



**SELECTMEN'S MEETING e-Packet**  
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**July 14, 2009**

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**BOARD OF SELECTMEN**  
**AGENDA**  
Tuesday, July 14, 2009  
7:00 p.m.  
JSMS Broadcast Studio

**SELECTMEN'S MEETING**

- 1) Call to order.
- 2) Minutes of previous meeting dated June 16, 2009
- 3) New business.
  - a) Election of chairman and vice chairman of the Board of Selectmen for the 2009/2010 fiscal year – Board of Selectmen
  - b) Technology Committee direction and goal setting – Chair Laurie Forbes
  - c) Consideration of abatements – Contract Assessor Michael O'Donnell
  - d) Final determination of Budget/Finance Committee election – Town Clerk Louise Lester
  - e) Appointment of Rita Theriault as Motor Vehicle Municipal Agent – Board of Selectmen
  - f) Consideration of annual town appointments – Town Clerk Louise Lester
  - g) Town of Raymond fiscal 2009/2010 fee schedule for review and approval – Town Clerk Louise Lester
- 4) Old (unfinished) business.
  - a) Consideration of request from Crown Castle to extend tower leasing contract – Board of Selectmen
  - b) Valuation update discussion – Contract Assessor Michael O'Donnell
  - c) Discussion of the proposed policy for use of public property – Town Manager Don Willard
- 5) Town Manager Report and Communications.
  - a) none
- 6) **Selectmen Communications.** This agenda item is for the general discussion of non-agenda items by the Board of Selectmen, and for the purpose of introducing future topics for discussion. No action will be taken.

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The Selectmen may take items out of order at their discretion.

**7) Fiscal Warrants – Payroll and Appropriation Warrants – July 14, 2009.**

**8) Adjournment.**

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The Selectmen may take items out of order at their discretion.

*Board of Selectmen Agenda  
July 14, 2009*

*Page 2 of 2*



**BOARD OF SELECTMEN  
AGENDA SUMMARY**

Tuesday, July 14, 2009

7:00 p.m.

JSMS Broadcast Studio

**SELECTMEN'S MEETING**

- 1) Call to order.
- 2) Minutes of previous meeting dated June 16, 2009
- 3) New business.
  - a) **Election of chairman and vice chairman of the Board of Selectmen for the 2009/2010 fiscal year – Board of Selectmen**

Each year the Selectmen elect a new chairman and vice chairman at their first meeting following annual town meeting. The chairman of the Board of Selectmen consults with the town manager on a weekly basis regarding items for inclusion on the Selectmen agenda as well as coordinates requests for agenda items and other public business from the members of the Board of Selectmen and occasionally the public at large. The chairman presides over Selectmen meetings, represents the town and board as the chief elected official of the community and attends to various ceremonial functions throughout the year as required.

The vice chairman fills all the same roles in the chairman's absence. On rare occasions and at the direction of the chairman the vice chair may preside over a meeting if the chairman has a conflict of interest or other circumstance arises that would prevent the chairman from serving in this capacity.

**b) Technology Committee direction and goal setting – Chair Laurie Forbes**

Technology Committee Chair Laurie Forbes has put together a list of projects that the Technology Committee is working on and it is attached to the e-packet. She is looking for direction from the Board of Selectmen in setting priorities going forward.

**c) Consideration of abatements – Contract Assessor Michael O'Donnell**

Contract Assessor Michael O'Donnell has a short list of abatements for your review. Mr. O'Donnell is also planning to attend the meeting to answer any questions you may have.

**d) Final determination of Budget/Finance Committee election – Town Clerk Louise Lester**

At the town election on June 9, 2009, there were three positions open for the Budget/Finance Committee. Robert Gosselin garnered the most votes at 258, followed by Susan Accardi with 254 votes. Third place was tied between two write-in candidates that each received three votes. The candidates, Peter Dunn and Charles Leavitt, both wish to serve and have agreed to a coin toss to determine which one will take the third open seat.

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The Selectmen may take items out of order at their discretion.

**e) Appointment of Rita Theriault as Motor Vehicle Municipal Agent – Board of Selectmen**

The Motor Vehicle Agent is the liaison between the Town and the Bureau of Motor Vehicles. This individual is trained on all levels of vehicle registrations supported by the Town. The agent tracks and maintains inventories of the various license plates and expiration stickers needed, and completes regular weekly reports of registration activities and monies collected, which are then submitted to the Bureau of Motor Vehicles. Finance Director Nancy Yates has held this position since first being appointed in 1999. When she became Finance Director, she trained Deputy Town Clerk Rita Theriault in the inventory and reporting processes and Mrs. Theriault has done the job since then. Mrs. Yates feels that since Mrs. Theriault has been doing the work, that Mrs. Theriault should have the job title. The Selectmen have the authority to appoint Mrs. Theriault as agent and she will then need to be authorized by the Bureau of Motor Vehicles to assume the position officially. Staff recommends Mrs. Theriault for this position.

**f) Consideration of annual town appointments – Town Clerk Louise Lester**

Annually Town Clerk Louise Lester provides a slate of committee appointments, including Board of Selectmen committee assignments, for approval by the Board of Selectmen. These lists are included with the e-packet. Subsequent to appointment by the board, all volunteers are sworn in as prescribed under Maine law and agree to adhere to the town's code of ethics for appointed and elected officials.

**g) Town of Raymond fiscal 2009/2010 fee schedule for review and approval – Town Clerk Louise Lester**

The town's fee schedule underwent a comprehensive review, with several changes made, three years ago. This year in keeping with the Selectmen's goal to hold the line on tax (fee) increases, I am suggesting no changes in the fee schedule. I do believe that the schedule we have now is still competitive with neighboring communities and therefore does not need any new adjustments. It is also my belief that adjusting the fee schedule upward is another way of increasing the taxation burden on our residents, which runs counter to the objective that you established during the budget development process.

**4) Old (unfinished) business.**

**a) Consideration of request from Crown Castle to extend tower leasing contract – Board of Selectmen**

The Board of Selectmen considered the issue of a lease modification for the privately owned communications tower located on town land at the top of Patricia Avenue at the May 5, 2009 Selectmen's Meeting. At that time Crown Atlantic Company, LLC, had made an offer that was not financially certain. As a consequence of the ambiguity in the original offer, the Selectmen requested that Crown Castle present a formal written offer for the potential of a tenant requested lease extension for two (2) additional five-year terms for a total lease of twenty-one years, including the one year remaining on the original ten year lease. Currently two(2) five-year terms remain in the existing contract renewal language. The offer made, \$125 additional base payment per month or \$1,500 per year, is identical to the original informal offer. The only financial change in this document is the addition of \$100 as a 'signing' bonus

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after the execution of the letter of agreement. Given the potential future value of the tower site to Crown Castle, new revenues amounting to an increase of \$1,500 per year, subject to a 5% escalator when compared to the existing \$38,850.48 annually per year, seem rather low. There is an annual escalator on the entire lease ranging from 3-5% but the real question remains, what will the future value of this site be for the use of cellular technology and/or other technology into the future, versus the time value of money received in return for said lease? Even with the annual CPI escalator adjustment, the growth in revenue will be relatively modest. If the Board of Selectmen wish to extend the lease for an additional ten-year period, staff recommends a counter offer that includes a higher lease escalator and/or consideration of an increase in the bare rent offer of \$125 per month. The value of having a secure site for the tower for the next twenty-one years seems quite significant from a business development standpoint.

**b) Valuation update discussion – Contract Assessor Michael O'Donnell**

This item was first brought before the Selectmen on May 5, 2009. At that time the subject was tabled and is now being brought back again for review.

**c) Discussion of the proposed policy for use of public property – Town Manager Don Willard**

This item was first discussed at the June 16, 2009 Selectmen's Meeting. A copy of the proposed Public Property Use Agreement (with policies included therein) is attached to the e-packet. Acceptance and use of this document is now contingent on Selectmen amendment/approval.

**5) Town Manager Report and Communications.**

**a) none**

**6) Selectmen Communications.** This agenda item is for the general discussion of non-agenda items by the Board of Selectmen, and for the purpose of introducing future topics for discussion. No action will be taken.

**7) Fiscal Warrants – Payroll and Appropriation Warrants – July 14, 2009.**

**8) Adjournment.**

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**June 25, 2009: E-mail from Laurie to Don**

Hi, Don:

Kevin and I met with you last week to discuss asking the Select Board for some clarification and guidance regarding the priority of the specific "technology" services that we've been supporting or offering, or have dropped or \*could\* offer.

For example, right now we're focusing on overhauling the website prior to migrating to a content management system. We know that John Hanley's position as Communications Coordinator has been eliminated, but we were hoping to be able to use him in some "paid" way to spearhead this effort and thereby also be accountable for it.

Every time we tried to think this through, though, we were stopped short by new questions or realizations: -- Possibility: Maybe we can fund (pay John for) the web and CMS development through certain money in Kevin's budget. -- Reality: But now it's not Kevin's budget. And what does the Select Board think John's status is? Totally out? Can he be redirected? Will he still work on the annual Town Report? Or do they not get involved at the "employee" level, and it's up to you and/or dept. heads?

-- Possibility: Maybe we can also begin work on other items we see as priorities, such as "data management" or reinstating and reinvigorating the GIS/GPS offerings.

-- Reality: What \*are\* the tech priorities, officially? We're not working at all, for example, on setting up a Public Access channel. Should we be?

And so with "direction setting" in mind, I've listed below the present and some past and future tech services, differentiated as noted. What we're looking for is the Select Board's prioritization of this list, including additions or deletions.

Thanks very much,  
Laurie

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What services should the Technology Department be providing to the Town beyond the base infrastructure services?

Internet based:

- a.. Municipal Information
- b.. Public Safety Information
- c.. Committee Information
- d.. Calendar of Events
- \* e.. GIS - Tax Maps and other map layers that have been developed in the town
- f.. E-mail
- \*\* g.. Meeting Webcast
- h.. Town News - Current and Archived
- i.. Business Directory
- j.. Historical Society
- k.. Church Information
- l.. Library Information
- m.. Recreation Information
- n.. Arts and misc. organizations

Cable TV based - includes recording, playback, archiving plus set-up/breakdown for remote events:

- \*\* a.. Public Channel
- b.. Education Channel
- c.. Government Channel
- d.. Informational ads for Town Events, including all users of Internet-based services

Print and online:

- a.. Annual Town Report

\* No longer supported

\*\* Not yet offered



**July 14, 2009: Technology Committee "priorities" recommendations**

Through the IT Infrastructure Management Services contract, the following base infrastructure services are provided to the Town of Raymond:

- server-side network maintenance and management, including interconnectivity, security and support;
- e-mail for town employees and volunteers;
- desktop hardware and software security and support.

These could be considered the areas of prime importance, but the town also enjoys a wide variety of additional services and support through this contract, including the participation and input of the contractor in upgrading and enhancing tech services for town residents and employees. Good for us, except it also raises a related question: what if something happened to the contractor?

Not to worry. Fundamental to the network's design is its ability to be understood and even managed by outside professionals in the event the contractor is unavailable long-term. But we can do better than this, and a number of coordinating and complementary opportunities are now before us. Therefore, the Technology Committee recommends focus at this time on the following areas, listed in the order in which we see the greatest gain. The top priority is the overhaul and conversion of the present website. This is not only for obvious visual and functional appeal, but will also provide us an opportunity to test some promising new approaches, whose success will have broader application across the network.

**1) A town-hosted community website**

**THE PRESENT** The website presently includes:

- **Municipal pages:** elected boards, committees, and departments including public safety, code enforcement, assessing; meeting schedules, agendas and minutes; town reports, ordinances, forms; links to online services
- **Community pages:** Historical Society, Village Library, churches, recreation, businesses, art; whose content is either hosted on our own server or hosted elsewhere and linked to by us.
- **Calendars:** for events scheduling and meeting minutes, for use by all of the above.
- **News:** via main-page headline links; a first stab at an online-only news vehicle; archived issues of the Road Runner, for use by all of the above.

**Question:**

- Is there any discussion needed as to who qualifies for space on the town site and in what way?

