



SELECT BOARD

Agenda

June 2, 2025

7:30pm – Special Meeting

At Broadcast Studio & via Zoom

Resolution: We, the Raymond Select Board, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to “Be the Influence” and to recognize that decisions matter.

1) Call meeting to order

2) Approval of Minutes

- May 12, 2025 – Emergency Meeting, Executive Session only
- May 13, 2025 – Regular Meeting including Public Hearing on Warrant Articles
- May 19, 2025 – Special Meeting, Executive Sessions only

3) New Business

- a) Approving the Comprehensive Plan to move forward

4) Adjournment



SELECT BOARD

Minutes

May 12, 2025

8:30am – Emergency Meeting

At Broadcast Studio & via Zoom

Resolution: We, the Raymond Select Board, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Select Board members in attendance: Rolf Olsen (Chair), Teresa Sadak (Vice Chair), Samuel Gifford, Denis Morse, Derek Ray

Select Board members absent: none

Town Staff in attendance: Betsy Oulton (Human Resources Consultant)

1) **Called Emergency Meeting to order** at 8:30am by Chair Olsen with a quorum present.

2) Executive Session

a) Discussion of Personnel Matters – pursuant to MRSA 1 §405(6)(A)

Motion to enter Executive Session by MS. Sadak at 8:30am. Seconded by Mr. Gifford.

Unanimously approved

Motion to exit Executive Session by Ms. Sadak at 11:56am. Seconded by Mr. Gifford

Unanimously approved

Chair Olsen noted that the Select Board has directed the HR Consultant to continue the process as they discussed in Executive Session.

3) Adjournment

Motion to adjourn by Ms. Sadak at 11:56am. Seconded by Mr. Gifford

Unanimously approved

Respectfully submitted,

Melanie Fernald, Town Clerk



SELECT BOARD Minutes

May 13, 2025

6:00pm – Regular Meeting

At Broadcast Studio &
Via Zoom & on YouTube

Resolution: We, the Raymond Select Board, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Select Board members in attendance: Rolf Olsen (Chair), Teresa Sadak (Vice Chair), Samuel Gifford, Denis Morse, Derek Ray

Select Board members absent: none

Town Staff in attendance: Joseph Crocker (Interim Town Manager/Parks & Recreation Director); Melanie Fernald (Town Clerk); Curt Lebel (Assessor's Agent); Lee O'Connor (Deputy Fire Chief); Bruce Tupper (Fire Chief); Nathan White (Public Works Director); Jason Williamson (Assistant Code Enforcement Officer)

1) **Called regular meeting to order** by Chair Olsen at 6:00pm, with a quorum present

2) **Minutes of previous meetings**

a) April 8, 2025

Motion to approve as presented by Mr. Gifford. Seconded by Mr. Ray.
Unanimously approved

b) April 10, 2025

Motion to approve as presented by Mr. Ray. Seconded by Mr. Morse.
Unanimously approved

3) **Public Hearing**

a) Annual Town Meeting Warrant Articles Including Ordinance Change Articles

Chair Olsen opened the Public Hearing at 6:01pm. He announced the Public Informational Meeting which will take place at the Jordan-Smal Middle School Gym on Saturday, May 31st, 2025 at 10am.

The Chair read through each article and responded to questions from those in attendance. (See the video recording for specifics.)

Chair Olsen closed the Public Hearing at 7:23pm.

4) **New Business**

a) Consideration of Supplemental Assessment – Curt Lebel, Assessor

Recommend issuance of supplemental assessment for parcel 018-018-K in the amount of \$1,211.40

Supplemental Tax for a property owner who wants to withdraw from the Tree Growth classified land program. The property owner wishes to voluntarily withdraw 3 acres of his 23 acres from this classification. The penalty to do so has been calculated at \$1211.40.

Mr. Morse asked what this fee represents. Assessor Lebel noted that it's a penalty, defined by statute, calculated to change the classification.

Motion to approve the supplemental assessment by Mr. Ray. Seconded by Mr. Morse

Unanimously approved

- b) Community Resilience Partnership Grant – John Rand or Brian Walker
John Rand described the Community Resilience Partnership Grant [handouts attached to these minutes]. Asking the Select Board for support in applying for the grant. Workshops to collect community feedback will help direct the planning for expending any grant funds awarded.

