

***SELECTMEN'S  
MEETING e-PACKET  
List of Files  
July 13, 2010***

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**BOARD OF SELECTMEN  
AGENDA**

Tuesday, July 13, 2010  
7:00 p.m.  
JSMS Broadcast Studio

**SELECTMEN'S MEETING**

- 1) **Call to order.**
- 2) **Minutes of previous meetings dated May 11, 2010 and June 15, 2010.**
- 3) **New business.**
  - a) **Raymond Casco Historical Society – Request for historic Town Office stained glass window – Wayne Holmquist, RCHS Vice President.**
  - b) **Discussion Oakledge Circle Road Association letter – Town Manager Don Willard**
  - c) **Consideration of annual town appointments – Town Clerk Louise Lester**
  - d) **Town of Raymond fiscal 2010/2011 fee schedule for review and approval – Town Clerk Louise Lester**
  - e) **Discussion of new state tax deferral law for elderly residents – Chairman Joe Bruno**
  - f) **Discussion of disposition of Tax Acquired Property.**
- 4) **Old (unfinished) business.**
  - a) **Further review of Selectmen By-laws and Policies – Board of Selectmen**
- 5) **Town Manager Report and Communications.**
  - a) **Confirm date for August Selectmen's Meeting -- Proposed Tuesday, August 17, 2010**
- 6) **Selectmen Communications.** This agenda item is for the general discussion of non-agenda items by the Board of Selectmen, and for the purpose of introducing future topics for discussion. No action will be taken.
- 7) **Fiscal Warrants – Payroll and Appropriation Warrants – July 13, 2010.**
- 8) **Adjournment.**

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The Selectmen may take items out of order at their discretion.



**BOARD OF SELECTMEN**  
**AGENDA SUMMARY**  
Tuesday, July 13, 2010  
7:00 p.m.  
JSMS Broadcast Studio

**SELECTMEN'S MEETING**

**1) Call to order.**

**2) Minutes of previous meeting dated May 11, 2010 and June 15, 2010.**

**3) New business.**

**a) Raymond Casco Historical Society – Request for historic Town Office stained glass window – Wayne Holmquist, RCHS Vice President.**

Attached to the ePacket is a letter from Betty McDermott on behalf of the Raymond-Casco Historical Society requesting that the Board of Selectmen consider donating the historic stained glass window, now stored in the town office attic space, to the Historical Society for permanent display. The Public Works Department had planned to remove this window from the attic by removing a section of the roof, after the old shingles are removed. There is no other way to gain access to it, except through an opening made in the roof. After the new roof is installed, access to the window will be much more difficult for the next 30 to 40 years, given that the roof overlayment material, as well as the boards beneath, would then need to be removed in order to retrieve the window. The town has no current plans for the window. It had been planned to crate it and store it in the basement, where it is more accessible with the idea of perhaps using it as a feature in a future Town Office building.

**b) Discussion Oakledge Circle Road Association letter – Town Manager Don Willard**

Enclosed are materials from the Oakledge Circle Road Association demanding payment for Association dues related to property located at 0 Daggett Drive and formerly owned by Joseph Beecher, 61 Dunton Road, Naples, Maine. Mr. Beecher has failed to resolve the delinquent taxes prior to and after this property becoming town owned. Enclosed with the Oakledge Circle Road Association letter is a dues statement indicating a balance due to the Association related to this property, identified as lot #6, in the amount of \$2932.59. The Association has indicated in their letter to the town, an intent to place liens on properties that are not brought up to date, including this now town owned property. Representatives of the road association have been invited to the Board of Selectmen's meeting to discuss this matter.

**c) Consideration of annual town appointments – Town Clerk Louise Lester**

Annually, Town Clerk, Louise Lester provides a slate of committee appointments, including Board of Selectmen committee assignments, for approval by the Board of Selectmen. These lists are included with the e-packet. Subsequent to appointment by the board, all volunteers are sworn in as prescribed under Maine law and agree to adhere to the town's Code of Ethics for Appointed and Elected Officials.

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The Selectmen may take items out of order at their discretion.

**d) Town of Raymond fiscal 2010/2011 fee schedule for review and approval – Town Clerk Louise Lester**

The town's fee schedule underwent a comprehensive review, with several changes made, four years ago. This year in keeping with the Selectmen's on going goal to hold the line on tax (fee) increases, Staff is suggesting no changes in the fee schedule. There is one new fee being proposed by CEO, Chris Hanson, for tree removal in the shoreland zone, which is attached to the ePacket. The fee schedule now in place is still consistent with neighboring communities.

**e) Discussion of new state tax deferral law (LD 1121) for elderly residents –Chairman Joe Bruno**

Town Clerk, Louise Lester, has provided a copy of this new law, which is attached to the ePacket. Chairman of the Board of Selectmen, Joe Bruno will lead the discussion.

**f) Discussion of disposition of Tax Acquired Property.**

Deputy Tax Collector, Sue Carr, has provided detailed information on current Tax Acquired Properties, for which no payment arrangements have been made. The Board of Selectmen will give consideration under the Tax Acquired Property Policy, regarding the disposition of this property.

**g) Quit claim deed for approval— Map 10, Lot 18B, Nancy's Way – Board of Selectmen**

Deputy Tax Collector Sue Carr has prepared a quit claim deed for the property listed above. All back taxes, interest and lien costs have now been paid.

**4) Old (unfinished) business.**

**a) Further review of Selectmen By-laws and Policies – Board of Selectmen**

The Board of Selectmen will give additional consideration to their bylaws and policies, last reviewed and amended at their meeting held on May 11, 2010.

**5) Town Manager Report and Communications.**

**a) Agreement for Shared Public Safety Emergency Services with Gray-- Board Selectmen's signature.**

The Gray Town Council approved the Agreement for Shared Public Safety Emergency Services at their last Council meeting held on Tuesday, July 6, 2010. This agenda item was previously considered and approved by the Raymond Board of Selectmen on June 15, 2010 and is awaiting Selectmen signatures. Staff recommends approval of this document.

**b) Confirm date for August Selectmen's Meeting -- Proposed Tuesday, August 17, 2010**

**6) Selectmen Communications.** This agenda item is for the general discussion of non-agenda items by the Board of Selectmen, and for the purpose of introducing future topics for discussion. No action will be taken.

**7) Fiscal Warrants – Payroll and Appropriation Warrants – July 13, 2010.**

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The Selectmen may take items out of order at their discretion.

**8) Adjournment.**

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The Selectmen may take items out of order at their discretion.

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RAYMOND-CASCO HISTORICAL SOCIETY

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June 21, 2010  
Don Willard  
Raymond Town Manager  
Town of Raymond, ME  
401 Webbs Mills Road  
Raymond, Maine 04071

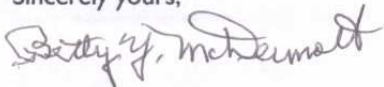
Dear Don,

It is my understanding the the Raymond Town Hall is having an extensive roof replacement in the near future. I understand that during that project that the Stained Glass Window, that was on the front of the original building will be exposed and removed.

The Raymond-Casco Historical Society requests that the selectmen might consider donating the window to the society for preservation and display at the society's museum on Route #302. Since the opening of the museum we have been given many items of this nature. Please ask the selectmen to visit the museum to see our many displays and to see how this window could be displayed for the public to enjoy.

Thank you for considering this request.

Sincerely yours,



Betty Y. McDermott

For the Society



401 Webbs Mills Road  
Raymond, Maine 04071  
207.655.4742  
655-3024 (Fax)

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June 23, 2010

Mrs. Betty McDermott  
10 McDermott Road  
Raymond, Maine 04071

Dear Betty,

I am writing in response to your recent request on behalf of the Raymond-Casco Historical Society that consideration to be given by the Board of Selectmen to donating the historic town office stained glass window when it is recovered from the attic as a part of the upcoming roof repair project

I will bring this request to the attention of the Selectmen and get back to you just as soon as possible.

Sincerely,

Don Willard  
Town Manager

DW:ll



*Dagledge Circle Road Association*

*July BOS  
Assemble*

May 20, 2010

Joseph Beecher  
61 Dunton Road  
Naples ME 04055

Property Address:  
0 Daggett Drive  
Book 9742 Page 109  
Town of Raymond Map 6, Lot 6  
(Assessor Account # G5555R)

Dear Homeowner:

Because of the number of accounts defaulting on their dues, the Association members at the last meeting have directed me as Treasurer to contact homeowners in arrears to encourage them to bring their accounts current by sending notice of our intent to place liens on properties that are not brought up to date.

In accordance with the bylaws and amendments, please consider this notification of our intention to file a lien on your property on Daggett Drive if this account is not brought to current status.

Payment may be submitted to the address listed on the invoice. Please contact me or the Association President if you have any questions or concerns.

