

**TOWN OF RAYMOND BUDGET/FINANCE COMMITTEE**

*Rolf Olsen Louise Murray Ernie Allen Robert Jones Jane Jordan Neil Southwick Phil Hamilton Ralph Bartholomew Louise Lester*

**Budget Finance Committee Minutes  
Monday, January 22, 2001**

ATTENDANCE: Rolf Olsen, Chairman; Phil Hamilton; Jane Jordan; Bob Jones; Louise Lester; Ralph Bartholomew; Ernest Allen; David Bois, Superintendent; Norma Richard, Principal Raymond Elementary; Chris Champagne, Deputy Fire Chief; Tim Pomerleau, Chairman of the Board of Selectmen; Betty McDermott, Selectman; and Don Willard, Town Manager.

Call to order: Rolf Olsen opened the meeting at the Town Office at 7:02 pm.

Minutes from January 8, 2001.

MOTION: Bob Jones motioned to approve the Minutes as written. Seconded by Phil Hamilton.

VOTE: Unanimous.

2. Comments from David Bois on changes to the School Budget.

DISCUSSION: Mr. Bois informed the Committee that the figures from the State on tuition and reimbursement were disappointing. The tuition per student will be \$5353 for junior high and \$5700 for high school which will put the present budget \$157,000 short. The school reimbursement also came in \$115,000 less than expected. He said that the School Committee will be meeting January 23<sup>rd</sup> to see how they will deal with this in their budget. Mr. Allen asked if it was still possible to negotiate tuition payment with each school. Mr. Bois replied yes but that the probability of lowering the cost was not likely. Mr. Jones felt that the taxpayers would not accept the increase and encouraged the School Committee to absorb some of this expense rather than adding it into the current budget. He didn't believe that a 16% increase in the school budget was acceptable.

3. Discussion on fire station project.

Mr. Willard said that there should be some figures available by February 7<sup>th</sup> for the design/build plans for the District 1 fire station. Mr. Olsen requested that there be a public hearing on this matter. Deputy Chief Champagne explained that they have been studying this building since 1998 and the public should be aware that it is being planned. He continued that the last Annual Town Meeting passed financing to further the study and look for land etc. Mr. Pomerleau felt that everyone needed to know what the design/build figures are before they can make any decision.

4. Review any changes to the Municipal Budget.

DISCUSSION: Mr. Willard explained that the road improvement from Gore Road to somewhere toward the Casco line will need a matching amount of \$150,000 from the Town to get \$300,000 from the MDOT. This \$150,000 would not be used unless Raymond 's application is passed by MDOT.

5. Vote on Municipal Budget.

NOTE: The article numbers may be changed in the final Annual Report prepared for the Annual Town Meeting, March 17, 2001. The Budget/Finance Committee will be voting on the substance of the article regardless of what the eventual number is.

**Article 21:** To see if the Town will vote to authorize the Selectmen on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Selectmen, as may be amended from time to time, the policy to remain consistent with State statutes and laws. In all cases conveyance to be made by municipal quit claim deed.

The Selectmen recommend adoption of this article.

MOTION: Bob Jones motioned to recommend Articles 21 through Article 25 as printed. Seconded by Ralph Bartholomew.

VOTE: Unanimous.

**Article 22:** To see what date taxes will be due and to set an interest rate for unpaid amounts.

The Selectmen recommend 1<sup>st</sup> half to be due October 31, 2001 and 2<sup>nd</sup> half to be due April 30, 2002 with interest at ten percent (10%) on any unpaid balances.

The Selectmen recommend adoption of this article.

**Article 23:** To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at eight and three fourth percent (8.75%) per cent for the fiscal year.

The Selectmen recommend adoption of this article.

**Article 24:** To see if the Town will vote to authorize the Board of Selectmen to dispose of Town owned personal property and to set a maximum value of \$35,000 for each item and for such authority with authority to be in effect March 17,2001.

Selectmen recommend adoption of this article.

**Article 25:** To see what sum the Town will vote to authorize the Selectmen to borrow from or appropriate from undesignated surplus as they deem advisable to meet the unanticipated needs of the community that occur during the fiscal year.

Selectmen recommend up to \$50,000.

**Article 26:** To see if the Town will authorize the Selectmen, for the fiscal year 2001 - 2002, to transfer funds between appropriation accounts as long as the grand total of all appropriations is not exceeded. Any such transfers to be approved only at a properly called public meeting of the Selectmen.

Selectmen recommend adoption of this article.

MOTION: Ernest Allen motioned to recommend Articles 26 through 28. Seconded by Bob Jones.

