

Town of Raymond
401 Webbs Mills Road
Raymond, Maine 04071

BUDGET/FINANCE COMMITTEE

Monday, April 2, 2012

MINUTES

ATTENDANCE: Rolf Olsen, Chairman; Steve Crockett; Bob Gosselin; Peter Dunn; Marshall Bullock, Tacy Hartley, Sue Accardi, and Brian Walker.

BUDGET/FINANCE COMMITTEE ABSENT: None [One position not filled]

SELECTMEN PRESENT: Joe Bruno and Mike Reynolds.

SELECTMEN ABSENT: Lonnie Taylor, Sam Gifford, and Charles Leavitt.

TOWN STAFF: Nathan White, Public Works Director; Bruce Tupper, Fire Chief; Don Willard, Town Manager; and Nancy Yates, Finance Director.

OTHERS: None

1. Call to order. Rolf Olsen called the meeting to order at 7:00 pm at the Broadcast Studio.

2. Approval of minutes February 28, 2012.

MOTION: Bob Gosselin motioned to approve the minutes of February 28, 2012. Seconded by Peter Dunn.

VOTE: Carried.

3. Discussion of the Raymond Town Budget 2012-2013.

Rolf Olsen reviewed the procedure for tonight. He indicated that they could recommended the amount or another amount or to not recommend.

Willard noted changes Administration Account was reduced by \$2,400 which is 2 of the Selectmen's stipends. Town Hall Account is reduced by \$540 which is the cost of drinking water bringing it to a total of \$22,592. Solid Waste Account was reduced by \$2,900 which is 100 tons for the MMWAC tonnage bringing it to \$463,081. The reduction total is \$5,840 to a total of \$3,693,710. Changes in expected revenues is Rescue receipts to \$145,000, RSU snow plowing allowance \$7,000, Luther Gulick Fund \$3,000 for mowing cost and reducing the Assessing Reserve Account of \$70,000. This is a total of \$1,438,626 which is LD1 compliant. This is the sixth year we haven't had an increase.

ARTICLE 8: To see if the Town will vote to authorize the Selectmen on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Selectmen, as may be amended from time to time, the policy to remain consistent with State statutes and laws. In all cases conveyance to be made by municipal quitclaim deed.

MOTION: Bob Gosselin motioned to recommend Article 8. Seconded by Marshall Bullock.
VOTE: Carried

ARTICLE 9: To see what date taxes will be due and to set an interest rate for unpaid amounts.

The Selectmen recommend 1st half to be due October 31, 2012 and 2nd half to be due April 30, 2013 with interest at seven percent (7%) on any unpaid balances.

MOTION: Bob Gosselin motioned to recommend Article 9. Seconded by Brian Walker.
VOTE: Carried

ARTICLE 10: To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at seven percent (7%) for the fiscal year.

MOTION: Bob Gosselin motioned to recommend Article 10. Seconded by Brian Walker.
VOTE: Carried

ARTICLE 11: To see if the Town will vote to authorize the Board of Selectmen to dispose of Town owned personal property with value not to exceed \$35,000.

MOTION: Bob Gosselin motioned to recommend Article 11. Seconded by Marshall Bullock.
VOTE: Carried

ARTICLE 12: To see if the Town will vote to authorize the Selectmen to borrow from or appropriate from fund balance (surplus) as they deem advisable to meet the unanticipated needs of the community that occur during the fiscal year.

MOTION: Bob Gosselin motioned to approve Article 12 to not go over \$75,000. Seconded by Peter Dunn.
VOTE: Carried

ARTICLE 13: To see if the Town will authorize the Selectmen, for the fiscal year 2012 - 2013, to transfer funds between appropriation accounts as long as the grand total of all appropriations is not exceeded. Any such transfers to be approved only at a properly called public meeting of the Selectmen.

MOTION: Bob Gosselin motioned to recommend Article 13. Seconded by Brian Walker.
VOTE: Carried

ARTICLE 14: To see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hired by the Town for maintenance on private roads in special and certain circumstances where in the public's interest.

Note of explanation -- Three examples of when the use of Town employees and equipment may be necessary:

A. Tying in work done on a public road that intersects a private road;

- B. Plowing snow on a private road to clear the way for emergency response apparatus; and
- C. In rare or emergency situations, maintaining private roads for school bus access to special education students as deemed necessary.