The following individuals asked questions:

Mr. Ray

Mr. Morse

Peter Leavitt, Leavitt Road

Chair Olsen

Motion to have the Town of Raymond endorse the Community Resilience Partnership Grant and allow forward movement on the grant by Mr. Morse.

Seconded by Mr. Ray

Unanimously approved

- c) Consideration of Business License Application – 2 Scoops – Corey O'Brien, owner
Applicant gave a quick overview of his proposed plans for an ice cream shop. Fire Inspector has only performed a preliminary walk-thorough so far. A Fire & Life Safety inspection will be scheduled at a date to be determined, once the necessary corrections are completed. State Health license will need to be obtained as well.

Motion to approve contingent upon completion of inspection items by Mr. Gifford.

Seconded by Mr. Morse

Unanimously approved

- d) Consideration of Deputy Chief Lee O'Connor as Health Officer – Select Board
Interim Town Manager Jose Crocker suggested that Deputy Fire Chief Lee O'Connor be the Town's Local Health Officer. Chief Tupper will be the back-up as needed.

Motion to accept Lee O'Connor as Health Officer by Mr. Morse. Seconded by Mr. Gifford

Unanimously approved

- e) Discussion of Traffic Calming Signs and MDOT Recommendation – Nathan White, Public Works

Public Works Director presented some research and some recommendations from MDOT.

The following individuals spoke:

Peter Leavitt, Leavitt Road

Grace Leavitt, Leavitt Road
Shawn McKillop, Main Street
Mr. Ray

Motion to move forward with plans set by the Public Works Director by Mr. Morse.
Seconded by Mr. Gifford.

Unanimously approved

- f) Consideration of Comprehensive Plan's Next Steps – Select Board
Interim Town Manager Joe Crocker noted that he has been speaking with the State on the proposed edits by the Select Board feedback. Proposed feedback has been deemed appropriate and does not substantially change the Plan. Spoke to the timing of the process to adopt the Comprehensive Plan. Changes need to be made, public hearings, select board approval, (Special) Town Meeting warrant item, community vote.

The following individuals spoke:

Peter Leavitt, Co-Chair Comprehensive Plan Committee
Ms. Sadak
Kaela Gozalez, Co-Chair Comprehensive Plan Committee
Mr. Ray
Mr. Morse

Town staff and Select Board will determine the proper steps to be taken and will work to move it forward through those steps.

5) **Public Comment**

Chair Olsen opened the floor for Public Comment; the following individuals spoke:
Jennifer Danzig, Pulpit Rock Road
Grace Leavitt, Leavitt Road
Jodi Carroll, Rockwood Acres

6) **Selectman Comment**

Chair Olsen opened the floor for Select Board Comment; the following individuals spoke:
Mr. Morse

7) **Town Manager's Report and Communications**

Thanked the Staff and Department Heads for cooperating and working together to ease the transitions we are experiencing.

Public Safety Lieutenant interviews, Gala attendance. A new grant: EMS Revitalization fundings from the State of Maine, award of \$15K, regional study with Casco, Windham & Gray. Paramedics are hard to find these days, the goal of this study is to help plan for the future in the area.

Parks & Rec Update: Tassel Top is prepping to reopen for the season – snack shack and permanent bathroom structure project is wrapping up.

Tennis & Pickleball courts – July completion anticipated

Public Works has done significant clean up and beautification around town.

a) Confirm Dates for Upcoming Regular Meetings

- Monday, May 19, 2025 – Special Meeting
- June 17, 2025 – delayed one week from usual date, due to Election Day
- July 8, 2025

b) Upcoming Election Schedule

- May 13, 2025 – Absentee Ballot Voting begins at the Town Office during business hours, or via mail
- May 14, 2025 – Budget Vote at Windham High School Auditorium – 6:30pm
- May 31, 2025 – Public Informational Meeting on Warrant Articles at Jordan Small School Gym – 10am
- June 5, 2025 – Deadline to request Absentee Ballots
- June 10, 2025 –Municipal Officers, Annual Town Meeting Warrant & RSU #14 Budget Elections at Jordan Small Middle School Gym – 7:00am to 8:00pm

8) **Upcoming Holidays & Closings**

- a) Tuesday, June 10th - Front Office closed - all available Clerk's Office staff will be working at the Election.
- b) Thursday, June 19th – Town Office closed - Juneteenth
- c) Friday, July 4th – Town Office closed – Independence Day

9) **Executive Session(s)**

Consideration and Award of Scholarship Applications and Student Recognition - Pursuant to MRSA 1 §405 (6)(F)

Select Board entered Executive Session by consensus, once the room cleared – at 8:40pm.

