



**SELECTMEN'S MEETING e-Packet**  
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**November 10, 2009**

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**BOARD OF SELECTMEN  
AGENDA**

Tuesday, November 10, 2009  
7:00 p.m.  
JSMS Broadcast Studio

**PUBLIC HEARING**

**1) Open Public Hearing**

**Review of proposed Fire Department Ordinance changes by Assistant Fire Chief/EMA Director Bruce Tupper and Fire Chief Denis Morse.**

**2) Close Public Hearing**

**SELECTMEN'S MEETING**

**3) Call to order.**

**4) Minutes of previous meeting dated October 6, 2009**

**5) New business.**

**a) Presentation of the "Lake Region Greenprint" regional conservation project – Loon Echo Land Trust Executive Director Carrie Walia and Conservation Commission Co-Chair John Rand**

**b) Appointment of Town Forest Fire Warden – Assistant Fire Chief/EMA Director Bruce Tupper**

**c) Interview and appointment vacancy on Appeals Board – Sheila Philpot**

**d) Interview and appointment / Recycling Committee – Barbara Lovell**

**e) Interview and appointment / Technology Committee – Tom Golebiewski**

**f) Request for use of town property for community garden – Raymond Village Library Board of Trustees President Leigh Walker**

**6) Old (unfinished) business.**

**a) none**

**7) Town Manager Report and Communications.**

**a) Proposed date for next Selectmen's Meeting -- December 8, 2009**

**8) Selectmen Communications.** This agenda item is for the general discussion of non-agenda items by the Board of Selectmen, and for the purpose of introducing future topics for discussion. No action will be taken.

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The Selectmen may take items out of order at their discretion.

**9) Fiscal Warrants – Payroll and Appropriation Warrants – November 10, 2009.**

**10) Adjournment.**

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The Selectmen may take items out of order at their discretion.



**BOARD OF SELECTMEN  
AGENDA SUMMARY**

Tuesday, November 10, 2009

7:00 p.m.

JSMS Broadcast Studio

**PUBLIC HEARING**

**1) Open Public Hearing**

**Review of proposed Fire Department Ordinance changes by Assistant Fire Chief/EMA Director Bruce Tupper and Fire Chief Denis Morse.**

Assistant Fire Chief/EMA Director Bruce Tupper and Fire Chief Denis Morse will present an overview of proposed ordinance amendments for the 2009/2010 Annual Town Meeting. Attached to the agenda summary is a copy of the proposed amendments to the Fire Protection Ordinance and the Addressing Ordinance. In addition attached is a copy of the current Fire Protection Ordinance first approved March 19, 1995 and amended March 17, 2001 and the Addressing Ordinance adopted March 1997.

**2) Close Public Hearing**

**SELECTMEN'S MEETING**

**3) Call to order.**

**4) Minutes of previous meeting dated October 6, 2009**

**5) New business.**

**a) Presentation of the "Lake Region Greenprint" regional conservation project – Loon Echo Land Trust (LELT) Executive Director Carrie Walia and Conservation Commission Co-Chair John Rand**

LELT Executive Director Carrie Walia and Conservation Commission Co-Chair John Rand will make a presentation on the proposed Lake Region Greenprint project. Details are attached to the e-packet outlining this project. According to the submitted materials, Raymond would be asked to contribute \$1 per capita, based on the 2000 U.S. Federal Census for a total financial contribution of \$4,593 toward this project. No current funding exists to support this 'buy in' within the current FY 2009/2010 budget. In order for Raymond to satisfy this commitment an appropriation would need to be included in the FY 2010/2011 budget for consideration. LELT is asking that participating towns decide on a funding mechanism by January 1<sup>st</sup>, 2010 and sign a memorandum of understanding pledging intent to participate. In Raymond's case this commitment would need to be contingent upon both Selectmen approval and favorable 2010 Annual Town Meeting action.

**b) Appointment of Town Forest Fire Warden – Assistant Fire Chief/EMA Director Bruce Tupper**

According to Maine law M.R.S.A. Title 12 Conservation, § 8902 Forest Fire Wardens, municipal officers shall appoint a Forest Fire Warden. Normally the warden is the Fire Chief. In Raymond given the part-time nature of the Chief's position, it is much more practicable for the Assistant Fire Chief/EMA Director Bruce Tupper to hold

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this title. The description of the Forest Fire Warden position and legal responsibilities under Maine law is attached to the e-packet.

**c) Interview and appointment vacancy on Appeals Board – Sheila Philpot**

The Zoning Board of Appeals has an open alternate position, after the previous alternate, Mary Picavet, became a regular member, replacing Michael Higgins. The Appeals Board has interviewed Sheila Philpot and recommends her for this vacancy. Attached to the e-packet is information that Ms. Philpot supplied to Town Clerk Louise Lester.

**d) Interview and appointment / Recycling Committee – Barbara Lovell**

The Recycling Committee is a standing committee of the town with no set membership level. Currently seven (7) individuals are serving on this committee. Barbara Lovell of 77 Wild Acres Road has expressed an interest in becoming a member of the committee and is being recommended for service by Committee Chair Eileen Stiles. Ms. Lovell is unable to attend the meeting. A copy of the Recycling Committee current membership is attached to the e-packet.

**e) Interview and appointment / Technology Committee – Tom Golebiewski**

The Technology Committee is a standing committee of the town with no set membership level. Currently six (6) individuals are serving on this committee. Mr. Golebiewski, of 25 Shaker Woods Road has been serving as a non-member volunteer with the committee and is now being recommended for committee membership by Technology Committee Chair Laurie Forbes.

**f) Request for use of town property for community garden – Raymond Village Library Board of Trustees President Leigh Walker**

The Raymond Village Library is proposing the creation of a community garden on town land. A proposal is attached to the e-packet with project details and objectives, including helping to produce food for the Raymond Food Pantry. Town Attorney Chris Vaniotis has been consulted about the possibility of a lease arrangement between the Raymond Village Library and the town for use of the strip of land adjacent to the library parking lot, located on Map 046, Lot 032. The library building itself is on a separate lot originally conveyed by the town with 'reverter' language should the Raymond Village Library cease to exist. The subject lot is one-half acre in size and separate from the library lot. The town attorney recommends a nominal cost lease between the town and the library, renewable annually until the relationship and viability of the project is established. There are no insurance implications that would prohibit this use. Staff recommends that a certificate of insurance in accordance with applicable town policy be obtained from the Raymond Village Library naming the town as an additional insured at the covered location.

**6) Old (unfinished) business.**

a) none

**7) Town Manager Report and Communications.**

a) **Proposed date for next Selectmen's Meeting -- December 8, 2009**

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The Selectmen may take items out of order at their discretion.

**8) Selectmen Communications.** This agenda item is for the general discussion of non-agenda items by the Board of Selectmen, and for the purpose of introducing future topics for discussion. No action will be taken.

