



*SELECTMEN'S e-Packet*  
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*January 8, 2008*

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**BOARD OF SELECTMEN  
AGENDA**  
Tuesday, January 8, 2008  
7:00 p.m.  
JSMS Broadcast Studio

- 1) **Call to order.**
- 2) **Minutes of previous meeting dated December 18, 2007**
- 3) **New business.**
  - a) **Liquor License Renewal (Class XI Restaurant/Lounge) – William & Kimberly Hines, Whines Ent. Inc. d/b/a Cafe Sebago, 1248 Roosevelt Trail**
  - b) **Department Head Quarterly Reports – Finance Director Nancy Yates**
  - c) **Discussion of 2008 Scholarship Funding – Louise Lester**
  - d) **School consolidation information update – Selectman Joe Bruno**
- 4) **Old (unfinished) business.**
  - a) **none**
- 5) **Town Manager Report and Communications.**
  - a) **none**
- 6) **Fiscal Warrants – Payroll and Appropriation Warrants – January 8, 2008.**
- 7) **Adjournment.**

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The Selectmen may take items out of order at their discretion.



**BOARD OF SELECTMEN  
AGENDA**  
Tuesday, January 8, 2008  
7:00 p.m.  
JSMS Broadcast Studio

**1) Call to order.**

**2) Minutes of previous meeting dated December 18, 2007**

**3) New business.**

**a) Liquor License Renewal (Class XI Restaurant/Lounge) – William & Kimberly Hines, Whines Ent. Inc. d/b/a Cafe Sebago, 1248 Roosevelt Trail**

The fire department has performed the requisite life safety and fire protection ordinance inspections and there are currently some outstanding violations that exist. Upon resolution of these issues, Raymond Fire Inspector Craig Messinger will recommended approval of this renewal liquor license. Fire Inspector Messinger will either forward a letter of approval to the Selectmen before the meeting, or will be present at the meeting to discuss his concerns.

**b) Department Head Quarterly Reports – Finance Director Nancy Yates**

The Board of Selectmen recently reinstated the practice of receiving quarterly department head reports in order to better familiarize themselves with ongoing departmental activities including short and long range goals as well as financial planning. Over the next several meetings, up to two department head reports will be scheduled each meeting until all department heads have had an opportunity to address the Selectmen. These meetings will provide a good opportunity for the Selectmen and the public to become updated on the activities of Raymond's Municipal government by department.

**c) Discussion of 2008 Scholarship Funding – Louise Lester**

Nancy Yates has produced an updated accounting of what is currently available for the 2008 scholarship awards. As you can see from the memo from Louise Lester, Nancy Yates is suggesting that the interest amounts not be completely depleted, for the purpose of allowing the principal amounts to grow.

**d) School consolidation information update – Selectman Joe Bruno**

Selectman Joe Bruno will update the Board of Selectmen and the public on the activities of the regional school consolidation committee.

**4) Old (unfinished) business.**

**a) none**

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The Selectmen may take items out of order at their discretion.

**5) Town Manager Report and Communications.**

a) none

**6) Fiscal Warrants – Payroll and Appropriation Warrants – January 8, 2008.**

**7) Adjournment.**

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The Selectmen may take items out of order at their discretion.

Department of Public  
Safety Liquor Licensing &  
Inspection  
Division



<b>BUREAU USE ONLY</b>	
License No. Assigned:	
Class:	
Deposit Date:	
Amt. Deposited:	

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.  
To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

PRESENT LICENSE EXPIRES 2-6-08

INDICATE TYPE OF PRIVILEGE:  MALT  SPIRITUOUS  VINOUS

INDICATE TYPE OF LICENSE:

