeds	1,200	1,200	1,200	1,200	1,200	1,200			
Total	51,998	47,427	47,510	56,287	65,669	66,337	4,571	9.63797	
Town Hall									
Supplies	1,586	1,640	1,100	1700	2,220	2,400			
Equipment	1,800	1,800	1,000	3,000	3,000	3,454			
Heating oil	4,320	4,320	4,995	5,600	6,000	7,600			
Utilities	9,000	7,400	11,000	13,500	14,500	15,264			
Contract services	1,550	1,520	1,497	1,453	1,403	1,403			
Town Hall repairs/renovations/maint	2,000	2,000	3,000	3,000	3,500	3,500			
Total	20,256	18,680	22,592	28,253	30,623	33,621	1,576	8.43683	
Insurance									
Social Security	87,154	87,154	84,851	83,073	84,487	85,324			
Unemployment	1,000	1,000	1,000	1,000	1,000	1,000			
Liability/Vehicle Insurance	42,100	40,000	28,000	29,002	29,002	28,930			
Workers Comp	24,607	26,000	28,000	29,000	30,970	30,970			
Inland Marine	2,950	2,500	2,125	1,999	1,986	1,900			
Public officials liab.	1,300	1,350	1,350	1,350	1,350	1,350			
Health/Dental	248,600	229,000	253,671	243,201	265,867	245,176			
Life insurance	5,500	5,300	4,450	4,450	4,795	4,795			
ICMA Ret Corp	43,400	41,900	47,798	47,907	44,635	47,515			
Rescue Billing Services	12,000	12,000	12,000	12,000	14,400	14,576			
Total	468,611	446,204	463,245	452,982	478,492	461,536	22,407	5.02169	

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Municipal Budget

FY 2014-15

	14/15 Budget	13/14 Budget	12/13 Budget	11/12 Budget	10/11 Budget	09/10 Budget	\$ diff last/this	% diff	
General Assistance									
GA	6,000	6,000	6,000	6,000	4,000	2,000			
Total	6,000	6,000	6,000	6,000	4,000	2,000	0	0.00000	
Technology Department									
Broadcast Station Salary	35,000	16,724	12,293	9,235	3,600	3,600			
Video broadcasting expenses	12,000	10,000	9,000	9,000	9,000	9,000			
Technology Svcs Admin Salary	60,000	60,000	60,000	60,000	60,000	60,000			
Technology/computers/upgrades	59,165	58,165	58,165	58,165	63,800	63,800			
GIS hardware/software/maint.	14,200	13,600	13,600	28,600	13,600	20,000			
Total	180,365	158,489	153,058	165,000	150,000	156,400	21,876	13.80285	
Community Development									
Planning Services	21,500	21,500	36,500	17,000	26,100	31,277			
Secretary	10,011	9,871	9,679	11,775					
Supplies	500	250	250	250	250	250			
Planning Board Ordinance Updates	4,000	4,000		4,500	6,500	5,000			
Advertising	1,500	1,500	1,500	1,500	1,500	1,500			
Comp Plan implementation				0	1,500	5,000			
Conservation Commission	0	0	2,000	2,000	4,000	4,000			
Community Projects using Timber Funds	55,000								
GPCOG	0	0	4,699	3,869	0	0			
Total	92,511	37,121	54,628	40,894	39,850	47,027	55,390	149.21473	
Fire/EMS Department									
Clothing allowance	5,000	5,000	5,000	5,000	5,000	5,000			
Operations	22,000	22,000	18,000	17,000	15,955	13,955			
Travel	2,400	2,400	2,400	4,400	4,400	4,400			
Fire/Rescue Payroll	421,790	395,454	387,700	377,432	376,432	376,432			
Dispatch Services	31,700	31,700	31,700	31,700	31,700	25,900			
Building maint	17,000	12,244	12,244	12,244	12,244	8,620			
New equipment	8,000	8,000	7,000	7,000	7,000	7,000			
Gas/oil	18,000	18,278	17,278	15,278	15,278	15,278			
Vehicle Maintenance	30,000	28,400	26,400	23,400	23,400	23,400			
Firefighter Equipment and repair	5,700	5,700	5,700	5,700	5,700	5,700			
Radio repairs & replacement	10,000	7,800	7,800	7,800	7,800	7,800			
Heating of buildings	12,000	13,000	13,000	13,000	16,000	16,000			
Utilities	26,966	26,966	26,966	26,966	26,966	24,966			
Maintenance and License Contracts	6,000	5,721	4,721	4,721	4,721	4,721			
Health & safety	7,300	4,955	4,955	4,000	4,000	4,000			
Dues & publications; EMS assessment	900	900	900	900	900	900			
Training	10,500	19,790	10,500	10,500	10,500	10,500			
Fire prevention	500	500	500	500	500	500			
Turn-out gear/equip	9,300	7,225	4,500	8,500	8,500	8,500			
SCBA	4,400	4,400	2,200	2,155	1,200	1,200			
Total	649,456	620,433	589,464	578,196	578,196	564,772	29,023	4.67786	

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Municipal Budget

FY 2014-15

	14/15 Budget	13/14 Budget	12/13 Budget	11/12 Budget	10/11 Budget	09/10 Budget	\$ diff last/this	% diff	
Animal Control									
Revenue	(\$4,000)	(\$4,200)	(\$4,000)	(\$4,000)	(4,000)	(4,000)			
Salaries	7,814	7,708	7,532	6,327	6,000	5,120			
Uniforms	400	400	400	400	500	300			
Equipment	500	500	500	500	600	600			
Mileage/Expenses	5,300	5,300	5,200	5,200	5,000	5,000			
Contract services	5,856	5,856	5,856	6,160	5,671	5,586			
Total	15,870	15,564	15,488	14,587	13,771	12,606	306	1.96608	
Infrastructure									
Streetlights	21,000	19,600	19,960	19,330	20,930	21,220			
Total	21,000	19,600	19,960	19,330	20,930	21,220	1,400	7.14286	
Public Works									
Salaries	250,450	231,610	225,098	215,129	211,114	212,852			
Supplies/uniforms	3,000	3,000	3,000	3,000	5,000	5,000			
Materials	15,000	15,000	15,000	15,000	15,000	15,000			
Street signs	5,500	5,500	3,000	3,000	3,000	3,000			
Road salt	60,000	60,000	60,000	71,000	71,000	71,000			
Equipment	4,000	3,000	3,000	3,000	1,000	3,500			
Equipment maintenance	39,625	39,625	32,500	30,000	20,000	20,000			
Gas/diesel	29,000	29,000	29,000	18,000	22,000	22,000			
Utilities-Phone/CMP	4,000	4,000	4,000	4,000	5,600	5,600			
District One-PW	5,000	5,000	5,890	5,890	6,575	6,575			
Building maintenance	7,100	7,100	8,500	7,700	3,500	3,500			
Travel & training	400	400	500	0	0	400			
Snow removal contract	181,005	176,591	176,591	169,862	164,560	158,239			
Striping contract	15,394	15,394	11,000	11,000	10,000	10,000			
Roadside mowing	2,500	2,500	3,200	3,200	3,200	3,200			
Subcontracting	6,000	6,000	6,000	6,000	6,000	7,000			
Rental equipment	1,000	1,000	1,000	1,000	750	1,500			
Winter Sand	41,200	41,200	41,200	41,200	41,200	41,200			
Total	670,174	645,920	628,479	607,981	589,499	589,566	24,254	3.75495	
Solid Waste									
Recycling pickup & haul	124,875	121,235	121,235	117,700	114,278	107,494			
Recycling committee	500	700	1,200	1,200	1,200	1,200			
Roadside pickup	124,875	121,235	121,235	117,700	114,278	114,660			
MMWAC	43,400	43,400	46,400	49,300	52,200	52,200			
MMWAC debt service	135,527	143,821	152,115	160,409	168,703	176,997			
ecomaine (RWS) demo project	0	20,213	20,896	20,896	20,896	18,440			
Total	429,177	450,604	463,081	467,205	471,555	470,991	-21,427	-4.75517	

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Municipal Budget

FY 2014-15

	14/15 Budget	13/14 Budget	12/13 Budget	11/12 Budget	10/11 Budget	09/10 Budget	\$ diff last/this	% diff	
Cemeteries									
Contract services	12,760	12,760	11,212	11,112	11,112	11,112			
General repair/maintenance	4,000	4,000	5,000	5,000	5,000	5,000			
Raymond Hill Cemetery survey	2,500	0	8,365	0	0	2,000			
Map and plot locations plan	0	0	8,365	0	0	2,000			
Total	19,260	16,760	32,942	16,112	16,112	20,112	2,500	14.91647	
Parks/Recreation									
Materials/equipment	2,500	2,500	3,500	3,500	0	4,200			
Contract services	6,898	6,697	6,697	6,697	6,697	7,335			
Raymond Baseball/Softball	1,000	1,000	1,000	1,000	1,000	1,000			
Raymond Rattlers Snowmobile	1,600	800	2,000	2,000	2,000	2,000			
Agawam mowing /soccer	2,000	2,000	2,000	2,000	2,000	2,000			
Total	13,998	12,997	15,197	15,197	11,697	16,535	1,001	7.70178	
Raymond Village Library									
Library	40,000	37,500	35,000	30,900	30,900	30,900			
Maintenance expense per MOU	500								
Total	40,500	37,500	35,000	30,900	30,900	30,900	3,000	8.00000	
CIP									
PW-Equipment Reserve	35,000	135,000	35,000	35,000	35,000	35,000			
PW - Road construction bond payment	96,731	100,086	103,263	106,297	109,213	112,081			
Paving/Road Maintenance	240,000	500,000	240,000	240,000	234,838	225,000			
Municipal Facilities Maint/Improvement	25,000	25,000	25,000	25,000	25,000	25,000			
Public Safety Bldg bond payment	115,424	118,779	123,358	132,829	136,385	139,741			
Fire Dept equipment bond payment	56,003	57,945	59,784	61,541	63,229	64,889			
Est payment on proposed bond	245,438								
PW – 2013 Road Const. Bond Payment	63,000								
Fire Department Equipment, Facilities	0	355,000	75,000	75,000	75,000	85,000			
	876,596	1,291,810	661,405	675,667	678,665	686,711	-415,214	-32.14203	
Gross Budget	4,090,839	4,325,612	3,702,075	3,645,536	3,647,969	3,678,216	-234,773	-5.42751	
County Tax Assessment	655,114	627,814	589,109	589,325	544,946	560,674			
	655,114	627,814	589,109	589,325	544,946	560,674	27,300	4.34842	