**9) Fiscal Warrants – Payroll and Appropriation Warrants – November 10, 2009.**

**10) Adjournment.**

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**Town of Raymond  
Proposed Amendments to  
Fire Protection Ordinance  
Adopted May 19, 1995  
(Amended March 17, 2001)**

**Article VI  
Proposed Amendment**

(Add new) Section 2 - Solid Fuel Burning Stove Permit

The Fire/Rescue Department shall require a permit for the installation or major upgrade of any solid fuel burning device in the Town of Raymond. The permit will be issued through either the Code Enforcement Office or the Fire/Rescue Department. This ordinance shall include any wood, pellet or other stove to be determined, to burn a solid fuel in accordance with the guidelines provided in NFPA 211. The stove shall be inspected by the Fire/Rescue Department and a fee of \$25.00 will be assessed to the property owner.

Rationale – Section 2

Due to the high heating costs over the past couple of years it was found that many homeowners as well as business owners attempted to install wood and pellet stoves at their properties. In many cases we found that these devices had not been installed properly and were potentially dangerous. Due to the varying regulations of homeowners insurance policies, the Fire/Rescue Department was sometimes notified, and sometimes not notified until the property owner ran into a problem. Many communities have instituted such an ordinance to guide property owners through such issues before it turns into an unsafe or potential deadly operation. With rising costs of fuel and personnel we feel that the \$25.00 assessment helps to cover the cost of the department members who go out and carry on these inspections.

**Article VII  
New Building Construction  
Proposed Amendments**

(Add new) Subsection F

Any home that is built in an approved Town of Raymond subdivision shall be equipped with an NFPA 13 approved sprinkler system.

(Add new) Subsection G

Any subdivision that is built in the Town of Raymond with six or more living units (including condominiums, apartments or single families) shall install one 10,000 gallon cistern/tank with applicable Fire Department connections, in addition to the required sprinklers for single family homes. With each additional six living spaces an additional cistern/tank should be installed and placed in an area where the authority having jurisdiction finds it safe and reasonable.

(Add new) Subsection H

The Fire/Rescue Department will require, that any new home built, or new electrical service

project to an existing building, shall include an emergency electrical disconnect to be installed at the building electrical service meter. The ordinance shall require these installations in both business as well as residential projects.

**Rationale - Subsection F**

The Town of Raymond has been requiring homes in approved subdivisions to provide sprinkler systems for a few years now, hopefully this change will provide some guidance for them.

**Rationale - Subsection G**

The town currently is growing rapidly in the 'non-hydrant' area of the community. We also have several fire ponds and dry hydrants that have failed and are not cost effective to maintain. We feel that by sharing this burden with the developers that we can maintain fire protection in this area of town.

**Rationale - Subsection H**

Many times during a structure fire, the situation necessitates the Fire/Rescue Department to shut off major power to a building, which currently is done through a representative from Central Maine Power (CMP). With the reduction of CMP staff, response times by CMP crews are lengthy, putting firefighters and the public at great risk when power is not shut off in an expeditious time frame. The emergency electrical disconnect could also be used during a power failure, when back feeding can occur through the use of a generator, placing emergency workers in great danger.



**TOWN OF RAYMOND, MAINE**  
**FIRE PROTECTION ORDINANCE**  
**May 19, 1995**  
**[Amended March 17, 2001]**

ARTICLE I

Section 1. This Ordinance shall be known as the Town of Raymond Fire Protection Ordinance.

Section 2. The purpose of the Ordinance is to establish in the manner provided by law, a Municipal Fire/Rescue Department according to the provisions of 30-A M.R.S.A. §3151 and to establish an ordinance governing the installation of sprinkler systems in certain buildings in the Town of Raymond, Maine.

Section 3. A Municipal Fire/Rescue Department means an organized Firefighting/Rescue unit established pursuant to this Ordinance.

Section 4. A Municipal Firefighter shall mean an active member, whether full-time, part-time, or on call, of a municipal fire department.

Section 5. A Municipal Rescue Member shall mean an active member whether full-time, part-time, or on call, of a municipal rescue department, who aids in providing emergency medical and rescue assistance and is qualified to render such aid under current Human Services regulations governing rescue and ambulance personnel.

ARTICLE II

Section 1. There shall be a Municipal Fire/Rescue Department that is established by this Ordinance.

Section 2. The duties of the Fire/Rescue Department shall be to provide fire protection and emergency medical care to the Town of Raymond and elsewhere as provided by mutual aid or other contractual agreements approved by the municipal officials.

Section 3. The head of the Municipal Fire/Rescue Department shall be the Fire Chief, who shall be appointed by the Town Manager and confirmed by the Board of Selectmen.

ARTICLE III

Section 1. Members of the Municipal Fire/Rescue Department shall enjoy the privileges and immunities as provided them by 30-A, M.R.S.A. §3155, and 14 M.R.S.A. §8101-8118.

ARTICLE IV  
NFPA LIFE SAFETY CODE 101

The Town of Raymond adopts the NFPA Life Safety Code 101 by reference (the most current edition) as the basis for inspection and plans review for buildings other than single-family homes.

**ARTICLE V  
ALARM SYSTEM REQUIREMENTS**

Section 1. A monitored fire alarm system is required in any business, manufacturing facility, school, day care, church, and apartment house with more than 3 units, or other public assembly occupancy of more than 1,000 square feet. Spaces of less than 1,000 square feet housed in one building or sharing common walls, roofs, or foundations are not exempted. This requirement must be implemented by December 31, 2001.

- A. Proof of yearly alarm system testing must be forwarded to: The Raymond Fire Department, Att: Chief's Office, 401 Webbs Mills Road, Raymond, Maine 04071 by January 1<sup>st</sup> of each year.
- B. All structures that are required to have an alarm or sprinkler system shall also have a secure key box, approved by the Fire Department, containing keys to the entire building, contact information and a map of the building.

**ARTICLE VI**

Section 1. All trash and construction dumpsters shall be placed no closer than 10 feet from a structure, overhang, overhead wires, or be protected by an automatic suppression system if placed closer than 10 feet.

The storage of any flammable items, other than items accepted by local Fire Department, Code Enforcement, NFPA Life Safety Code, or BOCA, within 10 feet of any business, manufacturing facility, apartment house, school, day care, or public assembly occupancy is prohibited.

**ARTICLE VI  
DEFINITIONS AND REQUIREMENTS**

Section 1. An approved automatic sprinkler system shall mean a system installed in accordance with the National Fire Protection Association Standard 13 or 13D.

Section 2. Any building requiring the installation of a Standard 13 System shall have a fire department connection. The location of the connection shall be approved by the Fire Chief and properly signed Fire Department Connection.