- |  |  |
|--|--|
| <input type="checkbox"/> RESTAURANT (Class I,II,III,IV)  | <input checked="" type="checkbox"/> RESTAURANT/LOUNGE (Class XI) |
| <input type="checkbox"/> HOTEL-OPTIONAL FOOD (Class I-A) | <input type="checkbox"/> HOTEL (Class I,II,III,IV)               |
| <input type="checkbox"/> CLASS A LOUNGE (Class X)        | <input type="checkbox"/> CLUB-ON PREMISE CATERING (Class I)      |
| <input type="checkbox"/> CLUB (Class V)                  | <input type="checkbox"/> GOLF CLUB (Class I,II,III,IV)           |
| <input type="checkbox"/> TAVERN (Class IV)               | <input type="checkbox"/> OTHER: _____                            |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) - (Sole Proprietor, Corporation, Limited Liability Co., etc.)			2. Business Name (D/B/A)		
WILLIAM E HINES JR DOB: 12-20-52			WHINES ENT INC. DBA CAFE SEBAGO		
KIMBERLY Y HINES DOB: 2-7-70			1248 ROOSEVELT TRAIL		
Address			Location (Street Address)		
125 LIBBY ROAD			RAYMOND ME 04071		
City/Town State Zip Code			City/Town State Zip Code		
CASCO ME 04015			CASCO, ME 04015		
Telephone Number Fax Number			Business Telephone Number Fax Number		
655-4445			655-4006		
Federal I.D. #			Seller Certificate #		
27-0113199					

3. If premises is a hotel, indicate number of rooms available for transient guests: NA
4. State amount of gross income from period of last license: ROOMS \$ \_\_\_\_\_ FOOD \$ 128,000 LIQUOR \$ 192,000
5. Is applicant a corporation, limited liability company or limited partnership? YES  NO
- If YES, complete Supplementary Questionnaire
6. Do you permit dancing or entertainment on the licensed premises? YES  NO
7. If manager is to be employed, give name: NA
8. If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_  
Requested inspection date: \_\_\_\_\_ Business hours: \_\_\_\_\_
9. Business records are located at: 125 LIBBY RD CASCO ME 04015
10. Is/are applicants(s) citizens of the United States? YES  NO

11. Is/are applicant(s) residents of the State of Maine? YES  NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
WILLIAM E HINES JR	12-20-52	MCCLESPOORT, PA
KIMBERLY Y HINES	2-7-70	AUBURN, NY

Residence address on all of the above for previous 5 years (Limit answer to city & state)

CASCO, ME

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?  
Yes  No  If Yes, give name: \_\_\_\_\_

15. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

16. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: \_\_\_\_\_

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) BAR AREA, PUB ROOM,  
DINNING ROOM, KITCHEN, DECK

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
YES  NO  Applied for: \_\_\_\_\_

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? .5 MI Which of the above is nearest? CHURCH

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO

If YES, give details: FATHER, UNCLE, EVERGREEN CREDIT UNION, CEI

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: \_\_\_\_\_ on \_\_\_\_\_, 20\_\_\_\_

Town/City, State

Date

Please sign in blue ink

William E Hines Jr  
Signature of Applicant or Corporate Officer(s)

Kimberly Y Hines  
Signature of Applicant or Corporate Officer(s)