Susan Whipkey  
O.C.R.A. Treasurer  
[susan\\_whipkey@hotmail.com](mailto:susan_whipkey@hotmail.com)  
749-3271

Mike D'Arcangelo  
O.C.R.A. President  
[mdarcangelo@maine.mc](mailto:mdarcangelo@maine.mc)  
655-7352

cc: Town of Raymond

***1 Daggett Drive - Raymond ME 04071***



COPY

***Dakledge Circle Road Association***

May 20, 2010

Joseph Beecher  
61 Dunton Road  
Naples ME 04055

STATEMENT - LOT 6

<u>Date Due</u>	<u>Amount Due</u>	<u>Amount Paid</u>	<u>Interest from Previous Balance"</u> 18%	<u>Balance Due</u>
2001-2002 dues	7/1/2001	\$300.00	\$300.00	\$0.00
2002-2003 dues	7/1/2002	\$300.00	\$300.00	\$0.00
2003-2004 dues	7/1/2003	\$300.00	\$300.00	\$0.00
2004-2005 dues	7/1/2004	\$300.00	\$300.00	\$0.00
2005-2008 dues	7/1/2005	\$300.00	\$0.00	\$0.00
2008-2007 dues	7/1/2006	\$300.00	\$0.00	\$54.00
2007-2008 dues	7/1/2007	\$300.00	\$0.00	\$117.72
2008-2009 dues	7/1/2008	\$300.00	\$0.00	\$192.91
2009-2010 dues	7/1/2009	\$300.00	\$0.00	\$281.63
2010-2011 Dues	7/1/2010	\$400.00	\$0.00	\$386.33
				<u>\$2,932.59</u>
<b>BALANCE DUE ASSOCIATION:</b>				<b>\$2,932.69</b>

\*beginning with 2003-2004 dues

***Please remit to: Treasurer - 1 Daggett Drive - Raymond ME 04071***



401 Webbs Mills Road  
Raymond, Maine 04071  
207.655.4742

May 25, 2010

Susan Whipkey  
Oakledge Circle Road Association  
Treasurer  
1 Daggett Drive  
Raymond, ME 04071

Dear Ms. Whipkey:

I am in receipt of your demand for payment with respect to dues owed to the Oakridge Circle Association. Please be advised that after consulting with Chairman of the Board of Selectmen Reynolds, this issue will be scheduled for discussion by the Selectmen as a part of their July agenda. A town staff member will contact you by email once the exact meeting date is set.

If I can provide any information in the meantime please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Don Willard".

Don Willard  
Town Manager

cc: Mike Reynolds

First Name	Last Name	Street	City, State, Zip	Home	Business	Fax or Email	Committee
Linda	Alexander	1 Pine Lane	Raymond, Me 04071	655-4640	409-0217	dalexan1@maine.rr.com	ANIMAL CONTROL Asst.
Donald	Alexander	1 Pine Lane	Raymond, Me 04071	655-4640	409-0217	dalexan1@maine.rr.com	ANIMAL CONTROL Director
Susan	Fielder	PO Box 296	Raymond, Me 04071	655-7359	653-5055	ACOfielder@yahoo.com	ANIMAL CONTROL, ASST.
Sheila	Philpot	384 Webbs Mills Rd	Raymond, Me 04071	655-2337		srsphilpo6@aol.com	APPEALS BOARD 2011
Peter	Leavitt	2 Leavitt Rd	Raymond, Me 04071	655-3943		pleavit1@maine.rr.com	APPEALS BOARD 2012
Elden	Lingwood	54 Trails End Lane	Raymond, Me 04071	627-7411		ellds1@fairpoint.net	APPEALS BOARD 2012
<b>Lawrence</b>	<b>Murch</b>	<b>460 Webbs Mills Rd</b>	<b>Raymond, Me 04071</b>	<b>655-7545</b>	<b>345-9863</b>	<b>none</b>	<b>APPEALS BOARD 2013</b>
<b>Matthew</b>	<b>Schaefer, Chair.</b>	<b>279 Cape Rd</b>	<b>Raymond, Me 04071</b>	<b>655-2514</b>		<b><a href="mailto:matt@brannlaw.com">matt@brannlaw.com</a></b>	<b>APPEALS BOARD 2013</b>
Mary	Picavet	3 Arbor Woods Rd	Raymond, Me 04071	655-5164		<a href="mailto:mpicave1@maine.rr.com">mpicave1@maine.rr.com</a>	APPEALS BOARD ALT 2012
<b>Brenda</b>	<b>Tubbs</b>	<b>350 Webbs Mills Rd</b>	<b>Raymond, Me 04071</b>	<b>655-4419</b>		<b><a href="mailto:brenda.tubbs@energearth.com">brenda.tubbs@energearth.com</a></b>	<b>ASSESS REV 1 YR 2013</b>
Mary Jane	Vander Sluis	148 Spiller Hill Rd	Raymond, Me 04071	998-5576	650-7598	none	ASSESS REV 2 YR 2011
Sheila	Philpot	384 Webbs Mills Rd	Raymond, Me 04071	655-2337		<a href="mailto:srsphilpo6@aol.com">srsphilpo6@aol.com</a>	ASSESS REV 3 YR 2011
Charles	Miller	59 Hancock Rd	Raymond, Me 04071	627-4005		charles.miller@raymondmaine.org	ASSESS REV ALT 2YR 2011
<b>Holly</b>	<b>Mitchell</b>	<b>49 Tenney Hill Rd</b>	<b>Raymond, Me 04071</b>	<b>655-3409</b>		<b><a href="mailto:hbm@maine.rr.com">hbm@maine.rr.com</a></b>	<b>ASSESS. REV ALT 3YR 2013</b>
Mike	O'Donnell	632 Bald Hill Rd	New Gloucester, Me 04260	926-4044	655-4742 ext 51		ASSESSOR
Elizabeth	Cummings	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 25	elizabeth.cummings@raymondmaine.org	ASSESSORS ASST
Sharon	Dodson	PO Box 577	Raymond, Me 04071	998-2372	329-2388	rdodson@maine.rr.com	Beautification Com
Fran	Gagne	68 Whittemore Cove Rd	Raymond, Me 04071	655-3962			Beautification Com
Elissa	Gifford	PO Box 357	Raymond, Me 04071	655-3399			Beautification Com
Mary	Lentine	98 Deep Cove Rd	Raymond, Me 04071	655-2116			Beautification Com
Barbara	Lovell	PO Box 945	Raymond, Me 04071	655-7225	615-1425	<a href="mailto:barbino@fairpoint.net">barbino@fairpoint.net</a>	Beautification Com
Chris	McClellan	PO Box 406	Raymond, Me 04071	655-7207		chris.mcclellan@raymondmaine.org	Beautification Com
Mike	McClellan	27 Pismire Mountain Rd	Raymond, Me 04071	655-4438		info@mainelakeschamber.com	Beautification Com
Mary	McIntire	31 Egypt Road	Raymond, Me 04071	655-2378			Beautification Com
Eileen	Stiles	94 Deep Cove Rd	Raymond, Me 04071	655-4937			Beautification Com
Nathan	White	104 Webbs Mills Rd	Raymond, Me 04071	655-2018	653-3641	nathan.white@raymondmaine.org	Beautification Com
Don	Willard	104 Webbs Mills Rd	Raymond, Me 04071	655-4742X31	650-9001	don.willard@raymondmaine.org	Beautification Com
Linda	Alexander	1 Pine Lane	Raymond, Me 04071	655-4640		dalexan1@maine.rr.com	CEMETERY
Jean	Carter	PO Box 85	Raymond, Me 04071	655-2181			CEMETERY
Wayne	Gelston	46 Ledge Hill Rd	Raymond, Me 04071	998-5568			CEMETERY
Tacy	Hartley	PO Box 1034	Raymond, Me 04071	655-2447			CEMETERY
Dick	Sanborn	74 N. Raymond Rd	Raymond, Me 04071	998-4270			CEMETERY
Elaine	Walston	74 Mountain Rd	Raymond, Me 04071	655-7892			CEMETERY
Kim	Williams	PO Box 624	Raymond, Me 04071				CEMETERY

