

Town of Raymond Planning Board

Application for Subdivision and Site Review

rev 1-25-17

INSTRUCTIONS

Please read these instructions carefully. If you are uncertain about a requirement please contact the Town Planner through the Town Offices at 655- 4742 x 134. Failure to submit a complete application as indicated below will delay your application. Deadlines: Complete applications must be submitted by the deadline to be considered for the next meeting. If you are unsure of whether or not an item is required, request a waiver. Ideally you have met with staff and are informed regarding the applicability of items.

Application packets:

For projects requiring Planning Board Review - 15 copies all documents & copies of plans shall be submitted as: 8- Full sized, & 7 reduced plans to fit on 11"x17" plan sheets.

For projects requiring Staff Review -5 copies of all documents, and plan copies shall be all full sized.

Regardless of review authority all multiple sheet plan sets must be bound. Plan sets of less than 10 pages must be folded accordion style so that the title block is visible on the front of the plan. Plan sets of more than 10 pages may be submitted rolled. Application fees and escrow checks are part of a complete application.

Applicant: The applicant must have documentation with owner(s) signature if the owner does not sign the application.

Owner: If the owner is a non-person, documentation from the Secretary of the Association or Corporation must be submitted certifying that the person signing has authority to act for the entity.

Correspondence: Correspondence will be mailed to one person other than the applicant. Please indicate whether or not the Agent or the Owner will be notified. Condominium Development: All condominium development is subject to both subdivision and site review unless it is a single-family development.

Project Review: All projects are required to go to pre-app conference at the Board level. The applicant may opt for a staff review by the Plan Review Committee prior to submittal to the Board. This is highly encouraged for complex development proposals and for applicants that do not hire a professional consultant to represent them or are unfamiliar with the Planning Board regulations and approval process.

Other Approvals: A complete copy of any other agency application reviews or approvals must be noted at the time the application is submitted. Town approvals are not granted until all other required agency(s) associated with aspects of the project, but not limited to State, Federal, or other Authority is approved and copies delivered with the Final Plan submittal or application. The Planning Board may issue a condition of approval if it has written evidence that the outside agency has completed the review of an application for the project and is processing the project for approval.

Fees: Application fees are non-refundable except in cases where applications are withdrawn within two business days of the deadline. Escrow fees are utilized for plan review including Planner's time in reviewing submissions, drafting materials for the Planning Board, and attending meetings related to the application. Any remaining amount after the review of the plan will be returned to the party which submitted the escrow. If the property is transferred to another party it is important to address the escrow account to assure it is returned to the appropriate party.

Town of Raymond Planning Board

Application for Subdivision and Site Review

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Property Information

Map 5 Lot 27
 Zoning District Village Residential
 Street Address: Maisie Drive
 Deed Reference
 Book 19376 Page 234
 Parcel Size +/- 25.1

Office Use Only

Filing Fee\$ _____ Abutter notices \$ _____
 Legal ad fee\$ _____ Fire Department\$ _____
 Escrow \$ _____ Total fees \$ _____
Fees will be calculated after application is submitted prior to being scheduled for hearing.

Applicant Information

Name: Sebago Solar, LLC Telephone: 207-615-6850
 Address: 143 Highland Shores Road Fax: N/A
Casco, Maine 04015 email: lmoen@nextphaseenergyservices.com

Note: Attach permission from owner if application not signed by owner.

Agent Information

_____ check here if correspondence should be directed to agent

Name: Acheron Engineering, LLC, Kirk Ball, PE Telephone: 207-341-2590
 Address: 320 Gogan Road Fax: N/A
Benton, Maine 04901 email: kball@acheronengineering.com

Owner Information:

Name: R.N. Willey & Sons Excavating, Inc Telephone: 207-655-7345
 Address: 13 Scott Drive Fax: N/A
Casco, Maine 04015 email: rnwilleyexcavating@yahoo.com

Proposed Development (check all that apply)

_____ Subdivision _____ Site Plan
 _____ Pre-Application Conference
 _____ Preliminary Plan Review
 _____ Final Plan Review
 X _____ Other: Revision request for previously staff approvals dated 11/04/2021
and 08/01/2023

Project Type:

_____ Single Family Subdivision
 _____ Multi-family Development
 X _____ Commercial
 _____ Industrial
 _____ Other: _____

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Proposed Development Name: Sebago Solar

N/A

Number of Lots

N/A

Number of Units

N/A

Total Square Footage of Comm./Ind. Bldgs.

Proposed Road Name(s):

Other Approvals Required:

Zoning Board of Appeals: ____ Variance ____ Special Exception

Recieved

ME Dept. of Environmental Protection

The undersigned, being the applicant, owner or legal representative of the property, hereby certifies that all information contained in this application is true and correct to the best of his/her knowledge and submits such information for review by the Town for conformance with all applicable regulations, ordinances, and codes of the town, state and federal government.