WILLIAM E HINES JR

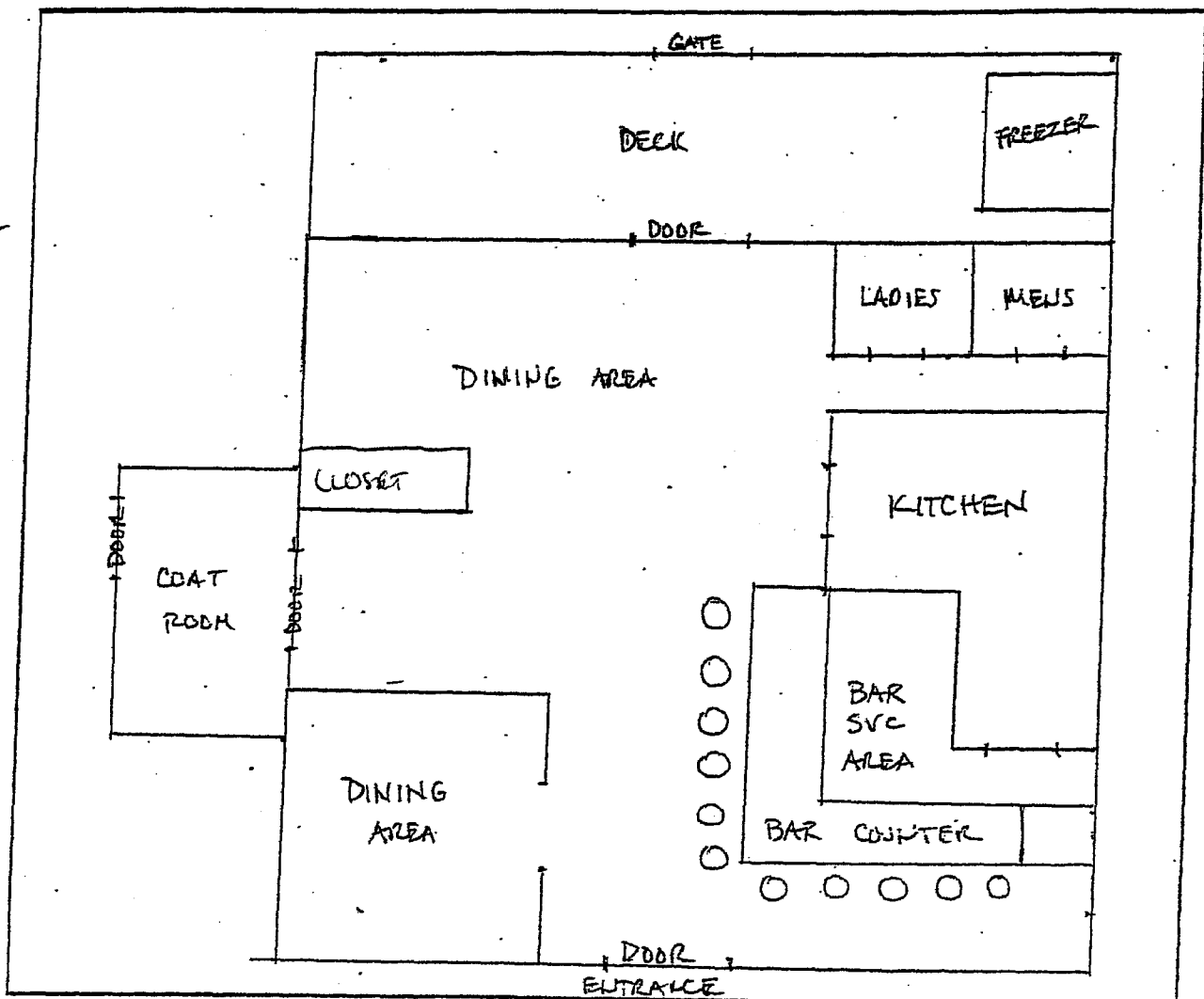
KIMBERLY Y HINES



**SUPPLEMENTAL APPLICATION FORM  
ON/OFF-PREMISE DIAGRAM**

In an effort to clearly define your license premise and the areas that consumption and storage of liquor is allowed, The Liquor Licensing & Inspection Division is requiring all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Department for liquor consumption.



Print Name

Print Name

**NOTICE -- SPECIAL ATTENTION**

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

**THIS APPROVAL EXPIRES IN 60 DAYS.**

**FEE SCHEDULE**

<b>Class I</b>	Spirituos, Vinous and Malt .....	\$ 900.00
	<b>CLASS I:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
<b>Class I-A</b>	Spirituos, Vinous and Malt, Optional Food (Hotels Only) .....	\$1,100.00
	<b>CLASS I-A:</b> Hotels only that do not serve three meals a day.	
<b>Class II</b>	Spirituos Only .....	\$ 550.00
	<b>CLASS II:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
<b>Class III</b>	Vinous Only .....	\$ 220.00
	<b>CLASS III:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class IV</b>	Malt Liquor Only .....	\$ 220.00
	<b>CLASS IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
<b>Class V</b>	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) .....	\$ 495.00
	<b>CLASS V:</b> Clubs without catering privileges.	
<b>Class X</b>	Spirituos, Vinous and Malt – Class A Lounge .....	\$2,200.00
	<b>CLASS X:</b> Class A Lounge	
<b>Class XI</b>	Spirituos, Vinous and Malt – Restaurant Lounge .....	\$1,500.00
	<b>CLASS XI:</b> Restaurant/Lounge; and OTB.	

