

TOWN OF RAYMOND
401 Webbs Mills Road
Raymond, Me 04071

Budget/Finance Committee
with the Selectmen
Municipal Budget
Minutes
Wednesday, April 4, 2007

Budget/Finance Committee present: Rolf Olsen, Chairman; Frank McDermott; Jean Carter; Dennis Cole; Tucker Cole; Robert Gosselin; Sue Accardi; Ralph Bartholomew and Jerilyn Ward.

Budget/Finance Committee member absent: None

Selectmen present: Mark Gendron; Dana Desjardins; Joe Bruno; Mike Reynolds

Selectmen absent: Lonnie Taylor

Staff present: Don Willard, Town Manager; Nancy Yates, Finance Director; Denis Morse, Fire Chief; Jack Cooper, Code Enforcement Officer; Cathy Gosselin, EMS Director; and Kevin Woodbrey, Network Administrator.

Others present: Charles Leavitt

1. Call to order: Rolf Olsen called the meeting to order at 7:00 pm at the Broadcast Studio.

2. Minutes of April 2, 2007

TABLED

3. Warrant Article approval.

ARTICLE 2: To see whether the Town will vote to change the date of the annual town meeting from the third Friday in May (election of officers) to the second Tuesday in June with the open town meeting within 14 days of that date.

The Selectmen recommend adoption of this Article.

ARTICLE 3: To see whether the Town will vote to permit the Board of Selectmen to order a referendum (secret ballot) election at their discretion.

The Selectmen recommend adoption of this Article.

DISCUSSION: Mr. Olsen had concern for the potential danger for the use of this in that it could bypass an open town meeting. Mr. Gendron said their intent was to discuss with the town the fact that items could be discussed at an open town meeting and then a secret referendum vote on that item within 14 days of that town meeting. Some items could best be served by referendum vote. Mr. Willard noted that we would always have a town meeting by statute, but some issues could be voted by referendum. The Selectmen have the right to ask for a referendum by statute in any case. The article would allow the people to discuss how they feel about it.

Mr. Reynolds indicated that Article 2 was added because of election frequency. This move would eliminate one election on Primary election years. The intent was to have an open town meeting and possibly have some items by referendum. Mr. Olsen said that the wording creates concern with doing away with open town meeting. Mrs. Carter had concern that this would lead to a total referendum policy instead of town meeting.

ARTICLE 25: To see if the Town will vote to authorize the Selectmen on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Selectmen, as may be amended from time to time, the policy to remain consistent with State statutes and laws. In all cases conveyance to be made by municipal quitclaim deed.

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Tucker Cole.
VOTE: Unanimous 8-0

ARTICLE 26: To see what date taxes will be due and to set an interest rate for unpaid amounts.

The Selectmen recommend 1st half to be due October 31, 2007 and 2nd half to be due April 30, 2008 with interest at twelve percent (12%) on any unpaid balances.

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Jean Carter.
VOTE: Unanimous 8-0

ARTICLE 27: To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at twelve percent (12%) for the fiscal year.

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Tucker Cole motioned to recommend. Seconded by Robert Gosselin.
VOTE: Unanimous 8-0

ARTICLE 28: To see if the Town will vote to authorize the Board of Selectmen to dispose of Town owned personal property with value not to exceed \$35,000.

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Tucker Cole.
VOTE: Unanimous 8-0

ARTICLE 29: To see what sum the Town will vote to authorize the Selectmen to borrow from or appropriate from fund balance (surplus) as they deem advisable to meet the unanticipated needs of the community that occur during the fiscal year.

The Selectmen recommend an amount not over \$75,000.
The Budget Committee recommends an amount not over \$75,000.

MOTION: Tucker Cole motioned to recommend. Seconded by Sue Accardi.

DISCUSSION: There was some concern about the use of this amount of money and whether purchases could be made through the CIP account. It was decided that the CIP categories were for those items and not to be used for emergency funding.