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Municipal Budget

FY 2014-15

	14/15 Budget	13/14 Budget	12/13 Budget	11/12 Budget	10/11 Budget	09/10 Budget	\$ diff last/this	% diff	
TIF									
Raymond/Casco Historical	1,800	1,800	1,800	1,800	1,800	1,800			
Hydrant Rental	5,650	5,600	5,460	5,300	5,360	5,360			
Waterline Bond Payment	64,064	65,926	68,467	73,724	75,697	77,560			
Route 302 Bond Payment	43,845	45,119	46,858	50,456	51,806	53,081			
Street Flag Maintenance	1,000	1,000	1,000	1,000	1,000	1,000			
Route 302 Corridor	30,951	30,551	29,493	30,288	33,597	34,297			
Sheri-Gagnon Park				0	4,838	0			
GPCOG Dues	4,436	4,436							
Economic Development	7,000	7,000							
GIS contract	25,000	20,000							
Raymond Waterways	17,500	17,500	15,000	15,000	15,000	15,000			
	201,246	198,932	168,078	177,568	189,098	188,098	2,314	1.16321	

Estimated Municipal (Non-Property Tax) Revenues
FY 2014-15

	Account	14/15 Budget	13/14 Budget	12/13 Budget	11/12 Budget	10/11 Budget	09/10 Budget	08/09 Budget	\$diff last/this yr
R3050	Public Cable Franchise Agreement	\$38,000	\$39,000	\$39,000	\$37,000	\$36,000	\$34,000	\$33,974	-\$1,000
R3100	Crown Castle Tower Lease	\$0	\$0	\$42,526	\$40,000	\$38,984	\$37,812	\$35,828	\$0
R3120	Supplemental Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000	\$0
R3150	Excise Taxes	\$770,000	\$740,000	\$720,000	\$720,000	\$730,000	\$780,000	\$800,000	\$30,000
R3200	Municipal Revenue Sharing	\$117,531	\$195,000	\$205,000	\$200,000	\$200,000	\$233,163	\$240,000	-\$77,469
R3220	Local Road Assistance	\$54,000	\$55,000	\$54,000	\$52,000	\$52,000	\$55,000	\$61,800	-\$1,000
R3270	Tree Growth	\$8,000	\$10,000	\$8,000	\$7,000	\$7,000	\$6,000	\$7,000	-\$2,000
R3280	Veterans Exemption	\$2,500	\$2,500	\$4,000	\$2,300	\$2,300	\$1,500	\$1,500	\$0
R3300	Snowmobile Reimbursements	\$1,400	\$1,400	\$2,400	\$2,200	\$2,800	\$2,300	\$2,300	\$0
R3320	CEO/Planning Board Fees	\$45,000	\$50,000	\$50,000	\$50,000	\$55,000	\$55,000	\$95,000	-\$5,000
R3360	Municipal Fees	\$19,500	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$23,000	-\$500
R3380	Public Safety Income - Town of Frye Island	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$20,000	\$30,000	\$0
R3385	Public Safety Income - Town of Gray	\$0	\$0	\$10,000	\$10,000	\$0	\$0	\$0	\$0
R3400	Fire and Rescue Ambulance Collections	\$145,000	\$145,000	\$145,000	\$145,000	\$160,000	\$160,000	\$130,000	\$0
R3435	Solid Waste - Bag Tag income	\$400	\$400	\$700	\$800	\$1,000	\$1,200	\$1,200	\$0
R3475	Sale of Recyclables	\$0	\$0	\$0	\$0	\$0	\$10,000	\$11,000	\$0
R3440	Recycling Bins	\$0	\$0	\$200	\$200	\$150	\$200	\$200	\$0
R3480	Lien Charges	\$6,000	\$6,000	\$5,000	\$5,000	\$4,000	\$3,500	\$3,500	\$0
R3500	Miscellaneous	\$33,000	\$35,000	\$60,000	\$60,000	\$55,000	\$50,000	\$60,000	-\$2,000
R3520	Interest Income - Taxes	\$35,000	\$35,000	\$35,000	\$30,000	\$30,000	\$30,000	\$25,000	\$0
R3530	Interest Income - Investments	\$2,000	\$2,000	\$5,000	\$10,000	\$20,000	\$40,000	\$85,000	\$0
R3550	Clerk Fees	\$3,200	\$3,500	\$3,500	\$3,900	\$3,200	\$3,200	\$3,500	-\$300
R3560	Perpetual Care	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$0
R3600	Parking Fines	\$300	\$500	\$300	\$200	\$500	\$500	\$1,000	-\$200
R3800	School Plowing Income	\$7,000	\$7,000	\$7,000					\$0
R3900	Luther Gulick Fund Contribution	\$3,000	\$3,000	\$3,000					\$0
R4000	Fund Balance Contribution ***	\$245,438	\$0	\$0	\$88,406	\$129,214	\$146,300	\$150,000	\$245,438
	Total	\$1,555,269	\$1,369,300	\$1,438,626	\$1,503,006	\$1,566,148	\$1,693,675	\$1,813,802	\$185,969
R4050	Homestead Exemption Reimbursement	\$56,000	\$55,000	\$55,000	\$60,000	\$78,000	\$55,000	\$70,953	\$1,000
R4051	BETE Reimbursement	\$8,000	\$15,000	\$15,000	\$10,000	\$14,000	\$0		-\$7,000
R4052	Use of Assessing Reserve	\$0	\$0	\$70,000					\$0
R4053	Use of Tower Easemen: Funds	\$0	\$705,000						-\$705,000
R4054	Use of Voting Machine Reserve	\$0	\$6,500						-\$6,500
R4055	Use of Timber Sale Income	\$55,000							
	Total Anticipated Revenues	\$1,674,269	\$2,150,800	\$1,578,626	\$1,573,006	\$1,658,148	\$1,748,675	\$1,884,755	
							Total anticipated change in		-\$631,531
	*** Fund Balance Contribution is for the purpose of paying the first year interest and principal on the proposed equipment/infrastructure bond								

**2014-2015
Administration**

Account # 0100

Total Appropriation Request -- \$535,067

Sub-accounts

0100 Wages ***\$330,854***

Town Manager	(Salary)	\$97,380
A portion of salary is used to purchase long-term disability insurance		
Finance Director	37.18/hr @ 40hrs/week	\$77,335
Deputy Finance Director	22.32/hr @ 35hrs/week	\$40,623
Deputy Tax Collector	18.94/hr @ 32hrs/week	\$31,517
Clerk	23.42/hr @ 38hrs/week	\$46,278
Deputy Clerk/Tax Collector/Counter/ G.A. Coordinator	16.70/hr @ 25hrs/week	\$21,710
Municipal Assistant	21.39/hr @ 9 hrs/week	\$10,011
(12 hrs under Code Enforcement; 9 hrs under Community Development and 10 hrs under Assessing)		
Selectmen	5 members @ \$1,200/year	\$6,000

0150 Code Enforcement Department ***\$89,374***

Code Enforcement Officer	40 hrs per week - Salary	\$64,126
Municipal Assistant	\$21.39/hr @ 12 hrs/week	\$13,348
(9 hrs under Administration; 9 hrs under Community Development and 10 hrs under Assessing)		
Supplies		\$1,000
Vehicle fuel/maintenance		\$4,000
Training/Conferences		\$1,500
Phone		\$1,400
Software *		\$4,000
* Software was going to increase to \$3000 with Vision; will be \$4000 with WebQA		

0200 Supplies ***\$4,000***

Included are paper products (forms, envelopes, labels, stickers, etc); office supplies; computer supplies

0300 Equipment ***\$1500***

Chairs; desks; filing cabinets, adding machines, and other office equipment (includes shredder in FY2014-2015)

0325 Service Contracts**\$15,539**

Northern Data (software licenses and support fees) - \$10,758, Postage machine rental - \$760; Postage Meter maintenance contract \$110, photo copier agreements - \$650; tax billing services from Northern Data - \$2,733, Lewiston Waste Water Control-\$250 for septic site license, Androscoggin Bank-\$250 (Trust Funds administration fee), Quarterly Electronic 941 filing \$28

0500 Telephone**\$5,000**

Verizon Wireless, Fairpoint, VOIP

0600 Postage**\$8,290**

Tax Bills (semi-annual)	\$3,285
Tax bills – corrected re-submittals	\$48
30-day lien notices @\$6.48 (360)	\$2,333
Mortgage holder lien notices @\$6.48 (50)	\$324
45 day automatic foreclosure notices @\$6.48 (60)	\$389
Mortgage holder foreclosure notices @\$6.48(50)	\$324
Reminder notices	\$48
Normal business mail, town wide mailings, postage due	\$1,539

0700 Professional Services**\$48,000**

Audit:	\$8,000
Legal	\$40,000

The Town is undertaking a higher level of legal review and due diligence resulting in a need for an increase in the legal appropriation.