John	Thompson	Raymond, Me 04071	Raymond, Me 04071	693-6364			CEMETERY Sel. Rep.
Eiwin	Thorpe	PO Box 1757 PO Box 60	Naples, Me 04055 Casco, Me 04015	693-6364 ----	627-4515		CODE ENF. Alternate CODE ENF. Alternate
Chris	Hanson	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext. 42	chris.hanson@raymondmaine.org	CODE ENF. OFFICER
Jack	Cooper	9 Caton Rd	Raymond, Me 04071	655-4302	ext 41	jack.cooper@raymondmaine.org	CODE ENF. OFFICER ASST.
Danielle	Loring	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 33		CODE ENF. Secretary
Bill	Fraser	1 Justin Lynn Drive	Raymond, Me 04071			fwj1895@earthlink.net	CONSERVATION COM
Alissa	Gifford	PO Box 357	Raymond, Me 04071	655-3399		ewoodgiff@hotmail.com	CONSERVATION COM
Russ	Hutchinson	363 N. Raymond Rd	Raymond, Me 04071	998-4908		dhutchi4@maine.rr.com	CONSERVATION COM
Peter	Marcinuk	112 Spiller Hill Rd	Raymond, Me 04071	655-6957		pmarcinuk@maine.rr.com	CONSERVATION COM
Elizabeth	Rand Co-chair	518 Webbs Mills Rd	Raymond, Me 04071	655-6965		errand@maine.rr.com	CONSERVATION COM
John	Rand, Co-chair	20 Dryad Woods Rd	Raymond, Me 04071	655-4277		jbr@pivot.net	CONSERVATION COM
Jim	Ross	22 Meadow Way	Cape Elizabeth, Me 04107			jim-ross@idexx.com	CONSERVATION COM
Kimberly	Rowe	112 Mountain Rd	Raymond, Me 04071	221-3477		minuet@maine.rr.com	CONSERVATION COM
Ben	Severn	4 Emery Lane	Raymond, Me 04071	655-3936		Bsevern@aol.com	CONSERVATION COM
Barbara	Lovell	PO Box 945	Raymond, Me 04071	655-7225	615-1425	barbino@fairpoint.net	CONSERVATION Sel Rep. CONSERVATION COM
Nathan	White	30 Spiller Hill Rd	Raymond, Me 04071	655-4742		nathan.white@raymondmaine.org	CONSTABLE
Bruce	Tupper, Director	1443 Roosevelt Trail	Raymond, Me 04071	655-7851		bruce.tupper@raymondmaine.org	EMERGENCY MGMT DIR.
Denis	Morse, Fire Chief	55 Andersen Rd	Raymond, Me 04071	655-2725	874-8420	morse@maine.rr.com	FIRE CHIEF
Bruce	Tupper, Asst. Fire Chief	P O Box 601	Raymond, Me 04071	655-5349		bruce.tupper@raymondmaine.org	FIRE CHIEF, Asst. Chief
Bill	Bell, FP Captain	3 Lyn Court	Raymond, Me 04071	655-6737			FIRE POLICE
Lindley	Deering	73 Tenney Hill Rd	Raymond, Me 04071	514-0553			FIRE POLICE
Bob	Gosselin	PO Box 318	Raymond, Me 04071			gosselinbob@hotmail.com	FIRE POLICE
Dick	Morris	6 Kings Grant	Raymond, Me 04071	655-4711		rmorris18@maine.rr.com	FIRE POLICE
Eileen	Stiles, Chair	94 Deep Cove Rd	RAYMOND, ME 04071	655-4193		foxyvana@maine.rr.com	FLAG COM
Howard	Stiles, Chair	94 Deep Cove Rd	Raymond, Me 04071	655-4193		popside@maine.rr.com	FLAG COM
Bruce	Tupper, Asst. Fire Chief	PO Box 601	Raymond, Me 04071	655-5349		bruce.tupper@raymondmaine.org	FOREST WARDEN
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884		mike_reynolds@maine.rr.com	GPCOG Economic District REP
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884		mike_reynolds@maine.rr.com	GPCOG REP
Don	Willard	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext. 31	don.willard@raymondmaine.org	GPCOG REP, ALTERNATE
Cathy	Gosselin, Dep. Fire Chief	PO Box 318	Raymond, Me 04071	655-1187		gosselinbob@hotmail.com	HEALTH OFFICER
Don	Willard	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 31	don.willard@raymondmaine.org	LIBRARY Sel. Rep.
Charles	Leavitt	14 Leavitt Rd	Raymond, Me 04071	655-7059		leavittcharles@gmail.com	MMWAC Alternate
Kevin	Woodbrey	20 Egypt Rd	Raymond, Me 04071	655-3146	ext 61	kevin.woodbrey@raymondmaine.org	MMWAC REP Networking Administrator

Hugh	Coxe, NE Planning Concepts	117 West Main St	Yarmouth, Me 04096	847-9299	807-1617	<a href="mailto:planner@raymondmaine.org">planner@raymondmaine.org</a>	PLANNER
Greg	Foster	29 Ledge Hill Rd	Raymond, Me 04071	998-5237	671-5287	<a href="mailto:timbergf@aol.com">timbergf@aol.com</a>	PLANNING BD 2011
Bruce	Sanford	222 Mountain Rd	Raymond, Me 04071	627-6049	627-4099	<a href="mailto:conestco@fairpoint.net">conestco@fairpoint.net</a>	PLANNING BD 2011
Patrick L.	Clark, Chair	24 Kelly Lane	Raymond, Me 04071	655-8826	775-3211x139	<a href="mailto:pat.clark@santec.com">pat.clark@santec.com</a>	PLANNING BD 2012
Samuel	Gifford	P O Box 357	Raymond, Me 04071	655-3399		<a href="mailto:sgifford1@maine.rr.com">sgifford1@maine.rr.com</a>	PLANNING BD 2012
Robert	O'Neill, Vice Chair	67 Spring Valley Road	Raymond, Me 04071	655-4376	829-4805 ext 217	<a href="mailto:theoneills@fairpoint.net">theoneills@fairpoint.net</a>	PLANNING BD 2013
William	Priest	21 Hemlock Lane	Raymond, Me 04071	655-8750		<a href="mailto:billpriest1@securespeed.net">billpriest1@securespeed.net</a>	PLANNING BD 2013
Nathan	White	PO Box 616	Raymond, Me 04071	655-6048	655-1012	<a href="mailto:nathan.white@raymondmaine.org">nathan.white@raymondmaine.org</a>	PUBIC WORKS DIRECTOR
Tom	Carter	PO Box 85	Raymond, Me 04071	655-2181		<a href="mailto:tcarter1@maine.rr.com">tcarter1@maine.rr.com</a>	RECYCLING COM
Kathy	Gillis	7 Craggy Knoll Rd	Raymond, Me 04071	655-4452		<a href="mailto:kathy.gillis@raymondmaine.org">kathy.gillis@raymondmaine.org</a>	RECYCLING COM
Barbara	Lovell	PO Box 945	Raymond, Me 04071	655-7225	615-1425	<a href="mailto:barbino@fairpoint.net">barbino@fairpoint.net</a>	RECYCLING COM
Dick	Morris	6 Kings Grant	Raymond, Me 04071	655-4711		<a href="mailto:rmorris18@maine.rr.com">rmorris18@maine.rr.com</a>	RECYCLING COM
Dennis	Woodruff	423 Webbs Mills Rd	Raymond, Me 04071	655-4743		<a href="mailto:dwoodruff@windhamraymondschools.org">dwoodruff@windhamraymondschools.org</a>	RECYCLING COM
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884	878-2099	<a href="mailto:mike_reynolds@maine.rr.com">mike_reynolds@maine.rr.com</a>	RECYCLING COM Sel Rep
Phil	Hammett, Chair	156 Mountain Rd	Raymond, Me 04071	655-7601		<a href="mailto:phil@sweetabys.com">phil@sweetabys.com</a>	RECYCLING COM, Co Chair
Eileen	Stiles	94 Deep Cove Rd	Raymond, Me 04071	655-4193		<a href="mailto:foxymana@maine.rr.com">foxymana@maine.rr.com</a>	RECYCLING COM, Co-chair
Cathy	Gosselin, Dep. Fire Chief	PO Box 318	Raymond, Me 04071			<a href="mailto:gosselinbob@hotmail.com">gosselinbob@hotmail.com</a>	RESCUE
Nathan	White	30 Spiller Hill Rd	Raymond, Me 04071	655-6048	655-1012	<a href="mailto:nathan.white@raymondmaine.org">nathan.white@raymondmaine.org</a>	ROAD COMMISSIONER
Don	Willard	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	650-9001	<a href="mailto:don.willard@raymondmaine.org">don.willard@raymondmaine.org</a>	TASSEL TOP - TOWN REP
Phyllis	Burnham	PO Box 65	Raymond, Me 04071	655-2142			TASSEL TOP Director
Steve	Crockett	195 Webbs Mills Rd	Raymond, Me 04071	655-7737			TASSEL TOP Director
Amy	Farmer	310 Gray Rd.	Falmouth, ME 04105				TASSEL TOP Director
Bob	Metz	23 Crescent Shore Rd	Raymond, Me 04071	627-7053		<a href="mailto:rmetz1@maine.rr.com">rmetz1@maine.rr.com</a>	TASSEL TOP Director
Wendy	Thoren	195 North Raymond Rd	Raymond, Me 04071	998-2706	926-4597	<a href="mailto:ethoren@maine.rr.com">ethoren@maine.rr.com</a>	TASSEL TOP Director
Dana	Desjardins	PO Box 378	Raymond, Me 04071	655-5351	310-0914	<a href="mailto:dana.desjardins@raymondmaine.org">dana.desjardins@raymondmaine.org</a>	TASSEL TOP Sel Rep
Sue	LaMarre	4 Shaw Rd	Raymond, Me 04071	655-4441	655-4675		TASSELTOP HEAD RANGER
Sean	Carr	PO Box 365	Raymond, Me 04071	655-2696	939-9015	<a href="mailto:sean.carr@raymondmaine.org">sean.carr@raymondmaine.org</a>	TECHNOLOGY COM
Shaun	Dudley	12 Whitney Way	Raymond, Me 04071	655-2899			TECHNOLOGY COM
Laurie	Forbes, Chair	17 Webbs Mills Rd	Raymond, Me 04071	655-4107		<a href="mailto:rforbes1@maine.rr.com">rforbes1@maine.rr.com</a>	TECHNOLOGY COM
Tom	Golebiewski	25 Shaker Woods Rd	Raymond, Me 04071				TECHNOLOGY COM
John	Hanley	221 Valley Rd	Raymond, Me 04071	321-8352		<a href="mailto:john.hanley@raymondmaine.org">john.hanley@raymondmaine.org</a>	TECHNOLOGY COM
Lonnie	Taylor	PO Box 1357	Raymond, Me 04071	655-3013		<a href="mailto:LTAYLOR@IDS.TC">LTAYLOR@IDS.TC</a>	TECHNOLOGY COM, Sel Del.
Donald	Willard	401 Webbs Mills Rd	Raymond, Me 04071	650-9001	ext 31	<a href="mailto:don.willard@raymondmaine.org">don.willard@raymondmaine.org</a>	TOWN MANAGER
Danielle	Loring	401 Webbs Mills Rd	Raymond, Me 04071	655-4742x43		<a href="mailto:danielle.loring@raymondmaine.org">danielle.loring@raymondmaine.org</a>	TOWN MANAGER'S Sec.
Suzanne	Carr	PO Box 365	Raymond, Me 04071	655-2696	ext 22	<a href="mailto:suzanne.carr@raymondmaine.org">suzanne.carr@raymondmaine.org</a>	TOWN OFFICE, Dep. Tax Coll