VOTE: 6 in favor (T. Cole, Accardi, McDermott, Gosselin, D. Cole, Ward) 2 opposed (Bartholomew, Carter) Olsen did not vote as chairman.

ARTICLE 30: To see if the Town will authorize the Selectmen, for the fiscal year 2007 - 2008, to transfer funds between appropriation accounts as long as the grand total of all appropriations is not exceeded. Any such transfers to be approved only at a properly called public meeting of the Selectmen.

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Sue Accardi motioned to recommend. Seconded by Jean Carter.
VOTE: Unanimous 8-0

ARTICLE 31: To see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hired by the Town for maintenance on private roads in special and certain circumstances where in the public's interest.

Note of explanation -- Three examples of when the use of Town employees and equipment is necessary include the following:

- A. Tying in work done on a public road that intersects a private road;
- B. Plowing snow on a private road to clear the way for emergency response apparatus; and
- C. In rare or emergency situations, maintaining private roads for school bus access to special education students as deemed necessary.

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Sue Accardi motioned to recommend. Seconded by Robert Gosselin.

DISCUSSION: Chief Morse asked whether Raymond has the right to bill for this service.

VOTE: Unanimous 8-0

ARTICLE 32: To see if the Town will vote to authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. § 506.

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Tucker Cole.

VOTE: Unanimous 8-0

ARTICLE 33: To see what sum the Town will vote to appropriate from the tax increment of the Pipeline/RT 302 Tax Increment Financing District for FY 2007 - 2008 projects proposed in the Tax Increment Financing District Development Program.

Amount requested: \$199,796

Note: Included in this item is: Raymond-Casco Historical Society	\$ 2,000
Raymond Waterways Association Milfoil Program	
\$15,000	

The Selectmen recommend adoption of this Article.

The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Tucker Cole.

VOTE: Unanimous 8-0

ARTICLE 34: To see what sum the Town will vote to raise and appropriate for the Administration account.

Amount requested: \$ \$489,595

The Selectmen recommend adoption of this Article.

The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Tucker Cole.

VOTE: 7 in favor (Gosselin, T. Cole, D. Cole, McDermott, Ward, Carter, Accardi) 1 opposed (D. Cole)

ARTICLE 35: To see what sum the Town will vote to raise and appropriate for the Assessing account.

Amount requested: \$66,337

The Selectmen recommend adoption of this Article.

The Budget Committee recommends adoption of this Article.

MOTION: Sue Accardi motioned to recommend. Seconded by Robert Gosselin.

VOTE: Unanimous 8-0

ARTICLE 36: To see what sum the Town will vote to raise and appropriate for the Town Hall account.

Amount requested: \$58,072

The Selectmen recommend adoption of this Article.

The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Sue Accardi.

VOTE: Unanimous 8-0

ARTICLE 37: To see what sum the Town will vote to raise and appropriate for the Insurance account.

Amount requested: \$ \$483,645

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Sue Accardi.
VOTE: Unanimous 8-0

ARTICLE 38: To see what sum the Town will vote to raise and appropriate for the General Assistance account.
Amount requested: \$2,000

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Tucker Cole motioned to recommend. Seconded by Jerilyn Ward.
VOTE: Unanimous 8-0

ARTICLE 39: To see what sum the Town will vote to raise and appropriate for the Technology Department account.
Amount requested: \$173,600

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Jerilyn Ward.

DISCUSSION: Mr. Woodbrey noted that the ROAD RUNNER postage was paid by the LAKE REGION SUBURBAN NEWS because it was mailed with their publication, and the ROAD RUNNER editing was done by John Hanley, and proof reading by Laurie Forbes as a volunteer. Mr. Olsen felt that the intent was to have a direct means of communication with the residents.