0800 Dues and Subscriptions/Publications/Remembrances**\$1,505**

Excise guides \$150; Affiliated Health Assoc. \$150; MTCCA \$40; MTCTTCA \$75; MWDA \$30; CCMCA \$10; newspapers and other publications \$300, notaries \$50, Remembrances \$ 700 –**previously eliminated MMA membership, along with TM’s ICMA & MTCMA dues**

0900 Advertising**\$4,000**

Appeals Board; BAR; Selectmen; employment openings; public notices; and legal advertisements

1000 Registry of Deeds**\$5,000**

Lien filings; lien discharges; and quitclaim deed filings – have to pay for each year being quit-claimed

1100 Travel and Training**\$9,999**

The 2014 mileage reimbursement rate has been set at 56 cents per mile by the IRS.

The Town of Raymond uses the IRS standard rate.

Town Manager

Auto stipend	\$3,899
Training and meetings	\$1,500
MTCMA Conference	\$0
ICMA Conference	\$2,800
MMA Conference	\$0
Previously eliminated Town Manager attendance at MTCMA & MMA conference	
Office Staff Conferences and mileage	\$1,800

1200 Printing	\$3,200
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Town Annual Reports and Town Meeting Warrants	\$3,200
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1400 Elections	\$8,806
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Conferences/training	\$700
Register of Voters 200 hrs @ \$8.15/hr	\$1,630
Election Worker meals @ \$120/election for 4 elections	\$480
June Town election - Workers = 7 @ 13.5 hrs @ \$7.50/hr	\$709
Voting machine programming	\$370
Print 3000 color ballots @ .30 each	\$900
June Town Meeting - Workers = 4 @ 5 hrs @ \$7.50/hr	\$1501
Ballot Counters = 4 @ 1.5 hrs @ \$7.50/hr	45
RSU Public Hearing - Workers = 2 @ 3 HRS @ 7.50/hr	\$45
Voting machine programming	\$370
Print 3000 color ballots @ .30 each	\$900
Reimbursement by RSU 14	\$-1315
November Election - Workers = 7 @ 13.5 hrs @ \$7.50/hr	\$709
Ballot Counters = 4 @ 1.5 hrs @ 7.50/hr	\$45
State pays for voting machine programming	- 0 -
State pays for ballot printing	- 0 -
Municipal machine programming (if needed)	\$370
Municipal ballot printing: 3000 color ballots @ .30 each	\$900
Unanticipated 1 Election - Workers 6 @ 13.5 hrs @ \$7.50/hr	\$608
Ballot Counters = 4 @ 1.5 hrs @ 7.50/hr	\$45
Machine programming	\$370
Print 3000 plain ballots @ .25 each	\$750
Election supplies	\$25
Voting Machine - annual maintenance	- 0 -

**2014-2015
Assessing
Account #0125**

Total Appropriation Request -- \$51,998

Sub-accounts

<u>0050 Contract Assessor</u>	<u>\$30,000</u>
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Contracted Assessor Curt Lebel – 50-60 days

<u>0100 Salary</u>	<u>\$11,123</u>
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Assessor's Assistant – 10 hrs per week at \$21.39/hr
(9 hrs under Administration, 12 hrs under Code Enforcement, 9 hrs under Community Development)

<u>0150 Travel & Training</u>	<u>\$0</u>
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Personal vehicle use/Staff training

<u>0200 Supplies/Equipment</u>	<u>\$1,100</u>
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Office supplies

<u>0275 Software Maintenance</u>	<u>\$8,575</u>
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Vision annual software license, maintenance, tech support, and upgrades - \$5675;
Website support - \$2200; NDS Bridge - \$500; Vision static database - \$200

<u>0300 Registry of Deeds</u>	<u>\$1,200</u>
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Copies of deeds for Town Office records

**2014-2015
Town Hall
Account #0200**

Total Appropriation Request -- \$ 20,256

Sub-accounts

0200 Supplies ***\$1,586***

Water and water cooler rental, maintenance	\$486
Toiletries; paper goods; hardware; and misc.	\$1,100

0300 Equipment ***\$1,800***

Equipment purchases, copier lease

0400 Heating Oil ***\$4,320***

1200 gallons of fuel @ \$3.60/gallon

0500 Utilities ***\$9,000***

CMP - costs increasing

1300 Contract Services ***\$1,550***

Mowing Town Office-\$800, alarm monitoring-\$750

1400 Renovation/Repairs/Maintenance ***\$2,000***

Represents monies to cover any unforeseen events that may occur for repairs or maintenance

**2014-2015
Insurance
Account #0400**

Total Appropriation Request -- \$468,611

Sub-accounts

<i>0599 Social Security</i>	<i>\$87,154</i>
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Employer's share of Social Security

<i>0699 Unemployment Insurance</i>	<i>\$1,000</i>
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<i>0749 Liability/Vehicle Insurance</i>	<i>\$42,100</i>
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General liability insurance and property/vehicle insurance – an estimate of 5% increase

<i>0799 Workers Compensation Insurance</i>	<i>\$24,607</i>
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The components that comprise the rate are the number of employees, salaries, modification rate and the job classification rates – est 5% increase

<i>0899 Public Officials Liability Insurance</i>	<i>\$1,300</i>
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<i>0900 Inland Marine</i>	<i>\$2,950</i>
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Includes rescue watercraft and other miscellaneous equipment- est 5% increase

<i>1399 Health and Dental Insurance Premiums</i>	<i>\$248,600</i>
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Medical and Dental Insurance for 17 employees; pays 85% of family coverage
This includes negotiated TM long-term disability insurance (from salary).

<i>1450 Life Insurance</i>	<i>\$5,500</i>
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Provided for full time employees, based on annual salary and age of employee. Also includes additional Life Insurance for TM as negotiated per contract (from salary).

1499 ICMA Retirement Corp

\$43,400

ICMA Retirement match benefit for 17 employees.

All full time employees are eligible for the ICMA Retirement plan.

The maximum amount allowed after 5 years of employment is a match of 5% of gross wages.

Employees eligible to receive family coverage/two person/employee with child(ren)/health care but elect NOT to take advantage are eligible to receive up to \$3454 (established in 2002 as half the cost of family coverage at that time) annually or additional life insurance benefits. The estimated cost to the Town in FY2013/2014 for employees who elect to take the ICMA Retirement option instead of the health plan that they are eligible for will be \$7,239, for 3 employees.

1600 Rescue Billing Services

\$12,000

This is the cost for the Town of Raymond's billing services with Medical Reimbursement Services of Windham and is based on 8% of collected amounts. They collect from insurance companies those fees charged for rescue calls/ambulance transportation.

2014-2015
General Assistance
Account # 0500

Total Appropriation Request -- \$6,000

Sub-accounts

0110 General Assistance

\$6,000

This account is used for aid to families with extreme levels of poverty. Expenditures for housing, food, fuel, and medical payments are issued from this account. No increase for FY 2014-15. Expenditures are currently reimbursed by the State of Maine at a 50% level.

The Town has the Community Assistance Fund for those needing assistance but not qualifying for General Assistance. At the time of this draft, that account has \$22,435 available.

**2014-2015
Technology Department
Account #0550**

Total Appropriation Request -- \$180,365

Sub-accounts

<u>0100 Cable Broadcasting Station Salary</u>	<u>\$35,000</u>
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Full-time salaried position (Station Manager) for all phases of Broadcast Station operation.

<u>0150 Technology Services Administrator</u>	<u>\$60,000</u>
--	------------------------

Contract position for administration of network services - 7th year of same request.

<u>0200 Cable Broadcasting expenses</u>	<u>\$12,000</u>
--	------------------------

Supplies, software and hardware maintenance, including \$3000 subscription fee for live streaming; to include chorus mics & graphic equalizer FY 2014-15.

<u>0600 Technology/computer/upgrades</u>	<u>\$59,165</u>
---	------------------------

This includes annual upgrades, maintenance, replacement costs, virus protection renewals, sonic wall upgrades and renewals, technical training, fuel/maintenance for Portable. Time Warner Road Runner cable modem \$13,200. Increased electric/fuel costs

<u>0900 GIS Hardware/Software/Maintenance</u>	<u>\$14,200</u>
--	------------------------

Software, hardware, and maintenance necessary for GIS

**2014-2015
Technology Department
Account #0550**

Total Appropriation Request – \$179,765 (but see Capital list)

REVISED 2/14/2014

Sub-accounts

0100 Cable Broadcasting salaries **\$35,000**

Rename position from Videographer to Station Manager and make this a full-time, salaried position.

0150 Technology Services Administrator **\$60,000**

Contract position – unchanged since inception

0200 Cable Broadcasting expenses **\$12,000**

An increase of \$2000 over last year for supplies: we'll buy the chorus mics and the graphic equalizer. See "Capital" info below for what we should be doing. This also now includes a \$3000 per year subscription fee for live-streaming, which effectively reduces the budget for supplies.

0600 Technology/computer/upgrades **\$59,165**

Annual upgrades, maintenance, replacement costs, virus protection renewals, SonicWALL upgrades and renewals, technical training, and fuel/maintenance for Broadcast Studio. Also included: Time Warner Roadrunner cable modem: \$13,200. Increase from last year's \$58,165 of \$1,000 is for increased electricity/fuel costs. FYTD shows us closing the year at -\$746, and that's an underestimate, given the heating costs. (Item detail breakdown from last year is attached, FYI.)

0900 GIS Hardware/Software/Maintenance **\$13,600**

Unchanged from last year

- Software upgrades & maintenance: \$5000
- Town Report/Warrant creation: \$3000 *actual cost 3600*
- Hardware upgrades & maintenance \$5600

Note: the cost of the GIS services provided by contractor Sebago Technics does not come out of the Technology budget. We support the tools.

Subject: Fw: Technology budget - revised

From: "Laurie Forbes" <rforbes1@maine.rr.com>

Date: 2/14/2014 9:25 AM

To: "Don Willard" <don.willard@raymondmaine.org>, "Nancy Yates" <nancy.yates@raymondmaine.org>

CC: "Kevin Woodbrey" <kevin.woodbrey@raymondmaine.org>, "Dominic Dymond" <dominic.dymond@raymondmaine.org>, "Lonnie Taylor" <LTAYLOR@IDS.TC>

Resending this note to correct math error in attached budget and to clarify "Station Manager" narrative below. I also found the original (editable) version of the Tech budget breakdown, so I've removed the "info only" PDF list from 2013 and replaced it with a good one for 2014.