VOTE: Unanimous.

**Article 27:** To see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hired by the Town for maintenance on private roads in special and certain circumstances where in the public's interest

Note of explanation -- Three examples of when the use of Town employees and equipment is necessary include the following:

- A. Tying in work done on a public road that intersects a private road;
- B. Plowing snow on a private road to clear the way for emergency response apparatus; and
- C. In rare or emergency situations, maintaining private roads for school bus access to special education students as deemed necessary.

The Selectmen recommend adoption of this article.

**Article 28:** To see if the Town will vote to authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. ss. 506.

The Selectmen recommend adoption of this article.

**Article 29:** To see what sum the Town will vote to appropriate from the tax increment of the Pipeline / RT 302 Tax Increment Financing District for FY01/02 projects proposed in the Tax Increment Financing District Development Program.

Amount requested: \$123,730

Selectmen recommend the amount requested.

MOTION: Ernest Allen motioned to recommend Article 29. Seconded by Bob Jones.

VOTE: 6 in favor (Allen, Jones, Jordan, Bartholomew, Lester, Olsen) 1 opposed (Hamilton)

**Article 30:** To see what sum the Town will vote to raise and appropriate for future construction of the Jordan Small School renovation project, such project approved by a referendum vote on November 4, 1997 with construction scheduled to begin in or around the year 2001 and such funds to be reserved in a separate account.

Note: The same appropriation request was approved at the 1998, 1999, and 2000 Town Meetings. All money appropriated will be set aside for the future project. It is also anticipated that by appropriating the amount recommended over four years, there will not be a need to borrow for the project.

Amount requested: \$225,000

Board of Selectmen recommend the amount requested.

The School Committee recommends the amount requested.

MOTION: Ernest Allen motioned to recommend Article 30. Seconded by Bob Jones.

VOTE: Unanimous.

**ARTICLE 31:** To see what sum the Town will vote to appropriate from municipal fund balance (undesignated surplus) during the 2000-2001 fiscal year to participate in the Rural Road Initiative (RRI) program with the Maine Department of Transportation to reconstruct a portion of Route 85 from Gore Road as far as possible to the Casco town line.

Amount requested \$150,000

Selectmen recommend the amount requested.

NOTE: Approval of this appropriation will enable the Town to receive \$300,000 in matching money from the Maine Department of Transportation.

MOTION: Ernest Allen motioned to recommend Article 31. Seconded by Bob Jones.

VOTE: Unanimous.

**ARTICLE 32:** To see what sum the Town will vote to appropriate from municipal fund balance (undesignated surplus) to participate in the rural road initiative (RRI) program with the Maine Department of Transportation to reconstruct a portion of Route 85 from Route 302 to Mill Street.

Amount requested \$150,000.

Selectmen recommend the amount requested.

NOTE: Approval of this appropriation will enable the town to make application for a \$300,000 matching grant from the Maine Department of Transportation. Approval of this project is contingent upon final selection by the Maine Department of Transportation from among competing projects submitted to MDOT for the 02-03 Biennial Transportation Improvement Program (BTIP).

MOTION: Ernest Allen motioned to recommend Article 32. Seconded by Bob Jones.

VOTE: Unanimous.

**ARTICLE 33:** To see if the Town will vote to authorize the Selectmen to enter into an option agreement to facilitate the conveyance of approximately 8.5 acres of property located on Route 302 as a gift from Mary Jane Karpoe as trustee of the will of Helen J. Brown for the purpose of constructing a municipal fire station or for other public safety building use. This gift shall be subject to certain conditions outlined within the option agreement.

Selectmen recommend approval of this Article.

MOTION: Ernest Allen motioned to recommend Article 33. Seconded by Bob Jones.

VOTE: Unanimous.

**ARTICLE 34:** To see if the Town will vote to accept the gift of approximately .6 acres from Linda P. Dailey to be utilized for cemetery purposes and incorporated into the existing North Raymond Cemetery Property.

Selectmen recommend approval of this Article.

NOTE: All expenses connected with this conveyance shall be born by the Town of Raymond.

MOTION: Bob Jones motioned to recommend Article 34. Seconded by Jane Jordan.

VOTE: Unanimous.

**ARTICLE 35:** Shall an ordinance entitled Town of Raymond Civil Emergency Preparedness Ordinance be

enacted.

NOTE: The purpose of said ordinance is to ensure the complete and efficient utilization of the Town's facilities and resources to combat disaster.

Selectmen recommend approval of this Article.

**ARTICLE 36:** Shall an ordinance entitled Town of Raymond Barking Dog Ordinance be amended?

Selectmen recommend approval of this Article.