**THE PLAN** "Website enhancement and overhaul" project:

- Conversion from the present site structure and software to a content management system (CMS);
- Experimenting in reducing the number of physical servers through a process of virtualization and also through the consolidation of services, for example using a "calendar" module that fits within the CMS;
- Continuing to work toward the long-term goal of utilizing open source applications and services, as appropriate.
- **Funding:** We recommend that John Hanley continue to be paid, but now from the "GIS/Data" line of the Technology budget, with the following responsibilities and accountability:
  - ongoing web management and updates;
  - continuing to learn the new content management system;
  - website conversion to, and enhancements through, the CMS (the **big** part of the project);
  - production in print and online of the town's Annual Report.

## **2) Cable broadcast and playback**

Also including archiving, plus the set-up, operation and breakdown of equipment for remote events.

- Governmental (Channel 2)
- Educational (Channel 3)

### **Questions:**

- What are our expectations of Sean Carr with respect to all of the above?
- As with the web, is this "community" space? For whom? Under what conditions?
- Do we need a "public" channel?

## **3) Data management**

Kevin Woodbrey has made presentations regarding the multiple types of data that are being independently gathered and entered into various town systems and databases, possibly resulting in redundancy, inaccuracy and duplication of effort. Ideally, we would tackle the task of identifying intersection points and determining where this data can be entered once and shared among our systems, including NDS, GIS, Vision, Public Safety, etc. (Slide show attached separately as PDF.)

## **4) GIS/GPS mapping updates and information**

As a town, we made a considerable investment in this technology but no longer offer it online for residents and others to use. Keeping the data and software up to date could also provide benefits for the municipal departments, such as Public Safety and Public Works.

Should we work on it? The web-based portion is free, and any other software we'd need is presently installed on the assessing PC. So in terms of cost and effort, we'd be talking about an exploration of who would be willing and able to create and maintain the map layers. (This could be several people.)

# Raymond Core Data Services History

## Computer Files

Northern Data Systems  
NDS

Municipal Data Systems

Proprietary Indexed Files

General Ledger  
Accounts Payable  
Accounts Receivable  
Taxes  
Payroll  
Vehicle Registration  
Voter Registration  
Assessing  
Code Enforcement

## Mid 1980's

### Paper Records

Vital Records – Births, Deaths, Marriages, etc.  
Licenses & Permits – Building, Animal, Burial, etc.  
Fire Department – Run Sheets, Fires, etc.  
Election Records – Ballots, Petitions, etc.  
Meetings – Agendas & Minutes  
Municipal Ordinances  
Tax Parcel Maps  
Warrants  
Annual Reports  
Tax Records  
Many others .....

# Raymond Core Data Services History

Late 1990's

## Computer Files

Northern Data Systems  
NDS

Municipal Data Systems

Proprietary Indexed Files

General Ledger  
Accounts Payable  
Accounts Receivable  
Taxes  
Payroll  
Vehicle Registration  
Voter Registration  
Assessing  
Code Enforcement

## Computer Files

Raymond Technology  
Services

Parcel Data

GIS Based Data System

Tax Parcels

## Paper Records

Vital Records – Births, Deaths, Marriages, etc.  
Licenses & Permits – Building, Animal, Burial, etc.  
Fire Department – Run Sheets, Fires, etc.  
Election Records – Ballots, Petitions, etc.  
Meetings – Agendas & Minutes  
Municipal Ordinances  
Tax Parcel Maps  
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Annual Reports  
Tax Records  
Many others .....

# Raymond Core Data Services History

## Computer Files

Northern Data Systems  
NDS

Municipal Data Systems

Proprietary Indexed Files

General Ledger  
Accounts Payable  
Accounts Receivable  
Taxes  
Payroll  
Vehicle Registration  
Voter Registration  
Assessing  
Code Enforcement

## Computer Files

Raymond Technology  
Services

GIS Based Data System

AutoCAD Files

Tax Parcels

## Computer Database

Affiliated Computer Services  
ACS

Fire/Rescue Data Systems

dBase Database

NFIRS Incident Reports  
Incident Investigation Reports  
EMS/Search & Rescue Reports  
Staff Members Activity & Training  
Apparatus, Equipment & Inventory  
Hydrant Management  
Occupancy  
Accounts/Receivable  
Staff Scheduling

## Computer Database

Mike O'Donnell Associates

Assessing

Access Database

Computer Assisted Mass Appraisal

## Early 2000's

### Paper Records

Vital Records – Births, Deaths, Marriages, etc.  
Licenses & Permits – Building, Animal, Burial, etc.  
Fire Department – Run Sheets, Fires, etc.  
Election Records – Ballots, Petitions, etc.  
Meetings – Agendas & Minutes  
Municipal Ordinances  
Tax Parcel Maps  
Warrants  
Annual Reports  
Tax Records  
Many others .....

# Raymond Core Data Services History

## Computer Files

Northern Data Systems  
NDS

Municipal Data Systems

Proprietary Indexed Files

General Ledger  
Accounts Payable  
Accounts Receivable  
Taxes  
Payroll  
Vehicle Registration  
Voter Registration  
Assessing  
Code Enforcement

## Computer Files

Raymond Technology  
Services

GIS Based Data System

AutoCAD Files

Tax Parcels

## Computer Database

Affiliated Computer Services  
ACS

Fire/Rescue Data Systems

dBase Database

NFIRS Incident Reports  
Incident Investigation Reports  
EMS/Search & Rescue Reports  
Staff Members Activity & Training  
Apparatus, Equipment & Inventory  
Hydrant Management  
Occupancy  
Accounts/Receivable  
Staff Scheduling

## Computer Database

Vision Appraisal Technology

Assessing

Oracle Database

Computer Assisted Mass Appraisal

## Mid 2000's

### Paper Records

Vital Records – Births, Deaths, Marriages, etc.  
Licenses & Permits – Building, Animal, Burial, etc.  
Fire Department – Run Sheets, Fires, etc.  
Election Records – Ballots, Petitions, etc.  
Meetings – Agendas & Minutes  
Municipal Ordinances  
Tax Parcel Maps  
Warrants  
Annual Reports  
Tax Records  
Many others .....

# Raymond Core Data Services History

**Computer Database**

Northern Data Systems  
NDS

Municipal Data Systems

MySQL Database

General Ledger  
Accounts Payable  
Accounts Receivable  
Taxes  
Payroll  
Vehicle Registration  
Voter Registration  
Assessing

**Computer Database**

Affiliated Computer Services  
ACS

Fire/Rescue Data Systems

dBase Database

NFIRS Incident Reports  
Incident Investigation Reports  
EMS/Search & Rescue Reports  
Staff Members Activity & Training  
Apparatus, Equipment & Inventory  
Hydrant Management  
Occupancy  
Accounts/Receivable  
Staff Scheduling

**Computer Files**

Raymond Technology  
Services

GIS Based Data System

AutoCAD Files

Tax Parcels

**Computer Database**

Vision Appraisal Technology

Assessing

Oracle Database

Computer Assisted Mass Appraisal

**Computer Database**

Northern Data Systems  
NDS

Code Enforcement

FileMaker Database

Code Enforcement  
Permitting

## Today

**Paper Records**

Vital Records – Births, Deaths, Marriages, etc.  
Licenses & Permits – Building, Animal, Burial, etc.  
Fire Department – Run Sheets, Fires, etc.  
Election Records – Ballots, Petitions, etc.  
Meetings – Agendas & Minutes  
Municipal Ordinances  
Tax Parcel Maps  
Warrants  
Annual Reports  
Tax Records  
Many others .....

**Computer Database**

State of Maine

Voter Registration

Unknown Database

Voter Registration

# Raymond Core Data Services History

Late 2007

Computer Database

Northern Data Systems  
NDS

Municipal Data Systems

MySQL Database

General Ledger  
Accounts Payable  
Accounts Receivable  
Taxes  
Payroll  
Vehicle Registration  
Voter Registration  
Assessing

Computer Database

Affiliated Computer Services  
ACS

Fire/Rescue Data Systems

dBase Database

NFIRS Incident Reports  
Incident Investigation Reports  
EMS/Search & Rescue Reports  
Staff Members Activity & Training  
Apparatus, Equipment & Inventory  
Hydrant Management  
Occupancy  
Accounts/Receivable  
Staff Scheduling

Computer Database

Information Management Corporation  
IMC

Paper Records

Vital Records – Births, Deaths, Marriages, etc.  
Licenses & Permits – Building, Animal, Burial, etc.  
Fire Department – Run Sheets, Fires, etc.  
Election Records – Ballots, Petitions, etc.  
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Warrants  
Annual Reports  
Tax Records  
Many others .....

Computer Files

Raymond Technology  
Services

GIS Based Data System

AutoCAD Files

Tax Parcels

Computer Database

Vision Appraisal Technology

Assessing

Oracle Database

Computer Assisted Mass Appraisal

Computer Database

Northern Data Systems  
NDS

Code Enforcement

FileMaker Database

Code Enforcement  
Permitting

Computer Database

State of Maine

Voter Registration

Unknown Database

Voter Registration



# Raymond Core Databases

## Computer Database

Northern Data Systems  
NDS

Municipal Data Systems

MySQL Database

General Ledger  
Accounts Payable  
Accounts Receivable  
Taxes  
Payroll  
Vehicle Registration  
Voter Registration  
Assessing

## Computer Database

Affiliated Computer Services  
ACS

Fire/Rescue Data Systems

dBase Database

NFIRS Incident Reports  
Incident Investigation Reports  
EMS/Search & Rescue Reports  
Staff Members Activity & Training  
Apparatus, Equipment & Inventory  
Hydrant Management  
Occupancy  
Accounts/Receivable  
Staff Scheduling