--
Laurie

-----Original Message-----

From: Laurie Forbes

Sent: Thursday, February 13, 2014 2:29 PM

To: Don Willard ; Nancy Yates

Cc: Kevin Woodbrey ; Dominic Dymond

Subject: Technology budget - revised

See attached, which includes

- a DOC and a PDF of the proposed 2014-15 budget (same info);
- a PDF of last year's line by line breakdown, FY1;
- a PDF of a line by line breakdown for 2014/2015;
- a PDF of technology services

BROADCASTING

-- If there is a "capital improvements" opportunity, then that addresses the bulk of our broadcasting needs including equipment and furniture.

-- Staff: We're proposing that this be a full-time salaried position, with a range of \$32-\$35,000, while we flesh out what exactly it is we're expecting from that person. There's no model for this, because in other towns and cities a "station manager" has very different duties (as well as his own staff) from a "videographer" or from the folks who work at archiving, scheduling and post-production. We're looking for one person to do *all* of that, at least for the foreseeable future.

-- TW franchise fee: currently we're getting 2.5%. We're part of a regional consortium looking into better services from TW. How Comcast's recent acquisition of TW is going to affect all that is unknown, but it won't be good.
<http://money.cnn.com/2014/02/13/technology/comcast-time-warner-cable-deal/index.html>

Regardless of that or of the consortium, we could be getting 5% from TW, and that may be a way to help defray some of the cable station costs. The big question would be if we can just ask for another 2.5% without establishing a new contract with TW, as that sounds as if it would mean bailing on the consortium and its work and opportunities. If we stick with the consortium, the model franchise agreement and our "service needs" list has already been completed, so within a few months we may have what we all want, anyway, or close to it.

TECHNOLOGY

-- See attached, which includes some questions about how "tech" and other services and expenses are accounted for. We're not challenging those decisions, but more trying to understand them or even proposing alternatives.

Public Safety is in need of some upgrades and didn't budget for them, so we were going to try to absorb those costs (\$6000), at least for the next year. We're not territorial and will do anything we can to get staff and citizens the technology resources they need, but if that \$6000 could be considered a capital expense (as it should), that would be excellent.

We continue--and I speak for the whole committee and Kevin--to be at your service and to do whatever the decision makers, including the voters, deem important to the community. See the attached chart for a list of what we currently provide. Kevin remains available to meet with individuals to discuss equipment and services and even to give a guided tour.

--
Laurie

Capital Items:

Including equipment to transition to digital SD (not HD, that will come later)

ITEM	REASONING	COST
Generator – 40kW, single phase	Part of Disaster Recovery Plan – estimated cost based on used John Deere \$11,500; new Olympian \$14,500; new Kohler \$17,000.	\$15,000
Security system \$700 installation + \$55/mo	Still gathering information. Concern is acquiring low-temp warning. We'll check w/ current security provider for this enhancement, first.	*
Public Safety	Unbudgeted computer upgrades plus wireless doorlocks. This cost will likely be repeated for several years.	\$6,000
BROADCAST STUDIO		
UltraNEXUS SDI	To replace aging NEXUS = digital broadcast	\$14,000
SDI DVR - "Datavideo HDR-60"	After getting the UltraNEXUS SDI, we will be moving to a complete SDI workflow.	\$1,900
& SSD	(SSD cost depends on capacity)	\$200-\$600
Two new camcorders "EVI-HD1" \$3,100	This replaces the remaining two old PTZ cameras to make all cameras the same aspect ratio and capture quality.	\$6,200
	To make the camcorders work with our system as well enable us to send video to the Nexus SDI in digital, we will need either:	
Sony "BKAW-580" \$3,300 — & — "BKAW-590" \$4,500	These are expansion cards for new camera's to work with the old Sony Anycast broadcast control system.	\$7,800
OR		
Sony "AWS-750"	This would replace the old Sony Anycast broadcast controller and eliminate the need for the expansion cards and perhaps the DVR as well.	\$20,000
LED studio lighting – ceiling lighting and table lighting	(Still gathering costs, quotes and information) This has been a need since we first started broadcasting. We're using duct tape.	\$5,000
Field camcorder	To replace Canon XL2. Options range from Canon XA25 (\$2,500) to Sony PMW-200 (\$6,000), but there are a dozen good quality products in this range.	\$2,500-\$6,000
Noise-canceling headphones: "Parrot Zik" or "Bose QC15" = \$400 each	Two will allow me to monitor live TV feed without the 4 second overlap\echo. This is necessary because it becomes difficult to monitor the feed with broadcasting and live sound overlapping.	\$800
Conference table	One that isn't hollow and doesn't echo	\$3000?
Chairs (9)	To accompany the 4 the school bought	\$2250

* We have a question about the allocation of the following expenses to “Technology”:

- Security system for portable classroom;
- Utilities for portable classroom (heat, lights);
- Generator for portable classroom

We propose that those expenses come out of a “Facilities” account in whatever way “Town Office” or “Public Safety Building” do. The portable classroom does not, in and of itself, have anything to do with “technology”; in fact we have more computer- or network-related equipment in the Town Office and the Public Safety Building than we do at the portable.

Similarly, “technology” expenses aren't accounted for consistently across departments, where—for example—we think that Public Safety's hardware and software should be in the Tech budget, and so should the monthly subscription cost for their Internet connection.

2014-2015
Community Development and Services
Account #0575

Total Appropriation Request -- \$92,511

Sub-accounts

<i>0025 Planning Services</i>	<i>\$21,500</i>
Contracted Planning services with Sebago Technics	
<i>0030 Secretarial Support</i>	<i>\$10,011</i>
Planning Secretary – 9 hours per week @ 21.39 (9 hrs under Admin; 12 hrs under Code Enforcement; 10 hrs under Assessing)	
<i>0200 Supplies</i>	<i>\$500</i>
<i>0800 Ordinance Updates</i>	<i>\$4,000</i>
Contracted Ordinance work with GPCOG	
<i>0900 Advertising</i>	<i>\$1,500</i>
Covers the cost of Planning Board hearing notices	
<i>1250 Conservation Commission</i>	<i>\$0</i>
To support ongoing efforts with land conservation, invasive insect education, & membership with the Maine Association of Conservation Commissions	
<i>1300 Use of Timber Harvest Funds</i>	<i>\$55,000</i>
Support for Conesca Road Community Forest Project; Community Survey; Costs associated with Timber Harvest Project	

2014-2015
Fire and EMS Department
Account #0600

Total Appropriation Request -- \$649,456

Sub-accounts

0025 Clothing Allowance ***\$5,000***

Uniforms, badges, patches, identification tags; shirts for members

0050 Operations ***\$22,000***

Oxygen, Medical supplies, laundry, office supplies, light bulbs, miscellaneous hardware, new EMS requirements of Capnography and EMS drug boxes, increase in EMS supply cost & Med. Control doctor.

0075 Travel ***\$2,400***

Expense reimbursements for travel associated with training, meetings, and other functions; attendance at National Chiefs' Conference

0100 Fire/Rescue Payroll ***\$421,790***

Chief, Full-time paramedic/firefighters, call and standby pay, administrative support, training pay

0150 Dispatch Services ***\$31,700***

Ongoing expenses related to contract for regional dispatch services with CCRCC

0200 Building Maintenance ***\$17,000***

General maintenance for buildings: includes electrical & building repairs, paint, floor waxing etc.

0300 New Equipment ***\$8,000***

New equipment for Fire and Rescue – Gas meters, hose roller, hydrant boost valve

0325 Fuel – Gas, oil ***\$18,000***

Fire and Rescue vehicles – expect to maintain amounts.

0340 Maintenance of Vehicles ***\$30,000***

All associated Fire and Rescue vehicle maintenance – adjust for expected issues in aging fleet

0350 Firefighter Equipment and Repairs ***\$5,700***

Repairs of all equipment that breaks or is lost during fire operations - hose, hand tools, electrical cords, generators, portable pumps, portable lights, chainsaws, fittings, EMS equipment, fire extinguisher use and refill

0355 Radio Repairs and Replacement ***\$10,000***

Radio repairs and batteries. 6 portables @ \$850 = \$5100; 4 pagers @ \$575 = \$2300

0400 Heating ***\$12,000***

Based on 6,000 gallons of LPG
Heating for PSB & District II Fire Station

0500 Utilities - Public Safety Building**\$26,966**

CMP, Verizon, Fairpoint, Alarm Lines, TWC High Speed professional internet service

0600 Maintenance Contracts and Licenses**\$6,000**

Copier services, HVAC system heat service contract, Defibrillator(s) maintenance contract, annual EMS assessment, EMS license fees, Emergency Reporting, MEMSARS; requirement to put elevator back in service, contracts on cardiac monitor, stretcher maintenance. Dropping Page Gate.

0700 Health & Safety**\$7,300**

Hepatitis, TB, protective equipment, mask fitting HEPA 95 and SCBA, Job Placement assessments, physicals, Blood Borne Pathogen issues with laundry. 5-yr Fit for Duty for 35 people; resp clearance.

0800 Dues & Publications**\$900**

Trade journals, professional publications, legal newsletter, and organizational dues

1100 Training**\$10,500**

Training class registration fees, training equipment, officer development and leadership training, curriculum updates, mandatory trainings such as EMS protocol changes and new procedure updates, EVOC, AVOC, Pumps classes, reimbursement to members for EMT and FFI, II certification classes after they meet attendance requirements, Fire Attack School

1200 Fire Prevention**\$500**

Support materials for educational programs; updated codes purchases; smoke detectors

1300 Turnout Gear/Equipment**\$9,300**

Need to maintain safety standards for turnout gear/inspections-need 3 new sets @ \$1700.
Vapor barrier inspections due this year.