MOTION: Bob Gosselin motioned to recommend Article 14. Seconded by Brian Walker.
VOTE: Carried

ARTICLE 15: To see if the Town will vote to authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. § 506.

MOTION: Bob Gosselin motioned to recommend Article 15. Seconded by Peter Dunn.
VOTE: Carried

ARTICLE 16: To see if the Town will vote to appropriate from the tax increment of the Pipeline/RT 302 Tax Increment Financing District for FY 2012 - 2013 projects proposed in the Tax Increment Financing District Development Program.

Amount requested: \$168,078

Note: Included in this item are:	Raymond-Casco Historical Society	\$ 1,800
	Raymond Waterways Association Milfoil Program	\$15,000

MOTION: Bob Gosselin motioned to recommend Article 16. Seconded by Peter Dunn.
VOTE: Carried

ARTICLE 17: To see if the Town will vote to raise and appropriate for the Administration account.
Amount requested: \$494,026

MOTION: Bob Gosselin motioned to recommend Article 17. Seconded by Peter Dunn.
VOTE: Carried

DISCUSSION: Mr. Walker asked if a comparative assessment of employee's salaries had been done. Mr. Willard replied that it hadn't been done in a few years and the Selectmen had already decided to do one this year. Mr. Olsen asked that they include job descriptions so that we're looking at like positions and associated remuneration. Mr. Gosselin felt it should also include the Fire Department. Mr. Bruno said they were just looking for information at this point.

ARTICLE 18: To see if the Town will vote to raise and appropriate for the Assessing account.
Amount requested: \$47,510

MOTION: Bob Gosselin motioned to recommend Article 18. Seconded by Peter Dunn.
VOTE: Carried

ARTICLE 19: To see if the Town will vote to raise and appropriate for the Town Hall account.
Amount requested: \$22,592

MOTION: Bob Gosselin motioned to recommend Article 19. Seconded by Peter Dunn.
VOTE: Carried

ARTICLE 20: To see if the Town will vote to raise and appropriate for the Insurance account.
Amount requested: \$463,245

MOTION: Bob Gosselin motioned to recommend Article 20. Seconded by Peter Dunn.
VOTE: Carried

DISCUSSION: Mr. Bruno noted that this was at a 20% increase, but we don't know as yet what it will actually be.

VOTE: Carried

ARTICLE 21: To see if the Town will vote to raise and appropriate for the General Assistance account.
Amount requested: \$6,000

MOTION: Bob Gosselin motioned to recommend Article 21. Seconded by Steve Crockett.
VOTE: Carried

ARTICLE 22: To see if the Town will vote to raise and appropriate for the Technology Department account.
Amount requested: \$153,058

MOTION: Bob Gosselin motioned to recommend Article 22. Seconded by Brian Walker.
VOTE: Carried

ARTICLE 23: To see if the Town will vote to raise and appropriate for the Community Development account.
Amount requested: \$54,628

MOTION: Bob Gosselin motioned to recommend Article 23. Seconded by Marshall Bullock.
VOTE: Carried

ARTICLE 24: To see if the Town will vote to raise and appropriate for the Fire/Rescue Department account.
Amount requested: \$589,464

MOTION: Peter Dunn motioned to recommend Article 24. Seconded by Bob Gosselin.
VOTE: Carried

ARTICLE 25: To see if the Town will vote to raise and appropriate for the Animal Control account.
Amount requested: \$15,488

MOTION: Bob Gosselin motioned to recommend Article 25. Seconded by Peter Dunn.
VOTE: Carried

ARTICLE 26: To see if the Town will vote to raise and appropriate for the Infrastructure account.
Amount requested: \$19,960

MOTION: Bob Gosselin motioned to recommend Article 26. Seconded by Marshall Bullock.
VOTE: Carried

ARTICLE 27: To see if the Town will vote to raise and appropriate for the Public Works account.
Amount requested: \$628,479

MOTION: Bob Gosselin motioned to recommend Article 27. Seconded by Peter Dunn.
VOTE: Carried

ARTICLE 28: To see if the Town will vote to raise and appropriate for the Solid Waste account.
Amount requested: \$463,081

MOTION: Bob Gosselin motioned to recommend Article 28. Seconded by Peter Dunn.
VOTE: Carried