**FILING FEE**.....\$ 10.00

**UNORGANIZED TERRITORIES** \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE, – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.



# MAINE DEPT OF PUBLIC

STATE OF MAINE  
Liquor Licensing & Inspection Division  
164 State House Station  
Augusta ME 04333-0164  
Tel: (207) 624-7220 Fax: (207) 287-3424



## SUPPLEMENTARY QUESTIONNAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES, AND LIMITED PARTNERSHIPS

- Exact Corporate Name: WHINES ENTERPRISES INC  
Business D/B/A Name: CAFE SEBAGO
- Date of Incorporation: JAN 11, 2005
- State in which you are incorporated: ME
- If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine: \_\_\_\_\_
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percent of stock owned:

Name	<i>Print Clearly</i> Address Previous 5 years	Birth Date	% of Stock	Title
WILLIAM E HINES JR	125 LIBBY RD CASCO, ME	12-20-52	50	PRES
KIMBERLY V HINES	"	2-7-70	50	V PRES

- What is the amount of authorized stock? 3000- Outstanding Stock? 0
- Is any principal officer of the corporation a law enforcement official? Yes  No
- Has applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of the United States? Yes  No
- If YES, please complete the following: Name: \_\_\_\_\_  
Date of Conviction: \_\_\_\_\_ Offense: \_\_\_\_\_  
Location: \_\_\_\_\_ Disposition: \_\_\_\_\_  
Dated at: \_\_\_\_\_ City/Town On: \_\_\_\_\_ Date

*William E Hines Jr*

Signature of Duly Authorized Officer

12-3-07

Date

WILLIAM E HINES JR

Print Name of Duly Authorized Officer

STATE OF MAINE

Dated at: \_\_\_\_\_, Maine \_\_\_\_\_ SS  
City/Town (County)

On: \_\_\_\_\_  
Date

The undersigned being:  Municipal Officers  County Commissioners of the  
 City  Town  Plantation  Unincorporated Place of: \_\_\_\_\_, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE - SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
  - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
  - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
  - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
  - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
  - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
  - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
  - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592, §3 (amd).]
  - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
  - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
- [1993, c730, §27 (amd).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all license requirements and findings referred to in subsection 2.
  - A. [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

**Report to Board of Selectmen – January 8, 2008**  
Finance Department

**Department Overview**

**Purpose:**

- Responsible for the custody, disbursement and investment of municipal funds; management of the finances of the Town of Raymond
- Provides financial information to Selectmen, Town Manager, Department Heads, Committees, Governmental agencies, Employees, Raymond Taxpayers, General Public, Vendors

**Staffing: Nancy L Yates – Finance Director, Treasurer**

Work involves cash management; Maintaining liaison with the auditor, banks, vendors, and the general public; Disbursing funds to cover expenditures; Receiving funds and allocating them appropriately; Administering department budgets in consultation with Department Heads; Working closely with the Town Manager in financial decision-making

Duties include:

- Run daily journals, verify receipts, prepare bank deposits
- Verify Accounts Payable, issue checks, prepare warrants for Select Board
- Maintain and balance monthly – general ledger, revenue and appropriations accounts
- Conduct research, analyze, propose solutions
- Conduct insurance and other requests for proposal as necessary
- Issue bonds, other notes as necessary
- Invest funds short term for optimum safety and return
- Preparation of department budget
- Backup for payroll
- Work with Town Manager and Board of Selectmen in devising financial policies
- Providing schedule, materials and information for development of annual municipal budget
- Oversee annual audit
- Provide financial information for Annual Report
- Deposit revenues, transfer funds, sign accounts payable checks, and payroll checks for the Raymond School Department; maintain summaries of School revenues, expenditures, and general ledger accounts

**Rita M Theriault – Assistant Finance Director, Deputy Treasurer**

- Assists Finance Director with various functions, including cash-ups and deposits