1400 Air-Packs/SCBA**\$4,400**

Annual Flow Tests and safety checks by certified technicians for each pack; batteries for pack safety devices and voice emitters

**2014-2015
Animal Control
Account #0750**

Total Appropriation Request -- \$19,870 – Total from taxes \$15,870

(\$4,000 of the needed request will be taken out of the ACO account this year. State law requires that a portion of every dog license and dog fine is to go into a reserve account to be used only for Animal Control)

Sub-accounts

0025 Animal Control Account used to reduce appropriation ***(\$4,000)***

0100 Salaries ***\$7,814***

Animal Control Officer and assistant(s) @ \$11.13 hr

0200 Uniforms ***\$400***

Shirts; patches; and badges; jacket

0300 Equipment ***\$500***

Traps, snare loop, gloves, and rabies virus disinfectant, etc.

1100 Mileage/Expense ***\$5,300***

Mileage	\$3,600
Vet Bills & postage	\$1,400
Training	300

1300 Contract Services ***\$5,856***

Contract with Animal Refuge League :

\$1.32 per capita x 4436 (2010 estimated census)
4 equal quarterly payments

**2014-2015
Infrastructure
Account #0775**

Total Appropriation Request -- \$ 21,000

Sub-accounts

0050 Street Lights

\$21,000

Increase anticipated due to rate increase.

**2014-2015
Public Works
Account #0800**

Total Appropriation Request \$670,174

Sub-accounts

0100 Salaries **\$250,450**

Public Works Director/Road Commissioner	\$68,681
Crew Person #1 (foreman) 20.69/hr @ 40hrs/week	\$43,036
Crew Person #2 17.53/hr @ 40hrs/week	\$36,463
Crew Person #3 17.53/hr @ 40hrs/week	\$36,463
Crew Person #4 17.53/hr @ 40hrs/week	\$36,463
Overtime	\$13,744
125 hours per position for over time	

Additional request for 2 40-hr people for 13 weeks as summer help @ \$15/hr \$15,600

0200 Supplies/Uniforms **\$3,000**

Shop supplies, gloves, hard hats, clothing, vests, cleaning supplies and office supplies for equipment and buildings

0225 Materials **\$15,000**

Gravel, culverts, cold patch, hay, seed, erosion control, signs, and posts

Note: This account includes gravel, culverts and erosion control supplies that are necessary to accomplish **routine** road maintenance.

0230 Street Signs **\$5,500**

This account is used for street sign maintenance

0250 Road Salt **\$60,000**

FY2013/2014 GPCOG bid currently \$49.42/ton.

0300 Shop/Safety Equipment **\$4,000**

Small misc.equipment & safety gear purchases-includes safety boots, chainsaws, work signs, traffic cones

0350 Equipment Maintenance **\$39,625**

Oil changes, tires, breakdowns, cutting edges, nuts, bolts, wiring, and other parts; subcontracted repairs

0400 Gas/Diesel **\$29,000**

Fuel for two heavy dump trucks, four light trucks, backhoe, and grader

<i>0500 Utilities-Phone/CMP</i>	<i>\$4,000</i>
Electricity for the Salt Shed; Telephone; Cell Phone	
<i>0600 District One – PW</i>	<i>\$5,000</i>
Heat and electricity at 47 Main Street Building	
<i>0700 Building Maintenance</i>	<i>\$7,100</i>
Electricity, heat, & routine maintenance for the Public Works building	
<i>1100 Travel and Training</i>	<i>\$400</i>
Safety training, equipment operator training, pavement management, and general maintenance programs	
<i>1310 Snow Removal Contract</i>	<i>\$181,005</i>
There was no increase FY2013-14. Budget request reflects 2.5% increase. (will be 2.5% for FY2015-16)	
<i>1320 Striping</i>	<i>\$15,394</i>
Double yellow line striping and fog lines on 25 miles of road	
<i>1325 Roadside Mowing</i>	<i>\$2,500</i>
Subcontracted normal mowing of town roadsides and specific area projects requiring heavy cutting	
<i>1370 Subcontracting</i>	<i>\$6,000</i>
To accomplish necessary work that the public works crew cannot complete due to time restraints and lack of equipment - such as catch basin cleaning and mowing	
<i>1380 Rental Equipment</i>	<i>\$1,000</i>
Rental of special equipment not owned by the Town	
<i>1390 Winter Sand</i>	<i>\$41,200</i>
Cost includes sand and cost to truck it.	

Subject: budget

From: Nathan White <nathan.white@raymondmaine.org>

Date: 1/23/2014 12:15 PM

To: Nancy Yates <nancy.yates@raymondmaine.org>, Don Willard <don.willard@raymondmaine.org>, Danielle Loring <Danielle.Loring@raymondmaine.org>

Hi Nancy

Thanks for looking over the PWD budget with me this morning, hears what we got

1-0800-1310 PK plow contract - 13/14 was the first year of a three year contract. Year two goes up 2.5% from \$176,590.00 to \$181,005.00 up by \$1,415.00

2- 0800-0300 equipment - this account is for shop equipment and crew safety equipment, do to the increased cost of these items i would like to add \$1,000.00 to go from \$3000.00 to 4,000.00

3-0800-0100 Salaries - I would like to add 2 ^{temporary} part-time people to Public Works to help with the summer maintenance on 302 and street sign maintenance and brush cutting for 13 weeks

at this point i would like to use \$15 per hour x 2 for 520 hours x 30 = \$15600.00--

The rest of the 0800 operating budget look OK

1500-0200 CIP for equipment looks ok at \$35,000.00 - I would like to put in for a new sand/salt storage building I am planing to spend \$500,000 to \$600,000. This might just make the planing stages for this year with construction 1 or 2 years out (don't panic)

1500-0700 paving is currently funded at \$240,000 per year i had originally thought we could reduce that to \$200,000 but I'm not thinking that would be a good plan - your thought ?

959 TIF I would like to add \$250.00 to the mulch and \$1000.00 to CMP and Cummings property was at \$6700.00 for last year that was out of contract last year I have not received a call back from him so add \$250 to that line \$6950.00 I will try to get it for \$100.00 over last year but go \$250 to be safe
~~Call per Nathan~~
The rest looks OK, The \$4103.45 was a light pole that was the victim of hit and run,

out still 6700
I will do up a cover letter explaining all for next week

Thanks
Nate

--

Nathan White
Public Works Director
401 Webbs Mills
Raymond, ME 04071
(207)653-3641
(207)655-4742 x134
www.raymondmaine.org

P & K SAND & GRAVEL, INC.
234 CASCO ROAD
NAPLES, ME 04055
(207) 693-6765
FAX (207) 693-6590
CONCRETE PLANT (207) 693-7990

JOB NUMBER: 13S02

PROPOSAL

DATE: MARCH 12, 2013

TO: TOWN OF RAYMOND
ATT: NATHAN WHITE
401 WEBBS MILL ROAD
RAYMOND, ME 04071

TELEPHONE: 653-3641

This is a Proposal to exten the existing snow plowing contract for a period of three years.

The terms of the existing contract paragraph 1 through 15 and Exhibit E signed January 2, 2009 shall remain unchanged as written.

The new pricing is:

2013-2014 no price change	\$176,590.00
2014-2015 a 2.5% increase	\$181,005.00
2015-2016 a 2.5% increase	\$185,420.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A PROFESSIONAL MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN AUTHORIZED EXTRA CHARGE AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKERS COMPENSATION INSURANCE.

Please sign and return copy.

ACCEPTANCE OF PROPOSAL---THE ABOVE PRICES, SPECIFICATION AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

Authorized
Signature


C. Bruce Plummer, President

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY
US IF IT IS NOT ACCEPTED WITHIN 30 DAYS

Signature:

Date of Acceptance:


8-27-13

**2014-2015
Solid Waste
Account #0900**

Total Appropriation Request -- \$429,177

Sub-accounts

0400 Pine Tree Waste - Recycling Pickup and Hauling Contract ***\$124,875***

Per negotiation with Pine Tree – 3% increase for FY2014-15.
Offers Single-Stream (Zero-Sort) & curbside cardboard recycling

0450 Recycling Committee ***\$500***

This account is used to provide for public awareness and promotion of recycling.

1325 Pine Tree Waste - Roadside Pickup Contract ***\$124,875***

Per negotiation with Pine Tree – 3% increase for FY2014-15.

1335 MMWAC Tipping Fee ***\$43,400***

@ \$29.00 ton

340 MMWAC Debt Service ***\$135,527***

1994 Series D bonds - final payment will be May 1, 2015
Principal payment of 131,379.45, interest of 4147

1425 Ecomaine (RWS) Facility Project Annual Debt ***\$0***

Ecomaine, final payment in 2014.

2014-2015
Cemeteries
Account #1200

Total Appropriation Request -- \$19,260

Sub-accounts

<i>1300 Contract Services</i>	<i>\$12,760</i>
--------------------------------------	------------------------

Cemetery mowing	\$10,960
-----------------	----------

Pre-season clean-up	\$1,400
---------------------	---------

Veteran's flags	\$400
-----------------	-------

<i>1400 General Maintenance and Repair</i>	<i>\$4,000</i>
---	-----------------------

In addition to usual repair and maintenance, stones are being straightened and repaired as the budget allows, work is being done on the new portion of North Raymond Cemetery, and some clearing at Raymond Hill Cemetery.

<i>1500 Raymond Hill Cemetery Boundary Survey</i>	<i>\$2,500</i>
--	-----------------------

Request for appropriation to survey boundaries of Raymond Hill Cemetery prior to expanding existing usable area.