The undersigned, by their signature below authorizes any member of or authorized agent of the Town of Raymond or other review agency to enter the property for the purposes of review of this application.

Sebago Solar

Print Name of Property Owner

Daird Fowler

Signature of Property Owner

8/13/25

Date

Print Name of Owner's Agent

Signature of Owner's Agent

Date

Previously Approved Plan

Pipe Line & Viola Ave Intersection

Sebago Solar, LLC
Cumberland County
ie Drive - Raymond, Maine

ACHERON ENGINEERING, LLC
Engineering & Environmental Consultants

153 Main St.
Newport, ME 04953
(207)341-2590

320 Gogan Road
Benton, ME 04901
(207)341-2590

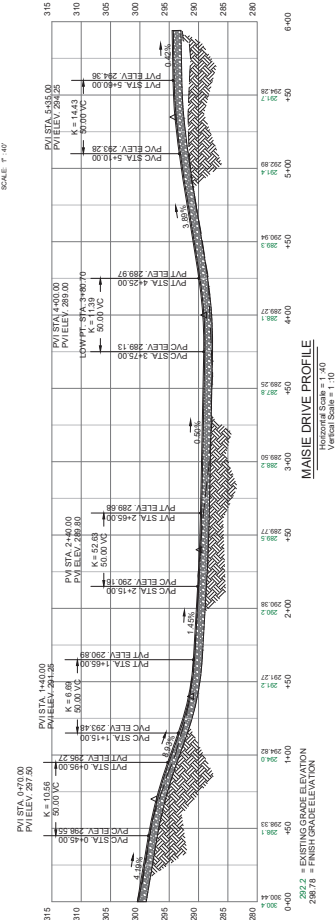
 Aprvd By: KJB
8-14-24 *Date:*

Desg By: BPG / KJB

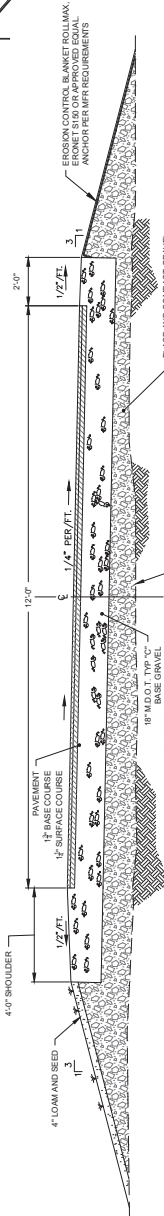
LEGEND

-
- Town Line**
- Subsack
 - Major Existing Contours
 - Major Proposed Contours
 - Existing Roadway
 - Existing Utility Pole
 - Existing Property Pin
 - Existing Overhead Power
 - Stream
 - Forested Wetland
 - Proposed Contours
 - Proposed Fence
 - Proposed Spar Panels
 - Proposed Utility Pole
 - Proposed Stream Pave
 - Proposed Slope Rip-Rap
 - Silt Fence
- DF**
- 300**
- 500**
- TIME L. 30.170**
- EL. 30.172 NAVD 88**
- Rock Wall**

BOULDER BEND ACCESS DRIVE PLAN

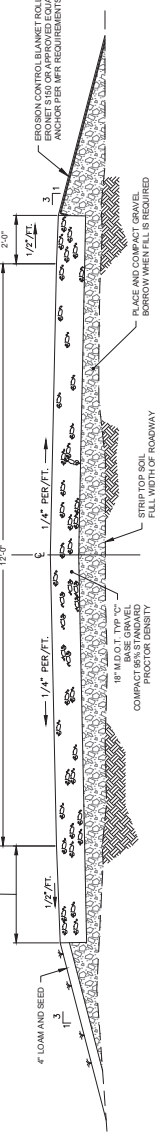


3+00 +50
MAISIE DRIVE PROFILE

Horizontal Scale = 1 : 40
Vertical Scale = 1 : 10

MAISIE DRIVE STA. 0+00 TO 3+00

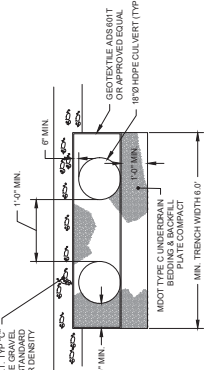
SCALE: R



FOR REGULATORY REVIEW
DO NOT USE FOR CONSTRUCTION

ACCESS ROAD CULVERT CROSSING

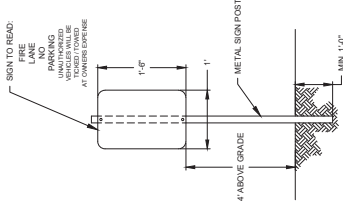
SCALE: NTS



FIRE LANE SIGN DETAIL

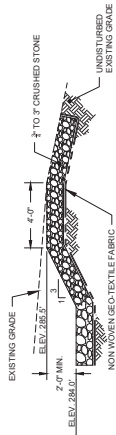
SCALE: NTS

NOTE:
THE LOCATION OF THE SIGNS SHALL
BE APPROVED BY THE RAYMOND
FIRE RESCUE DEPARTMENT (PERD).