Section 3. All sprinkler systems installed under this Ordinance shall have the following:

- A. A tamper switch alarm at the system shut-off;
- B. An evacuation alarm for the building that will sound when the sprinkler system is activated. The evacuation alarm shall be audible throughout the entire building;
- C. An outside water flow alarm;
- D. Butterfly valves will not be allowed on any N.F.P.A. Standard 13 System;

E. An automatic alarm to dispatch when the system is activated.

Section 4. Occupied or unoccupied buildings or portions thereof of any construction having a sprinkler system in place, shall maintain all sprinkler and standpipe systems and all component parts in a workable condition at all times, and it shall be unlawful for any owner or occupant to reduce the effectiveness of the protection these systems provide, except that this shall not prohibit the owner or occupant from temporarily reducing or discontinuing the protection where necessary for the purpose of conducting tests, repairs, alterations, or additions. The tests, repairs, alterations or additions are to be done in such a way as to avoid the creation of a safety hazard.

The Fire Chief shall be notified before any such tests; repairs, alterations or additions are started.

Section 5. For the purpose of this Ordinance, the term building shall mean any structure except:

- A. Single-family dwelling.
- B. Two-family dwelling of two stories or less in height.
- C. Barn or stable used exclusively for agricultural purposes.
- D. Shelters having roofs supported by columns or walls and intended for storage, housing use or enclosure of persons, animals, or chattels, but not excepting any garage, out building, or any accessory buildings used for any commercial or industrial purpose.

The building also includes any garage, out buildings or any accessory building used for any commercial or industrial purpose.

Section 6. Any building having more than one sprinkler riser shall have the risers separately zoned and wired to a local alarm energy panel to provide zone identification upon activation. The energy panel shall be located at the energy alarm panel showing each zone of the building.

Section 7. A lock box shall be provided outside the building's main entrance to any building regulated hereunder, containing a key or keys to allow access to all fire department areas.

Section 8. A permit shall be obtained from the Fire Chief before the start of construction of the sprinkler system. A set of blueprints showing the entire sprinkler system and rate of flow shall be provided when the permit is obtained.

A copy of the permit shall be forwarded to the Code Enforcement Office. No Certificate of Occupancy shall be issued until the system has been properly installed, tested and approved by the Fire Chief or his designee.

Section 9. Any building containing a sprinkler system shall have a yearly test completed on the system by a qualified sprinkler technician. A written copy of the yearly test results shall be forwarded to the Fire Chief's office.

ARTICLE VII  
NEW BUILDING CONSTRUCTION

Section 1. An approved automatic sprinkler system shall be installed in all areas of new buildings meeting any or all of the following criteria:

- A. Three (3) or more stories in height;
- B. Thirty-five (35) or more feet in height, one hundred thousand (100,000) cubic feet in volume or ten thousand (10,000) square feet in floor area, structures sharing a common foundation, roof, or walls totaling 10,000 square feet;
- C. Multiple family or multiple occupant dwelling and/or all lodging units of two (2) stories in height.
- D. Any single-family dwelling attached units – such as town houses, garden apartments, with three (3) or more units attached together and/or any grouping of 3 unit style buildings.

In those instances where a proposed addition or additives will exceed twenty-five percent (25%) or the area and/or volume of the existing building or when the cost of the renovation of the existing building meet criteria of Article 5 or Article 6 – Section 1 in equal to or greater than fifty percent (50%) of the current building value as shown on the assessment records to the Tax Collector of the Town of Raymond, Maine and when the resulting building, including the addition or additions, meet the criteria in Article 5 or Article 6 – Section 1 above, the existing building and addition shall have an approved automatic sprinkler system.

- E. Any building required to have sprinklers, larger than one dwelling unit, shall have sprinkler coverage in the truss loft.

ARTICLE VIII  
BUILDING ADDITIONS

Section 1. An approved automatic sprinkler system shall be installed in addition to existing buildings when the cumulative area or volume of the total buildings, including the addition, equals or exceeds one hundred thousand (100,000) cubic feet in volume or ten thousand (10,000) square feet in area.

Section 2. In those instances where a proposed addition will exceed twenty-five percent (25%) of the area and/or volume of the existing building and/or when the cost of the renovations of the existing building meeting the above criteria is equal to or greater than fifty percent (50%) of the then current building value, and when the resulting buildings including the addition or additions meets the criteria listed above the addition or additions shall have an approved automatic sprinkler system.

ARTICLE IX  
EXISTING COMMERCIAL/INDUSTRIAL BUILDINGS

Section 1. A change of use or occupancy, which increases the hazard classification, shall require the installation of a sprinkler system utilizing the NFPA Life Safety Code 101 hazard schedules.

ARTICLE X  
AUTHORITY

Section 1. The Fire Department shall have the authority to inspect any building greater than a 2-family residence, public assembly occupancy, 3 family or greater, business, or manufacturing facility on a yearly basis.

Section 2. Liquor licenses will not be granted without full compliance with Fire Code.

ARTICLE XI  
VIOLATIONS AND LEGAL ACTION

Section 1. When any violation of any provision of the ordinance shall be found to exist the Town Attorney, as designated by the Municipal Officers and upon notice from the Fire Chief or his designee, is hereby authorized and directed to institute any and all actions and proceedings either legal or equitable, that may be appropriate or necessary to enforce the provisions of this Ordinance in the name of the Town.

ARTICLE XII  
FINES

Section I. Any person, firm, or corporation being the owner or having control or use of any building or premises who violates any of the provisions of this Ordinance, shall be guilty of a civil offense and shall be fined not less than Twenty Five Dollars (\$25.00) nor more than One Hundred Dollars (\$100.00) for each offense. Each day such violation is permitted to exist after notification shall constitute a separate offense.

ARTICLE XII

This Ordinance shall be effective upon its adoption at the Town Meeting at which it is voted on. [The ordinances entitled Town of Raymond Municipal Fire/Rescue Ordinance and Sprinkler System Ordinance were combined and renamed Town of Raymond Fire Protection Ordinance by Town Meeting vote on March 17, 2001.]

**Town of Raymond**  
**Proposed Amendments to Addressing Ordinance**  
**Adopted March 1997**

Current Section 6 – Compliance: Subsection C

Size and color of number: Numbers shall be displayed in a color and size that can clearly be identified and shall be located to be visible from the road.

Proposed Changes

(Revise new verbiage) Section 6: The Fire/Rescue Department shall receive notification from Code Enforcement whenever a Certificate of Occupancy is issued in the Town of Raymond.

(Amended and renumbered) Section 7 – Compliance: Subsection C

Size and Color of number: Numbers shall be at least 4” in height, contrasting color to the background, and shall be located to be visible from the road on a permanent structure, post or mailbox. The number should be high enough so that snow does not obstruct it in the winter months.

(Add new) Section 8 – Fines

Non-Compliance of the above ordinance as requested by either Fire/Rescue Department, Code Enforcement, or Law Enforcement personnel will result in an annual fine of \$100.00. No certificate of occupancy shall be issued until numbering is properly installed.