## Computer Database

Information Management Cor  
IMC

Public Safety Systems

Unknown External Database

Computer Aided Dispatch

## Computer Database

Raymond Technology  
Services

Parcel Data System

MySQL Database

Tax Parcels  
Road Management  
Facilities Management

## Computer Database

Vision Appraisal Technology

Assessing

Oracle Database

Computer Assisted Mass Appraisal

## Computer Database

Northern Data Systems  
NDS

Code Enforcement

FileMaker Database

Code Enforcement  
Permitting

## Computer Database

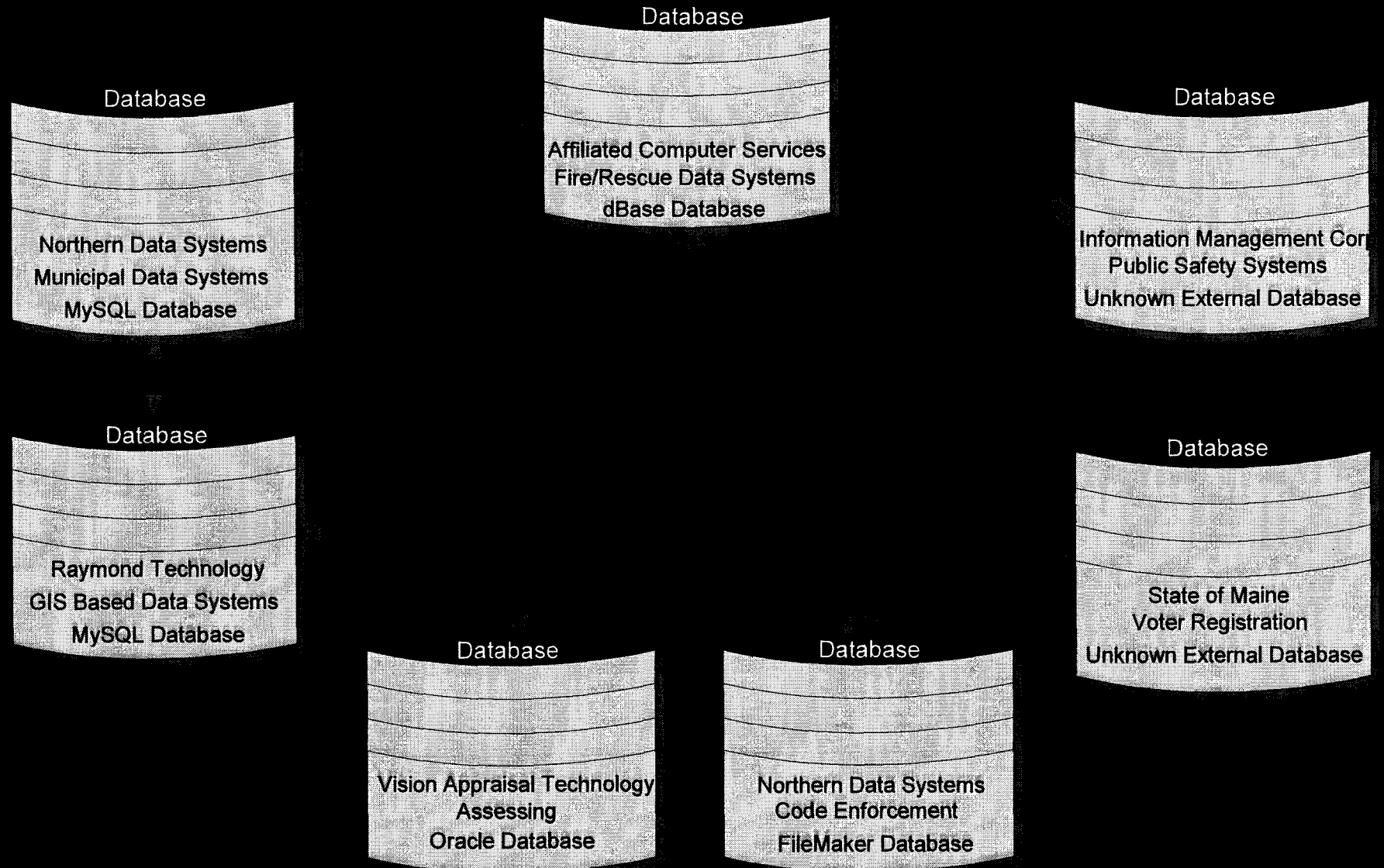
State of Maine

Voter Registration

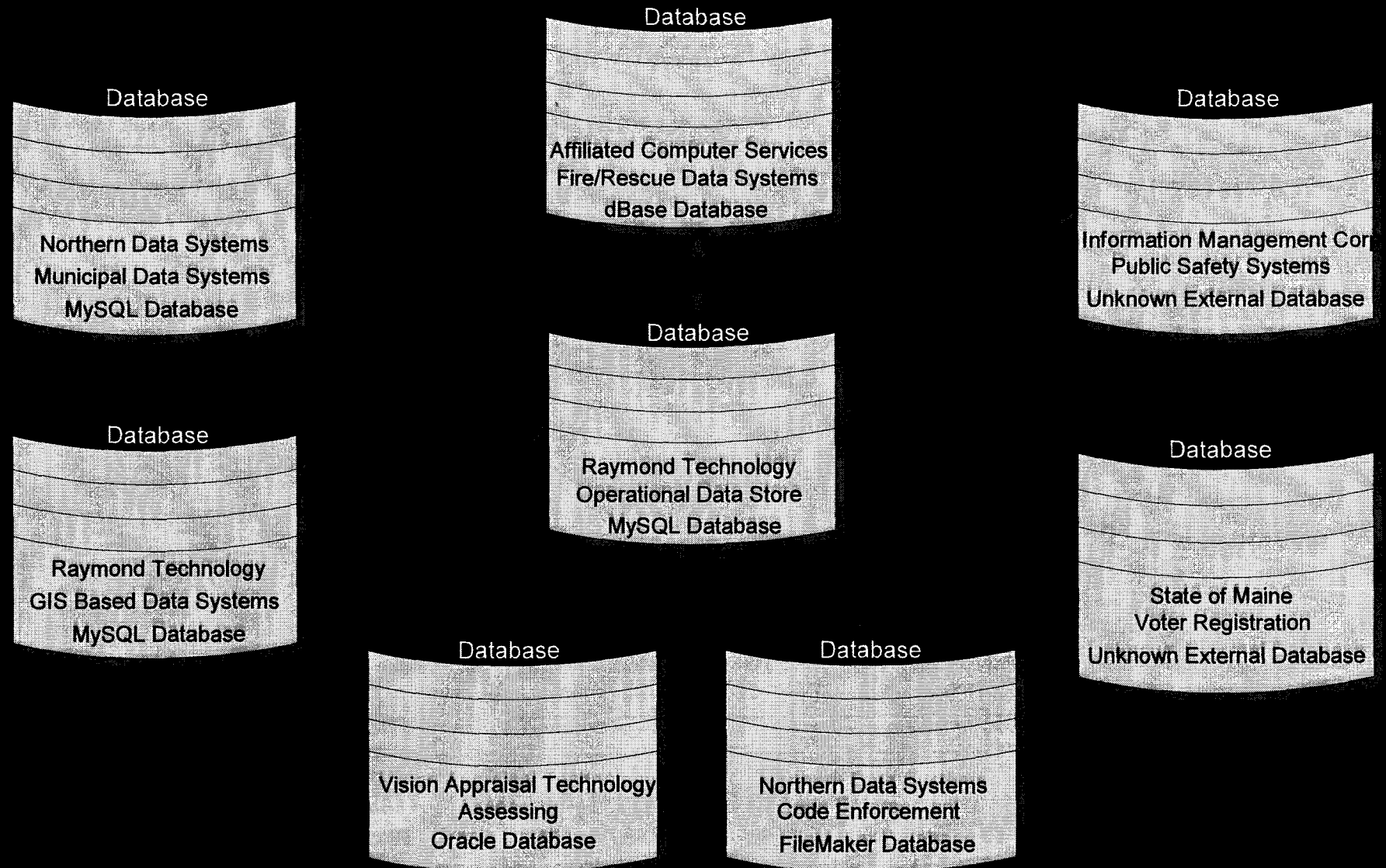
Unknown External Database

Voter Registration

# Raymond Core Database Intersections



# Raymond Core Database Solution



# *Raymond Core Database Intersections*

## *Possible Solutions*

- \* Implement manual business processes
  - \* Requires study of data intersections by a contractor
  - \* Increase in staff time to perform the new processes
  - \* Prone to error and omission
  - \* Results in databases with questionable integrity and accuracy
- \* Implement automated synchronization
  - \* Requires study of data intersections by a contractor
  - \* Requires part time contractor to implement and maintain
  - \* Results in databases that have integrity and accuracy
- \* Do nothing
  - \* Databases will become more and more out of sync

**TOWN OF RAYMOND      Assessing Office**

401 Webbs Mills Road   Raymond, Maine 04071  
 Phone 207.655.4742 x51   Fax 207.655.3024  
assessor@raymondmaine.org

The following 20 abatements have been granted by the Raymond Board of Assessors.

Ab #	Acct#	Map	Lot	Sub	Owner	Reason	Year	Taxed Value	Abated Value	Abated Tax
31	F9106R	'004	'028	B00	Fraites, John & Denise	fix story height	2008	282,800	\$34,000	367.20
32	S2181R	'017	'043	'A00	Thompson, Charles & Penel	functional obsolescence for poor constru	2008	341,400	\$101,000	1,090.80
33	T1270R	'004	'071	'000	True, Gerald	severe water damage	2008	185,190	\$50,300	543.24
34	F3006R	'033	'001	'000	Foster, Daniel & Karen	demonstrated overvaluation w/ sales and	2008	1,126,500	\$200,200	2,162.16
35	B0007P	PP			Berry, Henry & Jennifer	removed personal property	2006-7			184.12
36	C0030P	PP			Country Bumpkin Daycare	removed personal property	2005-8			169.70
37	D0001P	PP			D-N-J Pizza	out of business	2006			130.98
38	F0002P	PP			Fairpoint Dayspa	out of business	2005-7			598.75
39	G6004P	PP			Gore, John & Renee	out of business	2006			107.10
40	G0011P	PP			Grtr Lakes Shuttle	removed personal property	2005-2006			43.05
41	I0500P	PP			Ideal Landscaping	out of business	2006			36.91
42	J6002P	PP			Joy, Deanna & Brian	removed personal property	2007			127.50
43	M0000P	PP			Pacillo, Matt	out of business	2005			100.91
44	M0002P	PP			Maine Oxy	too small to collect	2005			4.19
45	M0004P	PP			Mains Pizza	out of business	2006			169.08
46	M0017P	PP			Mirar Bella	out of business	2008			61.29
47	R0006P	PP			Ray's Barber Shop	too small to collect	2005			2.51
48	R0003P	PP			Carlson, Carl	out of business	2005-2007			419.52
49	G0325P	PP			Weatherby, Lewis & Joanne	removed personal property	2004			140.25
50	W0005P	PP			Weeks Insurance	out of business	2006			27.39
							Total			6,486.65
							Total to Date			20,808.42

Voted by the Raymond Assessors on: \_\_\_\_\_

**July 3, 2009**

**Dear Board of Selectmen:**

**This letter is written for your consideration on behalf of the Raymond Cape Association (RCA). A brief summary of the situation follows. A member of our association attended a town meeting and discovered that the RCA was on the delinquent tax list. The member notified our road agent who in turn notified our president who in turn notified me, the secretary/treasurer. I have been the sec/treasurer for the past 3 years and never received a tax bill. I spoke to the previous treasurer who told me that he never received a tax bill. The president of our association, Nancy Usher and I went to the town hall to resolve the matter and discovered the tax bill with penalties was over \$2000. We were surprised and upset with this discovery. It turns out the tax bills had been sent to a former secretary/treasurer (Linda Komar) who had moved causing the tax bills to be 'returned to sender' and sat in a file drawer at the town hall. This process went on for a number of years. The RCA is a good neighbor and citizen so we paid the tax bill with penalties. While at the town hall, we set up a phone meeting with the town assessor, Mr. O'Donnell to better understand how this problem occurred. Because of previous history, we believe the tax bills were sent out by mistake. I had a lengthy and informative conversation with Mr. O'Donnell on Thursday June 25<sup>th</sup>. He had researched our issue and resolved the matter moving forward. The RCA will no longer be receiving tax bills. Mr. O'Donnell told me that he did not have the authority to rebate the penalties, liens and foreclosure costs. When asked about our recourse, he advised we petition you.**

**The RCA believes we have a number of points for you to consider in our request for refunds.**

- 1. Because we are good citizens and neighbors, when we discovered the problem we immediately paid, then started to resolve the matter further.**

2. **This issue would have been addressed and resolved immediately if the tax bill was delivered to the proper person. No penalties or future tax bills would have been sent.**
3. **Not all local associations with property were sent tax bills**
4. **The tax collection department was not as diligent as it should have been in sending the bill to the proper person.**
  - a. **The RCA was not hiding; some of our members are permanent residents of the town.**
  - b. **The RCA registers with the Sec of State every year giving the names and addresses of our officers.**
  - c. **The personal real estate tax bill of Linda Komar. the individual who was sent the returned RCA bills, was sent to the proper address.**
  - d. **There are over 40 households who are members of our association who are paying their personal real estate taxes to the town.**
  - e.

**It would not have taken any extraordinary investigation or effort on the collection group to have contacted members of our association.**

**We are hoping you will take these facts into consideration while discussing this issue. Should you feel it necessary, we would gladly be available to attend any meeting where this is discussed. Should you need any further clarification please feel free to contact myself at 617-489-3663 or Nancy Usher at 207-655-7537.**

**We thank you for your consideration in this matter and look forward to a positive outcome for RCA.**

**Respectfully submitted,**

*Nancy Usher*

**Nancy Usher  
President RCA**

*Richard Belcher*

**Richard Belcher  
Secretary/Treasurer RCA**

# Town of Raymond

## Board of Assessors

401 Webbs Mills Road, Raymond, ME 04071

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July 9, 2009

Raymond Cape Association  
c/o Richard Belcher  
196 Goden Street  
Belmont, MA 02478

Dear Richard,

We have received a letter from the Raymond Cape Association concerning recently paid back taxes. Your issue will be put on the agenda for the July 14 Selectman's meeting. I will be at that meeting to answer any questions that the Board may have concerning assessment practices or property tax law.

In our prior conversation, we discussed the two basic theories with regard to the assessment of common land. One theory is that the land should be valued and taxed to the association or group. A second theory is that the value of the land is inherent to the individual parcels and that there is no value to common land as a separate parcel.

In 2005 the Raymond Assessors set value for common land and sent tax bills to associations or groups of owners in accordance with the first theory noted above. Since these lands are not eligible for tax exemption, it is legal and reasonable to tax these properties.