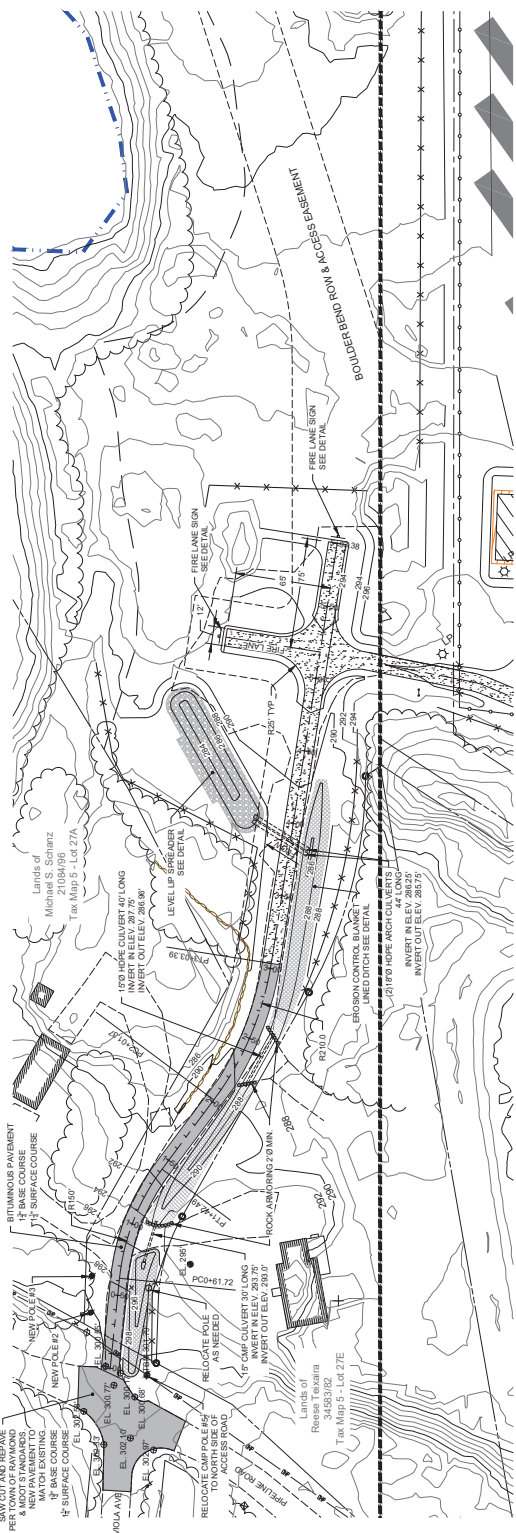
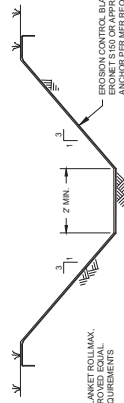
EVEL LIP SPREADER DETAIL

NOTE: INSPECTIONS BY A PROFESSIONAL ENGINEER SHALL CONSIST OF WEEKLY VISITS TO THE SITE TO INSPECT EACH LEVEL SPREADERS CONSTRUCTION, STONE BERM MATERIAL AND PLACEMENT, SETTLING BASIN FROM INITIAL GROUND DISTURBANCE TO FINAL STABILIZATION OF THE LEVEL SPREADER.



COLLECTION DITCH DETAIL

NOT TO SCALE



Revised Plan for Approval

No.	Revision	Description	Drawn	Check	Date
1	0	Initial Design	AK	AK	10/20/23
2	1	Revised Project from Study to 2' Scale	AK	AK	10/20/23
3	2	Revised Main Line Road Surface	AK	AK	10/20/23