## Town of Raymond Committee List

07/09/2010

Suzanne	Carr	PO Box 365	Raymond, Me 04071	655-2696	ext 22	suzanne.carr@raymondmaine.org	TOWN OFFICE, Deputy Clerk
Louise	Lester	401 Webbs Mills Rd	Raymond, Me 04071	655-4224	ext 21	louise.lester@raymondmaine.org	TOWN OFFICE-Dep. Tax Coll
Rita	Therault	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 23	rita.therault@raymondmaine.org	TOWN OFFICE-Dep. Tax Coll
Nancy	Yates	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 32	nancy.yates@raymondmaine.org	TOWN OFFICE-Dep. Tax Coll
Alice	Hamilton	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 24	alice.hamilton@raymondmaine.org	TOWN OFFICE-Dep. Town Clerk
Rita	Therault	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 23	rita.therault@raymondmaine.org	TOWN OFFICE-Dep. Town Clerk
Nancy	Yates	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 32	nancy.yates@raymondmaine.org	TOWN OFFICE-Dep. Town Clerk
Rita	Therault	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 23	rita.therault@raymondmaine.org	TOWN OFFICE-Dep. Treasurer
Nancy	Yates	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 32	nancy.yates@raymondmaine.org	TOWN OFFICE-Finance Dir.
Alice	Hamilton	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 24	alice.hamilton@raymondmaine.org	TOWN OFFICE-Gen. Asst.Dir
Donald	Willard	401 Webbs Mills Rd	Raymond, Me 04071	650-9001	ext 31	don.willard@raymondmaine.org	TOWN OFFICE-Tax Collector
Louise	Lester	401 Webbs Mills Rd	Raymond, Me 04071	655-4224	ext 21	louise.lester@raymondmaine.org	TOWN OFFICE-Town Clerk
David	McIntire	31 Egypt Rd	Raymond, Me 04071	655-2378		David.McIntire@L-3Com.com	VETERANS MEMORIAL
Howard	Stiles, Chair	94 Deep Cove Rd	Raymond, Me 04071	655-4193		popsicle@maine.rr.com	VETERANS MEMORIAL
Eleanor	Thompson	10 Levy Lane	Raymond, Me 04071	655-7632		none	VETERANS MEMORIAL
Vernon	Watters	86 Deep Cove Rd	Raymond, Me 04071	655-4225		none	VETERANS MEMORIAL
Dana	Desjardins	PO Box 378	Raymond, Me 04071	655-5351		dana.desjardins@raymondmaine.org	VETERANS MEMORIAL Sel.Rep
Louise	Lester	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 21	louise.lester@raymondmaine.org	VOTER REGISTRAR
Suzanne	Carr	PO Box 365	Raymond, Me 04071	655-2696	ext 22	suzanne.carr@raymondmaine.org	VOTER REGISTRAR, DEP.
Alice	Hamilton	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 24	alice.hamilton@raymondmaine.org	VOTER REGISTRAR, DEP.
Louise	Murray	P O Box 227	Raymond, Me 04071	655-7162		louise.murray@raymondmaine.org	VOTER REGISTRAR, DEP.
Rita	Therault	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 23	rita.therault@raymondmaine.org	VOTER REGISTRAR, DEP.
Gregory	Joy	598 Bald Hill Rd	New Gloucester, Me 04260	926-4020		greg.joy@parker.com	WEIGHTS & MEASURES

TOWN OF RAYMOND

FEE SCHEDULE

Approved ?

**BOLD indicates new or changed fee.**

**Animal Control Fees**

Dogs at large:	1 <sup>st</sup> violation	\$50.00 plus cost of court fees but not more than \$250.
	2 <sup>nd</sup> violation	Not less than \$100.00 plus cost of court fees but not more than \$500.
	3 <sup>rd</sup> violation	Not less than \$100.00 plus cost of court fees but not more than \$500.
Canine Waste infraction:		
	1 <sup>st</sup> violation	\$50.00
	2 <sup>nd</sup> violation	\$50.00
	3 <sup>rd</sup> violation	Not less than \$100.00 but not more than \$500.00
Animal At Large		\$50.00
Animal on beach, park or cemetery		\$50.00
Animal left in car unattended		\$50.00
Barking Dog violation		\$50.00
Unlicensed dog violation		\$15.00 plus licensing fees
Board for animals picked up by ACO		\$15.00/day
Impound fees:	1 <sup>st</sup> impoundment	\$10.00
	2 <sup>nd</sup> impoundment	\$30.00
	3 <sup>rd</sup> and more	\$45.00 each impoundment
Transportation fee outside of town limits:		\$25.00 per trip

**Waste Fees**

Tag for extra curbside household trash	\$1.00 each
Bulky Waste	pay at the gate

**Cemetery Lot Prices includes perpetual care:**

1 plot	resident	\$200.00
1 plot	non-resident	\$400.00
2 plots	resident	\$375.00
2 plots	non-resident	\$575.00

## 7/13/10 Fee change considerations

3 plots resident	\$500.00
3 plots non-resident	\$700.00
4 plots resident	\$625.00
4 plots non-resident	\$825.00
5 plots resident	
5 plots non-resident	
6 plots resident	\$850.00
6 plots non-resident	\$1,050.00
Cremation plot resident/non-resident	\$150.00
Grave Opening Fee starts at:	\$400.00 casket

### **Code Enforcement**

#### **Building Permits:**

New construction or additions	\$.30 per square foot Finished area
New Construction or additions	\$. 25 per square foot Unfinished area
Commercial/Industrial	\$.30 per square foot
Minimum permit fee	\$25.00
Alterations or Renovations	
Up to \$500.00	\$25.00
\$501.00 to \$1000.00	\$25.00
\$1001.00 to \$5000.00	\$40.00
\$5001.00 to \$10,000.00	\$55.00
\$10,001.00 and up	\$55.00 plus \$8.00 per thousand or fraction thereof

#### **Separate Permit Fees:**

Chimneys/Antennas	\$25.00
Moving (within town)	\$25.00
Moving (into town)	\$. 25 /\$.30 per square foot
Demolitions	\$25.00
Signs (business, commercial)	\$25.00 up to 6 sq.fl. Plus \$.15 /sq.ft. over 6 sq. ft.
Swimming Pools (in ground)	\$30.00
Swimming Pools (above ground)	\$25.00
Docks (permanent or seasonal)	\$.10 per sq. ft.

#### **Penalty:**

A minimum of \$500.00 plus \$5.00 per square and cubic foot up to a maximum of \$2,500.00 for any new outside or inside construction that results in added area of volume.



## 7/13/10 Fee change considerations

Any alterations or renovations having a completed value of \$2,000.00 or more will also be charged a double permit fee if started without a permit.

All reinspection fees \$25.00 per visit

### Plumbing Fees:

Preinspection Fee	Included with the State Fee
Reinspection Fee	\$ 25.00 per visit
Subsurface Complete Systems	
Non-engineered systems	\$100.00 plus \$25.00 town fee
Plus a State Water Quality Surcharge	\$ 15.00
Primitive Disposal system (includes alternative toilet)	\$100.00
Engineered systems	\$200.00 plus \$25.00 town fee
System Components (installed separately)	
Treatment Tank	\$ 50.00 plus \$25.00 town fee
Holding Tank	\$100.00 plus \$25.00 town fee
Alternative Toilet	\$ 50.00 plus \$25.00 town fee
Disposal Area	\$ 75.00 plus \$25.00 town fee
Plus a State Water Quality Surcharge	\$ 15.00
Engineered Disposal Area	\$150.00 plus \$25.00 town fee
Separated Laundry Disposal System	\$ 35.00 plus \$25.00 town fee
Seasonal Conversion Permit	\$ 50.00 plus \$25.00 town fee

### Internal Plumbing Fees:

Per State schedule:	\$ 6.00/fixture plus \$25.00 town fee
	\$ 24.00 minimum plus \$25.00 town fee

\*Plumbing fixtures include backflow devices

### Other Code Enforcement Fees:

Campsite (personal)	\$25.00 annually
Campgrounds	\$75.00 annually
Driveway/entrance	\$25.00
<b>Tree removal permit application</b>	<b>\$25.00</b>
Road opening	\$75.00 plus \$1.50 per sq.ft.
Appeals Board Applications/residential	\$75.00
Appeals Board Applications/commercial	\$235.00
Planning Board Preapplication Conference	\$75.00
Appeals Board/Planning Board Abutters Notices	\$8.00 each notice
Appeals Board/Planning Board Newspaper legal notice	\$45.00/ per ad
Planning Board Application/commercial/site plan	\$310.00 + up