401 Webbs Mills Road
Raymond, Maine 04071
207.655.4742
655-3024 (Fax)

To: Don Willard, Town Manager

Date: February 13, 2014

From: Louise Lester, Town Clerk

Subject: Raymond Hill
Cemetery survey proposals

I have asked four survey companies to submit a proposal for doing a boundary survey for the Raymond Hill Cemetery. The old section and the annex section behind the church are nearly full. We will be needing more space for sale in the next few years. At this time we don't have a survey showing exactly what Raymond owns. I would like to have this in hand so that we can begin preparing the land for future use.

I am attaching a spreadsheet of the 3 responses I have received from Survey Inc., Jones Associates, and Sebago Technics. My recommendation would be to accept Survey Inc because it is the lowest price, the price is fixed because he is a Raymond resident and would like to do this job at our convenience.

Sheet1

2014 Raymond Hill Cemetery Survey bids

Company	Name	Address	C,S, Zip	Registry search	plan retrieval	establish boundaries	Boundaries of Parcel and ROW
Survey, Inc	Jason Farthing	PO Box 210	Windham, Me 04062	x	x	x	x
Jones Associates	Richard R. Jones	63 Tucker Lane	Poland Spring, Me 04274	x	x	x	x
Sebago Technics	Owens McCullough	75 John Roberts	FSouth Portland, Me 04106	x	x	x	x

digital plan copy	install markers	certified boundary survey plan	Fixed fee
x	x	x	\$2,370.00
no	x	x	\$2,950.00
no	no	x	\$4,800.00

**2014-2015
Parks/Recreation
Account #1250**

Total Appropriation Request -- \$13,998

Sub-accounts

0300 Parks Materials, Maintenance, Equipment ***\$2,500***

Materials, Maintenance, Equipment

1300 Contract Services ***\$6,898***

Portable toilets \$3,938

Mowing \$2,960

1350 Raymond Baseball ***\$1,000***

Annual appropriation

1375 Raymond Rattlers ***\$1,600***

Annual appropriation based on prior year receipts

1400 Camp Agawam – Mowing soccer field ***\$2,000***

Paid to Raymond Rec. - Fields used by Raymond Soccer

2014-2015
Raymond Village Library
Account #1275

Total Appropriation Request -- \$40,500

Sub-accounts

<i>0100 Library</i>	<i><u>\$40,000</u></i>
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Increase of \$2500

<i>0200 Library Maintenance</i>	<i><u>\$500</u></i>
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Library maintenance expenses per Town/Library Memorandum of Understanding

January 24, 2014

Mr. Don Willard
Raymond Town Manager
401 Webbs Mills Road
Raymond, ME 04071



Dear Mr. Willard,

Enclosed please find a copy of the proposed 2014-2015 budget for the Raymond Village Library. After a thorough review of the current budget, and careful consideration of upcoming needs, the RVL Budget Committee is asking for \$40,000 in financial support from the town of Raymond. This amount is 46% of the proposed operating budget for the library. This budget proposes an increase in staff hours for the library assistant, from 20 to 25, and youth services director, from 8 to 10, to better meet the current operational and program needs. Staff raises are budgeted at 1.4%.

It is extremely challenging to rely so heavily on fundraising and the Annual Appeal to run the library. The Board of Directors, staff and dedicated volunteers work hard throughout the year to seek other sources of income through fundraising and grants. The 2013 Garden Tour was a new fundraiser for RVL and raised nearly \$5,000. The Annual Appeal has been moved to the summer months to try and reach a broader base of our year round and summer patrons. Many volunteers contribute to the plant sale, bake sales, basket sale and raffles. In spite of these efforts, we anticipate operating at a loss next year. For the second year, donations to our Annual Appeal are running below estimates. Revenues from the summer book sale, a major fundraiser for RVL, have also declined significantly over the past several years, a trend seen in other libraries.

The library has been very fortunate to receive grants to supplement programming and extend our children's collection. We were especially grateful to receive a \$10,000 grant from the Stephen and Tabitha King Foundation for automation equipment and training support. We continue to actively search for other grant opportunities that allow us to extend library services to our patrons and the Raymond community. We are also looking for additional fundraisers to meet the anticipated deficit in next year's budget.

The Raymond Village Library continues to be an important and vibrant resource that serves all levels of our community from infants to seniors. We are especially excited about the expanded programming offered during the past year under the direction of our library director, Sally Holt, MLS and her staff. Participation in Story Time and Baby Time continues to increase. The very successful Summer Reading Program for elementary and middle school students enrolled 89 children and offered science-themed programs throughout the summer. We have also offered 27 adult programs, ranging from monthly author presentations to financial workshops, with over 400 participants. We received strong feedback that programming and a strong collection are essentials for our patrons, and we are committed to maintaining high quality services and resources for them.

We certainly appreciate, and highly depend on, the town's support for our efforts. Thank you for your consideration of this request.

Sincerely,

Two handwritten signatures in dark ink. The first signature is on the left and the second is on the right, both appearing to be cursive.

Christine Frantz and Norma Richard
Raymond Village Library Co-Presidents

Enclosure

	<u>Jul '10 - Jun 11</u>	<u>Jul '11 - Jun 12</u>	<u>Jul '12 - Jun 13</u>
Ordinary Income/Expense			
Income			
Fund Raising			
Annual Appeal	21,435.00	22,368.05	20,922.00
Book Sales	9,517.25	9,792.72	8,537.95
Donations	1,299.00	1,361.00	1,003.27
Holiday Bake Sale & Gift Basket	719.25	782.00	886.79
Minor Fund Raisers	572.95	768.38	647.71
Plant Sale	1,248.82	1,270.25	1,431.55
Total Fund Raising	<u>34,792.27</u>	<u>36,342.40</u>	<u>33,429.27</u>
Garden Tour			
Interest Income	0.00	28.37	825.86
Investment Income	-149.28	0.00	4,203.53
Raymond Funds	30,900.00	30,900.00	35,000.00
Total Income	<u>65,542.99</u>	<u>67,270.77</u>	<u>73,458.66</u>
Expense			
Facilities and Equipment			
Building Maintenance	680.34	858.36	1,177.45
Property & Liability Insurance	952.90	1,029.00	1,762.00
Total Facilities and Equipment	<u>1,633.24</u>	<u>1,887.36</u>	<u>2,939.45</u>
Fundraising Expenses			
Annual Appeal Expenses	1,106.85	1,665.34	1,606.88
Other Fundraising Expense			
Total Fundraising Expenses	<u>1,106.85</u>	<u>1,665.34</u>	<u>1,606.88</u>
Media & Programs			
Books/Audios/Videos/Magazines	8,007.68	8,219.40	8,482.17
Programs	60.00	537.08	257.08
Total Media & Programs	<u>8,067.68</u>	<u>8,756.48</u>	<u>8,739.25</u>
Operations			
Advertising Expenses	312.00	427.74	356.50
Computer Expense	164.00	1,394.39	220.98
Furniture & Equipment Expense	12.00	64.70	150.48
Postage & Printing	451.68	571.49	355.68
Supplies	941.22	904.02	1,303.34
Total Operations	<u>1,880.90</u>	<u>3,362.34</u>	<u>2,386.98</u>
Other Expenses			
Misc. Expense	64.16	52.00	166.00
Total Other Expenses	<u>64.16</u>	<u>52.00</u>	<u>166.00</u>
Payroll Expenses			

King Foundation Reimbursement			
Health Insurance	6,988.32	10,586.16	
Payroll taxes	2,498.67	2,184.59	5,613.29
Salary	37,922.85	38,668.30	52,539.73
Worker's Comp. Insurance	291.86	450.00	726.40
Payroll Expenses - Other			
Total Payroll Expenses	47,701.70	51,889.05	58,879.42
Staff Development	124.11	25.00	5.25
Utilities Expense			
Electricity	1,718.41	1,586.03	1,559.50
Heat expense	1,744.80	1,464.94	1,883.60
Telephone Expense	377.78	300.59	357.17
Total Utilities Expense	3,840.99	3,351.56	3,800.27
Total Expense	64,355.47	70,937.13	78,523.50
Net Ordinary Income	1,187.52	-3,666.36	-5,064.84
Net Income	1,187.52	-3,666.36	-5,064.84

Budget 13-14	Jul '13 - Jun 14	Budget 14-15
22,000.00	14,797.00	20,000.00
5,000.00	3,025.12	4,000.00
1,400.00	614.75	1,000.00
1,000.00	1,291.82	1,000.00
2,000.00	349.02	2,000.00
1,000.00	0.00	1,200.00
32,400.00	20,077.71	29,200.00
2,216.00	2,216.00	1,500.00
2,216.00	23.61	25.00
6,000.00	3,818.57	6,000.00
37,500.00	37,500.00	40,000.00
80,332.00	61,419.89	76,725.00
750.00	581.96	1,000.00
2,438.00	2,438.00	2,500.00
3,188.00	3,019.96	3,500.00
1,500.00	1,462.90	1,600.00
50.00		
1,500.00	1,462.90	1,600.00
8,250.00	4,908.82	9,000.00
750.00	76.94	750.00
9,000.00	4,985.76	9,750.00
400.00	400.20	400.00
200.00	0.00	250.00
200.00	60.28	100.00
440.00	238.92	400.00
1,000.00	763.28	1,300.00
2,240.00	1,462.68	2,450.00
100.00	40.00	100.00
100.00	40.00	100.00

-2,805.04

4,900.00

2,689.14

53,104.00

28,270.12

519.00

458.70

2,551.50

58,523.00

31,164.42

\$ 65,691.76

115.00

35.00

200.00

1,800.00

726.31

1,800.00

1,800.00

1,689.55

1,800.00

400.00

378.17

300.00

4,000.00

2,794.03

3,900.00

77,166.00

44,964.75

87,191.76

-600.00

19,024.38

(10,466.76)

-600.00

19,024.38

(10,466.76)

2014-2015
Capital Improvements
Account # 1500

Total Appropriation Request -- \$876,596

Sub-account

0250 Public Works – Equipment Reserve **\$35,000**

Planned replacement of major Public Works equipment

0300 Public Works Construction Bond Payment **\$96,731**

Final payment to support debt services on the 2004 Series D, ten (10) year \$950,000 bond approved at the May 2004 Annual Town Meeting for major road reconstruction. Principal-95,000; interest-1731.