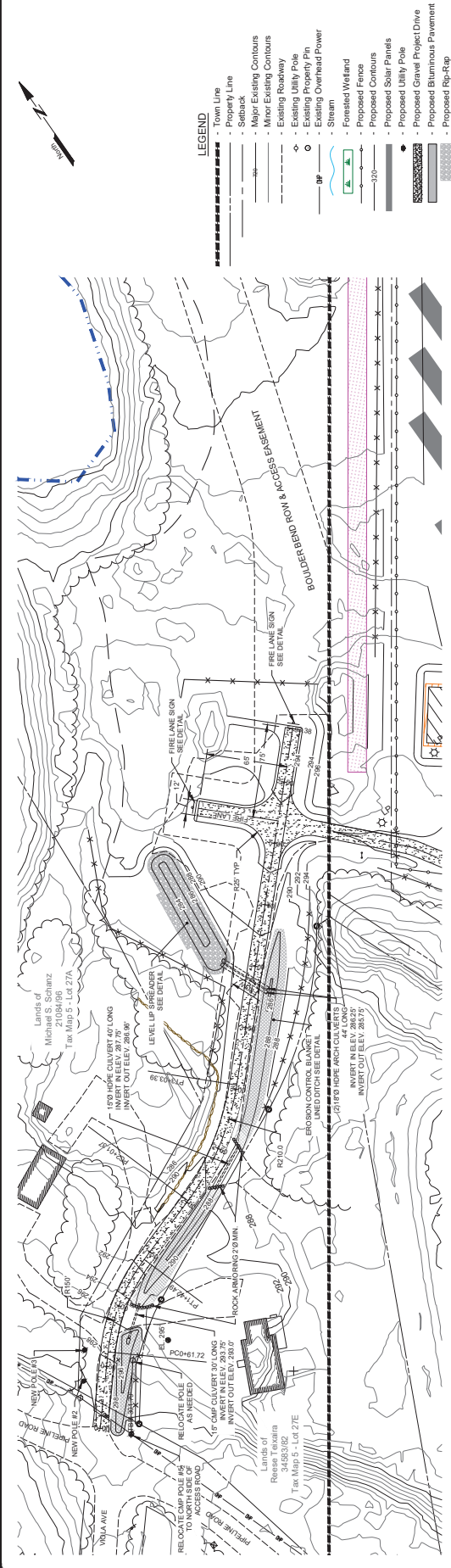
Drawn By:	BPG
Design:	BPG / KJB
Check By:	KJB
Approved By:	KJB
Date:	10-14-24

ACHERON ENGINEERING, LLC
 Engineering & Environmental Consultants
 330 Gorge Road
 Kennebunk, ME 04041
 (207) 341-2590
 www.acheronengineering.com

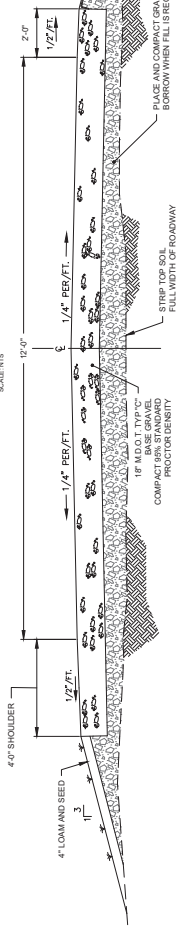
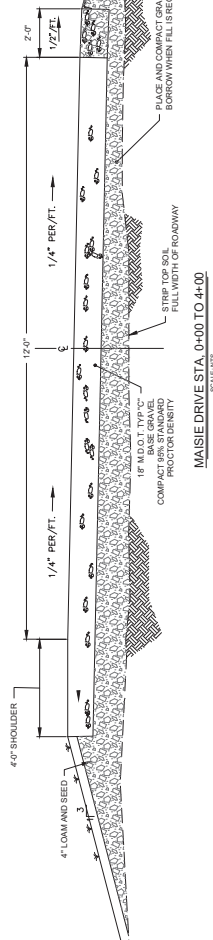
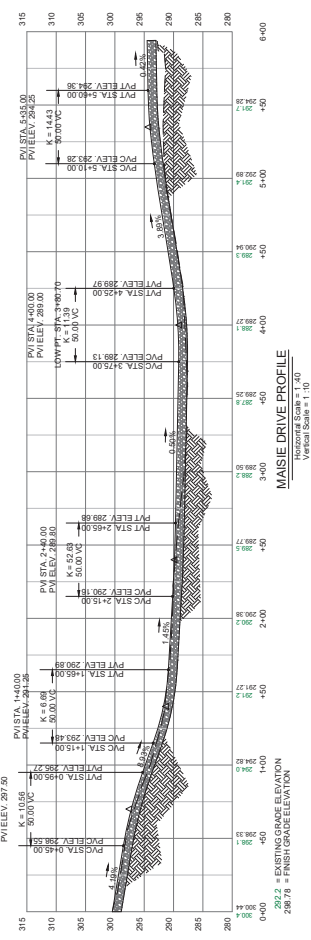
Schago Solar, LLC
 9 Maisie Drive - Raymond, Maine
 Cumberland County, Maine
 (207) 341-2590