## 7/13/10 Fee change considerations

Planning Board Application/subdivision	\$625.00 + up
Preliminary Subdivision Plan 4 lots/units or less	\$625.00
Over 4 lots/units	\$650.00 plus \$155.00 per lot/unit over first 4
Final Subdivision Plan 4 lots/units or less	\$390.00
Over 4 lots/units	\$310.00 plus \$80.00 per lot/unit over first 4
Site Plan Review under 1,000 sq. ft. of gross floor area	\$310.00
1,000-10,000 sq. ft. of gross floor area	\$390.00
Over 10,000 sq.ft. of gross floor area plus \$20.00 (\$30.00) for each 1,000 sq.ft. of gross floor area over the first 10,000.	
Development without buildings	\$390.00
Road name change	\$75.00
Septic Disposal Permit	Free
Recording indexing and preserving plans	\$15.00
Reinspection for Occupancy Permit	\$25.00 each visit

### **Fire Department:**

Fire Report request	\$25.00
Fire Permit	\$Free
Inspection of new construction less than 10,000 sq. ft or 100,000 cubic feet	\$70.00
Inspection of new construction more than 10,000 sq. ft. or 100,000 cubic feet	\$90.00
Inspection of existing construction less than 10,000 sq. ft or 100,000 cubic feet	\$40.00
Inspection of existing construction more than 10,000 sq. ft. or 100,000 cubic feet	\$60.00
Inspection of additions/alterations less than 10,000 sq. ft. regardless of existing size	\$20.00
Additions/alterations more than 10,000 sq. ft. or 100,000 cubic feet will be required to use the fee schedule for new construction more than 10,000 sq. ft.	
Review of subdivisions	\$60.00
Review of each house in subdivision after completion	\$15.00
Inspection of public shows/events	\$10.00
Annual/bi-annual inspections campgrounds, schools,	

## 7/13/10 Fee change considerations

summer camps, liquor licenses	\$Free
Bi-annual inspection of businesses, churches, town buildings	\$Free
Re-inspections for violations	\$10.00

### **Office Charges:**

Photo copies of property cards	\$ .50 per side
Photo copy of reduced town map	\$1.50
Photo copy of deed 1 <sup>st</sup> page	\$1.50
Photo copy of deed of other pages	\$.50 each
Photo copies – general	\$.50 per side
Fax per page sent	\$2.50
Fax per page received	\$1.00
Labels prepared	Research \$10.00/hr
	Preparation \$.10/label
Map Colored 8.5x11	\$2.50
Map Colored 8.5x11 laminated	\$4.50
Map Colored 11x17	\$5.00
Map Colored 24x44	\$25.00
Notary Public fee	\$2.50 per page
Notary Pubic fee for complex court documents or real estate closing documents	\$25.00
Tax Lien/Discharge research	\$20.00/hr

### **Printed List Fee:**

Absentee Voter List – paper per election	\$30.00
Absentee Voter List – digital per election	\$20.00
Dog Licensing List – paper	\$30.00
Dog Licensing List – digital	\$20.00
Voter List - paper	\$125.00
Voter List on labels	\$135.00
Voter List digital	\$65.00
Taxpayer List - paper	\$500.00
Taxpayer List digital	\$65.00
Taxpayer List on website	Free

### **Registry Recording Fees:**

## 7/13/10 Fee change considerations

First page	\$16.00
All other pages	\$2.00 per page

### **Town Clerk's Office Fees:**

Billiard, pool, bowling alleys	\$50.00
<b>Burial permits [state change]</b>	<b>\$20.00</b>
Cable TV Franchise	2.5 percent through Time Warner
Dogs neutered/dogs entire/Kennels	\$6.00/\$10.00/\$42.00
<b>Marriage License [state change]</b>	<b>\$20.00 each person (total \$40.00)</b>
<b>Marriage, Birth, Death Certificates [state change]</b>	<b>\$15.00/\$6.00 each additional</b>
Business Listing	\$10.00
Peddler's Permit – Lunch wagon	\$500.00 annually
Explosives – keeping/transporting	\$50.00
Public exhibitions	\$50.00 plus \$1.00 per person
Special Amusement Permit	\$50.00 plus legal advertisement
Bounced Checks	\$25.00
Vital Records Research	\$10.00/hr after the first hour
Vital Records copying	\$.50 per 8.5"X11" page \$1.00 per 11"x14" page

### **Liquor Licenses:**

Application fee	\$10.00
Advertising fee with public hearing application	\$35.00
Temporary liquor license application	\$10.00

### **Tassel Top Park:**

<b>Tassel Top Park Car Season Pass</b>	<b>\$85.00 unlimited occupancy</b> <b>\$70.00 for up to 4 people [Extra people to be paid for at the gate.]</b>
<b>General Admission</b>	<b>\$4.00 Adults 13-64</b> <b>\$1.00 Seniors 65 and over</b> <b>\$1.00 children 12 and under</b>
<b>Evening Admission after 5 pm</b> <b>(except weekends &amp; holidays)</b>	<b>\$2.00 Adults 13-64</b> <b>\$.50 Seniors 65 and over</b> <b>\$.50 Children 12 and under</b>
<b>Tassel Top Cabin Rental per week</b>	<b>\$900 (July-August); \$800 (before Memorial Day and after Labor Day) plus security deposit and lodging tax</b>

7/13/10 Fee change considerations

**Tassel Top Cabin Rental per day (when not rented for a week)**

**\$100/day for up to 4 people plus security deposit and lodging tax**

**\$200/day for up to 8 people plus security deposit and lodging tax**

**Can include overnight up to 8 people**

**\$25/day for each additional person over 8**

PLEASE NOTE: Legislative Information **cannot** perform research, provide legal advice, or interpret Maine law. For legal assistance, please contact a qualified attorney.

**An Act To Protect Elderly Residents from Losing Their Homes Due to Taxes or Foreclosure**

Be it enacted by the People of the State of Maine as follows:

**PART A**

**Sec. A-1. 36 MRSA §6250-A** is enacted to read:

**§ 6250-A. Short title**

This chapter may be known and cited as "the Senior Property Tax Deferral Program."

**Sec. A-2. 36 MRSA §6251, sub-§1**, as repealed and replaced by PL 1993, c. 395, §31, is amended to read:

**1. Filing claim.** Subject to section 6252, an individual or 2 or more individuals jointly may elect to defer the property taxes on their homestead by filing a claim for deferral with the municipal assessor after January 1st but no later than April 1st of the first year in which deferral is claimed if:

A. The individual or each individual, in the case of 2 or more individuals filing a claim jointly, is 65 years of age or older on April 1st of the year in which the claim is filed;-and,,

~~B. The individual or, in the case of 2 or more individuals filing a claim jointly, all the individuals together have household income, as defined in section 6201, subsection 7, of less than \$32,000 for the calendar year immediately preceding the calendar year in which the claim is filed.~~

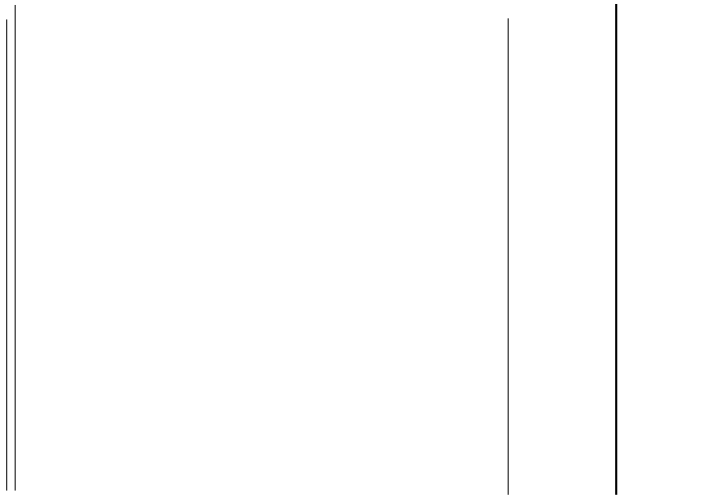
The municipal assessor shall forward each claim filed under this subsection to the bureau within 30 days of receipt and the bureau shall determine if the property is eligible for deferral.

ter April-1;19947

**Sec. A.3. 36 MRSA §6251, sub-§2**, as enacted by PL 1989, c. 534, Pt. C, §1, is amended to read:

**2. Property tax deferral.**When the taxpayer electsIf the taxpayer is determined to be eligible to defer property taxes for any year by filing a claim for deferral under subsection 1, it sha-l-l-havehas the effect of:

A. Deferring the payment of the property taxes levied on the homestead for the municipal fiscal year beginning on or after April 1st of that year;



- B. Continuing deferral of the payment by the taxpayer of any property taxes deferred under this chapter for previous years that have not become delinquent under section 6260; and
- C. Continuing the deferral of the payment by the taxpayer of any future property taxes for as long as the provisions of section 6252 are met.

**Sec. A-4. 36 MRSA §6253**, as enacted by PL 1989, c. 534, Pt. C, §1, is amended to read:

**§ 6253. Claim forms; contents**

**1. Administration.** A taxpayer ~~staxpayer~~ may file a claim for deferral under this chapter shall be in writing on a form supplied by the bureau and ~~sirail~~ must:

A. Describe ~~Identify~~ the homestead;

~~B. Recite facts establishing the~~ Establish eligibility for the deferral under the provisions of this chapter, ~~including facts that establish that the household income as defined in section 6201, subsection 7, of the individual, or, in the case of 2 or more individuals claiming the deferral jointly, was less than \$32,000 for the calendar year immediately preceding the calendar year in which the claim is filed; and~~

C. Have-attached Attach any documentary-~~prot~~ information required by the bureau to show that the requirements of section 6252 have been met.