- & signing checks for the Raymond School Department
- Performs all payroll functions, including electronic transmission of direct deposits, federal and state withholding, and submission of ICMA contributions; preparing the quarterly 941 Federal and State wage reports, and transmitting electronically for both the Town and the School; preparing the annual W2s and transmitting electronically to SSA.
  - Reconciles bank statements monthly
  - Provides information to auditors and Department of Labor
  - Front counter coverage on a regular basis as Deputy Clerk and Deputy Tax Collector
  - Weekly Motor Vehicle reports and payments
  - Other duties, as assigned

**Short-Term Goals – current fiscal year**

- Complete RFP for Property & Casualty & Workers' Compensation Insurance
- Another impeccable audit report
- Meet fiscal goals of current budget and implement financial policies recently approved by Board of Selectmen
- Monitor revenues and costs to facilitate appropriate and timely decision-making

**Long-Term Goals**

- Maintain Treasurer Certification
- Continue degree work at University of Maine at Augusta
- Network with other professionals and financial management experts to develop financial best practices
- Work with Town Manager and Board of Selectmen in determining strategies to manage financial functions of the Town



401 Webbs Mills Road  
Raymond, Maine 04071  
207.655.4742  
655-3024 (Fax)

To: Board of Selectmen  
Don Willard, Town Manager

Date: December 20, 2007

From: Louise Lester, Town Clerk

Subject: 2008 Scholarship Funding

The attached sheet provided by Nancy Yates, Finance Director, is an updated accounting of what is currently in the scholarship fund. She suggested that you might not want to use all of the interest so that the principals can grow. I would like to have the Selectmen decide on how much funding will be available for the different scholarships.

The deadline for application submissions is Thursday, May 1, 2008 at 4:00 pm.

\*\*\*\*\*

#### 2007 Scholarships

Carleton E. Edwards - \$500  
Collins-Day - \$1,500  
George E. Wood - \$1,000  
Torstein-Johannas Lund - zero  
Alva M. Clough - zero

Town of Raymond  
401 Webbs Mills Road  
Raymond, Maine 04071  
207-655-4742

## 2008 SCHOLARSHIP CRITERIA

All scholarship applications will be available by January 1st and must be returned to the Town Office or the organizations noted on the applications no later than **Wednesday, May 1<sup>st</sup> at 7:00 pm**. The amount of scholarship money available may change from year to year.

### **Alva M. Clough Scholarship**

Alva Clough was a teacher and resident in Raymond for forty years. Her interest in the education of Raymond's youth was characterized by her dedication and love for her pupils.

2007 Not awarded.

### **Carleton E. Edwards Scholarship Trust Fund**

Carleton E. Edwards was a Selectmen for the Town of Raymond for over 50 years, had 6 terms in the State Legislature, as well as being a life-long resident and dairy farmer. The Town officials, through donations of many interested citizens and his family, formed this scholarship fund in his memory recognizing his interest in the education of the youth of Raymond. The annual scholarship is to be given to one student with outstanding credentials and needs, and should be enrolled in a four-year college course. Preference is to be given to a North Raymond student if he or she is as eligible as any others who have applied. A student may receive the scholarship more than one year during his or her college career if he or she remains eligible. The Annual Town Report should include the name of the scholarship, amount, and to whom it was given.

2007 awarded to Alyse Bartholomew for \$500

### **Collins-Day Scholarship**

Ruth Day and Anna Collins took an active interest in the youth of Raymond. To perpetuate their ideals of character and scholarship excellence, they left a fund for annual awards to a Raymond resident, graduating from secondary school, who exemplified scholarship and character of the highest order and who wished to continue his or her education in college or technical school.

2006 awarded to Keegan Brown for \$500

Kathryn E. Eastman for \$500

Kayleigh E. Flynn for \$500

### **George E. Wood Memorial Scholarship**

The scholarship fund was raised by the many admirers of the late George Wood, who was a well known selectman, teacher, football coach and musician. As a teacher and coach at the Providence Country Day School, where he taught a major part of his life, he influenced the lives of hundreds of boys. When he retired he moved to his summer home in Raymond and took an active part in the community life. As a selectman he was in close contact with local school activities, in which he took a great deal of interest. It is fitting that a scholarship fund was named to perpetuate the memory of this beloved teacher who devoted the first part of his life to young people and the latter part to the whole community.