In 2006, I was hired as the Assessor's Agent. In my experience, the second theory noted above is the preferred method for taxing many common lots. There are common lots that I value and tax separately but not the type owned by RCA. Since 2006, I have encountered a number of common lots and dropped the assessed value to zero in accordance with the principle of theory two noted above. If I had encountered the RCA properties in a prior year I would have dropped the assessed value to zero. Now that these



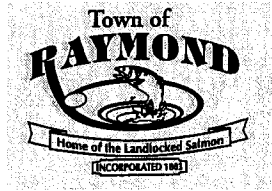
parcels have been brought to my attention I plan to reduce the assessed values to zero for the 2009 tax year and future years. I also plan to review the town tax rolls to see if there are other common lots that should have their values reduced to zero.

As I said on the phone and noted in the third paragraph of this letter, the taxes in 2005, 2006, 2007 and 2008 were legal. Since the assessments were legal, there is no authority under the law to abate or reimburse the 2005, 2006 or 2007 assessments. However, the Selectmen, in their role as the sworn assessors have the authority to abate the 2008 assessments. You may ask the Assessor's to grant abatement of the 2008 taxes at the July 14 meeting.

Sincerely,

A handwritten signature in black ink that reads "Michael O'Donnell". The signature is written in a cursive style with a long, sweeping tail on the letter "l".

Michael O'Donnell  
Assessor's Agent



401 Webbs Mills Road  
Raymond, Maine 04071

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Town Office 655-4742  
Fax 655-3024

July 14, 2009

Dealer & Agent Services  
Bureau of Motor Vehicles  
29 State House Station  
Augusta, Me 04333-0029

The municipality of Raymond, Maine wishes to appoint Rita M. Theriault, (who holds the positions of deputy tax collector and deputy treasurer), as a Motor Vehicle Municipal Agent in the New Registration Level of the Municipal Registration Program.

In order to be authorized as the Motor Vehicle Municipal Agent, we understand that under Title 29-A, this individual must be the municipal tax collector, or the individual designated to collect excise taxes on vehicles for our municipality and must successfully complete the training program provided by the Bureau of Motor Vehicles. Rita has completed training for the New Registration Level.

Municipal Agent Name: Rita M. Theriault  
Municipal Address: 401 Webbs Mills Road, Raymond, Maine 04071  
Telephone Number: 207-655-4742 x 23  
Fax Number: 207-655-3024  
Municipal E-mail Address: rita.theriault@raymondmaine.org

\_\_\_\_\_ Signature of Municipal Agent

\_\_\_\_\_ Signature of Municipal Officer

\_\_\_\_\_ Signature of Municipal Officer

\_\_\_\_\_ Signature of Municipal Officer

\_\_\_\_\_ Signature of Municipal Officer

\_\_\_\_\_ Signature of Municipal Officer

							Beautification Com
Mark	Gendron	27 Spiller Hill Rd	Raymond, Me 04071	756-9320		markgendron@maine.rr.com	BUILDING COM, Sel Rep.
			Raymond, Me 04071				CEMETERY Sel. Rep.
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884		sjmr@maine.rr.com	COMP PLAN IMP COM, Sel. Rep.
Mark	Gendron	27 Spiller Hill Rd	Raymond, Me 04071	756-9320		markgendron@maine.rr.com	CONSERVATION Sel Rep.
							FLAG COM
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884		sjmr@maine.rr.com cell 807-7470	GPCOG Economic District REP
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884		sjmr@maine.rr.com cell 807-7470	GPCOG REP
Don	Willard	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext. 31	don.willard@raymondmaine.org	GPCOG REP, ALTERNATE
			Raymond, Me 04071				LIBRARY DEL
Don	Willard	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 31	don.willard@raymondmaine.org	MMWAC Alternate
Mark	Gendron	27 Spiller Hill Rd	Raymond, Me 04071	756-9320		markgendron@maine.rr.com	MMWAC REP
Lonnie	Taylor	PO Box 1357	Raymond, Me 04071	655-3013	650-0423	LTAYLOR@IDS.TC	One Raymond Com Sel Rep
Mark	Gendron	27 Spiller Hill Rd	Raymond, Me 04071	756-9320		markgendron@maine.rr.com	One Raymond Com Sel Rep
							PLAYGROUND COM
TBA	tba		Raymond, Me 04071				PROP REPRESENTATIVE
							Raymond Waterways Milfoil
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884	878-2099	sjmr@maine.rr.com	RECYCLING COM Sel Rep
Don	Willard	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	650-9001	don.willard@raymondmaine.org	TASSEL TOP - TOWN REP
Dana	Desjardins	PO Box 378	Raymond, Me 04071	655-5351	310-0914	dana.desjardins@raymondmaine.org	TASSEL TOP Sel Rep
Lonnie	Taylor	PO Box 1357	Raymond, Me 04071	655-3013		LTAYLOR@IDS.TC	TECHNOLOGY COM, Sel Del.
Dana	Desjardins	PO Box 378	Raymond, Me 04071	655-5351		dana.desjardins@raymondmaine.org	VETERANS MEMORIAL Sel. Rep

Donald	Alexander	1 Pine Lane	Raymond, Me 04071	655-4640	409-0217	dalexan1@maine.rr.com	ANIMAL CONTROL Director
Susan	Fielder	PO Box 296	Raymond, Me 04071	655-7359	653-5055	fieldernfielder@yahoo.com	ANIMAL CONTROL, ASST.
Linda	Alexander	1 Pine Lane	Raymond, Me 04071	655-4640	409-0217	dalexan1@maine.rr.com	ANIMAL CONTROL Asst.
Vacant							APPEALS BOARD 2011
Peter	Leavitt	2 Leavitt Rd	Raymond, Me 04071	655-3943			APPEALS BOARD 2012
Elden	Lingwood	54 Trails End Lane	Raymond, Me 04071	627-7411			APPEALS BOARD 2012
Lawrence	Murch	460 Webbs Mills Rd	Raymond, Me 04071	655-7545	345-9863		APPEALS BOARD 2010
Mary	Picavet	27 Arbor Woods Rd	Raymond, Me 04071	655-5164			APPEALS BOARD ALT 2012
Matthew	Schaefer, Chair.	279 Cape Rd	Raymond, Me 04071	655-2514			APPEALS BOARD 2010
Ray	Kelso	48 Valley Rd	Raymond, Me 04071	655-4177		none	ASSESSMENT REV 3 YR 2012
Charles	Miller	59 Hancock Rd	Raymond, Me 04071	627-4005		charles.miller@raymondmaine.org	ASSESSMENT REV ALT 2YR 2011
Holly	Mitchell	49 Tenney Hill Rd	Raymond, Me 04071	655-3409		hbm@maine.rr.com	ASSESSMENT REV ALT 3YR 2010
Brenda	Tubbs	350 Webbs Mills Rd	Raymond, Me 04071	655-4419		brenda.tubbs@energcast.com	ASSESSMENT REV 1 YR 2010
Mary Jane	Vander Sluis	148 Spiller Hill Rd	Raymond, Me 04071	998-5576	650-7598	none	ASSESSMENT REV 2 YR 2011
Mike	O'Donnell	632 Bald Hill Rd	New Gloucester, Me 04260	926-4044	655-4742 ext 51		ASSESSOR
Elizabeth	Cummings	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 25	elizabeth.cummings@raymondmaine.org	ASSESSORS ASST
Nathan	White	104 Webbs Mills Rd	Raymond, Me 04071	655-2018	653-3641	nathan.white@raymondmaine.org	Beautification Com
Don	Willard	104 Webbs Mills Rd	Raymond, Me 04071	655-4742X31	650-9001	don.willard@raymondmaine.org	Beautification Com
Mary	Lentine	98 Deep Cove Rd	Raymond, Me 04071	655-2116			Beautification Com
Chris	McClellan	PO Box 406	Raymond, Me 04071	655-7207		chris.mcclellan@raymondmaine.org	Beautification Com
Mary	McIntire	31 Egypt Road	Raymond, Me 04071	655-2378			Beautification Com
Mike	McClellan	27 Pismire Mountain Rd	Raymond, Me 04071	655-4438		info@mainelakeschamber.com	Beautification Com
Eileen	Stiles	94 Deep Cove Rd	Raymond, Me 04071	655-4937			Beautification Com
Sharon	Dodson	PO Box 577	Raymond, Me 04071	998-2372	329-2388	rdodson@maine.rr.com	Beautification Com
Elissa	Gifford	PO Box 357	Raymond, Me 04071	655-3399			Beautification Com
Fran	Gagne	68 Whittemore Cove Rd	Raymond, Me 04071	655-3962			Beautification Com
Barbara	Lovell	PO Box 945	Raymond, Me 04071	655-7225	615-1425	barbino@fairpoint.net	Beautification Com
Susan	Accardi	PO Box 928	Raymond, Me 04071	655-2330		saccard1@maine.rr.com	BUDGET/FINANCE 2012
Ralph	Bartholomew	8 Eagles View Dr.	Raymond, Me 04071	655-3112		rbartholomew@maine.rr.com	BUDGET/FINANCE 2011
Marshall	Bullock	8 Stonewall Crossing	Raymond, Me 04071	998-5449		rjb@fairpoint.net	BUDGET/FINANCE 2011
Jean	Carter	PO Box 85	Raymond, Me 04071	655-2181		tcarter1@maine.rr.com	BUDGET/FINANCE 2010

William C.	Chapman	49 Tenney Hill Rd	Raymond, Me 04071	650-5072		wcc@maine.rr.com	BUDGET/FINANCE 2011
Dennis	Cole	8 Den's Drive	Raymond, Me 04071	655-4425	632-2506		BUDGET/FINANCE 2010
Robert	Gosselin	11 Eagles View	Raymond, Me 04071			gosselinbob@hotmail.com	BUDGET/FINANCE 2012
Rolf	Olsen, Chair	P O Box 171	Raymond, ME 04071	655-4670	207-856-2501 (Ex 135)	rolsen001@maine.rr.com	BUDGET/FINANCE 2010
vacant			Raymond, Me 04071				BUDGET/FINANCE 2012
Ernie	Allen	PO Box 54	Raymond, Me 04071	655-4906			BUILDING COM
John	Brenan	7 Oakledge Hills Rd	Raymond, Me 04071	655-4757		jbrenan@pivot.net	BUILDING COM
Roger	Ginn	43 Turtle Cove Rd	Raymond, Me 04071	655-3614			BUILDING COM
Louise	Lester	PO Box 346	Raymond, Me 04071	655-4224	655-4742	louise.lester@raymondmane.org	BUILDING COM
Mark	Gendron	27 Spiller Hill Rd	Raymond, Me 04071	756-9320		markgendron@maine.rr.com	BUILDING COM, Sel Rep.
Linda	Alexander	1 Pine Lane	Raymond, Me 04071	655-4640		dalexan1@maine.rr.com	CEMETERY
Jean	Carter	PO Box 85	Raymond, Me 04071	655-2181			CEMETERY
Wayne	Glelston	46 Ledge Hill Rd	Raymond, Me 04071	998-5568			CEMETERY
Tacy	Hartley	PO Box 1034	Raymond, Me 04071	655-2447			CEMETERY
Dick	Sanborn	74 N. Raymond Rd	Raymond, Me 04071	998-4270			CEMETERY
Elaine	Walston	74 Mountain Rd	Raymond, Me 04071	655-7892			CEMETERY
Kim	Williams	PO Box 624	Raymond, Me 04071				CEMETERY
Emma	Levinsky	35 Kings Grant	Raymond, Me 04071	655-4898			CEMETERY
			Raymond, Me 04071				CEMETERY Sel. Rep.
Jack	Cooper	9 Caton Rd	Raymond, Me 04071	655-4302	ext 41	jack.cooper@raymondmaine.org	CODE ENF. OFFICER
John	Thompson	PO Box 1757	Naples, Me 04055	693-6364			CODE ENF. Alternate
Elwin	Thorpe	PO Box 60	Casco, Me 04015	---	627-4515		CODE ENF. Alternate
Karen	Strout	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 43	karen.strout@raymondmaine.org	CODE ENF. Secretary
Pat	Cayer	12 Fieldcrest Rd	Raymond, Me 04071	998-4107	655-4945		COMP PLAN IMP COM
Rick	Dodson	PO Box 577	Raymond, Me 04071	998-2372		rdodson@maine.rr.com	COMP PLAN IMP COM
Wayne	Holmquist	PO Box 354	Raymond, Me 04071	655-7672			COMP PLAN IMP COM
Christine	McClellan, Chair	P O BOX 406	Raymond, Me 04071	655-7207		christine.mcclellan@raymondmaine.org	COMP PLAN IMP COM
Joe	Sousa	61 Sloans Cove Rd	Raymond, Me 04071	655-3758		msousa@maine.rr.com joseph.sousa1@us.army.mil	COMP PLAN IMP COM
Jim	Stephenson, DVM	P O BOX 1175	Raymond, Me 04071	655-5000		simmonsne@pivot.net	COMP PLAN IMP COM
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884		mike_reynolds@maine.rr.com	COMP PLAN IMP COM, Sel. Rep.
John	Rand, Co-chair	20 Dryad Woods Rd	Raymond, Me 04071	655-4277		jbr@pivot.net	CONSERVATION COM