VOTE: Unanimous 8-0

ARTICLE 40: To see what sum the Town will vote to raise and appropriate for the Community Development account.
Amount requested: \$56,818

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Jerilyn Ward.
VOTE: Unanimous 8-0

ARTICLE 41: To see what sum the Town will vote to raise and appropriate for the Fire Department account.
Amount requested: \$576,346

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Tucker Cole.

DISCUSSION: Mrs. Accardi was concerned about not having personnel covering the building at night after dispatch moves to Naples. Chief Morse said the building will be evaluated and uses found for the office space and meeting rooms. Mr. Willard felt that the space would be well utilized by the region. Regional training will be housed there. Mrs. Ward asked what would be done with the funding for the flycar which has already been purchased. Chief Morse replied it would be used for equipment for rescue i.e. antennas, repeaters for the radio signal. If the WGAN tower becomes available for communication there will be a monthly fee for its use which isn't budgeted at this time. He added there is a plan to share paramedics nighttimes between the three towns. Mrs. Gosselin explained how the flycar would be used.

VOTE: Unanimous 8-0

ARTICLE 42: To see what sum the Town will vote to raise and appropriate for the Animal Control account.

Amount requested: \$7,229

The Selectmen recommend adoption of this Article.

The Budget Committee recommends adoption of this Article.

MOTION: Sue Accardi motioned to recommend. Seconded by Jean Carter.

VOTE: Unanimous 8-0

ARTICLE 43: To see what sum the Town will vote to raise and appropriate for the Infrastructure account.

Amount requested: \$19,860

The Selectmen recommend adoption of this Article.

The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Sue Accardi.

VOTE: 7 in favor (Gosselin, Accardi, Bartholomew, McDermott, Ward, Carter, T. Cole) 1 opposed (D. Cole). Olsen didn't vote as chairman.

8:16 pm

ARTICLE 44: To see what sum the Town will vote to raise and appropriate for the Public Works account.

Amount requested: \$485,532

The Selectmen recommend adoption of this Article.

The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Jean Carter.

VOTE: Unanimous 8-0

ARTICLE 45: To see what sum the Town will vote to raise and appropriate for the Solid Waste account.

Amount requested: \$512,138

The Selectmen recommend adoption of this Article.

The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Sue Accardi.

VOTE: Unanimous 8-0

ARTICLE 46: To see what sum the Town will vote to raise and appropriate for the Cemeteries account.

Amount requested: \$17,408

The Selectmen recommend adoption of this Article.

The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Jerilyn Ward.

VOTE: Unanimous 8-0

ARTICLE 47: To see what sum the Town will vote to raise and appropriate for the Parks & Recreation account.

Amount requested: \$13,218

The Selectmen recommend adoption of this Article.

The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Jerilyn Ward.

VOTE: Unanimous 8-0

ARTICLE 48: To see what sum the Town will vote to raise and appropriate for Raymond Baseball.

Amount requested: \$1,000

The Selectmen recommend adoption of this Article

The Budget Committee recommends adoption of this Article.

MOTION: Jean Carter motioned to recommend. Seconded by Dennis Cole.

VOTE: Unanimous 8-0

ARTICLE 49: To see what sum the Town will vote to appropriate from the money received from the State for snowmobile registrations to the Raymond Rattlers Snowmobile Club for the maintenance of their system or network of snowmobile trails, on condition that those trail be open at all times to the public for outdoor recreation purposes at no charge, and to authorize the municipal officers to enter into an agreement with the Club, under such terms and conditions as the municipal officers may deem advisable, for that purpose.

Amount requested: \$1,600

The Selectmen recommend adoption of this Article

The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Sue Accardi.

VOTE: Unanimous 8-0

ARTICLE 50: To see what sum the Town will vote to raise and appropriate for the Raymond Village Library.

Amount requested: \$28,000

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Tucker Cole motioned to recommend. Seconded by Robert Gosselin.
VOTE: 7 in favor (T. Cole, Gosselin, Ward, McDermott, Carter, Bartholomew, Accardi) 1 opposed (D. Cole) Olsen didn't vote as chairman.