Rationale - Section 6, Subsection C

This change is requested because it was found that many property owners have installed numbers that are clearly not visible from the street and the numbers are not easily seen. However the property owners feel that as long as they can see it, there is not a problem. This problem has also been conveyed to the Fire/Rescue Department from different agencies, including Code Enforcement and Law Enforcement.

Rationale - Section 8

This is requested again because of the frustration of the above agencies, who feel that though there is a Town Ordinance, its enforceability is very difficult without some sort of penalty. These changes are requested in an effort to help keep people safe in the event of an emergency.

## TOWN OF RAYMOND, MAINE

### ADDRESSING ORDINANCE

March 1997

#### Section 1. Purpose:

The purpose of this Ordinance is to enhance the effective and rapid location of properties by public safety personnel including: law enforcement, fire, rescue, and emergency medical services personnel in the Town of Raymond.

#### Section 2. Authority:

This Ordinance is adopted pursuant to and consistent with the Municipal Home Rule Powers as provided for in Article VIII, Part 2, Section 1 of the Constitution of the State of Maine and Title 30-A M.R.S.A. Section 3001.

#### Section 3. Administration:

This Ordinance shall be administered by the Board of Selectmen, Town Manager, and E911 Coordinator. The Board of Selectmen is authorized to and shall assign road names and numbers to all properties, both on existing and proposed roads, in accordance with the criteria in Section 4 and 5. The E911 Coordinator shall also be responsible for maintaining the following records of this Ordinance:

- A. A Raymond map of official use showing road names and numbers;
- B. An alphabetical list of all property owners as identified by current assessment records, by last name, showing the assigned numbers;
- C. An alphabetical list of all roads with property owners listed in order of their assigned numbers.

#### Section 4. Naming System:

All roads that serve two or more properties shall be named regardless of whether the ownership of the road is public or private. A "road" refers to any highway, road, street, avenue, lane, private way, or similar paved, gravel or dirt thoroughfare. "Property" refers to any property on which more or less a permanent structure has been erected. A road name assigned by the Town of Raymond shall not constitute or imply acceptance of the road as a public way.

The following criteria shall govern the naming system:

- A. No two roads shall be given the same name (e.g. no Pine Street and Pine Lane);
- B. No two roads shall have similar-sounding names (e.g. no Woodlawn Avenue and Woodland Street).

- C. Each road shall have the same name throughout its entire length, except, when authorized by the Board of Selectmen, the name may change at a significant landmark or intersection.

Section 5. Numbering System:

Numbers shall be assigned every fifty (50) to two hundred (200) feet, depending on density and geographic location (e.g. 50 feet in Village areas and up to 200 feet in rural areas), along both sides of the road, with even numbers appearing on the left side of the road and odd numbers appearing on the right side of the road, determined by the number origin.

The following criteria shall govern the numbering system:

- A. All number origins shall begin from Roosevelt Trail or that end of the road closest to Roosevelt Trail. For dead end roads, numbering shall originate at the intersection of the adjacent road and terminate at the dead end.
- B. The number assigned to each structure shall be that of the numbered interval falling closest to the front door. If the front door cannot be seen from the main road, the number shall be that of the interval falling closest to the driveway of said structure.
- C. Every structure with more than one principal use or occupancy shall have a separate number for each use or occupancy. (i.e. duplexes will have two separate numbers; apartments will have one road number with an apartment number, such as 235 Maple Street, Apt. 2).

Section 6. Compliance:

All owners of structures shall, by the date stipulated in Section 8, display and maintain in a conspicuous place on said structure, the assigned numbers in the following manner:

- A. Number on the structure or residence: Where the residence or structure is located and clearly visible within 50 (fifty) feet of the edge of the road right-of-way, the assigned number shall be displayed on the front of the residence or structure near the front door or entry;
- B. Number at the street line: Where the residence or structure is over fifty (50) feet from the edge of the road right-of-way, the assigned number shall be displayed on a post, fence, wall, the mail box (when such mailbox is located on the same side of the street where the principal structure is located), or on some structure at the property line next to the walk or access drive to the residence or structure.
- C. Size and color of number: Numbers shall be displayed in a color and size that can clearly be identified and shall be located to be visible from the road.
- D. Every person whose duty is to display the assigned number shall remove any different number that might be mistaken for, or confused with, the number assigned in conformance with this Ordinance. (Note: Historic dates identifying when the property was established or the structure was built shall be exempt from the section. Careful consideration of clear



distinction between a historical date and the physical address numbers shall be made by the property owner.)

- E. Interior location: All residents and other occupants are requested to post the assigned number and road name next to their telephone for emergency reference.

**Section 7. New Construction and Subdivisions:**

All new construction and subdivision shall be named and numbered in accordance with the provisions of this Ordinance and as follows:

- A. New Construction: Whenever any residence or other structure is constructed or developed, it shall be the duty of the new owner to obtain an assigned number from the E911 Coordinator. This shall be done at the time of the issuance of the building permit.
- B. New Subdivisions: Any prospective subdivider shall show a proposed road name and lot numbering system of the pre-application submission to the Planning Board. Approval by the Planning Board, after consultation with the Board of Selectmen, shall constitute the assignment of the road names and numbers to the lots in the subdivision. On the final plan showing proposed roads, the applicant shall mark on the plan, lines or dots, in the center of the streets every fifty (50) feet to aid in the assignment of numbers to structures subsequently constructed.

**Section 8. Effective Date:**

This Ordinance shall become effective as of January 1, 1998. It shall be the duty of the Board of Selectmen to notify by mail each property owner and the Post Office of a new address at least thirty (30) days before the effective date of its use. It shall be the duty of each property owner to comply with this Ordinance, including the posting of new property numbers, within thirty (30) days following notification. On new structures, numbering will be installed before final inspection or when the structure is first used or occupied, whichever comes first.

**Section 9. Enforcement:**

It is expected that this Ordinance will be complied with. If for any reason, a property owner or resident fails to comply with this Ordinance, they shall be deemed to have assumed the risk of not receiving emergency assistance at the same level of service had they met the requirements of this Ordinance.

**Section 10. Severability:**

In the event that any portion of this Ordinance is found by a court to be invalid, the remaining provisions shall continue in full force and effect.

Adopted the 15<sup>th</sup> day of March 1997 by an affirmative vote at a duly held Town Meeting.

## Lake Region Greenprint Project

### Frequently Asked Questions

**What is a Greenprint?** A Greenprint is a strategic planning, communication, and decision-making process based on local and regional priorities designed to meet community open space, park, recreation and environmental goals. A Greenprint results in a set of color-coded maps, interactive web-based tools, and action strategies related to the natural environment, open space protection and land use planning.

**Who is promoting the Greenprint?** The Trust for Public Land (TPL), through the Maine Community Scape Initiative, is looking to expand its "conservation visioning" services to interested communities in Maine. Loon Echo Land Trust (LELT) sought TPL's services and requested they select the Lake Region for their next Greenprint project.