**2. Statement verification.** ~~There shall~~ be annexed to the claim must contain a statement verified by a written declaration of the applicant making the claim to the effect that the statements contained in the claim are true.

**Sec. A-5. 36 MRSA §6255, sub-§3**, as enacted by PL 1989, c. 534, Pt. C, §1, is amended to read:

**3. Interest.** Interest shall ~~aente~~ accrue on the actual amount of taxes advanced to the municipality for the tax-deferred property at the rate of 6% per annum. If the State Tax Assessor determines that average residential mortgage rates in the State exceeded 6% for the previous 12 consecutive months and that the interest rate differential creates an incentive for taxpayers to defer taxes primarily because of the lower interest rate provided by this chapter, the State Tax Assessor shall report this fact to the joint standing committee of the Legislature having jurisdiction over taxation matters, which may submit legislation to adjust the interest rate under this subsection.

**Sec. A-6. 36 MRSA §6257, sub-§1-A**, as enacted by PL 1991, c. 528, Pt. DD, §1 and affected by Pt. RRR and enacted by c. 591, Pt. DD, §1, is amended to read:

**1-A. Prorated payment of deferred taxes.** The State Tax Assessor is authorized to prorate payments to municipalities for claims filed pursuant to this chapter if the amount available in the Senior Property Tax Deferral Revolving Account Fund established in section ~~62666~~ 266-A in any fiscal year is insufficient to make full payments to all municipalities. If the applicant for deferred taxes can not pay

the difference due to the municipality, the municipality that does not receive the full amount of deferred property taxes may cause a tax lien certificate to be filed in the county registry of deeds for the amount not received.

**Sec. A-7. 36 MRSA §6266**, as enacted by PL 1989, c. 534, Pt. C, §1, is repealed.

**Sec. A-8. 36 MRSA §6266-A** is enacted to read:

**§ 6266-A. Senior Property Tax Deferral Fund**

**1. Senior Property Tax Deferral Fund.** There is established the Senior Property Tax Deferral Fund, referred to in this section as "the deferral fund." in the bureau for the purpose of making the payments to municipal tax collectors of property taxes deferred under this chapter. Funds in the deferral fund do not lapse but must be carried forward.

**2. Funding from real estate transfer tax.** All money received from real estate transfer tax pursuant to section 4641-B, subsection 3-A must be credited to the deferral fund and available for the purposes stated in subsection 1.

**3. Payments credited.** All money received by the bureau under this chapter as repayments of deferred property taxes, including the interest accrued under section 6255, subsection 3, must, upon receipt, be credited to the deferral fund and available for the purposes stated in subsection 1.

**4. Appropriation request.** If there is not sufficient money in the deferral fund to make the payments required by subsection 1, the State Tax Assessor shall request an appropriation from the General Fund that together with the money in the deferral fund provides an amount sufficient to make the required payments.

**5. General Fund reimbursement.** When the bureau determines that funds in sufficient amounts are available in the deferral account, the bureau shall repay to the General Fund the amounts advanced as appropriations under subsection 4, plus accrued interest.

**6. Report and determination of assessor; suspension of deposits from real estate transfer tax.** The State Tax Assessor shall determine annually the amount in the deferral fund, projected deposits under subsection 2, anticipated payments under subsection 3 and projected payments to fulfill the purposes of subsection 1 and determine whether sufficient funds exist to carry out the purposes of subsection 1 for the following year without further distributions from the real estate transfer tax pursuant to section 4341-B, subsection 3-A. The assessor shall submit a report of the determinations by May 1st annually to the Treasurer of State and the joint standing committee of the Legislature having jurisdiction over taxation matters. If the assessor determines based on this report that further distributions from the real estate transfer tax pursuant to section 4341-B, subsection 3-A are or are not needed, the assessor shall take appropriate action pursuant to section 4341-B, subsection 3-A.

**Sec. A-9. 36 MRSA §6267**, as enacted by PL 1993, c. 707, Pt. G, §10, is repealed.



**Sec. A-10. Effective date.** This Part takes effect October 1, 2009 and applies to property tax years beginning on or after April 1, 2010.

## PART B

**Sec. B-1. 36 MRSA §4641-B, sub-§3-A** is enacted to read:

3-A. **Distribution to Senior Property Tax Deferral Program.** Upon receipt of the funds from each register of deeds under subsection 3, the State Tax Assessor shall deposit 0.5% of those funds into the Senior Property Tax Deferral Fund established in section 6266-A, subsection 1. If the assessor determines, pursuant to section 6266-A, subsection 6 that distributions pursuant to this subsection are not needed for the following year, the assessor shall cease distributions to the Senior Property Tax Deferral Fund. The remaining funds must be distributed as specified in subsection 4.

**Sec. B-2. Effective date.** This Part takes effect October 1, 2009.

## PART C

**Sec. C-1.36 MRSA §684, sub-§1**, as amended by PL 2007, c. 438, §21, is further amended to read:

**1. Generally.** The bureau shall furnish to the assessor of each municipality a sufficient number of printed forms to be filed by applicants for an exemption under this subchapter and shall determine the content of the forms. The forms must contain a place for the applicant's birth date. A municipality shall provide to its inhabitants reasonable notice of the availability of application forms. An individual claiming an exemption under this subchapter for the first time shall file the application form with the assessor or the assessor's representative. The application must be filed on or before April 1st of the year on which the taxes are based.

**Sec. C-2. 36 MRSA §949** is enacted to read:

### **§ 949. Suspension of foreclosure for homesteads of persons 65 years of age or older**

Notwithstanding the other provisions of this subchapter, a tax lien mortgage may not be foreclosed with respect to the homestead as defined in section 681 of a person who is 65 years of age or older who has been a resident in the homestead for 10 years or longer until the real estate is transferred by deed or at the death of the person eligible for the suspension of foreclosure provided in this section. Liens on the real estate continue in effect until the death of the property owner or the property is otherwise transferred, and interest on the unpaid taxes continues to accrue until the lien is satisfied.

**Sec. C-3. Application.** This Part applies to a tax lien in existence on or after October 1, 2009.

## SUMMARY

Part A provides a process, through the Senior Property Tax Deferral Program, that permits persons 65 years of age or older to defer property taxes on their homesteads without regard to income. The State would reimburse municipalities for the deferred taxes and acquire a lien on the property to collect what is owed when the property is sold or otherwise transferred.

Part B requires 0.5% of the real estate transfer tax paid to the State to be deposited in a fund to be used to fund the Senior Property Tax Deferral Program. Based on an annual assessment by the State Tax Assessor, if the assessor determines that the Senior Property Tax Deferral Program has sufficient funding without the distribution from the real estate transfer tax, that distribution is suspended for that year.

Part C provides that a lien for unpaid property taxes may not be foreclosed against the homestead of a person who is at least 65 years of age and has lived in the homestead for at least 10 years until the property is transferred by deed or upon death. Liens would continue in effect and would accrue interest until the lien is satisfied.







*401 Webbs Mills Road  
Raymond, Maine 04071*

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**MEMORANDUM**

TO: Don Willard  
CC: Selectmen

FROM: Sue Carr

DATE: July 13,2010

RE: Beecher property

Joseph Beecher now owes the town \$4214.38 in taxes, interest, and penalties up to July 13,2010. He owes money for clean up and legal fees which is \$2740.88.

Thanks

Sue Carr  
Deputy tax collector



*Town of Raymond  
401 Webbs Mills Rd  
Raymond Me 04071*

207-655-4742

Fax: 655-3024

July 13,2010

Board of Selectman,

The Town of Raymond foreclosed on the properties located at 13 Nancy's Way account # P4015R map 10 lot 18B . On July 6, 2010 taxes, interest, and lien costs were paid in full and are now up to date needing a Quitclaim.

Thanks,

A handwritten signature in cursive script that reads "Sue Can".

Sue Can  
Deputy Tax Collector

**Maine Short Form Quit Claim Deed Without Covenant**

**THE INHABITANTS OF THE TOWN OF RAYMOND**, a body politic located at Raymond, County of Cumberland and State of Maine, for consideration paid, releases to **1-800-EAST WEST MORTGAGE COMPANY INC.**, a certain parcel of land situated in the Town of Raymond, County of Cumberland and State of Maine, being all and the same premises described at Map 10 , Lot 18B.

The purpose of this conveyance is to release any interest which this grantor may have in and to the above premises by virtue of a lien filed for nonpayment of taxes on said parcel of land with particular reference being made to a lien filed against Map 10, Lot 18B , in the name of **POIRIER DENISE T.** and recorded in said Registry of Deeds as follows:

BK 26335 PG 235 BK 27261 PG 230

IN WITNESS WHEREOF, the said INHABITANTS OF THE TOWN OF RAYMOND have caused this instrument to be sealed with its corporate seal and signed in its corporate name by JOSEPH BRUNO, DANA DESJARDINS, CHARLES LEAVITT, MIKE REYNOLDS, AND LAWRENCE TAYLOR thereto duly authorized, this 13 day of JULY. , 2010.