Invited: Select Board, Interim Town Manager, Town Clerk

Motion to exit Executive Session at 8:53pm by Mr. Ray. Seconded by Mr. Morse.
Unanimously approved

10) **Adjournment**

Motion to adjourn at 8:53pm by Mr. Morse. Seconded by Mr. Ray
Unanimously approved

Respectfully submitted

Melanie Fernald, Town Clerk

Community Resilience Partnership Overview

April 2025

About the program:

The Community Resilience Partnership (CRP) is a state program in the Governor's Office of Policy, Innovation, and the Future (GOPIF) that helps towns plan for and fund projects to improve energy efficiency and local resilience. The CRP offers technical assistance and grant funding to support projects related to town facilities, emergency preparedness, open space/trails, broadband access, the natural resource economy, public health, and infrastructure like sidewalks, roads, and culverts. Towns can choose to enroll in the CRP. About 200 towns in Maine have joined.

North Star Planning (NSP) and Siler Climate Consulting (SCC) have been awarded \$10,000 from the state of Maine to help Raymond enroll in the CRP, scope a project, and apply for a grant this summer. These services are provided to Raymond free of charge.

Grants Available:

Enrolled communities are eligible for Community Action Grants - up to \$75,000 per community or \$175,000 for regional projects. No cost match is required from the town. Funds for grants this summer have already been allocated to the state and are not impacted by federal funding changes. The funds originated from NOAA.

Enrolled communities can also get free technical assistance from a designated regional coordinator. The town does **not** need to be a GPCOG member to access this assistance.

Examples of recent grant projects include: municipal facility upgrades (HVAC, windows/doors, LED lights), shoreline stabilization & vegetation management, riverwalk trail plan, assessment of town dry hydrants and fire ponds, creating emergency disaster/heat/cooling shelter in the community center.

Raymond Enrollment Process:

To enroll in the CRP, NSP and SCC will help Raymond complete two self-assessment forms and hold a brief community workshop to discuss resilience priorities. Then, the Select Board will need to pass a municipal resolution (written by the state) agreeing to join the partnership. NSP & SCC will help Raymond enroll. Once Raymond joins, the town is eligible for grant funding and for free technical assistance.

Raymond should complete enrollment by July 2025, to apply for a grant in August/September 2025.

Sample Municipal Resolution language

Instructions: The following language is provided for the municipal resolution. The three preamble and resolution sections on this page are required. Municipalities may select from and modify the optional preamble on statements on the following pages and add other statements as desired.

REQUIRED STATEMENTS

WHEREAS, the [Town/City of ...] has completed the Community Resilience Partnership's Community Resilience Self-Assessment and List of Community Actions, and held a community workshop(s) on [date(s)] which prioritized the following action areas: [list 2-6 actions];

BE IT RESOLVED, the [Town/City of ...] commits to participating in the Community Resilience Partnership, which supports community leadership in reducing greenhouse gas emissions and increasing resiliency to extreme weather and climate change impacts;

BE IT FURTHER RESOLVED, the [Town/City of ...] designates [choose a or b: a) name a specific municipal staff position, b) name an existing or newly established committee] to coordinate planning, implementation, and monitoring of energy and resilience projects and to be the primary point of contact to the Community Resilience Partnership;

OPTIONAL PREAMBLE STATEMENTS

WHEREAS, the [Town/City of ...] experiences [**select all that apply**: coastal flooding, intense rainstorms, riverine flooding, ice jams, drought, wildfires, high heat emergencies], and other natural hazards and seeks to better prepare for future conditions;

WHEREAS, planning for community and infrastructure resilience will protect people, preserve businesses and the local economy, and reduce the impact and costs of natural disasters;