This Scholarship is to be awarded to a Raymond student who, having shown interest and ability in mathematics, intends to continue studies in college or in a technical or vocational school.

2007 awarded to Justin R. Robinson for \$1,000.

### **Torstein-Johannas Lund**

This scholarship fund was given by Hilda M. Lund in memory of Torstein Johannas Lund for an annual science award to a student from the Jordan Small School.

### **Betts-Douglas-Hickey Scholarship**

This scholarship is given by the Raymond Fire/Rescue Association in memory of Curtis Betts, Loren Douglas, and Marvin Hickey to a Raymond high school graduate who will further his/her education in a medical or public service area.

*Requires a separate scholarship form*

**Lions Club Scholarship**

*Requires a separate scholarship form. On [www.raymondmaine.org](http://www.raymondmaine.org) or write Scholarship, Lions Club, PO Box 1057, Raymond, Me 04071*

**Raymond Parent Teachers Association Scholarship**

*Requires a separate scholarship form.*

**Raymond Educators and Support Staff Associations Scholarship**

This scholarship is awarded by the Raymond Teachers and Support Staff Associations to a Raymond student continuing their studies after high school in the field of education.

*Requires a separate scholarship form.*

*All of these forms can be obtained from the Jordan-Small Middle School Guidance Department or [www.raymondmaine.org](http://www.raymondmaine.org).*

**Town of Raymond**  
**2008 Scholarship Requirements**  
**Deadline for submission Wednesday, May 1, 2008 at 7:00 pm**

**Alva M. Clough Scholarship**

1. Must reside in Raymond.
2. Must make application by letter stating his/her plans for their future in the field of education.
3. Must be accepted by a four year college.
4. Must submit current educational attainment and grade transcripts.
5. Must have recommendations from the Guidance Counselor, a teacher of his/her secondary school, and a person in Raymond who knows his/her family which will include reference to his/her character and personality qualifications as well as a record of ability and achievement.

**Carlton E. Edwards Scholarship Trust Fund**

1. Must reside in Raymond but preference will be for a North Raymond student if equally qualified.
2. Must make application by letter stating his/her plans.
3. Must be accepted by a four year college.
4. An applicant can be eligible for the scholarship for more than one year if he is qualified, but a new application must be filed each year.
5. Must submit current educational attainment and grade transcripts.
6. Must have recommendations from the Guidance Counselor, a teacher of his/her secondary school, and a person in Raymond who knows his/her family which will include reference to his/her character and personality qualifications as well as a record of ability and achievement.

**Collins-Day Scholarship**

1. Must reside in Raymond.
2. Must make application by letter stating his/her plans.
3. Must submit current educational attainment and grade transcripts.
4. Must have recommendations from the Guidance Counselor, a teacher of his/her secondary school, and a person in Raymond who knows his/her family which will include reference to his/her character and personality qualifications as well as a record of ability and achievement.

**George E. Wood Memorial Scholarship**

1. Must reside in Raymond
2. Must make application by letter stating his/her plans.
3. Must be accepted by a school: college or technical/vocational school.
4. Must submit current educational attainment and grade transcripts.  
Must have recommendations from the Guidance Counselor, a mathematics teacher of his/her secondary school, and from a person in Raymond who knows his/her family which will include reference to his/her character and personality qualifications as well as a record of ability and achievement in the field of mathematics

**Torstein-Johannas Lund**

1. Must be a student at Jordan Small School excelling in science.





## 6/30/2007 Summary of Scholarship Funds

	Principal	Accumulated Income	2006-2007 Income
Alvah Clough	2,343	1,721	54
Carleton E Edwards	14,223	5,423	1,538
Collins-Day	12,343	13,692	2,381
George E Woods	18,348	7,613	2,724
Torstein-Johannas Lund	1,693	2,180	368
	48,950	30,629	7065