0350 Public Works Paving/Road Reserve **\$240,000**

Appropriation for road work/paving maintenance.

0400 Municipal Facilities Maintenance/Improvements **\$25,000**

To allow for improvements/major repairs to municipal facilities

0500 PSB Bond Payment **\$115,424**

Payment # 12 to support debt service on the 2002 Series F, fifteen (15) year \$1,595,351 bond approved at a Special Town Meeting June 5, 2001 for the purpose of building the Public Safety Building. Principal-106,356; interest- 9068: This debt will be retired FY 2017-2018.

0600 Fire Equipment Bond Payment **\$56,003**

Final payment to support debt service on the 2004 Series D, ten (10) year \$550,000 bond approved at the May 2004 Annual Town Meeting to acquire two major pieces of fire apparatus: A new engine was purchased in FY 2004-2005 to replace Engine One, a 1981 model. Rescue Two, a 1995 chassis with a 1986 ambulance body, was replaced as scheduled in FY 2005/2006. Principal-55,000; interest- 1003:

0650 Proposed Equipment/Infrastructure Bond **\$245,438**

1st year principal & interest on proposed \$2.1 Million Equipment/Infrastructure Bond to pay for Innovative Readiness Training Project (which includes completion of the Valley Road Tower Facility, Fire Ponds, Fire Station Lot Clearing, and Egypt Road Recreational Fields), the match for the Main Street Sidewalk Project, Engine 2 replacement, replacement Sand/Salt Building with a 6000 yard capacity, a Pole Barn to house Public Works and Public Safety Equipment, and a back-up generator for the Broadcast Studio/Technology Building.

0750 2013 Road Construction Bond **\$63,000**

Interest only payment on 2013 Road Construction Bond. Principal repayments to begin FY 2015-2016, with final payment due FY 2024-25.

2013 ROADS BOND

Dated: 11/1/2013

Debt Service Schedule

1

Delivered: 11/1/2013

Town of Raymond

No Calls

R&C

Fiscal Yr	Coupon Date	Cusip #	Principal Payment	Coupon Rate	Interest Payment	Periodic Debt Service	Fiscal Debt Service	Outstanding Debt
2015	11/1/2014				42,000.00	42,000.00	-	2,000,000.00
	5/1/2015				21,000.00	21,000.00	63,000.00	2,000,000.00
2016	11/1/2015		200,000.00	2.000	21,000.00	221,000.00	-	1,800,000.00
	5/1/2016				19,000.00	19,000.00	240,000.00	1,800,000.00
2017	11/1/2016		200,000.00	2.000	19,000.00	219,000.00	-	1,600,000.00
	5/1/2017				17,000.00	17,000.00	236,000.00	1,600,000.00
2018	11/1/2017		200,000.00	2.000	17,000.00	217,000.00	-	1,400,000.00
	5/1/2018				15,000.00	15,000.00	232,000.00	1,400,000.00
2019	11/1/2018		200,000.00	2.000	15,000.00	215,000.00	-	1,200,000.00
	5/1/2019				13,000.00	13,000.00	228,000.00	1,200,000.00
2020	11/1/2019		200,000.00	2.000	13,000.00	213,000.00	-	1,000,000.00
	5/1/2020				11,000.00	11,000.00	224,000.00	1,000,000.00
2021	11/1/2020		200,000.00	2.000	11,000.00	211,000.00	-	800,000.00
	5/1/2021				9,000.00	9,000.00	220,000.00	800,000.00
2022	11/1/2021		200,000.00	2.000	9,000.00	209,000.00	-	600,000.00
	5/1/2022				7,000.00	7,000.00	216,000.00	600,000.00
2023	11/1/2022		200,000.00	2.000	7,000.00	207,000.00	-	400,000.00
	5/1/2023				5,000.00	5,000.00	212,000.00	400,000.00
2024	11/1/2023		200,000.00	2.500	5,000.00	205,000.00	-	200,000.00
	5/1/2024				2,500.00	2,500.00	207,500.00	200,000.00
2025	11/1/2024		200,000.00	2.500	2,500.00	202,500.00	202,500.00	
			2,000,000.00		281,000.00	2,281,000.00		

Prepared by: Dick Ranaghan

:Mun-EaseMainDb

Prepared on: 12/13/2013 14:42 14.90 Rpt 24

RAYMOND-2013-Re&C

It is proposed that the Town bond \$2.1 Million for Equipment/Infrastructure, broken down as follows:

\$600,000 for a new Sand/Salt Building with a 6,000 yard capacity at Plains Road

\$425,000 to replace Engine 2 (a 1990 Chevrolet)

\$ 25,000 for a back-up generator for the Broadcast Studio/Technology Building

\$ 32,000 for the grant match for the Main Street Sidewalk Project (MDOT grant of \$127,982)

\$983,000 for the Innovative Readiness Training (IRT) Project which encompasses the following:

- \$15,000 Fire Pond Rehabilitation Project

- \$15,500 District 1 Public Safety Building front lot clearing (to improve visibility)

- \$80,000 Pole Barn at Plains Road to house Public Works and Public Safety equipment

- \$118,000 Valley Road Public Safety Communications Tower Facility

- \$782,000 Egypt Road Recreational Facility

- \$27,500 Approved by Selectmen for preliminary engineering work (from contingency)

\$35,000 for the costs of the bond issuance

PROPOSED EQUIPMENT/INFRASTRUCTURE BOND

Dated: 7/1/2014

Debt Service Schedule

Delivered: 7/1/2014

Town of Raymond

1

No Calls

2014 Bond Issue

Fiscal Yr	Coupon Date	Principal Payment	Coupon Rate	Interest Payment	Credit Enhancements	Periodic Debt Service	Fiscal Debt Service	Outstanding Debt
2016	4/1/2015	210,000.00	2.250	35,437.50	-	245,437.50	245,437.50	1,890,000.00
	10/1/2015			21,262.50	-	21,262.50	-	1,890,000.00
2017	4/1/2016	210,000.00	2.250	21,262.50	-	231,262.50	252,525.00	1,680,000.00
	10/1/2016			18,900.00	-	18,900.00	-	1,680,000.00
2018	4/1/2017	210,000.00	2.250	18,900.00	-	228,900.00	247,800.00	1,470,000.00
	10/1/2017			16,537.50	-	16,537.50	-	1,470,000.00
2019	4/1/2018	210,000.00	2.250	16,537.50	-	226,537.50	243,075.00	1,260,000.00
	10/1/2018			14,175.00	-	14,175.00	-	1,260,000.00
2020	4/1/2019	210,000.00	2.250	14,175.00	-	224,175.00	238,350.00	1,050,000.00
	10/1/2019			11,812.50	-	11,812.50	-	1,050,000.00
2021	4/1/2020	210,000.00	2.250	11,812.50	-	221,812.50	233,625.00	840,000.00
	10/1/2020			9,450.00	-	9,450.00	-	840,000.00
2022	4/1/2021	210,000.00	2.250	9,450.00	-	219,450.00	228,900.00	630,000.00
	10/1/2021			7,087.50	-	7,087.50	-	630,000.00
2023	4/1/2022	210,000.00	2.250	7,087.50	-	217,087.50	224,175.00	420,000.00
	10/1/2022			4,725.00	-	4,725.00	-	420,000.00
2024	4/1/2023	210,000.00	2.250	4,725.00	-	214,725.00	219,450.00	210,000.00
	10/1/2023			2,362.50	-	2,362.50	-	210,000.00
	4/1/2024	210,000.00	2.250	2,362.50	-	212,362.50	214,725.00	
		2,100,000.00		248,062.50		2,348,062.50		

True Interest Cost (TIC)	2.2490387	Arbitrage Yield Limit (AYL)	0.0000000
Net Interest Cost (NIC)	2.2500000	Arbitrage Net Interest Cost (ANIC)	0.0000000
Accrued Interest	0.00		

Prepared by: GSB

Prepared on: 2/14/2014 10:36 14.90 Rpt 24

Mun-EaseMainDb

RAYMOND-2014-250

TOWN OF RAYMOND
\$2,060,000 GENERAL OBLIGATION BONDS
ISSUANCE COSTS

Financial Advisor	\$10,000
Bond Counsel	10,000
Paying agent	3,500
Rating	8- 10,000
Electronic bidding	1,500
Printing/Production	1,000
Misc.	<u>1,000</u>
TOTAL	\$35-37,000

2014-2015 County Tax Acct # 2000

Total Appropriation Request -- \$655,114

Sub-accounts

0110 County Tax Payment

\$655,114

This year's proposed County tax amount is an increase of \$27,300 (4.35%) over last year's amount of \$627,814. At this time, this is a draft figure only.

FY2014 COUNTY OF CUMBERLAND-

Draft Presentation

The tax distribution schedule describes the amount of tax required from each municipality based on their equalized valuation to provide the revenue necessary for county operations. Previous year information is provided for comparison purposes. The tax calculation table at the bottom of the schedule shows the factors of expenditures revenues, and surplus used to calculate the amount of county property tax assessed on the real and personal property in each municipality.