WHEREAS, investing in energy efficiency and weatherization improvements is proven to lower municipal electricity expenses and make buildings more comfortable for employees and visitors;

WHEREAS, transitioning municipal fleet vehicles to electric vehicles lowers fuel and maintenance costs and reduces the uncertainty of variable fuel prices on municipal budgets;

WHEREAS, the Gulf of Maine is warming 99% faster than other oceans around the world, and ocean acidification and warming ocean temperatures pose a serious economic and cultural risk to Maine maritime industries, heritage, and tourism;

WHEREAS, shifting seasonal temperature and precipitation patterns threaten local natural ecosystems, economic activity such as [**select all that apply**: agriculture, tourism and seasonal recreation, including winter sports and other outdoor activities], and public health due to increased incidence of heat-related illness and tick-borne illnesses such as Lyme disease;

WHEREAS, the [Town/City of ...] is prepared to demonstrate leadership in reducing energy use and greenhouse gas emissions, and increasing the resilience of people, infrastructure, and businesses;

WHEREAS, addressing climate change will present economic opportunities for the [Town/City of...] as well as opportunities to invest in the public good and cost-saving practices;

WHEREAS, the State of Maine's four-year climate action plan, *Maine Won't Wait*, seeks to put Maine on a trajectory to decrease greenhouse gas emissions 45% by 2030 and 80% by 2050, and achieve carbon neutrality by 2045;

WHEREAS, achieving these emissions and resilience goals will require Maine to act with urgency to slow the causes of climate change and prepare people, communities, and the environment for climate-related impacts to come;

WHEREAS, the Community Resilience Partnership provides grants to municipalities and Tribal Governments for activities that lower energy expenses, reduce greenhouse gas emissions, and increase community resilience in alignment with the state’s climate action plan and goals;



Spring 2024 (Round 4)

Community Action Grant Awardees

52 awards to 54 communities, totaling \$2.4 million.

| Community | Award | Project Title |
|---------------------------------------|-------------|--|
| Town of Alna | \$44,089.73 | Climate Impact Reduction, Response, and Resilience for Alna |
| Town of Appleton | \$50,000 | Sustainable Solutions: Enhancing Energy Efficiency in Appleton's Emergency Shelter and Town Office |
| City of Auburn | \$50,000 | Expanding Access to EV Charging Capacity for Residents and Visitors |
| Town of Avon | \$25,935.35 | Implement Energy Efficiency Strategies in the Town Buildings |
| Town of Belfast | \$50,000 | 2024 Belfast Harbor Vulnerability Assessment |
| Towns of Boothbay and Boothbay Harbor | \$78,820 | Community-driven planning for a climate resilient Boothbay Region |
| Town of Brooklin | \$30,464 | Brooklin Transition to Energy Efficiency and Climate Resilience |
| Town of Brooks | \$33,730 | Planning for a Resilient Brooks |
| Town of Buckfield | \$50,000 | Municipal Center Envelope Upgrade for Energy Efficiency |
| Town of Cape Elizabeth | \$49,526.10 | Cape Elizabeth LED Energy Efficiency Project |
| Town of Cherryfield | \$50,000 | Cherryfield Riverwalk Shoreline Stabilization & Vegetation Management Plan |
| Town of Cushing | \$35,000 | Town Community Center and Town Offices Heat Pump and Window Upgrades |
| Town of Cutler | \$49,822 | Building Resiliency and Planning for a Sustainable Future |
| Town of Damariscotta | \$50,000 | Energize and Weatherize: Municipal Building Upgrades & Community Education for Damariscotta |