THE INHABITANTS OF THE TOWN OF RAYMOND

\_\_\_\_\_ By: \_\_\_\_\_  
Witness to All JOSEPH BRUNO, Selectman

DANA DESJARDINS, Selectman

CHARLES LEAVITT, Selectman

MIKE REYNOLDS, Selectman

LAWRENCE TAYLOR, Selectman

STATE OF MAINE  
CUMBERLAND, SS.

Personally appeared the above named Joseph Bruno, Dana Desiardins, Charles Leavitt, Mike Reynolds, and Lawrence Taylor aforesaid Selectmen, known to me, this 13 day of JULY , 2010 and acknowledged before me the foregoing instruments to be their free act and deed in their said capacity and the free act and deed of said Grantor Corporation.

Notary Public

BYLAWS AND POLICIES  
OF THE  
BOARD OF SELECTMEN  
TOWN OF RAYMOND, MAINE

Adopted January 18, 2005

### Section 1. Purpose and Scope

The purpose of these bylaws is to establish reasonable rules of procedure for Board of Selectmen (Board) meetings and to promote the fair, orderly and efficient conduct of the Board's proceedings and affairs. These bylaws shall govern the Board's practices and procedures except as otherwise provided by law and shall be liberally construed so as to accomplish their purpose. These rules by necessity shall be reviewed and amended from time to time as the need arises and to meet the needs of future Boards. The Selectmen are referred to State of Maine Statutes and Maine Municipal Association "Officers Handbook" for explanation of the many roles and responsibilities of the office.

### Section 2. Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with these bylaws. A parliamentarian shall be appointed by the Board of Selectmen.

### Section 3. Officers and their Duties

Officers of the Board shall consist of a Chairman and a Vice Chairman to be chosen annually at the first Board meeting after the annual town meeting by and from among Board members. The election of Chairman shall be by nomination and vote of the current Board and requires no qualification other than being a duly elected and sworn Selectman. All members of the Board of Selectmen are required to vote. The office of Chairman shall be limited to 2 consecutive 1-year terms requiring at the minimum a term of 1 year between each 2-year period. The Chairman shall preside at all Board meetings and shall have authority to rule on questions of evidence and procedure, to maintain order and determine the course of proceedings, and to take such other action as may be necessary and not inconsistent with these bylaws or other law to enable the Board to perform its duties and conduct its affairs. In the absence of the Chairman, the Vice Chairman shall preside and shall have the same authority. If the Chairman and the Vice Chairman is absent the most senior Selectman, based on uninterrupted years of service, shall preside as Chairman pro-tem. If there is more than one senior member, a vote of the three remaining members would choose a Chairman pro-tem. The temporary



Chairman is to have and exercise any and all authority conferred upon the permanent Chairman. The Town Manager and/or Town Clerk shall maintain a permanent record of all Board meetings and all correspondence of the Board, which shall be a public record except as otherwise provided by law. The people's right to know law shall be upheld [M.R.S.A. Title 1, Chapter 13].

#### Section 4. Quorum

A majority of the Board constitutes a quorum. If a quorum cannot be obtained, the meeting may be adjourned until a time and place certain.

#### Section 5. Chairman Privileges

The Chairman may move, second, declare by unanimous consent, subject to the following limitations. As it is the function of the Chairman to preserve order and provide a fair hearing, the Chairman shall reserve the right to speak first and last on any subject before the Board. If the Chairman wants to actively participate in the debate in any other manner, he/she should stand down and call another member to take the chair with the unanimous consent of the other members of the Board present. The Chairman should not resume the chair until the pending question is disposed of.

#### Section 6. Seating Arrangement

Members shall occupy the respective seats in the Board chamber assigned to them by the Chairman, but any two or more members may exchange seats by joining in a written notice to the Chairman to that effect.

#### Section 7. Attendance

No Selectman shall be excused from attendance at a Board meeting without notification to the Chairman prior to the meeting. Attendance is expected except when a Board member notifies the chairman prior to the meeting

#### Section 8. Meetings

Regular meetings of the Board shall be the first Tuesday of the month, or as necessary, or as determined by law. Special meetings may be called at the discretion of the Chairman or upon the request of a majority of the Board, provided, however, that notice thereof shall be given to each member at least twenty-four hours in advance, whenever possible, and that no business may be conducted other than as specified in said notice.

Notice of all Board meetings shall be given as required by law by the Town Manger or Town Clerk, and all such meetings shall be open to the public except as

otherwise provided by law. This notice requirement does not preclude the Board from making a trip i.e. site walk during the meeting if circumstance requires. Whenever possible, this intention should be reflected in the agenda.

No business may be conducted by the Board except at a duly called and noticed meeting or without a quorum consisting of a majority of the Board being present. The order of business at regular meetings shall be as follows:

1. Call to order
2. Minutes of the previous meeting
3. New business
4. Old (unfinished) business
5. Town Manager Report and Communications
6. Fiscal Warrants
7. Adjournment

#### Section 9. Special Meetings

All meetings other than regularly scheduled meetings shall be considered a Special meeting. Every reasonable effort must be made to notify all Selectmen in advance of a Special Meeting. Notice must be made to a newspaper of general circulation in the town and posted at the town office. A Special Meeting may be called by three methods:

1. The Chairman may call a Special Meeting at any time.
2. The Chairman shall call a Special Meeting if requested by a quorum of Selectmen.
3. A Special Meeting may be called by the Vice Chairman if the Chairman may not be reached by normal methods.

#### Section 10. Meetings to Execute Documents

If logistics require Selectmen to execute a document, approve a warrant or sign an order outside of the time of a regularly scheduled or Special Meeting, another meeting does not have to be called, providing an approved order exists from a properly noticed public proceeding and record of that proceeding reflects the actual execution will occur outside of the meeting.

#### Section 11. Executive Session

Board members are allowed to go into an executive session to deliberate on the matters authorized by 1 MRSA § 405 and no others. The executive session can only be entered after a motion has been made in public session to go into executive

session. The nature of the business to be discussed must be a part of that motion, although the wording of the motion, obviously, may not substantially reveal the sensitive information which the law intends to protect by the executive session process. The motion must carry by at least 3/5 of the members present. No topic other than that referred to in the motion shall be discussed during executive session. The Executive session shall be held in such place as to ensure the privacy of the meeting and the Chairman shall determine the public and staff allowed to attend in the executive session. All matters discussed during executive session shall be held in strictest confidence by the Board and shall not be discussed with or divulged to any person other than a fellow Board member or persons in attendance at the executive session. Any violation of this confidentiality requirement shall be deemed to be malfeasance of office and shall subject the offending Board member to sanction by the Board. No official action shall be finally approved at an executive session. Since Minutes of an executive session will become public record, they should only be taken when the contents of the meeting are desired to become public.

#### Section 12. Public to Address Board

As each item on the agenda for any meeting is brought to the floor for discussion, the sponsor of each item or, if there is no Board sponsor, the Town Manager shall first be allowed to present their initial comments for consideration by the public and other Board members. Following this introduction of the issue, there will be time devoted to any questions of the sponsor or the Town Manager regarding the agenda item which any Board member may have which would help to clarify the question presented by the agenda item. The Chairman shall allow questions only during this time, and no debate or discussion of collateral issues shall be permitted. Once the agenda item has been explained by its sponsor or the Town Manager and clarified by any questioning as provided above, there will be time devoted for any resident, taxpayer or authorized representative of an organization resident or taxpayer of the Town of Raymond to address the Board regarding this particular agenda item. The speakers will be required to identify themselves by stating their name, first and last, and residence address prior to sharing their comments. The speakers will be asked not to be repetitious of comments already made to the Selectmen in the interests of the most efficient use of time. Any comment by the public shall be limited to the expression of opinions or concerns regarding the agenda item. No public comment shall be allowed which has the effect of embarrassing or attacking the character of any individual or Board member. After listening to any input from the public present, the Chairman will close public comment on the issue and then provide for debate and vote of the issue by the Board. Any further information requested by the speaker shall be referred to the Town Manager to research the matter and make a recommendation to the Selectmen. No complaints or allegations will be allowed in public concerning any staff member or any person connected to the Town of Raymond organization. Complaints will be referred to the town manager for investigation and resolution. If

unresolved the issue can be brought to the Board of Selectmen. Complaints regarding the town manager to be brought to the chairman of the Board of Selectmen for investigation and resolution; and the full Board of Selectmen if unresolved by the chairman."

### Section 13. Workshop Sessions

Workshop sessions may be scheduled by the Chairman for the purpose of disseminating information for Board enlightenment and evaluation or for the discussion or refinement of future agenda items.

Members of the public are invited to attend any workshop session but will not be allowed to participate in the workshop. Prior to adjourning any workshop session, the Board will provide time for members of the public to address the session to provide information relevant to the subject being explored or to ask questions, through the Chairman, relating to the subject of the workshop session. No formal vote shall be taken on any matter under discussion nor shall any Board member enter into a commitment with another respecting a vote to be taken subsequently in a public meeting of the Board, but an informal vote on any matter under discussion may be taken.