NOTE: The amendment to the Barking Dog Ordinance increases the penalties for convictions under the ordinance.

**ARTICLE 37:** Shall an ordinance entitled Town of Raymond Sprinkler System Ordinance dated 1993 be repealed and shall an ordinance entitled Town of Raymond Fire Protection Ordinance dated March 2001 be enacted?

NOTE: The Fire Protection Ordinance will amend certain requirements contained within the existing Sprinkler System Ordinance, incorporate National Fire Protection Association Life Safety Code 101, and will also establish requirements for monitored fire alarm systems in any business, regulate trash and construction containers, and establish guidelines for fire inspections.

**ARTICLE 38:** To see if the Town will vote to approve the construction of a new Public Safety Building located on Route 302 and Main Street to serve as a replacement for the existing Fire Department District 1 building. The new Public Safety Building shall be built in accordance with design build specifications developed by the Raymond Fire Station Building Committee.

To fund the construction, a sum of two hundred thousand dollars (\$200,000.00) is appropriated from undesignated fund balance (surplus). To fund the balance of the construction, a sum not to exceed dollars (\$) is appropriated. This appropriation shall be met by the issuance of general obligation securities of the Town of Raymond, which shall be issued by the Treasurer and Chairman of the Board of Selectmen of the Town of Raymond, Maine, (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed dollars (\$) and the discretion to fix the date(s), maturity(ies), interest rate(s), call(s) for redemption, place(s) of payment, form and other details of said securities on behalf of the Town of Raymond, including execution and delivery of said securities on behalf of the Town of Raymond; and to provide for the sale thereof, is hereby delegated to the Treasurer and Chairman of the Board of Selectmen

FINANCIAL STATEMENT

Total Indebtedness:

Bonds outstanding and unpaid: .....	\$ 9,714,700.00
Bonds authorized and unissued: .....	\$ 0.00
Bonds to be issued if this article is approved: .....	\$

Costs:

At an estimated maximum interest rate of ( %) for a ( ) year maturity, the estimated costs of this bond issue will be:

Principal: .....	\$
Interest: .....	\$
Total Debt Service: .....	\$

Validity:

The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

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Elizabeth R. Cummings

Town Treasurer

No action taken.

**Article 39:** To see what sum the Town will vote to raise and appropriate for the Administration account.

Amount requested: \$333,967

The Selectmen recommend the amount requested.

MOTION: Jane Jordan motioned to recommend Article 39. Seconded by Bob Jones.

VOTE: Unanimous.

**Article 40:** To see what sum the Town will vote to raise and appropriate for the Assessors' account.

Amount requested: \$36,920

Selectmen recommend the amount requested.

MOTION: Ernest Allen motioned to recommend Articles 40 through 45. Seconded by Ralph Bartholomew.

VOTE: Unanimous.

**Article 41:** To see what sum the Town will vote to raise and appropriate for the Town Office account.

Amount requested: \$31,318

Selectmen recommend the amount requested.

**Article 42:** To see what sum the Town will vote to raise and appropriate for the Insurance account.

Amount requested: \$184,142

Selectmen recommend the amount requested.

**Article 43:** To see what sum the Town will vote to raise and appropriate for the General Assistance account.

Amount requested: \$3,000

Selectmen recommend the amount requested.

**Article 44:** To see what sum the Town will vote to raise and appropriate for the Cable Broadcasting account.

Amount requested: \$7,476

Selectmen recommend the amount requested.

**Article 45:** To see what sum the Town will vote to raise and appropriate for the Community Development account.

Amount requested: \$28,000

Selectmen recommend the amount requested.

**Article 46:** To see what sum the Town will vote to raise and appropriate for the Fire Department account.

Amount requested: \$287,280

Selectmen recommend the amount requested.

MOTION: Jane Jordan motioned to recommend Article 46. Seconded by Bob Jones.

VOTE: Unanimous.

**Article 47:** To see what sum the Town will vote to raise and appropriate for the Dispatch account.

Amount requested: \$131,318

Selectmen recommend the amount requested.

MOTION: Jane Jordan motioned to recommend Article 47. Seconded by Phil Hamilton.

VOTE: Unanimous.

**Article 48:** To see what sum the Town will vote to raise and appropriate for the EMA account.

Amount requested: \$1,500

Selectmen recommend the amount requested.

MOTION: Jane Jordan motioned to recommend Article 48. Seconded by Phil Hamilton.

VOTE: Unanimous.