| | | |
|-----------------------------------|-------------|--|
| Town of Fairfield | \$45,272 | Conversions to Fairfield Community Center to become ADA Compliant & Energy Efficient Warming/Cooling Center and Emergency Shelter |
| Town of Frenchboro | \$50,000 | Frenchboro Long-Term Sustainability Initiatives |
| Town of Gardiner | \$50,000 | Comprehensive Assessment of Climate Vulnerability on Community Infrastructure |
| Town of Gouldsboro | \$50,000 | A Resilient Working Waterfront for Corea, Maine |
| Town of Gray | \$49,960 | "Water We Doing?": Planning, Raising Awareness, & Changing Behavior to Address Climate Change in Gray's Nine Main Watersheds |
| Town of Greenville | \$12,195.20 | Implementation of Emergency Alert System |
| Town of Hanover | \$50,000 | Energy Efficiency Improvements in the Hanover Town Office |
| Houlton Band of Maliseet Indians | \$48,000 | Installing 16 Heat Pumps, 1 each for 16 Maliseet Housing Authority low income housing units. |
| Towns of Island Falls and Crystal | \$75,000 | Engaging Island Falls and Crystal Community Members to Increase Public Awareness and Take Action |
| Town of Isle au Haut | \$50,000 | Charting a Course for Resilience: Isle au Haut's Comprehensive Planning Approach to Climate Action |
| City of Lewiston | \$50,000 | Bringing Trees Back to the Tree Streets Neighborhood |
| Town of Lovell | \$50,000 | Energy Assessment and Improving Efficiency with Heat Pumps and Weatherization of Lovell's Town Hall |
| Town of Manchester | \$28,500 | Reduce and Adapt to Climate Change Impacts to Town of Manchester by updating comprehensive plan, with focus on lessening damages from storms including stormwater drainage and storage |
| Matinicus Isle Plantation | \$50,000 | Matinicus Renewable Power Project |
| Town of Minot | \$30,000 | Baseline Environmental Assessment for Town Owned Properties and Fire Ponds/Dry Hydrants |
| Town of Monmouth | \$49,880.56 | Engineering Study to Determine Needed Improvements at the Annabessacook Lake Dam to Mitigate Impacts from Maine's Changing Climate |
| Town of Montville | \$49,965 | Montville: Planning for a Climate Resilient Future |
| Town of New Gloucester | \$48,000 | New Gloucester Community Risk Assessment and Resilience Engagement Project |
| Town of Owls Head | \$39,250 | Town of Owls Head EV Chargers |
| Town of Patten | \$50,000 | Heat Pumps for Municipal Buildings in Patten, Updating Emergency Action Plan, Planting Trees around the Stephen Yates Community Playground |
| Town of Penobscot | \$50,000 | Town of Penobscot Energy Efficiency Project |
| Town of Poland | \$50,000 | A.B. Ricker Library HVAC Project |
| Town of Readfield | \$19,331 | Readfield Public Building Heat Pump and Lighting Improvements |
| Town of Roque Bluffs | \$50,000 | Roque Bluffs Comprehensive and Wildfire Management Planning |

| | | |
|-----------------------|-------------|---|
| Town of Sanford | \$50,000 | Sanford Climate Change Vulnerability Assessment |
| Town of Southport | \$50,000 | Southport Community Climate Preparedness & Vulnerability Assessment |
| Town of Stoneham | \$50,000 | Sand Shed Solar and Energy Efficiency Improvements |
| Town of Strong | \$49,843.86 | Implement Energy Efficiency Strategies in the Town Building |
| Town of Swan's Island | \$50,000 | Swan's Island Vulnerability Assessment of At-Risk Community Infrastructure |
| Town of Thomaston | \$50,000 | Public Landing Resilience Project |
| Town of Van Buren | \$44,345 | Van Buren Resiliency Initiative |
| Town of Vienna | \$50,000 | Investing in Climate-Ready Infrastructure: Implementing StreamSmart Crossing Guidelines for Culvert Improvements at High-risk Crossings Most Vulnerable to Climate Change |
| Town of Waldoboro | \$50,000 | Upgrade the Waldoboro Town Office HVAC System |
| Town of Wales | \$34,940.85 | Upgrade Windows and Doors to Strengthen the Building Envelope |
| Town of Washburn | \$50,000 | Modernize Maine Buildings |
| Town of West Paris | \$50,000 | Climate Mitigation and Adaptation with Heat Pumps and Infrastructure Assessment |
| Town of Winthrop | \$50,000 | Installation of heat pump system at Winthrop Fire Department to reduce reliance on fossil fuels, to reduce energy costs, and to facilitate the use of the space as a warming and cooling center |
| Town of Wiscasset | \$50,000 | Community-driven waterfront climate resilience planning |

Energy Efficiency Priorities Grant Awardees

6 awards to 7 communities, totaling \$607,000.