ARTICLE 29: To see if the Town will vote to raise and appropriate for the Cemeteries account.
Amount requested: \$24,577

MOTION: Bob Gosselin motioned to recommend Article 29. Seconded by Brian Walker.
VOTE: Carried

ARTICLE 30: To see if the Town will vote to raise and appropriate for the Parks & Recreation account.
Amount requested: \$15,197

Included are:

Materials, maint., equip.	\$3,500
Contract Services	\$6,697
Raymond Rattlers Snowmobile	\$2,000
Raymond Baseball/Softball	\$1,000
Agawam mowing/soccer	\$2,000

MOTION: Bob Gosselin motioned to recommend Article 30. Seconded by Steve Crockett.
VOTE: Carried

ARTICLE 31: To see if the Town will vote to raise and appropriate for the Raymond Village Library.

Amount requested: \$35,000

MOTION: Bob Gosselin motioned to recommend Article 31. Seconded by Steve Crockett.
VOTE: Carried

ARTICLE 32: To see whether the Town will vote to carry forward any existing fund balance in the Capital Improvement Program (C.I.P.) account.

MOTION: Bob Gosselin motioned to recommend Article 32. Seconded by Peter Dunn.
VOTE: Carried

ARTICLE 33: To see if the Town will vote to raise and appropriate for the Capital Improvement account.

Amount requested: \$661,405

MOTION: Bob Gosselin motioned to recommend Article 33. Seconded by Peter Dunn.

VOTE: Carried

ARTICLE 34: To see if the Town will vote to raise and appropriate for the County Tax account.

Amount requested: \$589,109

MOTION: Bob Gosselin motioned to recommend Article 34. Seconded by Steve Crockett.

VOTE: Carried

ARTICLE 35: To see if the Town will vote to appropriate the total sum of \$1,438,626 from estimated non-property tax revenues to reduce the property tax commitment, together with all categories of funds, which may be available from the federal government, and any other sources.

MOTION: Bob Gosselin motioned to recommend Article 35. Seconded by Brian Walker.

VOTE: Carried

ARTICLE 36: To see if the Town will vote to authorize the Selectmen to accept or reject grants, donations and/or gifts of money to the Town of Raymond and to expend monies donated for specific purposes.

MOTION: Brian Walker motioned to recommend Article 36. Seconded by Marshall Bullock.

VOTE: Carried

ARTICLE 37: To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2012 and any other funds provided by any other entity included but not limited to:

- 1 Municipal Revenue Sharing
- 2 Local Road Assistance
- 3 Emergency Management Assistance
- 4 Snowmobile Registration Money
- 5 Tree Growth Reimbursement
- 6 General Assistance Reimbursement
- 7 Veteran's Exemption Reimbursement
- 8 State Grant or Other Funds

MOTION: Bob Gosselin motioned to recommend Article 37. Seconded by Peter Dunn.

VOTE: Carried

ARTICLE 38: To see if the Town will vote to utilize the assessing capital reserve in the amount of \$70,000 for FY 2012-2013 property tax relief.

MOTION: Peter Dunn motioned to recommend Article 38. Seconded by Marshall Bullock.

VOTE: Carried

ARTICLE 39: LD1. To see if the Town will vote to increase the property tax levy limit of \$2,119,212.78 established for the Town of Raymond by State law in the event that Article 38 is not approved.

MOTION: Peter Dunn motioned to recommend Article 39. Seconded by Bob Gosselin.

DISCUSSION: There was discussion on whether to recommend or not make a recommendation.

MOTION WITHDRAWN: Peter Dunn and Bob Gosselin withdrew their motion.

MOTION: Peter Dunn motioned to make no recommendation on Article 39. Seconded by Marshall Bullock.

VOTE: Carried

Mr. Olsen thanked the committee for their work this year. Brian Walker, Marshall Bullock and Bob Gosselin volunteered to be on the Compensation Review Committee that the Selectmen will be organizing.

Mike Reynolds announced that on May 8, 2012 the Greater Portland Council of Governments will make a presentation to Selectmen and the Budget/Finance Committee is invited to attend.

ADJOURNMENT: Rolf Olsen adjourned the meeting at 7:50 pm.

Louise H. Lester
Town Clerk