Elizabeth	Algeo Co-chair	518 Webbs Mills Rd	Raymond, Me 04071	655-6965		eralgeo@maine.rr.com	CONSERVATION COM
Bill	Fraser	1 Justin Lynn Drive	Raymond, Me 04071			fjwj1895@earthlink.net	CONSERVATION COM
Russ	Hutchinson	363 N. Raymond Rd	Raymond, Me 04071	998-4908		dhutchi4@maine.rr.com	CONSERVATION COM
Peter	Marcinuk	112 Spiller Hill Rd	Raymond, Me 04071	655-6957		pmarcinuk@maine.rr.com	CONSERVATION COM
Jim	Ross	22 Meadow Way	Cape Elizabeth, Me 04107			jim-ross@idexx.com	CONSERVATION COM
Kimberly	Rowe	112 Mountain Rd	Raymond, Me 04071	221-3477		minuet@maine.rr.com	CONSERVATION COM
Ben	Severn	4 Emery Lane	Raymond, Me 04071	655-3936		Bsevern@aol.com	CONSERVATION COM
Mark	Gendron	27 Spiller Hill Rd	Raymond, Me 04071	756-9320		markgendron@maine.rr.com	CONSERVATION Sel Rep.
Barbara	Lovell	PO Box 945	Raymond, Me 04071	655-7225	615-1425	barbino@fairpoint.net	CONSERVATION COM
Alissa	Gifford	PO Box 357	Raymond, Me 04071	655-3399		ewoodgiff@hotmail.com	CONSERVATION COM
Nathan	White	30 Spiller Hill Rd	Raymond, Me 04071	655-4742		nathan.white@raymondmaine.org	CONSTABLE
Bruce	Tupper, Director	1443 Roosevelt Trail	Raymond, Me 04071	655-7851		bruce.tupper@raymondmaine.org	EMERGENCY MGMT DIR.
Denis	Morse, Fire Chief	55 Andersen Rd	Raymond, Me 04071	655-2725	874-8420	morse@maine.rr.com	FIRE CHIEF
Bruce	Tupper, Asst. Fire Chief	P O Box 601	Raymond, Me 04071	655-5349		bruce.tupper@raymondmaine.org	FIRE CHIEF, Asst. Chief
Bill	Bell, FP Captain	3 Lyn Court	Raymond, Me 04071	655-6737			FIRE POLICE
Lindley	Deering	73 Tenney Hill Rd	Raymond, Me 04071	514-0553			FIRE POLICE
Bob	Gosselin	11 Eagles View	Raymond, Me 04071			gosselinbob@hotmail.com	FIRE POLICE
Dick	Morris	6 Kings Grant	Raymond, Me 04071	655-4711		rmorris18@maine.rr.com	FIRE POLICE
Ginny	Parker	P O Box 103	South Casco, Me 04077	655-3271			FIRE POLICE
Bill	Parker	P O Box 103	South Casco, Me 04077	655-3271			FIRE POLICE
Eileen	Stiles, Chair	94 Deep Cove Rd	RAYMOND, ME 04071	655-4193		foxynana@maine.rr.com	FLAG COM
Howard	Stiles, Chair	94 Deep Cove Rd	Raymond, Me 04071	655-4193		popsicle@maine.rr.com	FLAG COM
Denis	Morse	55 Anderson Rd	Raymond, Me 04071	655-1187	655-2725		FOREST WARDEN
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884		mike_reynolds@maine.rr.com	GPCOG Economic District REP
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884		mike_reynolds@maine.rr.com	GPCOG REP
Don	Willard	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext. 31	don.willard@raymondmaine.org	GPCOG REP, ALTERNATE
vacant			Raymond, Me 04071				HEALTH OFFICER
Barbara	Thorpe	PO Box 297	Raymond, Me 04071	655-4283		rlibrar1@maine.rr.com	LIBRARY
			Raymond, Me 04071				LIBRARY DEL
Don	Willard	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 31	don.willard@raymondmaine.org	MMWAC Alternate
Mark	Gendron	27 Spiller Hill Rd	Raymond, Me 04071	756-9320		markgendron@maine.rr.com	MMWAC REP
Kevin	Woodbrey	20 Egypt Rd	Raymond, Me 04071	655-3146	ext 61	kevin.woodbrey@raymondmaine.org	Networking Administrator
H Tucker	Cole	147 Spring Valley Rd	Raymond, Me 04071	655-4111	221-5000X327	TCOLE@EVERGREENCREDITUNION.ORG	One Raymond Com

Sandra	Caldwell	434 Webbs Mills Rd	Raymond, Me 04071		655-8666	sandra.caldwell@raymondmaine.org	One Raymond Com
Jean	Carter	PO Box 85	Raymond, Me 04071	655-2181			One Raymond Com
Norman	Fortin	4 Rockwood Acres	Raymond, Me 04071	655-3916		nfortin2@maine.rr.com	One Raymond Com
Roger	Ginn	43 Turtle Cove Rd	Raymond, Me 04071	655-3614		rginn1@maine.rr.com	One Raymond Com
Teresa	Sadak	207 Webbs Mills Rd	Raymond, Me 04071	655-5411		tsadak1@maine.rr.com	One Raymond Com
Don	Willard	401 Webbs Mills Rd	Raymond, Me 04071	655-4742X31	650-9001	don.willard@raymondmaine.org	One Raymond Com
Lonnie	Taylor	PO Box 1357	Raymond, Me 04071	655-3013	650-0423	LTAYLOR@IDS.TC	One Raymond Com Sel Rep
Mark	Gendron	27 Spiller Hill Rd	Raymond, Me 04071	756-9320		markgendron@maine.rr.com	One Raymond Com Sel Rep
Hugh	Coxe, NE Planning Concepts	117 West Main St	Yarmouth, Me 04096	847-9299			PLANNER
Patrick L.	Clark, Chair	PO Box 1262	Raymond, Me 04071	655-8826	775-3211x139	pat.clark@stantec.com	PLANNING BD 2012
Samuel	Gifford	P O Box 357	Raymond, Me 04071	655-3399		sgifford1@maine.rr.com	PLANNING BD 2012
Robert	O'Neill, Vice Chair	67 Spring Valley Road	Raymond, Me 04071	655-4376	829-4805 ext 217	theoneills@fairpoint.net	PLANNING BD 2010
William	Priest	21 Hemlock Lane	Raymond, Me 04071	655-8750		billpriest2@asecurespeed.net	PLANNING BD 2010
Kathryn	Wallace	33 Kings Grant	Raymond, Me 04071	655-3969		adlib@maine.rr.com	PLANNING BD 2010
Greg	Foster	29 Ledge Hill Rd	Raymond, Me 04071	998-5237	671-5287	timbergf@aol.com	PLANNING BD 2011
Bruce	Sanford	222 Mountain Rd	Raymond, Me 04071	627-6049	627-4099	conestco@fairpoint.net	PLANNING BD 2011
Lisa	Davison	28 Pond Rd	Raymond, Me 04071				PLAYGROUND COM
Aniko	Pongratz	349 Webbs Mills Rd	Raymond, Me 04071	655-2284	650-8662		PLAYGROUND COM
Candace	Woolston	8 Arbor Woods Rd	Raymond, Me 04071	655-4870			PLAYGROUND COM
Randy	Crockett, Principal	423 Webbs Mills Rd	Raymond, Me 04071	655-4743		randy.crockett@raymondmaine.org	PRINCIPAL, JSMS
Norma	Richard, Principal	434 Webbs Mills Rd	Raymond, Me 04071	655-3194	655-8672	norma.richard@raymondmaine.org	PRINCIPAL, RES
TBA	tba		Raymond, Me 04071				PROP REPRESENTATIVE
Alizah	Shriver	10 Mill Street	Raymond, Me 04071	655-1165		alizah@megalink.net	PTO Parent Teachers Organization
Nathan	White	PO Box 616	Raymond, Me 04071	655-6048	655-1012	nathan.white@raymondmaine.org	PUBIC WORKS DIRECTOR
Sue Ellen	Gendron	60 Egypt Rd	Raymond, Me 04071	655-4463		jeffsueellen@pivot.net	RAYMOND REC BABYSITTING
Pat	Smith, Chair	33 Wawenock Rd	Raymond, Me 04071	655-4657	655-4657	655-4204 pat@campwawenock.com	RAYMOND REC BOARD
Bob	Payne	9 Christmas Tree Ln	Raymond, Me 04071	655-2165		blueridgeguide@bigfoot.com	RAYMOND REC BOARD
David	McGowan	30 Martin Heights	Raymond, Me 04071	655-4448		dMcGowan@maine.rr.com	RAYMOND REC BSKTBL
Bushido	Karate	Rt. 121	Casco, Me 04015	627-7170			RAYMOND REC KARATE
Bob	Payne	9 Christmas Tree Lane	Raymond, Me 04071	655-2165		blueridgeguide@bigfoot.com	RAYMOND REC RUN
Christina	Koza	10 Dolimont	Raymond, Me 04071	595-2170			RAYMOND REC SECRETARY
Lonnie	Taylor	PO Box 1357	Raymond, Me 04071	655-2541		LTAYLOR@IDS.TC	RAYMOND REC Sel Rep