ARTICLE 51: To see what sum the Town will vote to raise and appropriate for the Provider Agencies.

Amounts requested:	2007-2008 level
Family Crisis Shelter	\$1,000
Greater Bridgton Lakes Region Chamber of Commerce	\$1,000
Home Health Visiting Nurses	\$4,000
People's Regional Opportunity Program	\$5,500
Raymond Extended Day Care	\$3,000
Regional Transportation	\$2,935
Southern Maine Agency on Aging	\$1,950
Tri-County Mental Health	\$2,712

Amount requested: \$22,097

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Tucker Cole motioned to recommend. Seconded by Robert Gosselin.
VOTE: Unanimous 8-0

ARTICLE 52: To see whether the Town will vote to carry forward any existing fund balance in the Capital Improvement Program (C.I.P.) account.

The Selectmen recommend carrying forward any existing balance.
The Budget Committee recommends carrying forward any existing balance.

MOTION: Robert Gosselin motioned to recommend. Seconded by Jerilyn Ward.
VOTE: Unanimous 8-0

ARTICLE 53: To see what sum the Town will vote to raise and appropriate for the Capital Improvement account.
Amount requested: \$695,016

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Sue Accardi motioned to recommend. Seconded by Robert Gosselin.
VOTE: Unanimous 8-0

ARTICLE 54: To see what sum the Town will vote to raise and appropriate for the County Tax account.

Amount requested: \$507,245

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Sue Accardi.
VOTE: Unanimous 8-0

ARTICLE 55: To see if the Town will vote to appropriate the total sum of \$1,815,498 from estimated non-property tax revenues to reduce the property tax commitment, together with all categories of funds which may be available from the federal government.

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Jerilyn Ward.

DISCUSSION: Mr. Olsen asked if it could be amended with “and any other sources”. Mr. Reynolds noted that was already covered in Article 56.

VOTE: Unanimous 8-0

ARTICLE 56: To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2007 and any other funds provided by any other entity included but not limited to:

- A. Municipal Revenue Sharing
- B. Local Road Assistance
- C. Emergency Management Assistance
- D. Snowmobile Registration Money
- E. Tree Growth Reimbursement
- F. General Assistance Reimbursement
- G. Veteran’s Exemption Reimbursement
- H. State Grant or Other Funds

The Selectmen recommend adoption of this Article.
The Budget Committee recommends adoption of this Article.

MOTION: Robert Gosselin motioned to recommend. Seconded by Jerilyn Ward.
VOTE: Unanimous 8-0

ARTICLE 57: To see if the town will vote to raise the sum of \$10,000 from undesignated fund balance (surplus) to study future space and capital building needs to include the possible replacement of the existing town office.

The Selectmen recommend adoption of this Article.
The Budget Committee

MOTION: Robert Gosselin motioned to recommend. Seconded by Tucker Cole.

DISCUSSION: Mrs. Carter thought this article would be for town opinion whether we should or should not have a new town hall, library or combination of the two. She felt enough money had been spent already and felt this was a leading question. Mr. Gendron informed them that this came from the One Raymond Committee and their Building Committee, and they have gone as far as they can without funding. This will allow the work to continue or the vote will stop the funding of the work. If the article is not passed, then the town will have to consider doing repairs to the current town office to keep it useable. Mrs. Ward asked by the article didn't include "library" and "community center". Mr. Gendron felt the discussion on the article would explain that the scope of the work could be considered.

VOTE: 6 in favor (Gosselin, T. Cole, McDermott, Bartholomew, Ward, Accardi) 2 opposed (Dennis Cole and Jean Carter) Olsen didn't vote as chairman.

NOTE: Mr. Willard announced that this budget was a .751% gross increase or a 3.23% net increase over last year's budget.

ADJOURNED: Rolf Olsen adjourned the meeting at 8:51 pm.

Louise H. Lester
Town Clerk