Job Number:
80930
 Drawing No:
C-3
 Sheet 4 of 8

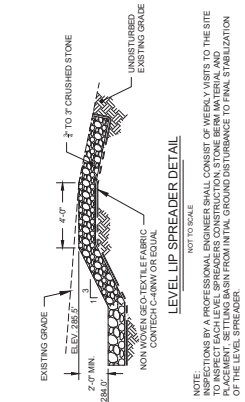
Pipe Line & Viola Ave Intersection



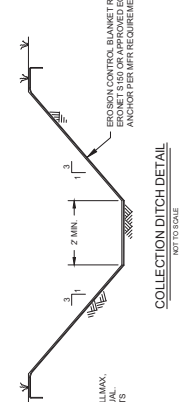
BOULDER BEND ACCESS DRIVE PLAN
 SCALE: 1"=40'



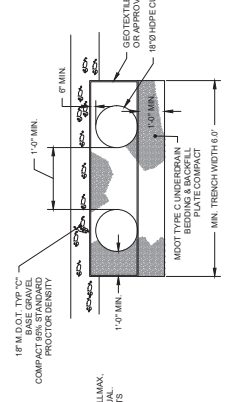
FOR CLIENT REVIEW
 DO NOT USE FOR CONSTRUCTION



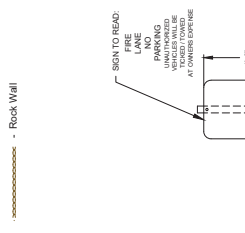
LEVEL LIP SPREADER DETAIL
 SCALE: 1"=10'



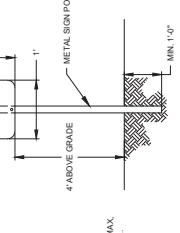
COLLECTION DITCH DETAIL
 SCALE: 1"=10'



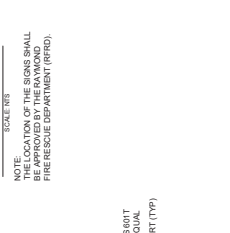
ACCESS ROAD CULVERT CROSSING
 SCALE: 1"=10'



FIRE LANE SIGN DETAIL
 SCALE: 1"=10'



EROSION CONTROL BLANKET ROLL MAX.
 SCALE: 1"=10'



MOISTURE CUMBERBURN
 SCALE: 1"=10'

Previous Approvals



**Town of Raymond Planning Board
401 Webb Mills Road
Raymond ME 04071**

Date: November 4, 2021
Subject: Decision on Staff Review Site Plan Application
Sebago Solar Access Road
Pipeline Road, Raymond, ME
(Tax Map 5, Lot 27)
Applicant: Sebago Solar, LLC
143 Highland Shores Road, Casco, ME 04015

I. Procedural History

Sebago Solar, LLC owner (or "Applicant") submitted a Staff Review Site Plan application ("Application") for construction of a 600LF access drive off the Pipeline Road for the benefit of a proposed 5-MW solar farm proposed just over the town line in Windham, Maine. ("Project"). The Project within the Town of Raymond would include the construction of the private access to the solar farm through property owned by R.N. Willey & Sons Excavating, Inc. The parcel is identified by the Town of Raymond as Tax Map 5 Lot 27 and is located ("Property") within the Village Residential (VR) zone. The applicant has the land under an option to lease. The subject parcel is also currently being considered for a residential subdivision under separate application by RN Willey Excavating Inc.

The application includes site improvements for providing the private road access from the intersection of Viola Avenue, Pipeline Road, and this private street to be named Boulder Bend Drive. The application has included a Site Plan as prepared by Acheron Engineering c/o Kirk Ball PE, showing the location of the proposed solar farm that is adjacent to, and part of the property within the Town of Windham as it relates to the access necessary in Raymond for the overall project site.

The Applicant originally filed for a pre-application hearing with the Review Authority (Staff) and presented their project for informational purposes in June 2021 to gauge the concerns, and to discuss the process for review going forward. Additionally, we did host a joint meeting with the Town of Windham to discuss relevant concerns and need to coordinate the access and E911 addressing between the two Local Fire Departments.

The Staff has found that the Project meets all requirements, with a few conditions of approval relating to the need to complete abutter easements, provide a bond for the road improvements within the intersection of Pipeline Road, and extending pavement limits to 10 feet beyond the last residential driveway serving property of Reece Teixeira (Tax Map 5, Lot 27E).

Findings of Fact

The proposed Project consists of the construction of 600 feet of private access to be named Boulder Bend Drive for the benefit of providing required street frontage and access to a solar farm that will be located on an adjacent parcel in the Town of Windham.

The Applicant filed a formal application with plans on June 8, 2021 and as revised through October 27, 2021 and had no waivers for requirements requests. Notifications were sent to abutters of the project for purposes of Public Notice, in September 2021, and no responses or returned comments were submitted.

The Project will encompass building the 600 feet of private street with 20 feet of travel surface (with paved and gravel sections) and with a terminus turnaround supporting emergency response vehicles. The Applicant will utilize the former gravel pit area for added parking. The Applicant will utilize a stone ditch turnout and level lipped spreader for the road runoff to infiltrate within the existing gravel pit floor.