Peter	Walgreen	17 Kingsley Rd	Raymond, Me 04071	627-4504			RAYMOND REC SKIING FRI
Beth	Clark	17 Kingsley Rd	Raymond, ME 04071	627-4504			RAYMOND REC SKIING WED
Brenda	Olsen	PO Box 171	Raymond, Me 04071	655-4670			RAYMOND REC SKIING WED
Stacey	Starbird-Richmond	3 Carriage Hill Rd	Raymond, ME 04071	655-5097		starrich@maine.rr.com	RAYMOND REC SOCCER
Candace	Woolston	8 Arbor Woods Rd	Raymond, Me 04071	655-4870			RAYMOND REC SWIM INDR
Pat	Smith	33 Wawencock Rd	Raymond, Me 04071	655-4657		wawencok@pivot.net	RAYMOND REC TENNIS
Lee	Walker	12 Rolfe Rd	Raymond, Me 04071	655-2135			RAYMOND REC TREASURER
Noralee	Raymond	401 Webbs Mills Rd	Raymond, Me 04071	655-	671-3329	lakes@raymondmaine.org	Raymond Waterways Milfoil
Tom	Carter	PO Box 85	Raymond, Me 04071	655-2181		tcarter1@maine.rr.com	RECYCLING COM
Kathy	Gillis	7 Craggy Knoll Rd	Raymond, Me 04071	655-4452		kathy.gillis@raymondmaine.org	RECYCLING COM
Dick	Morris	6 Kings Grant	Raymond, Me 04071	655-4711		rmorris18@maine.rr.com	RECYCLING COM
Barbara	Lovell	PO Box 945	Raymond, Me 04071	655-7225	615-1425	barbino@fairpoint.net	RECYCLING COM
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884	878-2099	mike_reynolds@maine.rr.com	RECYCLING COM Sel Rep
Phil	Hammett, Chair	156 Mountain Rd	Raymond, Me 04071	655-7601		pvhammett@pivot.net	RECYCLING COM, Co Chair
Eileen	Stiles	94 Deep Cove Rd	Raymond, Me 04071	655-4193		foxynana@maine.rr.com	RECYCLING COM, Co-chair
Cathy	Gosselin, Dep. Fire Chief	11 Eagles View	Raymond, Me 04071			gosselinbob@hotmail.com	RESCUE
Nathan	White	30 Spiller Hill Rd	Raymond, Me 04071	655-6048	655-1012	nathan.white@raymondmaine.org	ROAD COMMISSIONER
Jeraldine	Keane	23 Birch Drive	Raymond, Me 04071	655-2709		jkeane1@maine.rr.com	RSU School Board 2010
Catriona	Sangster	33A Wawencok Rd	Raymond, Me 04071	776-4186	655-4657	sangsterclan@gmail.com	RSU School Board 2011
Alizah	Shriver	10 Mill Street	Raymond, Me 04071	655-1165		alizah@megalink.net	RSU School Board 2012
	Jordan Small Middle	423 Webbs Mills Rd	Raymond, Me 04071	655-4743		655-6952	SCHOOL
	Raymond Elementary	434 Webbs Mills Rd	Raymond, Me 04071	655-8672		655-8663	SCHOOL
Joe	Bruno	4 Christina Court	Raymond, Me 04071	627-4979	841-2327	jbruno@communityrx.com	SELECTMAN 2012
Mark	Gendron	27 Spiller Hill Rd	Raymond, Me 04071	756-9320		markgendron@maine.rr.com	SELECTMAN 2010
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884	807-7470	mike_reynolds@maine.rr.com	SELECTMAN 2010
Lonnie	Taylor	PO Box 1357	Raymond, Me 04071	655-3013	650-0423	LTAYLOR@IDS.TC	SELECTMAN 2011
Dana	Desjardins	PO Box 378	Raymond, Me04071	655-5351	310-0914	dana.desjardins@raymondmaine.org	SELECTMAN 2011
Sanford	Prince, Superintendent	228 Windham Center Rd	Windham, ME 04062	892-1800		sprince@windham.k12.me.us	SUPERINTENDENT RSU #14
Phyllis	Burnham	PO Box 65	Raymond, Me 04071	655-2142			TASSEL TOP
Steve	Crockett	195 Webbs Mills Rd	Raymond, Me 04071	655-7737			TASSEL TOP
Amy	Farmer	383 North Raymond Rd	Raymond, Me 04071	998-5022			TASSEL TOP
Bob	Metz	23 Crescent Shore Rd	Raymond, Me 04071	627-7053		rmetz1@maine.rr.com	TASSEL TOP
Wendy	Thoren	195 North Raymond Rd	Raymond, Me 04071	998-2706	926-4597	ethoren@maine.rr.com	TASSEL TOP
Don	Willard	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	650-9001	don.willard@raymondmaine.org	TASSEL TOP - TOWN REP



	TASSEL TOP PARK	Roosevelt Trail	Raymond, Me 04071	655-4675			TASSEL TOP PARK
Dana	Desjardins	PO Box 378	Raymond, Me 04071	655-5351	310-0914	dana.desjardins@raymondmaine.org	TASSEL TOP Sel Rep
Sue	LaMarre	4 Shaw Rd	Raymond, Me 04071	655-4441	655-4675		TASSELTOP HEAD RANGER
John	Hanley	221 Valley Rd	Raymond, Me 04071	321-8352		john.hanley@raymondmaine.org	TECHNOLOGY COM
Sean	Carr	PO Box 365	Raymond, Me 04071	655-2696	939-9015	sean.carr@raymondmaine.org	TECHNOLOGY COM
Shaun	Dudley	12 Whitney Way	Raymond, Me 04071	655-2899			TECHNOLOGY COM
Laurie	Forbes, Chair	17 Webbs Mills Rd	Raymond, Me 04071	655-4107		rforbes1@maine.rr.com	TECHNOLOGY COM
Lonnie	Taylor	PO Box 1357	Raymond, Me 04071	655-3013		LTAYLOR@IDS.TC	TECHNOLOGY COM, Sel Del.
Lillie	Collins	401 Webbs Mills Rd	Raymond, Me 04071	655-4742x33	809-1990	lillie.collins@raymondmaine.org	TECHNOLOGY COM
Donald	Willard	401 Webbs Mills Rd	Raymond, Me 04071	650-9001	ext 31	don.willard@raymondmaine.org	TOWN MANAGER
Lillie	Collins	401 Webbs Mills Rd	Raymond, Me 04071	655-4742X33	809-1990	lillie.collins@raymondmaine.org	TOWN MANAGER'S Sec.
Suzanne	Carr	PO Box 365	Raymond, Me 04071	655-2696	ext 22	suzanne.carr@raymondmaine.org	TOWN OFFICE, Dep. Tax Collector
Suzanne	Carr	PO Box 365	Raymond, Me 04071	655-2696	ext 22	suzanne.carr@raymondmaine.org	TOWN OFFICE, Deputy Clerk
Louise	Lester	401 Webbs Mills Rd	Raymond, Me 04071	655-4224	ext 21	louise.lester@raymondmaine.org	TOWN OFFICE-Dep, Tax Collector
Rita	Therault	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 23	rita.therault@raymondmaine.org	TOWN OFFICE-Dep. Tax Collector
Nancy	Yates	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 32	nancy.yates@raymondmaine.org	TOWN OFFICE-Dep. Tax Collector
Rita	Therault	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 23	rita.therault@raymondmaine.org	TOWN OFFICE-Dep. Town Clerk
Nancy	Yates	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 32	nancy.yates@raymondmaine.org	TOWN OFFICE-Dep. Town Clerk
Alice	Hamilton	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 24	alice.hamilton@raymondmaine.org	TOWN OFFICE-Dep. Town Clerk
Rita	Therault	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 23	rita.therault@raymondmaine.org	TOWN OFFICE-Dep. Treasurer
Nancy	Yates	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 32	nancy.yates@raymondmaine.org	TOWN OFFICE-Finance Dir.
Donald	Willard	401 Webbs Mills Rd	Raymond, Me 04071	655-4742x31	650-9001	don.willard@raymondmaine.org	TOWN OFFICE-General Assistance
Alice	Hamilton	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 24	alice.hamilton@raymondmaine.org	TOWN OFFICE-Dep. Gen. Asst.
Donald	Willard	401 Webbs Mills Rd	Raymond, Me 04071	650-9001	ext 31	don.willard@raymondmaine.org	TOWN OFFICE-Tax Collector
Louise	Lester	401 Webbs Mills Rd	Raymond, Me 04071	655-4224	ext 21	louise.lester@raymondmaine.org	TOWN OFFICE-Town Clerk
David	McIntire	31 Egypt Rd	Raymond, Me 04071	655-2378		David.McIntire@L-3Com.com	VETERANS MEMORIAL
Howard	Stiles, Chair	94 Deep Cove Rd	Raymond, Me 04071	655-4193		popsicle@maine.rr.com	VETERANS MEMORIAL
Eleanor	Thompson	10 Levy Lane	Raymond, Me 04071	655-7632		none	VETERANS MEMORIAL
Vernon	Watters	86 Deep Cove Rd	Raymond, Me 04071	655-4225		none	VETERANS MEMORIAL
Dana	Desjardins	PO Box 378	Raymond, Me 04071	655-5351		dana.desjardins@raymondmaine.org	VETERANS MEMORIAL Sel. Rep
Louise	Lester	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 21	louise.lester@raymondmaine.org	VOTER REGISTRAR

Louise	Murray	P O Box 227	Raymond, Me 04071	655-7162		E-mail Address(es):	VOTER REGISTRAR, DEP.
Rita	Therault	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 23	rita.therault@raymondmaine.org	VOTER REGISTRAR, DEP.
Suzanne	Carr	PO Box 365	Raymond, Me 04071	655-2696	ext 22	suzanne.carr@raymondmaine.org	VOTER REGISTRAR, DEP.
Alice	Hamilton	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 24	alice.hamilton@raymondmaine.org	VOTER REGISTRAR, DEP.
Gregory	Joy	598 Bald Hill Rd	New Gloucester, Me 04260	926-4020		greg.joy@parker.com	WEIGHTS & MEASURES

D	works	Susan	Accardi	P O Box 928	Raymond, Me 04071		655-2330
D		Rachel A.	Akins	82 Myron Hall Rd	Raymond, Me 04071	<a href="mailto:rteach4@maine.rr.com">rteach4@maine.rr.com</a>	627-6013
D		Robert	Akins	82 Myron Hall Rd	Raymond, Me 04071	<a href="mailto:bakins1@maine.rr.com">bakins1@maine.rr.com</a>	627-6013
R		Linda	Alexander	1 Pine Lane	Raymond, Me 04071	<a href="mailto:dalexan1@maine.rr.com">dalexan1@maine.rr.com</a>	655-4640
U		Elizabeth	Algeo	518 Webbs Mills Rd	Raymond, Me 04071		655-6965
D	works	Faye	Bailey	3 Clare Lane	Raymond, Me 04071	Tuesday & Thursday only	655-3040
R		Jane	Bartlett	106 Sloanes Cove Rd	Raymond, Me 04071		655-7185
D		Abel	Bates	1 Cape Rd	Raymond, Me 04071	<a href="mailto:abates@maine.rr.com">abates@maine.rr.com</a>	655-3559
R		Kathleen	Bent	5 Shore Rd	Raymond, Me 04071		615-9341
R		Shirley	Bloom	26 Sebago Rd	Raymond, Me 04071		655-7249
D		Alice	Bredenber	13 Sandlake Dr.	Raymond, Me 04071	<a href="mailto:abredenb@maine.rr.com">abredenb@maine.rr.com</a>	655-2910
R	works	Suzanne	Brockelbank	3 Mill Street	Raymond, Me 04071		655-4915
R	works	Joseph	Bruno	4 Christina Court	Raymond, Me 04071		627-4979
R		Suzanne	Bruno	4 Christina Court	Raymond, Me 04071		627-4979
R		Carolyn	Burnham	36 Wind In Pines Rd	Raymond, Me 04071		655-4642
D		Nancy	Buzzell	PO Box 483	Raymond, Me 04071		655-4378
R		Jane	Campbell	1 Justine Lynn Dr	Raymond, Me 04071		655-5306
R		Sean	Carr	61 Spiller Hill Rd	Raymond, Me 04071		655-2696
R		Thomas	Carter	299 Meadow Rd	Raymond, Me 04071		655-2181
D		Basil	Champniss	3 Glen Rd	Raymond, Me 04071	<a href="mailto:bchampni@maine.rr.com">bchampni@maine.rr.com</a>	655-7929

D		Melanie	Champniss	3 Glen Road	Raymond, Me 04071	Bchampni@maine.rr.com	655-7929
R		Charles	Cole	61 Main St	Raymond, Me 04071		655-6923/310-3233
R		Marie	Connolly	10 Dot's Ave	Raymond, Me 04071	mconnoll@maine.rr.com	655-2844
R		Charles	Cragin	85 Spring Valley Rd	Raymond, Me 04071		655-3646
R		Louise	Doyle	2 Dolimont Rd	Raymond, Me 04071	Louise.Doyle@comcast.net	fries1 655-4581
D		Deborah	Eastman	PO Box 129	Raymond, Me 04071	none	655-4454
D		Barbara	Estes	43 Tower Rd	Raymond, Me 04071		655-7289
D		Amy	Farmer	383 North Raymond Rd	Raymond, Me 04071	amyv@maine.rr.com	998-5022
R	works	Laurie	Forbes	17 Webbs Mills Rd	Raymond, Me 04071		655-4107
R	works	Greg	Foster	29 Ledge Hill Rd	Raymond, Me 04071	timbergf@aol.com	998-5237 671-5287
D		Deborah G.	Gideon	179 Raymond Hill Rd	Raymond, Me 04071		655-2585
D		Janice	Gower	9 Oxview Land	Raymond, Me 04071		655-3406
U		Susan	Grondin	P O Box 869	Raymond, Me 04071	rgrondi2@maine.rr.com	655-7047 831-8877
D	works	Susan	Hamilton	PO Box 845	Raymond, Me 04071		655-3254
R	PT works	Tacy	Hartley	PO Box 1034 46 Northern Pines Rd.	Raymond, Me 04071	tacyhartley@aol.com	655-2447
D		Dorothy	Hartman	21 Hidden Cove Rd	Raymond, Me 04071	dhart703@hotmail.com	655-2724
D		Robert	Hartman	21 Hidden Cove Rd	Raymond, Me 04071	robhart62@hotmail.com	655-2724
D	works	Rowena	Hawkes	162 Egypt Rd	Raymond, Me 04071		655-7073 &school
D		Susan	Hirsch	123 Spring Valley Rd	Raymond, Me 04071	shirsch@maine.rr.com	655-2581
R		Anita	Holmquist	P O Box 354	Raymond, Me 04071	wholmqui@maine.rr.com	655-7672
U		Jane	Hubbell	5 Kristin Lane	Raymond, Me 04071		655-5354