**What Lake Region towns are being engaged in the project?** Bridgton, Casco, Denmark, Harrison, Naples, Sebago and Raymond, the towns in Loon Echo Land Trust's service area.

**How long does the Greenprint process take?** 12-16 months.

**What are the municipalities being asked to commit to?** \$1 per capita, based on the 2000 census data, which totals approximately \$20,000, and involvement in a stakeholder committee. Sebago has appropriated funding for the project pending other town buy-in. Harrison has voted to place \$1 per capita on the 2010 budget to be approved at town meeting.

**What is the anticipated time frame for deciding town involvement in the Greenprint project?** We ask that all participating towns determine the funding mechanism by January 1, 2010 and sign on to a brief Memorandum of Understanding pledging their intent to fund \$1 per capita. If funding is available through an existing town budget and/or fund, it would help the project start in early 2010.

**What are the benefits of being involved in the Greenprint?** A regional vision for the future of the Lake Region will be developed, and the community's most important qualities will be identified. Regional collaboration with like-minded neighboring towns may result in better planning, open space and economic development decision making.

**What other organizations are going to be involved in the Greenprint?** Potential project partners include the Greater Bridgton Lake Region Chamber of Commerce, Lakes Environmental Association, Portland Water District, Greater Portland Council of Governments, snowmobile clubs, and other interested groups.

**What happens when the Greenprint is finished?** The municipalities may use the plan and tools as they see fit. TPL will hold several follow up sessions, trainings for web-based tools, one year of service for web-based tool maintenance, and is available for an array of other open space protection needs. LELT, as the local land trust, is committed to being a leader in implementing the Greenprint once completed.

**How can I find out more?** Contact Carrie Walia, Executive Director, Loon Echo Land Trust at (207) 647-4352 or [INFO@LELT.ORG](mailto:INFO@LELT.ORG).

## Lake Region Greenprint Project

### Estimated Project Budget 10/23/2009

#### INCOME

**Trust for Public Land Contribution (Grants & Other Sources)                     \$205,000**

*\$100,000 secured from the Environmental Funders Network (EFN)\**

*\$50,000 secured from the Elma B. Sewell Foundation\**

*\$50,000 secured from the Open Space Institute\**

**Loon Echo Land Trust Contribution (Grants & Other Sources)                     \$25,000**

*\$5,000 secured from the Davis Conservation Foundation*

**Towns' Contributions (estimated, \$1 per capita)   \$20,000**

*Town of Sebago committed \$1 per capita from an existing budget, pending other towns' buy-in.*

*Town of Harrison has voted to place \$1 per capita on the 2010 budget to be approved at town meeting.*

**Total Greenprint Project Income   \$250,000**

#### EXPENSE

**Greenprint Project   \$170,000**

*Collecting and analyzing town data, existing plans and ordinances; Conducting in person and phone interviews with members of the public; Organizing and facilitating stakeholder meetings; Consultation with resource professionals; Creating a regional vision and action plan; Developing the web-based GIS mapping software and data based on results.*

**Implementation   \$80,000**

*Printing of plans and brochures; Presenting the Greenprint to the public; Assisting community in developing implementation goals; Maintaining the web-based GIS mapping software and data for one year.*

**Total Greenprint Project Expense   \$250,000**

*\*Grants secured by TPL require a match commitment from participating towns before funds are released.*

*Funds raised in excess of funds needed for the Lake Region Greenprint will be applied to other Maine Greenprint projects, except for town contributions, which will only be applied to the Lake Region Greenprint project.*

## 12 §8902. FOREST FIRE WARDENS

The director shall appoint a forest fire warden in each organized municipality. The municipal fire chief shall be appointed as forest fire warden if practicable and no other person may be appointed without the approval of the municipal officers. All appointed forest fire wardens shall serve at the pleasure of the director and shall be sworn to the faithful discharge of these duties and a certificate thereof shall be returned to the bureau. Whoever has been notified of this appointment shall file with the director his acceptance or rejection within 10 days. The appointed forest fire warden may appoint one or more deputy forest fire wardens subject to approval of the municipal officers. A deputy forest fire warden may act for the forest fire warden in the absence of the appointed forest fire warden, but no compensation in addition to that provided in this section may be made. [1985, c. 108, §3 (AMD).]

The State shall pay the appointed forest fire warden an annual fee of \$100. This payment shall be made contingent upon attendance at forest fire training schools, preparation of an annual forest fire plan for his town and such reports as the director may require. This fee in no way limits payment to the warden from his town. His services for work on actual forest fires, as well as that of deputy forest fire wardens, shall be paid by the town and at a rate determined by the town. [1979, c. 545, §3 (NEW).]

### SECTION HISTORY

1979, c. 545, §3 (NEW). 1983, c. 556, §6 (AMD). 1985, c. 108, §3 (AMD).

## 12 §8903. GENERAL DEPUTY WARDENS

The director may appoint general deputy wardens as an adjunct to the personnel regularly employed in the forest fire control program. They shall aid in forest fire prevention and shall take immediate action to control any unauthorized forest fires, employ assistance when required and notify the nearest forest ranger or town forest fire warden with dispatch. Such general deputy wardens and those they employ may receive the prevailing local fire fighting wages for the period so engaged. [1979, c. 545, §3 (NEW).]

### SECTION HISTORY

1979, c. 545, §3 (NEW).

## 12 §8904. COORDINATING PROTECTIVE AGENCIES

The director shall formulate emergency plans of action to establish staffing pools, equipment reserves, facilities for feeding, transportation and communication on forest fires. In preparing the plan other agencies and organizations having needed facilities should be contacted such as fire chiefs, civil defense units, the American Red Cross, sheriffs, the American Legion, the State Police, the Maine National Guard, the Department of Transportation, the Department of Inland Fisheries and Wildlife, the State Grange, colleges, the Civil Air Patrol and any other protective group as determined by the director. Whenever or wherever a major forest fire occurs or threatens, the bureau shall be the coordinating agency until the Governor declares an emergency. [1979, c. 545, §3 (NEW).]

### SECTION HISTORY

1979, c. 545, §3 (NEW).


## 12 §8905. CHAIN OF COMMAND

The director shall be responsible for the control of forest fires in all areas of the State. In carrying out these duties, the director shall have an unbroken chain of command down to, and including, town forest fire wardens. [1979, c. 545, §3 (NEW).]

### SECTION HISTORY

1979, c. 545, §3 (NEW).

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**Maine Forest Service**

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**Programs and Services**

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**COOPERATORS**

[Maine Fire Chiefs Assn.](#)

Home > Forest Protection > **Maine Wildfires**

**Programs and Services**

**Burning and Campfire Permits**

**Burning Permits**

Burning permits are required for out door burning of brush piles or wood debris anytime throughout the year. Depending on the current fire danger, restrictions may be in place. Before considering burning, check the predicted fire danger by selecting the "fire danger" banner to the left (above the photo gallery listing) and check with local fire officials or the Maine Forest Service.

