

Town of Raymond
401 Webbs Mills Road
Raymond, Maine 04071

BUDGET/FINANCE COMMITTEE
MEETING

MINUTES
Monday, October 2, 2006

Attendance: Rolf Olsen, Chairman; Tucker Cole; Dennis Cole; Jean Carter; Ralph Bartholomew; Frank McDermott; Susan Accardi; Jerilyn Ward; and Robert Gosselin.

Absent: None

Others: Don Willard, Town Manager

1. Call to order. Rolf Olsen called the meeting to order at 7:00 pm at the Town Office.
 - a. Welcome new members
Mr. Olsen welcomed the new members: Jerilyn Ward, Susan Accardi, and Robert Gosselin who will be with the Budget/Finance Committee for the next three years.
 - b. Discuss voting procedures
Mr. Olsen explained that this would be the only meeting where rules of voting/procedure could be changed from the ordinance. It was decided that there would be no changes and that a majority vote (5) would be needed to pass a motion. If only five members were present, the vote would have to be unanimous.
 - c. Discuss schedule for the review process
Mr. Willard passed out the schedule used last year and said that an updated version would be mailed before their next meeting for their approval. The ability of members to have meetings on Mondays was discussed. Tucker Cole said he was unavailable the fourth Monday of the month and Mrs. Ward said that she would rather not do Mondays but could arrange it. The Committee asked that notice be sent by email and regular mail.
 - d. Discuss information needed for reviews
Mr. Willard noted that there had been a couple of changes of department heads with assessing now being a contract service and the GIS being absorbed by the Technology Department and contract services.
 - e. Appoint members to One Raymond Committee
Mr. Olsen asked whether the current One Raymond representatives wanted to keep the position. Dennis Cole resigned and Jean Carter said she would continue. Tucker Cole volunteered to represent the Committee.

Mr. Willard reviewed the work that the One Raymond Committee had accomplished. Mrs. Carter discussed the protocol of the committee saying that she had concern that the subcommittee Building Committee had two Selectmen on it who were also the

Chairman and Vice Chairman of the One Raymond Committee. Mr. Willard noted that some work has been accomplished i.e. technology being shared between the school and town. They were also looking into having the school and town share a finance director. In the interim Nancy Yates was acting finance director since Elizabeth Cummings had resigned and is now working part time in the assessing office. Mr. Bartholomew asked about the Selectmen's recent vote of no confidence in the Cumberland County tax assessment. Mr. Willard reviewed the action taken including the criticism that the county's increase was 4.8% but higher for Raymond because of our property valuation. He added that county taxes are due September 1st but no penalty is charged for 60 days so the town has always waited until November 1st to pay our bill.

f. Election of chair

NOMINATION: Ralph Bartholomew nominated Rolf Olsen as chairman. Seconded by Frank McDermott.

There were no other nominations.

VOTE: Unanimous.

NEXT MEETING: The next meeting will be announced probably in December.

ADJOURNMENT: Rolf Olsen adjourned the meeting at 7:40 pm.

Louise H. Lester
Town Clerk