D		Ellen	Huber	PO Box 209	Raymond, Me 04071	none	655-2204
R	works	Charlotte	Jewell	17 Hartley Lane	Raymond, Me 04071	ban_zus@yahoo.com	655-4221
U	works	Ellen	Judkins	101 Thomas Pond Terr.	Raymond, Me 04071		655-2205
D		Ray	Kelso	48 Valley Rd	Raymond, Me 04071		655-4177
D		Desiree	Kessel	82 Cape Rd	Raymond, Me 04071	ysayy1@fairpoint.net	655-2705
D		Dacia	Klinkerch	143 Spiller Hill Rd	Raymond, Me 04071	daciak@maine.rr.com	514-0462
D		Elisabeth	Lachance	20 Long Dr	Raymond, Me 04071	none	655-3782
U	works	Susan	Lawler	19 Medawisla Ln	Raymond, Me 04071		998-5425
R		Louise	Lester	P O Box 346	Raymond, Me 04071	louise1@maine.rr.com	655-4224
D		Catherine	Lipton-McKenna	382 North Raymond Rd	Raymond, Me 04071	catherine@planetsoccer.com	998-3317
U	works	Sue	Lowberg	9 Elizabeth Ave	Raymond, Me 04071	suebparsons@msm.com susan_b_lowberg@keybank.com	655-3311
D	works	Cheryl	Lunde	43 Turtle Cove Rd	Raymond, Me 04071		655-3614
R		Carol	Meader	24 Sloanes Cove Rd	Raymond, Me 04071		655-4434
R		Peggy	Merrill	15 Elizabeth Ave	Raymond, Me 04071		655-7252
U	works	Cindy	Merriman	4 Vogel Rd	Raymond, Me 04071		655-3487
R		Gloria	Metz	23 Crescent Shore Rd	Raymond, Me 04071		627-7053
R		Irene	Morris	6 Kings Grant	Raymond, Me 04071	rmorris18@maine.rr.com	655-4711
D		Martha	Morrison	718 Webbs Mills Rd	Raymond, Me 04071	marpo@maine.rr.com	627-3351
R		Roberta	Morton	9 Mill St	Raymond, Me 04071		655-3533/655-4772
D		Christopher	Mulvihill	63 Gore Rd	Raymond, Me 04071	justrex@maine.rr.com	655-7649

R		Vonla	Murdock	42 Mill St	Raymond, Me 04071		655-7510
R	works	Deborrah	Murray	5 Damon Rd	Raymond, Me 04071		655-7482
D		Louise	Murray	P O Box 227	Raymond, Me 04071		655-7162
R	works	Robert	Murray	5 Damon Rd	Raymond, Me 04071		655-7482
D		Arthur	Napolitano	81 Webbs Mills Rd	Raymond, Me 04071		655-4955
R	always available	Sandy	Napolitano	81 Webbs Mills Rd	Raymond, Me 04071		655-4955
R	works	Lisa	Nunley	1 Brook Road	Raymond, Me 04071	rnunley2@maine.rr.com	655-3333
D		Barbara	O'Neill	67 Spring Valley Rd	Raymond, Me 04071	theoneills@fairpoint.net	655-4376
D		Bernard	Pagurko	2 East Dr	Raymond, Me 04071		655-3397
D		Nancy	Pagurko	2 East Dr	Raymond, Me 04071		655-3397
R		Ginny	Parker	PO Box 103	South Casco, Me 04077		655-3271
D		Barbara	Plummer	154 Raymond Hill Rd	Raymond, Me 04071		655-4833
D	works	Lori	Rand	20 Dryad Woods Rd	Raymond, Me 04071		655-4277
D		Susan	Rehm	23 Kings Grant	Raymond, Me 04071	srehm@maine.rr.com	655-1010
U		Alice	Richards	15 Oakledge Hills	Raymond, Me 04071		655-2309
D		Anne	Richards	40 Daggett Dr	Raymond, Me 04071	arichardsg@gmail.com	655-7014
R	works	Teresa	Sadak	207 Webbs Mills Rd	Raymond, Me 04071	tsadak1@maine.rr.com	655-5411
D		Karen	Sanford	222 Mountain Rd	Raymond, Me 04071	att2d@fairpoint.net	627-6049
R	works	Joseph	Sousa	61 Sloans Cove Rd	Raymond, Me 04071	Joseph.Sousa@mebngr.ang.nf.mil	221-0346
R		Eileen	Stiles	94 Deep Cove Rd	Raymond, Me 04071		655-4193
D		Lee	Street	PO Box 70	Raymond, Me 04071	drleefitz@anxisty solutions.net	655-2737

U		Kim	Tees	PO Box 388 42 Blueberry Point Rd	Raymond, Me 04071		655-2122
R		Loretta	Toder	PO Box 317	Raymond, Me 04071	wtoder1@maine.rr.com	655-3607
D		Faith M.	Towle	12 Woodland Road	Raymond, Me 04071	towle@maine.rr.com	655-5116
G	works	Elisa	Trepanier	5 Salmon Run	Raymond, Me 04071	elisa_maps@yahoo.com	221-3251 318-4368
U		Charles	Turner	32 Maple St	Raymond, Me 04071		655-4841
D		Mary Jane	Vandersluis	148 Spiller Hill Rd	Raymond, Me 04071	maryjane@maine.rr.com	998-5576
U	works	Mary Ann	VanHassell	PO Box 428	Raymond, Me 04071		655-4840
R		Kathryn	Wallace	33 Kings Grant	Raymond, Me 04071	adlib@maine.rr.com	655-3969
D	works	Laurie	Wallace	36 Pulpit Rock Rd	Raymond, Me 040712	rwallac2@maine.rr.com	655-2222
D		Steve	Warshaw	16 Plummer Dr	Raymond, Me 04071		655-6771
U		Debbi	Webber	136 Mountain Rd	Raymond, Me 04071		655-1057
D		Calla	Wells	148 Spiller Hill Rd	Raymond, Me 04071	calla@maine.rr.com	998-5576

TOWN OF RAYMOND  
 FEE SCHEDULE  
 Approved July 14, 2009

**Animal Control Fees**

Dogs at large:	1 <sup>st</sup> violation	\$50.00 plus cost of court fees but not more than \$250.
	2 <sup>nd</sup> violation	Not less than \$100.00 plus cost of court fees but not more than \$500.
	3 <sup>rd</sup> violation	Not less than \$100.00 plus cost of court fees but not more than \$500.
 Canine Waste infraction:		
	1 <sup>st</sup> violation	\$50.00
	2 <sup>nd</sup> violation	\$50.00
	3 <sup>rd</sup> violation	Not less than \$100.00 but not more than \$500.00
	Animal At Large	\$50.00
	Animal on beach, park or cemetery	\$50.00
	Animal left in car unattended	\$50.00
	Barking Dog violation	\$50.00
	Unlicensed dog violation	\$15.00 plus licensing fees
	Board for animals picked up by ACO	\$15.00/day
Impound fees:	1 <sup>st</sup> impoundment	\$10.00
	<b>2<sup>nd</sup> impoundment</b>	<b>\$30.00</b>
	3 <sup>rd</sup> and more	\$45.00 each impoundment
	Transportation fee outside of town limits:	\$25.00 per trip

**Waste Fees**

Tag for extra curbside household trash	\$1.00 each
Bulky Waste	pay at the gate

**Cemetery Lot Prices includes perpetual care:**

1 plot resident	\$200.00
1 plot non-resident	\$400.00
2 plots resident	\$375.00
2 plots non-resident	\$575.00
3 plots resident	\$500.00



3 plots non-resident	\$700.00
4 plots resident	\$625.00
4 plots non-resident	\$825.00
5 plots resident	
5 plots non-resident	
6 plots resident	\$850.00
6 plots non-resident	\$1,050.00
Cremation plot resident/non-resident	\$150.00
Grave Opening Fee starts at:	\$400.00 casket

**Code Enforcement**

**Building Permits:**

New construction or additions	\$ .30 per square foot Finished area
New Construction or additions	\$ . 25 per square foot Unfinished area
Commercial/Industrial	\$ .30 per square foot
Minimum permit fee	\$25.00
Alterations or Renovations	
Up to \$500.00	\$25.00
\$501.00 to \$1000.00	\$25.00
\$1001.00 to \$5000.00	\$40.00
\$5001.00 to \$10,000.00	\$55.00
\$10,001.00 and up	\$55.00 plus \$8.00 per thousand or fraction thereof

**Separate Permit Fees:**

Chimneys/Antennas	\$25.00
Moving (within town)	\$25.00
Moving (into town)	\$ . 25 /\$.30 per square foot
Demolitions	\$25.00
Signs (business, commercial)	\$25.00 up to 6 sq.ft. Plus \$.15 /sq.ft. over 6 sq. ft.
Swimming Pools (in ground)	\$30.00
Swimming Pools (above ground)	\$25.00
Docks (permanent or seasonal)	\$.10 per sq. ft.

**Penalty:**

A minimum of \$500.00 plus \$5.00 per square and cubic foot up to a maximum of \$2,500.00 for any new outside or inside construction that results in added area of volume.

Any alterations or renovations having a completed value of \$2,000.00 or more will also be charged a double permit fee if started without a permit.

All reinspection fees \$25.00 per visit

**Plumbing Fees:**

Preinspection Fee Included with the State Fee  
Reinspection Fee \$ 25.00 per visit  
Subsurface Complete Systems  
Non-engineered systems \$100.00 plus \$25.00 town fee  
Primitive Disposal system (includes alternative toilet) \$100.00  
Engineered systems \$200.00 plus \$25.00 town fee  
System Components (installed separately)  
Treatment Tank \$ 50.00 plus \$25.00 town fee  
Holding Tank \$100.00 plus \$25.00 town fee  
Alternative Toilet \$ 50.00 plus \$25.00 town fee  
Disposal Area \$ 75.00 plus \$25.00 town fee  
Engineered Disposal Area \$150.00 plus \$25.00 town fee  
Separated Laundry Disposal System \$ 35.00 plus \$25.00 town fee  
Seasonal Conversion Permit \$ 50.00 plus \$25.00 town fee

**Internal Plumbing Fees:**

Per State schedule: \$ 6.00/fixture plus \$25.00 town fee  
\$ 24.00 minimum plus \$25.00 town fee

\*Plumbing fixtures include backflow devices

**Other Code Enforcement Fees:**

Campsite (personal) \$25.00 annually  
Campgrounds \$75.00 annually  
Driveway/entrance \$25.00  
Road opening \$75.00 plus \$1.50 per sq.ft.  
Appeals Board Applications/residential \$75.00  
Appeals Board Applications/commercial \$235.00  
Planning Board Preapplication Conference \$75.00  
Appeals Board/Planning Board Abutters Notices \$8.00 each notice  
Appeals Board/Planning Board Newspaper legal notice \$45.00/ per ad  
Planning Board Application/commercial/site plan \$310.00 + up  
Planning Board Application/subdivision \$625.00 + up  
Preliminary Subdivision Plan 4 lots/units or less \$625.00  
Over 4 lots/units \$650.00 plus \$155.00 per lot/unit over first 4  
Final Subdivision Plan 4 lots/units or less \$390.00  
Over 4 lots/units \$310.00 plus \$80.00 per lot/unit over first 4