The State of Maine Valuation for 2014 shows overall County Increase of Valuation Growth

Tax Distribution Schedule						
	-3.03%		0.00%			
Town	State 2013 Valuation	2013 Tax	State 2014 Valuation	Val Change %	2014 Tax	Percent Tax Change
Baldwin	147,250,000	92,762	147,250,000	0.0%	96,796	4.35%
Bridgton	968,850,000	610,333	968,850,000	0.0%	636,873	4.35%
Brunswick	1,983,450,000	1,249,487	1,983,450,000	0.0%	1,303,819	4.35%
Cape Elizabeth	1,685,400,000	1,061,728	1,685,400,000	0.0%	1,107,896	4.35%
Casco	616,450,000	388,337	616,450,000	0.0%	405,223	4.35%
Chebeague Island	198,800,000	125,235	198,800,000	0.0%	130,681	4.35%
Cumberland	1,056,700,000	665,875	1,056,700,000	0.0%	694,621	4.35%
Falmouth	2,097,800,000	1,321,522	2,097,800,000	0.0%	1,378,987	4.35%
Freeport	1,362,450,000	858,284	1,362,450,000	0.0%	895,605	4.35%
Frye Island	162,600,000	102,431	162,600,000	0.0%	106,885	4.35%
Gorham	1,409,850,000	888,144	1,409,850,000	0.0%	926,763	4.35%
Gray	847,150,000	533,667	847,150,000	0.0%	556,873	4.35%
Harpwell	1,791,200,000	1,128,378	1,791,200,000	0.0%	1,177,443	4.35%
Harrison	491,550,000	309,655	491,550,000	0.0%	323,120	4.35%
Long Island	142,250,000	89,611	142,250,000	0.0%	93,508	4.35%
Naples	703,500,000	443,174	703,500,000	0.0%	462,445	4.35%
New Gloucester	485,300,000	305,718	485,300,000	0.0%	319,011	4.35%
North Yarmouth	433,400,000	273,023	433,400,000	0.0%	284,895	4.35%
Portland	7,552,150,000	4,757,524	7,552,150,000	0.0%	4,964,398	4.35%
Pownal	184,350,000	116,132	184,350,000	0.0%	121,182	4.35%
Raymond	996,600,000	627,814	996,600,000	0.0%	655,114	4.35%
Scarborough	3,482,500,000	2,193,823	3,482,500,000	0.0%	2,289,218	4.35%
Sebago	384,750,000	242,376	384,750,000	0.0%	252,915	4.35%
South Portland	3,516,250,000	2,216,084	3,516,250,000	0.0%	2,311,403	4.35%
Standish	1,001,000,000	630,586	1,001,000,000	0.0%	658,006	4.35%
Westbrook	1,810,550,000	1,140,567	1,810,550,000	0.0%	1,190,163	4.35%
Windham	1,751,900,000	1,103,620	1,751,900,000	0.0%	1,151,610	4.35%
Yarmouth	1,426,850,000	898,853	1,426,850,000	0.0%	937,938	4.35%
	38,690,850,000	24,373,545	38,690,850,000	0.00%	25,433,390	4.35%
Tax Calculation	2011	2012	2013		2014	
Total Estimated Expenditures	33,036,480	33,401,366	36,448,633		38,308,842	
Total Estimated Revenues	(10,110,131)	(10,006,869)	(11,725,089)		(12,525,452)	
Designated Surplus	(350,000)	(350,000)	(350,000)		(350,000)	Net Increase
Tax Revenue Required	22,576,349	23,044,497	24,373,544		25,433,390	4.35%
	2011	2012	2013		2014	
Mil Rate	0.0005542936	0.0005834493	0.0006299563		0.0006573490	
Per \$1,000	0.5542936	0.5834493	0.629956269		0.657348966	
Amount for \$200,000 home	\$ 110.86	\$ 116.69	\$ 125.99		\$ 131.47	
Increase		\$ 5.83	\$ 9.30		\$ 5.48	

27,300 increase

**2014-2015
TIF District
Account #9595**

Total Appropriation Request - \$201, 246

Sub-accounts

0100 Raymond-Casco Historical Society **\$1,800**

FY2014-15 request \$1800

0175 Infrastructure – Hydrant Rental **\$5,650**

0200 Waterline Extension Bond Payment **\$64,064**

Twelfth payment on 2002 Series F, 15-year, bond issued for \$885,463. Principal- 60465; interest- 3599
Debt will be retired FY 2017-2018.

0300 Route 302 Bond Payment **\$43,845**

Twelfth payment on 2002 Series F, 15-year bond issued for \$606,000. Principal- 40,400; interest- 3445
Debt will be retired FY 2017-2018.

0350 Street Flag Maintenance **\$1,000**

To replace worn flags and damaged poles/brackets.

0400 Route 302 Corridor **\$30,951**

Raymond Beach	\$5,200
Includes ground maintenance, sign replacement, fence repair, portable toilets, dock installation and removal	
Panther Run Rest Area	\$1,950
Includes mowing and portable toilets	
Decorative Street Lights	\$4,600
Appropriating only for electric usage & maintenance	
Spring cleanup/mulching/weeding	\$12,051
Mowing of corridor, including Raymond Beach	\$3,000
Sidewalk plowing/sanding	\$3,850
Beautification Committee funding	\$300

0500 GPCOG Dues **\$4,436**

0600 Economic Development **\$7,000**

0700 GIS Services **\$25,000**

100 Raymond Waterways Protective Association **\$17,500**

Money to support prevention of invasive aquatic plant growth.
(Appropriation same as last year – no request received)

Town of Raymond
Draft of ESTIMATED Mill Rate
FY 2014-2015

	2014/2015FY	2013/2014FY	2012/2013FY	2011/2012FY	2010/2011FY	2009/2010FY	2008/2009FY	2007/2008 FY	2006/2007FY	Difference	Inc/Dec
Town's Valuation	\$999,656,500	\$999,656,500	\$999,406,400	\$993,041,816	\$998,272,643	\$990,917,698	\$974,116,001	\$966,595,681	\$964,366,863	\$0	0.00%
Assessments:											
County Tax	\$655,114	\$627,814	\$589,109	589,325	\$544,946	\$560,874	\$545,548	\$507,245	\$481,299	\$27,300	4.35%
Municipal Appropriation	\$4,090,839	\$4,325,612	\$3,693,710	3,645,536	\$3,647,969	\$3,695,340	\$3,804,554	\$3,709,511	\$3,681,857	-\$24,773	-5.43%
TIF District	\$201,246	\$203,506	\$199,866	177,568	\$193,823	\$193,823	\$188,900	\$199,796	\$187,399	-\$2,260	-1.11%
School/ Education	\$8,202,640	\$8,202,640	\$8,151,520	7,304,249	\$7,544,364	\$8,078,075	\$7,781,647	\$7,081,450	\$7,031,206	\$0	0.00%
Overlay	\$34,683	\$34,683	\$27,081	191,988	\$388,293	\$183,194	\$134,179	\$247,647	\$267,353	\$0	0.00%
Total Assessment	\$13,184,522	\$13,394,255	\$12,660,976	\$11,908,666	\$12,319,395	\$12,691,106	\$12,454,828	\$11,745,649	\$11,649,114	-\$209,733	-1.57%
Deductions:											
State Revenue Sharing	\$117,531	\$195,000	\$205,000	\$200,000	\$200,000	\$233,163	\$240,000	\$240,000	\$258,285	-\$77,469	-39.73%
Homestead/BETE Exemptions	\$64,000	\$67,307	\$70,039	\$78,025	\$79,902	\$94,435	\$90,574	\$70,875	\$69,615	-\$3,307	-4.91%
Revenue	\$1,492,738	\$1,885,800	\$1,303,626	\$1,303,006	\$1,366,148	\$1,465,512	\$1,513,802	\$1,575,498	\$1,586,672	-\$393,062	-20.84%
Total Deductions	\$1,674,269	\$2,148,107	\$1,578,665	\$1,581,031	\$1,646,050	\$1,793,110	\$1,934,376	\$1,886,373	\$1,914,572	-\$473,838	-22.06%
Net Assessment	\$11,510,253	\$11,246,148	\$11,082,311	\$10,327,635	\$10,673,345	\$10,897,996	\$10,520,452	\$9,869,276	\$9,734,542	\$284,105	2.35%
Mill Rate	0.01151	0.01125	0.01110	0.01040	0.01080	0.01111	0.01080	0.01020	0.01020		
Tax Impact \$150,000 Home	\$1,727	\$1,688	\$1,685	\$1,560	\$1,620	\$1,667	\$1,620	\$1,530	\$1,530		
Tax Impact \$250,000 Home	\$2,879	\$2,813	\$2,775	\$2,600	\$2,700	\$2,778	\$2,700	\$2,550	\$2,550		
Tax Impact \$350,000 Home	\$4,030	\$3,938	\$3,865	\$3,640	\$3,780	\$3,889	\$3,780	\$3,570	\$3,570		
Est. Mill Rate:											
County	\$0.66	\$0.63	\$0.59	\$0.59	\$0.55	\$0.57	\$0.56	\$0.52	\$0.50		
Town	\$2.65	\$2.42	\$2.35	\$2.46	\$2.61	\$2.30	\$2.25	\$2.35	\$2.33		
School	\$8.21	\$8.21	\$8.16	\$7.36	\$7.63	\$8.24	\$7.99	\$7.33	\$7.37		
	\$11.51	\$11.26	\$11.10	\$10.40	\$10.80	\$11.11	\$10.80	\$10.20	\$10.20		
Budgeted Amounts	\$ 9,996.57	\$ 9,996.57	\$ 9,984.06	\$ 9,930.42	\$ 9,882.73	\$ 9,809.18	\$ 9,741.16	\$ 9,665.96	\$ 9,543.67	0.01	
equal (=) on mill rate	\$ 99,965.65	\$ 99,965.65	\$ 99,840.64	\$ 99,304.18	\$ 98,827.26	\$ 98,091.77	\$ 97,411.60	\$ 96,699.57	\$ 95,436.69	0.10	
	\$ 999,656.50	\$ 999,656.50	\$ 998,406.40	\$ 993,041.82	\$ 988,272.64	\$ 980,917.70	\$ 974,116.00	\$ 966,595.68	\$ 954,366.86	1.00	
**** The estimate for FY2014-2015 is ESTIMATE ONLY and shows no changes in valuation, school budget, or overlay. ****											