



Budget-Finance Committee Minutes

September 14, 2015

Broadcast Studio

423 Webbs Mills Road

Budget-Finance Committee members in attendance: Marshall Bullock, Debra Duchaine, Robert Gosselin, Rolf Olsen, Nicholas Pitarys, Willard O'Brien Richards

Budget-Finance Committee members absent: Abigail Davis, Stephen Crockett, Brian Walker

1) **Called to order** at 6:30pm by Chairman Olsen.

2) **Welcome to Brien Richards to the Board**

Mr Richards – My background is 20 years as an Army financial officer and 20 years as NATO financial advisor, in these offices we needed to have unanimous approval of the board, so we learned to compromise. We only funded required items, not “nice to haves”. I am really looking forward to working with you.

Chairman Olsen – I would like to also thank Peter Dunn for his years of service. He put in a lot of time.

3) **New business**

a) **Election of Officers**

Nomination of Rolf Olsen as Chairman by Mr Gosselin.

Motion to cease nominations by Mr Gosselin. Seconded by Mr Bullock.
Unanimously approved.

Motion to elect Rolf Olsen as Chairman by Mr Gosselin. Seconded by Mr Pitarys.
Unanimously approved.

Nomination of Marshall Bullock as Vice Chairman by Mr Gosselin.

Motion for nominations to cease by Mr Gosselin. Seconded by Mr Pitarys.
Unanimously approved.

* Per the “Minutes Policy,” reviewed and approved August 17, 2010 and amended May 13, 2014 by the Board of Selectmen, written minutes will only serve as a supplement or guide to the official record, which is the video record, unless they are the only record. DVD’s can be purchased for a nominal fee from the Town Office or borrowed from the Town Office or Raymond Village Library. Recordings can also be found at www.raymondmaine.org.

** Items taken out of order

Motion to elect Marshal Bullock as Vice Chairman by Mr Gosselin. Seconded by Ms Duchaine.

Unanimously approved.

b) Review of last year's budget

Mr Pitarys – could I get a hard copy of the handouts from here on?

Chairman Olsen – Yes, Sue can mail copies.

Ms Duchaine – Is there a copy in the box at the Town Office?

Chairman Olsen – we used to put a copy in the mailbox in the town office. Sue, could you begin doing this again?

Town Clerk – Yes.

Vice Chairman Bullock – Why would misc income be so big? Should we breakout that cost center into separate accounts?

Chairman Olsen – sale of TAP, sale of old ambulance, and collection of a code penalty.

c) Organization of Coming Year

Chairman Olsen – I suggest that we would continue as we have done which is to have joint meetings with the selectmen to hear the department heads and then each board will have separate meetings to determine their recommendation for the town warrant. We try to set some time brackets. Also, the questions get sent through me and then I disseminate to the group so we all have the same information.

The selectmen have put out to bid a job classification, descriptions, wages, etc. and want to have this in place for the next budget process.

Vice Chairman Bullock – IRT projects?

Chairman Olsen – Tower is up

Mr Gosselin – And the electrical work is still ongoing. Retention pond projects are done.

Ms Duchaine – What is the status of the traffic study for the Patricia Ave rec area?

Chairman Olsen – I will ask Don.

Mr Gosselin – I think they were going to use a prior study.

Chairman Olsen will send out a preliminary schedule. Typically the meetings are on Monday nights in November, December, January.

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*** Items taken out of order*

4) Adjournment

Motion to adjourn at 7:07pm by Vice Chairman Bullock. Seconded by Mr Gosselin.
Unanimously approved.

Respectfully submitted,

Susan L Look, Town Clerk

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*** Items taken out of order*