The project will not generate a substantial increase of vehicular traffic above what had been previously experienced on the site. However, two residents currently have access over the right-of-way for their single family uses. The road shall be designed and constructed to assure that the paved portion of this access will be extended 10 feet beyond the intersection with the Teixeira driveway.

Prior to obtaining a building permit the Applicant will need to provide an executed drainage easement for the grading and ditch design that will encroach onto the Teixeira property. A copy of intent to an agreement letter for that easement to occur has been submitted to the Town on 10/28/2021. In addition, the Town is aware that there is an issue with the intersection of Pipeline Road, Viola Avenue and Boulder Bend Drive in ownership and rights, and that the intersection is in vast need of maintenance and repair. The applicant has agreed to acquire the rights for the intersection from a former owner, the Estate of Stanley Quinn, and make the necessary repairs to bring that section of roadway into compliance with the Town of Raymond Streets for a public road. The execution of the remaining land easement and improvements to the Pipeline Road right of way, shall be completed prior to any occupancy or use of the site for the adjoining solar farm project. Additional conditions will be placed on the street repairs and private street design as noted below.

CONCLUSIONS OF LAW

A. Site Plan Review Standards

Pursuant to Article 10 of the Raymond Land Use Ordinance, the following Site Plan standards must be met in order for the Project to be approved.

1. Preservation of Landscaping. The application does not require preservation of natural tree buffers as the project will encompass an existing gravel pit access road and the site will have minimal vegetation removal for necessary stormwater improvements near proposed site entrance into the solar farm and existing gravel pit floor.
2. Relation of Proposed Buildings to the Environment. No building structures are sited to be set on the Raymond portion of this project.
3. Vehicular Access. The site will utilize existing street access off Pipeline Road. Additional access and road work is anticipated. To provide adequate space for making large radius turns over the proposed solar farm access, existing gravel pit, and to provide emergency/fire vehicles turnaround at the access terminus hammerhead. Parking spaces will be provided off the northerly corner of the hammerhead for maintenance worker vehicles.
4. Parking and Circulation. Based on information provided by the Applicant there is adequate parking for employees and occasional maintenance post construction of the Sebago Solar Farm located on the Windham Side of the lot/parcel. The access has been widened to include 20 feet of access travel width with 5-foot gravel shoulders.
5. Surface Water Drainage. The Applicant has agreed to install cross culverts to address poor drainage at the intersection with Pipeline Road and along the access where residential driveways join into the shared access. All drainage is collected and directed through a level lipped spreader and allowed to infiltrate into the existing gravel pit floor. The project is being reviewed simultaneously by the Maine Department of Environmental Protection and the Town of Windham as part of the overall solar farm development. Those permits shall be submitted upon approval to the Town of Raymond before any activities may commence.
6. Utilities. The proposed facilities will require utility upgrades for electrical service via overhead 3 phase service. Work will include enhancements to the existing overhead services feeding into the gravel pit operations area. Mainly the project will upgrade the line and replace some of the poles for the connection to the Solar Farm on the Windham side.
7. Special Features. The staff does not have any concerns with the storage of materials or solid waste which will be privately maintained. The Site will be unmanned and have limited visits and solid waste generation upon completion.

8. **Exterior lighting.** Currently exterior lighting is proposed with the new access way to serve the solar farm on the Raymond portion of the project.
9. **Emergency Vehicle Access.** The existing access appears adequate for emergency access for the proposed project. The Fire and Ambulance vehicles will be provided clear access to all driveways. The applicant has a minimal 20-foot opening and will be maintained at all times for emergency vehicle turnaround movements. The Site access surface will be paved for the first half section just past existing residential driveways and then be gravel for the remainder of the site. The main gate will be constructed with a Knox box which both Raymond and Windham Fire Departments will have access too.
10. **Landscaping.** No landscaping has been provided nor is expected given the Solar farm site is totally within the jurisdiction of the Town of Windham. Given the access exists and the improvements of drainage and surface repairs to the street are being made, there is no benefit for added landscaping.
11. **Other Considerations of Article 9 Standards.** The overall access site plan, and essentially limited scale of construction, has provided the general site information for the property, the use, and zoning setbacks. The Project will be considered common scheme by the Maine Department of Environmental Protection (Maine DEP) for a site Location of Development Application permit with the combination of a residential subdivision, and solar farm occurring on properties owned by the same entity (even if in two distinct towns). Prior to any construction activities or issuance of any permits the applicant will need to provide evidence to the Town of Raymond that they have obtained all required Maine DEP permits and of federal permits if applicable.