**Article 49:** To see what sum the Town will vote to raise and appropriate for the Animal Control account.

Amount requested: \$8,500

Selectmen recommend the amount requested.

MOTION: Ernest Allen motioned to recommend Articles 49 and 50. Seconded by Bob Jones.

VOTE: Unanimous.

**Article 50:** To see what sum the Town will vote to raise and appropriate for the Street Lights account.

Amount requested: \$16,976

Selectmen recommend the amount requested.

**Article 51:** To see what sum the Town will vote to raise and appropriate for the Public Works account.

Amount requested: \$465,941

Selectmen recommend the amount requested.

MOTION: Ernest Allen motioned to recommend Article 51. Seconded by Ralph Bartholomew.

VOTE: Unanimous.

**Article 52:** To see what sum the Town will vote to raise and appropriate for the Solid Waste account.

Amount requested: \$575,938

Selectmen recommend the amount requested.

MOTION: Ralph Bartholomew motioned to recommend Article 52. Seconded by Bob Jones.

VOTE: Unanimous.

**Article 53:** To see what sum the Town will vote to raise and appropriate for the Cemeteries account.

Amount requested: \$9,990

Selectmen recommend the amount requested.

MOTION: Ernest Allen motioned to recommend Articles 53 and 54. Seconded by Jane Jordan.

VOTE: Unanimous.

**Article 54:** To see what sum the Town will vote to raise and appropriate for the Parks account.

Amount requested: \$9,800

Selectmen recommend the amount requested.

**Article 55:** To see what sum the Town will vote to raise and appropriate for the Unclassified account.

Amounts requested:

Tri-County Mental Health \$ 2,712

Community Health Services \$ 3,800

P.R.O.P. \$ 4,620

Southern Maine Agency on Aging \$ 1,872

Regional Transportation \$ 2,595

Casco Senior Citizens Meals \$ 500

Family Crisis Shelter \$ 1,000

Raymond Extended Day Care \$ 3,684

Raymond Village Library \$15,000

Raymond Rattlers Snowmobile Club \$ 1,400

Total amount requested: \$37,183

Selectmen recommend the amount requested.

MOTION: Jane Jordan motioned to recommend Article 55. Seconded by Phil Hamilton.

VOTE: Unanimous.

**Article 56:** To see whether or not the Town will vote to carry forward any existing fund balance in the CIP account.

The Selectmen recommend carrying forward any existing balance.

MOTION: Ernest Allen motioned to recommend Article 56. Seconded by Phil Hamilton.

VOTE: Unanimous.

**Article 57:** To see what sum the Town will vote to raise and appropriate for the General Capital Improvement Program (C.I.P.) account and Pavement Reserve Fund.

Amount requested: \$175,000

Selectmen recommend the amount requested.

MOTION: Jane Jordan motioned to recommend Article 57. Seconded by Bob Jones.

VOTE: Unanimous.

**Article 58:** To see what sum the Town will vote to raise and appropriate for capital equipment purchase for the government/education cable channel.

Amount requested: \$48,000

Selectmen recommend the amount requested.

NOTE: This expenditure will be offset by funds received from the Time Warner Cable Franchise in the amount of \$48,000.

MOTION: Bob Jones motioned to recommend Article 58. Seconded by Phil Hamilton.

**Article 59:** To see what sum the Town will vote to raise and appropriate for the County Tax account.

Amount requested: \$285,000

Selectmen recommend the amount requested.

MOTION: Ernest Allen motioned to recommend Article 59. Seconded by Bob Jones.

VOTE: Unanimous.

**Article 60:** To see if the Town will vote to appropriate the total sum of \$1,708,939 from estimated non property tax revenues to reduce the property tax commitment, together with all categories of funds which may be available from the federal government.

Selectmen recommend adoption of this article.

MOTION: Jane Jordan motioned to recommend Article 60. Seconded by Ernest Allen.

VOTE: Unanimous.

**Article 61:** To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2001

Municipal Revenue Sharing

Local Road Assistance

Emergency Management Assistance

Snowmobile Registration Money

Tree Growth Reimbursement

General Assistance Reimbursement

Veteran's Exemption Reimbursement

State Grant or Other Funds

The Selectmen and the Budget Committee recommend adoption of this article.

MOTION: Ernest Allen motioned to recommend Article 61. Seconded by Phil Hamilton.

VOTE: Unanimous.

6. Old Business.

7. New Business.

Next meeting will be February 5, 2001 at 7:00 pm at the Town Office.

ADJOURNMENT: Rolf Olsen adjourned the meeting at 9:00 pm.

Respectfully submitted,

Louise H. Lester

Acting Secretary