In organized towns, a permit can be obtained from the Town Forest Fire Warden, who is often also the Fire Chief.

In unorganized towns, a permit may be obtained from your local Forest Ranger or Forest Protection office. Hand written burning permits are free. Rubber, plastic and asphalt products cannot be burned.

In selected areas, burn permits can be obtained electronically for a modest fee. The Maine Legislature has allowed the Maine Forest Service's Southern Region to function as the test area for the on line burn permit system. In addition, electronic permits can be issued in all unorganized territories. Please visit [www.maineburnpermit.com](http://www.maineburnpermit.com) to see if your town or unorganized territory is listed.

Contact the [Forest Protection office](#) nearest you for more information.

[Return to Forest Protection Programs and Services.](#)

[View STATE OF MAINE RULES AND GUIDELINES FOR OPEN BURNING](#)



[FIRE PREVENTION TIPS](#) for debris burning

**Campfire Permits**

Campfire permits are required for some remote campsites in unorganized towns. Campfire permits are site specific and valid for a short period of time. Registered Maine Guides can get a seasonal permit as long as restrictions are followed.

In organized towns, landowner permission must be obtained and the permit can be issued by the Town Forest Fire Warden.

Maine maps generally distinguish between campsites that require a permit (permit site) and those that do not require a permit (authorized site). If unsure, it is advised to ask a forest ranger or fire control employee in advance. Campfire permits are not required when the ground is covered with snow. Campfire permits are free.

**ONLINE SERVICES**



[Online Burning Permits](#)

[Radio and Video Advertisements](#)

REMEMBER : FIRE PERMITS ARE REQUIRED IN MOST CASES. CHECK WITH YOUR LOCAL FIRE OFFICIALS OR ANY MAINE FOREST SERVICE RANGER BEFORE BUILDING ANY OPEN FIRE .

Contact the Forest Protection office nearest you for more information.

Return to Forest Protection Programs and Services.



FIRE PREVENTION TIPS for campfires

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#### **Cooperator Assistance Program**

The Cooperator Assistance Program is designed to assist fire suppression cooperators in obtaining fire suppression equipment at a reasonable cost. Fire suppression equipment is available at the General Services Administration or state of Maine cost. Equipment requests are routed through the local Maine Forest Service Forest Ranger. All requests are to be accompanied by a check for the items ordered.

The program focus is on hand tools, water handling equipment and personal protective gear for wild land fire suppression. It gives smaller cooperators the advantage of bulk quantity pricing. Local Forest Rangers have handbooks and information on how to take advantage of this program. Contact the Maine Forest Service office nearest you for more information.

Contact the Forest Protection office nearest you for more information.

Return to Forest Protection Programs and Services.

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#### **Federal Excess Property Program**

The Maine Forest Service acquires Federal Excess Property at little or no cost. Some of this property (such as a vehicle, generator, pump or trailer) is loaned to municipalities for forest fire suppression purposes. Use is restricted to forest fire control functions.

All requests for Federal Excess Property are routed through the local Forest Ranger. Requests are evaluated and placed on a priority list. As equipment becomes available, cooperators are notified as names appear on the priority list.

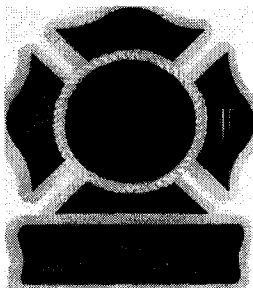
Federal Excess Property is loaned for the life of the equipment or until the need no longer exists. Federal Excess Property that is no longer needed is reissued or turned back to the Federal Government. For more information on this program, contact a local Forest Ranger or the Federal Excess Property Specialist at (207) 827-1807.

Contact the Forest Protection office nearest you for more information.

Return to Forest Protection Programs and Services.

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#### **Volunteer Fire Assistance Program**



The Volunteer Fire Assistance Program, formerly known as the Rural Community Fire Protection program was originally authorized in Title IV of Public Law 92-419, "The Rural Development Act of 1972." This act authorized up to \$7,000,000 to organize, train, and equip local fire forces to prevent, control, and suppress fires in rural areas.

In Fiscal Year 1975 the first appropriation of \$3.5 million was provided for financial, technical, and other assistance to the State Foresters to carry out this program. Title IV was later repealed by the Cooperative Forestry Assistance Act of 1978 (Public Law 95-313).

This Act has been amended by the "Forest Stewardship Act of 1990" (Public Law 101-624), better known as the "1990 Farm Bill," to provide for fire preparedness and mobilization.

Annually, federal funds are appropriated to assist towns with the purchase of forest fire equipment or to provide forest fire training. Grants require that towns match the grant funds dollar for dollar.

Contact the Forest Protection office nearest you for more information.

Return to Forest Protection Programs and Services.

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## Training and Recruitment

### Forest Ranger II

This is investigative and protective services work in detection, prevention, presuppression, and suppression of forest fires and in enforcement of forestry, environmental, and conservation laws. Work includes preparing and updating fires action plans, training firefighters, and supervising firefighting operations; patrolling and inspecting an assigned area; observing, reporting, and prosecuting violations; investigating suspicious fires and suspected criminal activities; conducting public information and education programs; and preparing records and reports.

To be a successful Forest Ranger, an individual must possess considerable knowledge of basic forest fire control, safety, and basic forestry practices. One must also possess the ability to work independently over a large geographic area, establish and maintain effective working relationships in routine and emergency situations, work long hours, communicate effectively orally and in writing, use good judgment, and make sound decisions, all under adverse and stressful conditions.

View [MINIMUM QUALIFICATIONS and TESTING AND EVALUATION PROCESS](#) for Forest Ranger II

View [Forest Ranger II Salary Schedule](#)

View [MINIMUM QUALIFICATIONS and TESTING AND EVALUATION PROCESS](#) for Forest Ranger Pilot

Contact the Forest Protection State Office for more information

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**Maine Wildfire Arson Reward Program**

Maine Forest Service Rangers Investigating a Fire Scene

If you have any information regarding arson-related fires, please call 1-800-987-0257 . Your call will be kept in strict confidence. If your information leads to the arrest or conviction of an arsonist, you will receive a cash reward up to \$2,000.00.

Read more about [Maine Wildfire Arson Reward Program](#)

Contact the [Forest Protection](#) office nearest you for more information.

Return to [Forest Protection Programs and Services](#).

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**Causes of Wildfires**

Ninety (90%) of all wildfires in Maine are caused by people and are preventable. Only lightning caused fires cannot be prevented. Escaped debris burning continues to be the number one cause, with arson second.