CONCLUSION

THEREFORE, the Town of Raymond Review Authority hereby approves, with the following conditions, the or construction of a 600+ LF access drive with an emergency hammerhead turnaround and drainage improvements as depicted in the application letter and plan submitted June 8, 2021 and last dated with plan revisions through October 27, 2021 and per final plan revisions of the layout plan dated October 27, 2021 as submitted by Kirk Ball, PE of Acheron Engineering Services and in the Findings of Fact.

Conditions of Approval:

The Planning Authority has required that the following conditions shall be complied with for the approval of the Staff Review Site Plan application. The conditions must be completed in order for the project to be in compliance with Town of Raymond Land Use Ordinance requirements:

- A. The Applicant shall provide an executed deed for the drainage agreement of lands between Reece Teixeira (Owner of property depicted as Raymond Tax Map 5, Lot 27E), prior to issuance of any construction permits
- B. The Applicant shall also provide an escrow account for the value of street improvements to bring the intersection of Pipeline Road in compliance with public street construction

requirements. The Applicant shall also provide a note on the revised plan indicating they will, in addition to completing construction as necessary, assure that upon completion of the street repairs to meet Town specifications, they will offer the portion of Pipeline Road by deed such that the intersection of Viola Avenue and Pipeline Road will connect to other previously Town Accepted streets. Such offering does not guarantee Town Acceptance as the process is vetted out by the Board of Selectmen and will require a Town Vote at the annual Town Meeting. Until such time as the Town accepts, the intersection will be the responsibility of the Owner/Applicant to maintain. If the street intersection is accepted by the Town, then the Applicant will only be responsible for maintaining the section of Boulder Bend Drive. Upon completion of the road construction as approved by the Town of Raymond Public Works Director and Town Engineer, the escrow account/performance guarantee will be released.

- C. The Applicant shall also provide evidence that the Maine Department of Environmental Protection (Maine DEP) has granted approvals for a Site Location of Development Application permit due to the combination of a residential subdivision and solar farm occurring on properties owned by the same entity, prior to issuance of a building permit. A note shall be added to the final plan indicating the permit number as issued by the Maine DEP along with the date of approval.
- D. The applicant shall revise the drawing to indicate that the section of access drive paved surface be extended a minimum of 10 feet beyond the final residential driveway of land owned by Reece Teixeira (Owner of property depicted as Raymond Tax Map 5, Lot 27E).

A plan shall be submitted to the Town of Raymond prior to any issuance of permits listing the conditions on the final plan for Town records.

Any person aggrieved by this decision can appeal by filing a written notice of appeal within 30 days of the date of this decision.

Dated at the Raymond Town Office, Raymond Maine, this 4thth day of November, 2021.

Raymond Review Authority:



James Seymour PE Consulting Planner



Alex Sirois, Code Enforcement Officer



Town of Raymond Planning Board
401 Webb Mills Road
Raymond ME 04071

Date: August 1, 2023 (STI#21645)

Subject: Revision to Staff Review Site Plan Application (Condition B)
Sebago Solar Access Road
Pipeline Road, Raymond, ME
(Tax Map 5, Lot 27)

Applicant: Sebago Solar, LLC
143 Highland Shores Road, Casco, ME 04015

I. Procedural History

Sebago Solar, LLC owner (or “Applicant”) submitted a Staff Review Site Plan application (“Application”) for the construction of a 600 LF access drive off the Pipeline Road for the benefit of a proposed 5-MW solar farm proposed just over the town line in Windham, Maine. (“Project”). The Project within the Town of Raymond would include the construction of the private access to the solar farm through property owned by R.N. Willey & Sons Excavating, Inc. The parcel is identified by the Town of Raymond as Tax Map 5 Lot 27 and is located (“Property”) within the Village Residential (VR) zone. The applicant has the land under an option to lease. The subject parcel is also currently being considered for a residential subdivision under a separate application by RN Willey Excavating Inc.

The application includes site improvements for providing the private road access from the intersection of Viola Avenue, Pipeline Road, and the section of a private street named Maisie Drive. The application has included a Site Plan as prepared by Acheron Engineering c/o Kirk Ball PE, with the last revision on July 25, 2023, showing the location of the proposed solar farm that is adjacent to, and part of the property within the Town of Windham as it relates to the access necessary in Raymond for the overall project site.