Site Plan Review under 1,000 sq. ft. of gross floor area	\$310.00
1,000-10,000 sq. ft. of gross floor area	\$390.00
Over 10,000 sq.ft. of gross floor area plus \$20.00 (\$30.00) for each 1,000 sq.ft. of gross floor area over the first 10,000.	
Development without buildings	\$390.00
Road name change	\$75.00
Septic Disposal Permit	Free
Recording indexing and preserving plans	\$15.00
Reinspection for Occupancy Permit	\$25.00 each visit

**Fire Department:**

Fire Report request	\$25.00
Fire Permit	\$Free
Inspection of new construction less than 10,000 sq. ft or 100,000 cubic feet	\$70.00
Inspection of new construction more than 10,000 sq. ft. or 100,000 cubic feet	\$90.00
Inspection of existing construction less than 10,000 sq. ft or 100,000 cubic feet	\$40.00
Inspection of existing construction more than 10,000 sq. ft. or 100,000 cubic feet	\$60.00
Inspection of additions/alterations less than 10,000 sq. ft. regardless of existing size	\$20.00
Additions/alterations more than 10,000 sq. ft. or 100,000 cubic feet will be required to use the fee schedule for new construction more than 10,000 sq. ft.	
Review of subdivisions	\$60.00
Review of each house in subdivision after completion	\$15.00
Inspection of public shows/events	\$10.00
Annual/bi-annual inspections campgrounds, schools, summer camps, liquor licenses	\$Free
Bi-annual inspection of businesses, churches, town buildings	\$Free
Re-inspections for violations	\$10.00

**Office Charges:**

Photo copies of property cards	\$ .50 per side
Photo copy of reduced town map	\$1.50
Photo copy of deed 1 <sup>st</sup> page	\$1.50
Photo copy of deed of other pages	\$.50 each
Photo copies – general	\$.50 per side
Fax per page sent	\$2.50
Fax per page received	\$1.00
Labels prepared	Research \$10.00/hr
	Preparation \$.10/label
Map Colored 8.5x11	\$2.50
Map Colored 8.5x11 laminated	\$4.50
Map Colored 11x17	\$5.00
Map Colored 24x44	\$25.00
Notary Public fee	\$2.50 per page
Notary Public fee for complex court documents or real estate closing documents	\$25.00
Tax Lien/Discharge research	\$20.00/hr

**Printed List Fee:**

Absentee Voter List – paper per election	\$30.00
Absentee Voter List – digital per election	\$20.00
Dog Licensing List – paper	\$30.00
Dog Licensing List – digital	\$20.00
Voter List - paper	\$125.00
Voter List on labels	\$135.00
Voter List digital	\$65.00
Taxpayer List - paper	\$500.00
Taxpayer List digital	\$65.00
Taxpayer List on website	Free

**Registry Recording Fees:**

<b>First page</b>	<b>\$16.00</b>
<b>All other pages</b>	<b>\$2.00 per page</b>

**Town Clerk's Office Fees:**

Billiard, pool, bowling alleys	\$50.00
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Burial permits	\$5.00
Cable TV Franchise	2.5 percent through Time Warner
Dogs neutered/dogs entire/Kennels	\$6.00/\$10.00/\$42.00
Marriage License	\$15.00 each person (total \$30.00)
Marriage, Birth, Death Certificates	\$10.00/\$5.00 each additional
Business Listing	\$10.00 annually
Peddler's Permit – Lunch wagon	\$500.00 annually
Explosives – keeping/transporting	\$50.00
Public exhibitions	\$50.00 plus \$1.00 per person
Special Amusement Permit	\$50.00 plus legal advertisement
Bounced Checks	\$25.00
Vital Records Research	\$10.00/hr after the first hour
Vital Records copying	\$.50 per 8.5"x11" page \$1.00 per 11"x14" page

**Liquor Licenses:**

Application fee	\$10.00
Advertising fee with public hearing application	\$35.00
Temporary liquor license application	\$10.00

**Tassel Top Park:**

Tassel Top Park Car Permit	\$60.00
General Admission	\$4:00 Adults 13-64 \$1.00 Seniors 65 and over \$1.00 children 12 and under
Evening Admission (except weekends & holidays)	\$2.00 Adults 13-64 \$.50 Seniors 65 and over \$.50 Children 12 and under
Tassel Top Cabin Rental per week	\$800 (July-August)/\$700 (before Memorial Day and after Labor Day) plus security deposit and lodging tax
Tassel Top Cabin Rental per day (when not rented for a week)	\$100/day for up to 4 people \$200/day for up to 8 people Can include overnight up to 8 people \$25/day for each additional person over 8

**Video Taping Charges:**

Purchasing fee for DVD/tape copy	\$10.00
Reproduction fee of a town DVD/video tape	\$9.00 per hour/\$5.00 per tape
Video taping of meetings at town office	\$15.00 per hour /\$5.00 per tape
Video taping of meetings at other location	\$25.00 per hour/\$5.00 per tape



301 North Cattlemen Road  
Suite 200  
Sarasota, FL 34232

Tel: 941 308.5218  
Fax: 724 416.6457  
www.crowncastle.com

June 11, 2009

Town of Raymond  
C/O Nancy Yates  
401 Webbs Mill Rd.  
Raymond, ME 04071

**RE: Business Unit: # 816709**

**Site Name: Raymond**

Dear Nancy:

This letter agreement ("Letter Agreement") sets forth the terms of the agreement that is to be memorialized between Crown Atlantic Company LLC, a Delaware limited liability company ("Lessee") and Town of Raymond, Maine ("Lessor"), to modify, among other things, the length of the term in the lease agreement between the Lessor and Lessee dated June 6, 2000, as may be amended ("Lease") for property located in Raymond, Cumberland County, ME ("Property").

For and in consideration of One Hundred Dollars (\$100.00) to be paid by Lessee to Lessor within 30 days after full execution of this Letter Agreement, the parties agree as follows:

1. Lessor and Lessee will enter into an amendment to the Lease ("Lease Amendment") wherein the term of the Lease will be modified. The Lease currently provides, in Article II that there are two (2) remaining renewal terms of five (5) years each. That Lease section will be amended to provide that the remaining term of the lease will be four (4) additional renewal terms of five (5) years each. The new final Lease expiration date will be June 30, 2040.

2. In addition to the modification described above, the Lease Amendment will further modify the Lease to provide:

- a. Upon full execution of the Lease Amendment, the monthly base rent due under the Lease shall be increased by One Hundred Twenty Five Dollars (\$125.00) per month.
- b. Lessor's right to terminate at each renewal term pursuant to Article II of the Lease is hereby removed. However, Lessor's relocation rights will remain intact and unaltered.

3. Lessor shall cooperate in all ways, including but not limited to providing information, signing documents and seeking execution by third parties of documents that will remove, subordinate or satisfy any mortgages, deeds of trusts, liens or other encumbrances affecting the Property.

4. Upon receipt of this Letter Agreement evidencing Lessor's acceptance of the terms herein, Lessee shall submit this Letter Agreement to its property committee. If the Letter Agreement is approved by the property committee, Lessee shall prepare the Lease Amendment and Lessor shall execute the same without any unreasonable delay.

5. Irrespective of whether the transaction contemplated by this Letter Agreement is consummated, Lessor and Lessee each will pay its own out-of-pocket expenses.

6. Notwithstanding anything to the contrary contained herein, Lessee has the complete right to terminate this Letter Agreement for any or no reason at any time prior to full execution of the Lease Amendment, without damages.

7. Lessor represents and warrants that Lessor is duly authorized and has the full power, right and authority to enter into this Letter Agreement and to perform all of its obligations under this Letter Agreement and to execute and deliver all documents, including but not limited to the Lease Amendment, required by this Letter Agreement. From the date of this Letter Agreement through the date that Lessor executes the Lease Amendment, Lessor shall use its best efforts to ensure that the foregoing representations and warranties shall remain true and correct and Lessor shall promptly notify Lessee if any representation or warranty is or possibly may not be true or correct. Lessor's representations, warranties and covenants shall survive following the full execution of the Lease Amendment.

If this Letter Agreement accurately sets forth our understanding regarding the foregoing, please so indicate by signing and returning to the undersigned the enclosed copy of this letter.

Lessor:  
**Town of Raymond, Maine**

Lessor:  
**Town of Raymond, Maine**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Lessee:  
**Crown Atlantic Company LLC, a Delaware  
limited liability company**

By: \_\_\_\_\_  
Name: Scott Tonnesen  
Title: Land Acquisition Manager  
Date: \_\_\_\_\_



Complete and Return to:  
Attn: Town Manager  
Town of Raymond  
401 Webbs Mills Road  
Raymond, Maine 04071

Include the following:  
Public Property Use Agreement  
Proof of Insurance  
Liquor Permit (if applicable)

Date of Application \_\_\_\_\_

**Town of Raymond  
Public Property Use Agreement**

Name of Organization/Applicant \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone No. (w) \_\_\_\_\_ (h) \_\_\_\_\_

Address \_\_\_\_\_  
(Street Address) (City) (State) (Zip Code)

Date(s) Desired \_\_\_\_\_ Hour(s) \_\_\_\_\_ to \_\_\_\_\_

Event Name \_\_\_\_\_

Event Location \_\_\_\_\_

No. of people attending Youth \_\_\_\_\_ Adults \_\_\_\_\_ = \_\_\_\_\_

Will there be an admission charge? \_\_\_\_\_

**TERMS AND CONDITIONS:** The undersigned hereby makes application to the Town of Raymond for use of public property, and certifies that the information in the application is correct. The undersigned agrees to exercise the utmost care in the use of the property itself, the surrounding property, and to hold the Town, its officers, employees and agents, harmless from all damages, liabilities, injuries or losses to persons or property resulting from use of the facilities. The applicant agrees to adhere to all rules and regulations on this form.

A new application must be filed each calendar year for recurring annual events.

Applicants must provide adequate chaperones, for any function that is attended by any person under the age of 18 years, as well as private security, public safety and/or police coverage as determined by the Town. If liquor is served, the applicant will need all required permits or licenses from the State of Maine, as well as to obtain approval by the Board of Selectmen. Use of alcohol on public property is strongly discouraged and is allowed only at the sole discretion of the Board of Selectmen.

All groups must leave the grounds in a clean and satisfactory condition. Any organization damaging or destroying Town property will be held responsible for all repairs and/or replacement. In the event of damages or cleaning being required, applicant will accept the Town's estimate of the amount incurred.

Size of gathering determines conditions of approval as follows: If the event is expected to draw 150 people, or fewer, then application must be received in its entirety at least one month prior to event date, and will be reviewed and approved by the Town Manager. If the event is expected to draw more than 150 people, the application must be received in its entirety at least two months prior to the event date, and will require additional approval by the Board of Selectmen, at a regularly scheduled Selectmen's Meeting. All events will also require the approval of any responsible town committee charged with care of public lands, which will be arranged by the Town Manager. Representatives of the applicant group may be required to attend public

meetings and make presentations to involved town committees and/or the Board of Selectmen as determined by the Town Manager.

**INSURANCE:** During the full term of this agreement, the organization/applicant shall secure and maintain, at its sole expense, Commercial General Liability Insurance written on an occurrence basis with limits no less than \$1,000,000.00 combined single limit per occurrence and \$2,000,000.00 aggregate for personal injury, bodily injury and property damage. The Town will be named as an additional insured party.

If the organization/applicant does not have Commercial General Liability Insurance, they must obtain Special Events Insurance Coverage through their insurance carrier. In any case, the organization/applicant must provide a Certificate of Insurance evidencing the required insurance before using Town property.

If liquor is consumed, the organization/applicant shall procure and maintain for the duration of the event Liquor Liability insurance in the amount of \$1,000,000 each occurrence. The Town is to be named as an additional insured on the Liquor Liability insurance. Host liquor liability coverage may be substituted when alcohol is consumed and not sold on premises with the prior written approval of the Town.

**CLEANING PROCEDURES:** The organization is responsible to clean and leave the premises in the same condition as when it arrived. All cleaning must be done immediately after the event. The cost of any additional cleaning or repairs required by the Town will be charged to the organization/applicant.

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Applicant Signature

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Date

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**APPROVAL SIGNATURES**

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Town Manager

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Date

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Chairman of Selectboard

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Date

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Selectman

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Date

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Selectman

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Date

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Selectman

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Date

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Selectman

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Date