Maine's wildfire season usually begins in March in coastal and southern sections, gradually extending to central, western and northern areas. The wildfire season usually ends in late November. The majority of wildfires usually occur in April and May, when home owners are cleaning up from the winter months, and when the majority of vegetation is void of any appreciable moisture making them highly flammable. Once "green-up" takes place in late May to early June, the fire danger usually is reduced somewhat.

Contact the [Forest Protection](#) office nearest you for more information.

Return to [Forest Protection Programs and and Services](#).

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**Timber Trespass and Timber Theft**

It is estimated that Maine Forest Service Rangers investigate over 1000 complaints annually involving timber trespass or deliberate theft of timber. Timber harvesting is a large part of Maine's economy. However, often times property lines are not well defined resulting in timber being cut without the landowner's permission. In some cases, a few loggers



specifically target forest landowners, especially non-residents and the elderly. Individuals who make their living stealing timber give the entire industry a black eye. The vast majority of loggers are honest, reputable business men and women. Their ability to obtain timber harvesting contracts is hindered by this very small group of timber thieves.

As a forest landowner, here are a few steps you can take to prevent timber trespass/theft:

- **Keep all property lines well marked and brushed out.**
- **Know who the adjacent property owners are.**
- **Have someone keep an eye on your property should you be unable to.**
- **Should you suspect someone is cutting wood on your property, call the nearest Forest Ranger.**
- **Never give oral permission for someone to harvest your timber.**
- **Always have a written contract for all timber harvesting.**
- **Keep all copies of scale slips and payment documents associated with each timber sale for at least one year after the timber harvest.**

It is also helpful for landowners to know the laws that are designed to protect them from timber theft. Note: these laws are paraphrased, for exact wording please visit <http://janus.state.me.us/legis/statutes/search.asp>

- Title 17 S2512 states that timber harvesters shall pay the landowner within 45 days of delivering the harvested forest products to the mill.
- Title 10, section 2364-A, states that the timber harvester shall provide the landowner a copy of the measurement tally sheet or stumpage sheet for each truckload of forest products (which have been transported to the mill) at the time of payment to the landowner.
- Title 17 S 2510 states that a person can not cut down a tree without the landowners' permission. If they do, they have committed a civil violation and may have to pay values set by the Legislature as restitution to the landowner plus additional fines to the State.
- Title 17 S 2511 states that the landowner (or landowner representative) shall clearly mark any established property lines within 200' of the area to be harvested. The marking must be completed prior to the start of the timber harvest and must be clearly visible. The marking of trees could be more permanent with blazes and paint or temporarily, with flagging or surveyors tape.
- Title 17 S 2511 also states that a line tree (a tree located near the boundary line that has been blazed or painted) can not be cut without first obtaining permission from the abutting landowner.

Contact the Forest Protection office nearest you for more information.

Return to Forest Protection Programs and Services.

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#### **Christmas Tree and Wreath Tipping Laws**

It is estimated that 2-3 million Christmas wreaths are made each year in Maine, making it one of the largest seasonal

industries in our State. It takes on an average of 3-5 pounds of brush to make one wreath. Fir and pine tips or brush are among the most in demand. The supply comes from both small and large woodland ownerships. The harvesting of wreath brush or tips is commonly referred to as "Tipping". Maine Forest Service Rangers spend a great deal of time enforcing these and other related laws. The "Tipping" season usually begins in early November and ends around the second week of December.

It is unlawful for any person, firm or corporation to cut or transport Christmas trees or evergreen boughs (Tips) on land of another without securing written permission or bill of sale from the owner or his authorized agents. In the case of cutting, only one such permit is needed per work crew. When engaged in the cutting or transporting of Christmas trees or evergreen boughs the following is required:

- Cutting. If engaged in cutting, a current written permit or bill of sale from the owner when cutting growth of another.
- Transportation. If engaged in transportation, a current written permit, bill of sale, port of entry statement or other written proof of ownership when transporting for commercial purposes trees, loose or in bundles, or boughs, loose or baled. A driver shall carry this permit on his person or in the vehicle.

Contact the Forest Protection office nearest you for more information.

Return to Forest Protection Programs and Services.

#### Northeastern Forest Fire Protection Commission



Maine's Forest Protection Division is a member of the Northeastern Forest Fire Protection Commission or "Compact" which was formed shortly after the devastating forest fires of 1947. Members include all the New England States, New York, the Provinces of New Brunswick, Quebec and Nova Scotia, plus the New England Forest which includes the White, Green and Finger Lakes Forests. This Compact was assembled to bolster fire suppression capabilities, as well as meeting training needs. Equipment and manpower are often called upon during the forest fire season, greatly increasing each member's fire fighting arsenal. The full membership meets each year during a week long winter training/meeting session. Former State of Maine-Forest Commissioner Austin H. Wilkins was instrumental in forming the Compact, fifty years ago.

For more information you may e-mail the Executive Director-Thomas Parent at [necomact@pivot.net](mailto:necomact@pivot.net)

The Northeastern Forest Fire Compact Web site is located at: <http://www.nffpc.org/>

[Maine.gov](#) | [Department Home](#) | [Bureau Home](#) | [Site Policies](#) | [Contact the Webmaster](#)

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## *Memorandum*

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Date: October 26, 2009  
To: Donald Willard, Town Manager  
Cc: Board of Selectmen  
Louise Lester, Town Clerk  
From: Karen Strout, Administrative Assistant  
Re: Appeals Board Appointment

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The Appeals Board reviewed the application of Sheila Philpot at their meeting last night and would like the Selectmen to interview her as a candidate to fill the vacancy on their board as an alternate. This term has an expiration date of 2011.

Mary Picavet who previously held this position is willing to serve as a regular member replacing Michael Higgins who recently resigned. Mary's new term has an expiration date of 2012.

Attached is the information supplied to Town Clerk Louise Lester from Sheila Philpot.

**Subject:** FW: Data posted to form 1 of [http://www.raymondmaine.org/committees/technology/web committee/volunteer\\_form.htm](http://www.raymondmaine.org/committees/technology/web_committee/volunteer_form.htm)

**From:** "Louise Lester" <[louise.lester@raymondmaine.org](mailto:louise.lester@raymondmaine.org)>

**Date:** Tue, 21 Jul 2009 13:46:09 -0400

**To:** <[karen.strout@raymondmaine.org](mailto:karen.strout@raymondmaine.org)>

(New candidate for Appeals Board.) I email her and said that you would be in touch.