Based on several meetings and onsite visits, the Town Review Authority in conjunction with the Public Works Director, has agreed to amend the Applicant’s November 4, 2021, Site Plan Approval as follows:

CONCLUSIONS OF LAW:

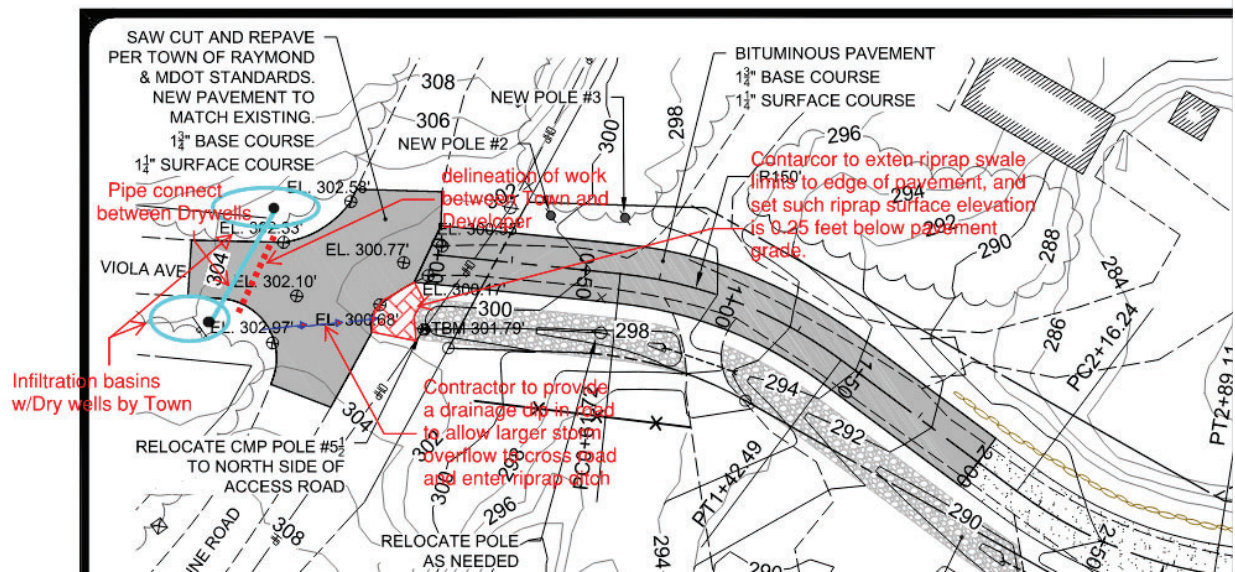
THEREFORE, the Town of Raymond Review Authority hereby approves, with the following conditions, the construction of a 600+ LF access drive with an emergency hammerhead turnaround and drainage improvements as depicted in the original application letter and plan submitted June 8, 2021, and last dated revisions of the drainage and layout plan dated July 25, 2023, as submitted by Kirk Ball, PE of Acheron Engineering Services and in the Findings of Fact.

Conditions of Approval:

The Planning Authority has required that the following conditions shall be complied with for the approval of the Staff Review Site Plan application. The conditions must be completed in order for the project to be in compliance with the Town of Raymond Land Use Ordinance requirements:

- A. The Applicant shall also provide an escrow account for the value of street improvements to bring the intersection of Pipeline Road in compliance with public street construction requirements. The Applicant shall also provide a note on the revised plan indicating they will, in addition to completing construction as necessary, assure that upon completion of the street repairs to meet Town specifications, they will offer the portion of Pipeline Road by deed, or by permission such that the intersection of Viola Avenue and Pipeline Road will connect for public access to the adjacent Town Accepted streets. Such offering does not guarantee Town Acceptance as the process is vetted out by the Board of Selectmen and will require a Town Vote at the annual Town Meeting. Until such time as the Town accepts, the intersection will be the responsibility of the Owner/Applicant to maintain. If the street intersection is accepted by the Town, then the Applicant will only be responsible for maintaining the section of Maisie Drive. Upon completion of the road construction, as approved by the Town of Raymond Public Works Director and Town Engineer, the escrow account/performance guarantee will be released.

7/19/23 REVISION: The Intersection shall be paved and designed to accommodate potential surface drainage flood overflow. The Town will be installing drainage infiltration measures to accommodate runoff traveling down Viola Avenue. The applicant shall extend stone ditch protection/riprap of their access road ditch to collect any flood runoff that may cross the intersection in an extreme flooding event. Below is a sketch of the areas and intent for the applicant/developer to provide.



It is recommended that an onsite pre-construction meeting be held just prior to making the intersection improvements with the Applicant, Site Contractor, Raymond Public Works, and Planning Authority to review details of limits and scope.

- B. The Applicant shall also provide evidence that all required Maine Department of Environmental Protection (Maine DEP) permits applicable with the land have been issued, prior to the commencement of any construction activity. If permits are required, a note shall be added to the final plan indicating the permit number as issued by the Maine DEP along with the date of that approval.
- C. The applicant shall construct the section of access drive to be paved surface such it is extended a minimum of 10 feet beyond the final edge of the residential driveway of land owned by Reece Teixeira (Owner of the property depicted as Raymond Tax Map 5, Lot 27E).

A plan shall be submitted to the Town of Raymond prior to any issuance of permits listing the conditions on the final plan for Town records.

Raymond Review Authority:

James Seymour PE Consulting Planner

Alex Sirois, Code Enforcement Officer