| Community | Award | Project Title |
|-----------------------------------|-------------|---|
| Town of Millinocket | \$100,000 | New Windows for the Millinocket Municipal Building |
| Town of Norway | \$100,000 | Rooftop Solar at the Norway Town Office |
| Town of Otisfield | \$100,000 | Transitioning to Renewable Energy with Rooftop Solar at the Otisfield Town Office |
| Towns of Stonington and Deer Isle | \$200,000 | Stonington-Deer Isle Energy Efficiency Pilot Program |
| City of Waterville | \$29,009 | Retrofitting For Our Future |
| Town of Whitneyville | \$78,477.62 | Whitneyville, Maine Hillgrove Community Hall and Town Clerk office Energy Retrofits |

Service Provider Grant Awardees

Awards to 13 service provider organizations that will assist 41 communities to set priorities and enroll in the Partnership.

| Service Provider | Award | Communities |
|--|----------|--|
| Androscoggin Valley Council of Governments (AVCOG) | \$24,950 | Andover, Livermore Falls |
| Center for an Ecology-Based Economy (CEBE) | \$50,000 | Canton, Harrison, Naples, Temple |
| EMDC | \$62,494 | Bradford, Corinna, Dexter, East Millinocket, Guilford |
| GrowSmart Maine | \$20,000 | Rome, Wayne |
| Hancock County Planning Commission | \$37,500 | Sorrento, Sullivan, Waltham |
| Island Institute | \$25,000 | Harrington, Milbridge |
| Kennebec Valley Council of Governments (KVCOG) | \$60,000 | Belgrade, Bingham, Farmingdale, Norridgewock, Prospect |
| Lincoln County Regional Planning Commission | \$25,000 | Bristol, Newcastle |
| Midcoast Council of Governments (MCOG) | \$60,000 | Searsport, Union, Warren, Washington, West Bath |
| Resilience Works LLC | \$37,485 | Bucksport, Orland, Verona Island |
| Southern Maine Planning and Development Commission (SMPDC) | \$45,000 | Alfred, Hollis, Parsonfield, South Berwick |
| University of Maine | \$24,948 | Lincoln, Trescott Township |
| York County Soil and Water Conservation District | \$25,000 | Acton, Shapleigh |



SELECT BOARD

Minutes

May 19, 2025

6:00pm – Special Meeting

At Broadcast Studio & via Zoom

Resolution: We, the Raymond Select Board, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Select Board members in attendance: Rolf Olsen (Chair), Teresa Sadak (Vice Chair), Samuel Gifford, Denis Morse, Derek Ray

Select Board members absent: none

Town Staff in attendance: none

- 1) **Called Special Meeting to order** at 6:00pm by Chair Olsen with a quorum present.
- 2) Executive Sessions

a) Discussion of Personnel Matters – pursuant to MRSA 1 §405(6)(A)

Motion to enter Executive Session by Ms. Sadak at 6:00pm. Seconded by Mr. Gifford.

Unanimously approved

Motion to exit Executive Session by Ms. Sadak at 6:14pm. Seconded by Mr. Gifford

Unanimously approved

Motion to appoint Joseph Crocker as Town Manager by Ms. Sadak. Seconded by Mr. Gifford.

Unanimously approved

Mr. Morse asked to clarify on the record that all those on the interviewing team(s) signed a confidentiality agreement. He read the confidentiality agreement, and cited that as to why they weren't sharing more details of the process associated with the selection of the new Town Manager publicly. This agreement helps protect candidates and their information. Mr. Ray also noted that anything that is ever discussed in Executive Session is never public information

b) Consideration and Award of Town Scholarships - Pursuant to MRSA 1 §405(6)(F)

Motion to enter Executive Session by Ms. Sadak at 6:17pm. Seconded by Mr. Gifford.

Unanimously approved

Motion to exit Executive Session by Ms. Sadak at 6:24pm. Seconded by Mr. Ray

Unanimously approved

Motion to award Town scholarships as discussed in Executive Session by Ms. Sadak.
Seconded by Mr. Ray.

Unanimously approved

3) Adjournment

Motion to adjourn by Ms. Sadak at 6:24pm. Seconded by Mr. Gifford.

Unanimously approved

Respectfully submitted,

Melanie Fernald, Town Clerk