Louise H. Lester, Town Clerk  
Town of Raymond  
401 Webbs Mills Rd  
Raymond, Maine 04071  
207-655-4742 ext. 21  
[louise.lester@raymondmaine.org](mailto:louise.lester@raymondmaine.org)

-----Original Message-----

From: [web1@raymondmaine.dmz](mailto:web1@raymondmaine.dmz) [<mailto:web1@raymondmaine.dmz>]

Sent: Thursday, July 16, 2009 3:50 PM

To: [louise.lester@raymondmaine.org](mailto:louise.lester@raymondmaine.org)

Subject: Data posted to form 1 of  
[http://www.raymondmaine.org/committees/technology/web committee/volunteer\\_form.htm](http://www.raymondmaine.org/committees/technology/web_committee/volunteer_form.htm)

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Appeals Board: ON  
One Raymond Steering Committee:  
Board of Assessment Review:  
Planning Board:  
Cable TV Committee:  
Raymond Recreation Association:

Cemetery Committee:  
Recycling Committee:  
Conservation Commission:  
Route 302 Beautification Committee:  
Comprehensive Plan Implementation Committee:  
Tassel Top Park Board of Directors:  
Elections Ballot Clerk:  
Technology Committee:  
Town Office/Library Building Committee:

Name: Sheila Philpot  
Mailing: 384 Webbs Mills Rd, Raymond,  
Maine 04071

Telephone: 207-655-2337  
Occupation: Technical Provisioning/ GWI  
email: [srsphilpo6@aol.com](mailto:srsphilpo6@aol.com)

Flexible\_schedule: Yes - I have no problem  
attending the Monday Night Meetings

familiar\_w\_comp\_plan: I am familiarizing myself with  
this as we speak.

B1: Submit

Interest:

I would like to contribute to the community that we have recently moved to and feel like we are a member of the community as well as offer insight and critical thinking.

Contributions:

Willingness to learn, wanting a sense of stability for my community and my family, and also to come to the committee with an open mind.

Talents\_Skills:

Aggressive decision techniques of wanting to get to the bottom and investigating whatever needs to be done in an organized and timely manner.

Responsibility\_of\_board\_chosen:

I feel its important that the board listens and investigates everything when listening to an appeal. You need to look at the whole picture but go by the rules.

Volunteer\_experience:

I have been on the committe for the Reorganization of the Family Suport in Maine which is something that is an ongoing project.

Interets\_comments:

I have always wanted to be a part of the Town that I live in. I grew up in Casco and my husband grew up in Windham. We have now located our family in Raymond and feel that this town is a good fit for our family. We are very excited to be a part of the community. In saying that - I want to be able to give my time and knowledge to the town.

Tom	Carter	PO Box 85	Raymond, Me 04071	655-2181		tcarter1@maine.rr.com	RECYCLING COM
Dennis	Woodruff	423 Webbs Mills Rd	Raymond, Me 04071	655-4743		dwoodruff@windhamraymondschools.org	RECYCLING COM
Kathy	Gillis	7 Craggy Knoll Rd	Raymond, Me 04071	655-4452		kathy.gillis@raymondmaine.org	RECYCLING COM
Dick	Morris	6 Kings Grant	Raymond, Me 04071	655-4711		rmorris18@maine.rr.com	RECYCLING COM
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884	878-2099	mike_reynolds@maine.rr.com	RECYCLING COM Sel Rep
Phil	Hammett, Chair	156 Mountain Rd	Raymond, Me 04071	655-7601		pvhmett@pivot.net	RECYCLING COM, Co Chair
Eileen	Stiles	94 Deep Cove Rd	Raymond, Me 04071	655-4193		foxynana@maine.rr.com	RECYCLING COM, Co-chair
John	Hanley	221 Valley Rd	Raymond, Me 04071	321-8352		john.hanley@raymondmaine.org	TECHNOLOGY COM
Sean	Carr	PO Box 365	Raymond, Me 04071	655-2696	939-9015	sean.carr@raymondmaine.org	TECHNOLOGY COM
Shaun	Dudley	12 Whitney Way	Raymond, Me 04071	655-2899			TECHNOLOGY COM
Laurie	Forbes, Chair	17 Webbs Mills Rd	Raymond, Me 04071	655-4107		rforbes1@maine.rr.com	TECHNOLOGY COM
Lonnie	Taylor	PO Box 1357	Raymond, Me 04071	655-3013		LTAYLOR@IDS.TC	TECHNOLOGY COM, Sel Del.
Lillie	Collins	401 Webbs Mills Rd	Raymond, Me 04071	655-4742x34	809-1990	lillie.collins@raymondmaine.org	TECHNOLOGY COM

**Raymond Village Library**  
3 Meadow Rd, PO Box 297  
Raymond, ME 04071  
Contact person: Leigh Walker  
Email: [Lwalker4@maine.rr.com](mailto:Lwalker4@maine.rr.com)  
Phone Number (h): 207-655-2135

**Request:**

To have permission to access and use town land located between the Raymond Village Library and Echo Lodge Garden on Meadow Road for a community garden. The space is roughly 30' x 100'.

**Mission:**

Create and maintain a sustainable local garden that educates and engages the Raymond Community members and promotes the growth and consumption of local, healthy produce.

**Objectives:**

1. Establish a garden plot that will allow people of all ages to access the gardening area.
2. Create a true community garden by involving many different people in the project
3. Provide educational opportunities for those who don't know how to garden through guest speakers and hands on instruction
4. Supply healthy fresh produce for the Raymond Food Pantry
5. Educate on the value of local sustainable gardening and its impact on personal health and the environment.

**Initial start-up partnership:**

Raymond Village Library: water, meeting space, and project coordination

Carl and Christine Plummer: Echo Lodge Garden – education, plowing the field, access to greenhouse space for seed starting, advice on pest and disease management

Raymond Village Church – Some funding and participation from congregation

**Possible future sponsors and partnerships:**

Communities Promoting Health Coalition – In the process of applying for grant

Aubuchon Hardware – partnership in donation of tools?

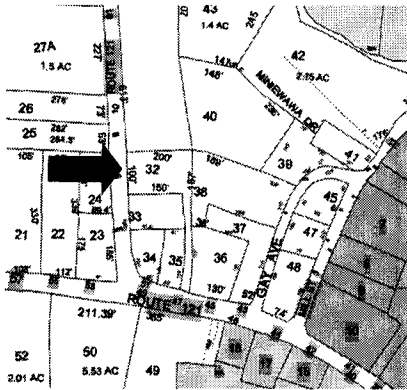
Other community garden grants (fiskars grant)

The Raymond Elementary School and/or Jordan Small Middle School student participation

A larger part of the Raymond community

**Location:**

Property located on Meadow Rd between Echo Lodge Garden and the Raymond Village library  
Map 046 Lot 032





**Alterations to the property:**

1. Turn over soil
2. Add organic material
3. Put up seasonal fencing
4. A "welcome" sign
5. Storage of garden tools and hoses
6. Planting of plants for harvest

**Still to be determined:**

How the garden plot allocation will work (consulting other town community gardens)

How to make it sustainable from year to year – minimal fee structure

Gardening specifics (what will be grown, how the work schedule will be set up)

I appreciate your consideration of this project.

Sincerely,

Leigh Walker

President, Raymond Village Library Board of Trustees