### Section 14. Agenda Items

All agenda items shall be, under normal circumstances, submitted by the Board members to the Town Manager seven (7) working days prior to any regular or special meeting by 12:00 noon. The Town Manager will draft the agenda and obtain the Chairman's approval before distribution. In the event that a matter shall arise which was not submitted to the Town Manager within the proper time frame, then that item shall be presented to the Chairman as soon as possible. The first draft agenda will normally be available through public posting one week in advance of the Board of Selectmen meeting

### Section 15. Continued Sessions

Any session of the Board may be continued or adjourned from day to day or for more than one day, but no adjournment shall be for longer period than until the next regular meeting.

### Section 16. Hearings

Public hearings of the Board shall be called as required by law or on such other occasions as a majority of the Board may deem appropriate. Notice of all such hearings shall be given as required by law and shall include the date, time and place of the hearing and a general description of the subject matter.

The Chairman shall convene all hearings by describing the purpose of the hearing and the general procedures to be followed. The Board may receive any oral or documentary evidence but shall exclude unduly repetitious evidence, provided, however, that formal rules of evidence shall not apply. Every party shall have the right to present its case in the order determined by the Chairman and without interruption, provided, however, that the Chairman may impose such reasonable time limits as may be necessary to ensure that all parties have an adequate opportunity to be heard. In any adjudicatory proceeding, including proceedings on licenses, permits or other approvals, every party shall also have the right to submit rebuttal evidence and to conduct cross-examination of any other party through the Chairman, provided, however, that the Chairman may impose such other reasonable limitations as may be necessary to prevent an abuse of process.

#### Section 17. Participation and Voting

Any action of the Board shall require the affirmative vote of a majority of its attending membership of not less than three members unless otherwise provided by law.

No member may participate or vote in any matter in which the member has a conflict of interest or other disqualification as defined by law. Any question of whether a member has such a conflict of interest or other disqualification shall be decided by majority vote of the remaining members. Abstentions shall be limited to conflicts of interest, which shall be stated prior to the taking of the vote. Conflict issues shall follow established State Law. Any order may be reconsidered by motion of those voting in the affirmative, with Board approval. All other orders shall require a motion, second and recorded vote.

No member may participate or vote in any adjudicatory proceeding, including proceedings on licenses, permits or other approvals, unless the member was present during all hearings thereon.

All members who are present and not disqualified as provided herein shall vote in every matter to be voted upon unless excused by the Chairman for good cause shown. Those present, in such circumstances, who refuse to vote are regarded as having voted affirmatively, i.e. for the proposition, or to have voted with the majority.

#### Section 18. Meeting Length

All Board meetings, workshops or executive sessions should, except in extraordinary circumstances, adjourn at or before 9:00 p.m.

#### Section 19. Conflict with Laws

Any conflict or inconsistency between these bylaws and any applicable law shall be resolved in favor of the law.

## Section 20. Amendments

These bylaws may be amended at any time in writing by majority vote of the Board.

## Section 21. Right of Appeal

Any member may appeal to the Board from a ruling of the Chairman. If the appeal is seconded, the member making the appeal may briefly state his reason for it, and the Chairman may briefly explain his ruling. There shall be no debate on the appeal, and no other Selectmen/person shall participate in the discussion. The Chairman shall then put the question, "Shall the decision of the Chair be sustained?" If a majority of the members present vote in favor, the ruling of the Chairman is sustained; otherwise, it is overruled.

## Section 22. Minutes

The Town Clerk shall keep an official record of all meetings, which are public proceedings, and the Chairman/Town Manager shall designate staff or a Board member to take the Minutes. The Minutes shall at the minimum reflect the following:

1. Date of meeting
2. Place of meeting
3. Selectmen present
4. Town staff present
5. Members of the public addressing the Selectmen
6. All executive orders and business considered
7. Business to be tabled for future action
8. Announcement of future meetings (special)
9. Time of adjournment
10. Person taking Minutes

## Section 23. Standing Committees, Special Committees, Board Liaison

a. Standing Committees shall be established by the Board on the recommendation of the Chairman at a regular or special Board meeting.

b. The Chairman shall appoint Selectmen, as appropriate, to all standing committees, but two or more members may exchange assignments by joining in a

written request to the Chairman to that effect and acted upon at a regular or special Board meeting.

c. The Chairman shall appoint members to special committees and boards except as otherwise established by Board action.

d. Committee meetings: All committee meetings will be called by the chairperson of the respective committee with the consent of the regular members. The Chairman of the Board or his Selectman designee is an ex-officio member of all standing committees.

e. Standing Committee action shall be referred to the next regular meeting of the Board, except that as an emergency measure the Selectman may take action at any regular or special Selectmen meeting.

f. Actions approved by Standing Committees shall be forwarded to the full Board as affirmative motion without need of a second.

## Administration Function and Compensation of Members

### 1. Compensation

Unless otherwise determined by Town Meeting action, the compensation for Selectmen shall be \$100 per month for holding office and serving as a member of the Board.

Each Selectman may be reimbursed for documented expenses such as mileage, tolls, meals, telephone expense and other costs encountered while providing service to the Town in their administrative or executive function. All expense requests are subject to Board approval by accounts payable warrant order.

### 2. Functions of the Board

1. All letters of correspondence written by one member of the Board who is representing the Board shall be pre-approved by the Selectmen at a regular meeting of the Board.

2. While in the office maintaining daily activities, one member of the Board may not take action or make any decision, but merely serve in an advisory capacity to bring information back to the other Board members during the regular meeting of the Board.

3. While in office, all Board members are to maintain dignity and respect for all other members of the Board.

4. Correspondence for the Board shall be reviewed by the Board at the regular or special meeting and said correspondence is not available to the public until it has been noted at a regular or special Board meeting.

Adopted by the Board on June 15, 2010 until the first regular Board meeting after the Annual Town Meeting.

Attest:

Louise H. Lester, Town Clerk



**AGREEMENT FOR SHARED PUBLIC  
SAFETY EMERGENCY SERVICES**

THIS AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2010, by and between TOWN OF GRAY, a Maine municipal corporation organized under the laws of the State of Maine and located in the County of Cumberland (hereafter “Gray”), and the INHABITANTS OF THE TOWN OF RAYMOND, a Maine municipal corporation existing under the laws of the State of Maine and located in the County of Cumberland (hereafter “Raymond”).

WHEREAS, Gray and Raymond are adjacent communities and each wish to provide timely, professional and reasonably-priced public safety emergency services to their own residents and, where and when appropriate, to the residents of the other community, with particular reference to that portion of Gray lying on the generally northwesterly side of Little Sebago Lake and referred to by the public safety emergency services in both communities as “District 6”; and

WHEREAS, the parties have negotiated the terms below to provide such public safety emergency services, while continuing to honor the various mutual aid agreements that have been, and remain as of the date of this agreement, in effect over the recent years and that have served both communities and their residents so well;

NOW, THEREFORE, in consideration of the mutual promises and considerations hereinafter expressed, the parties agree as follows:

1. District 6 First Responder Emergency Calls: For that area of Gray located on the generally northwesterly side of Little Sebago Lake (referred to by the public safety emergency services in both communities as “District 6”), Gray will pay Raymond for each July 1 through June 30 municipal year, the sum of Ten Thousand Dollars (\$10,000.00) to cover the costs of liability and 1<sup>st</sup> responder coverage for the District 6 area of Gray.

In addition, Gray will respond to all public service emergency calls in District 6; Raymond will also be called (simultaneously) for all such District 6 calls; and Raymond and Gray fire and rescue services understand and agree that in rare occasions when concurrent emergency incidents in both communities create the possibility in which resources from one party may not be available to aid the other, then the responding party will modify its response accordingly.

2. EMS Calls: Regarding EMS emergency calls in District 6, Raymond will send an EMS person and a 1<sup>st</sup> response vehicle to all EMS calls; Gray will also respond with a full complement of emergency units, as assigned on EMS “boxes;” and Gray will do all EMS transports from District 6 and return Raymond’s 1<sup>st</sup> responders upon arrival.

In addition, Gray will have total responsibility for billing all patients for such calls and for collecting all revenues for all such Gray transports. If Gray needs a paramedic to transport, Raymond will provide one and bill Gray for the intercept at its normal fee for such an intercept. In the event that Gray cannot provide a rescue unit (if, for example, Gray's unit is tied up on another call), Raymond agrees to provide a rescue unit and transport if necessary. In such an instance, Raymond will then bill the patient for the transport and collect all revenues for that call.

3. Fire Calls: Calls for firefighting services shall be handled as follows: Raymond will send a 1<sup>st</sup> response fire apparatus to all fire calls in District 6; Gray will send a full complement of units as assigned to the box dispatched; and upon arrival Gray will return all Raymond 1<sup>st</sup> response personnel. In the event of a working fire or when extra manpower is needed, for example, for a vehicular extrication, structure fire or water rescue, then Raymond agrees to remain on scene and assist Gray pursuant to their mutual aid agreement(s).

4. Mutual Aid: In addition to the above terms of this agreement, Raymond and Gray will continue to provide mutual aid response to all other areas of their respective municipalities as requested, and as availability of their emergency rescue resources dictates. "Automatic Aid" will continue to all areas of Raymond and Gray as currently assigned.

5. Term of Agreement: The term of this agreement shall be one year, commencing July 1, 2010 and ending June 30, 2011, and shall automatically renew annually, commencing with the next July 1<sup>st</sup> for another year, unless either party notifies the other in writing that it intends to terminate the agreement effective the following June 30<sup>th</sup>.

IN WITNESS WHEREOF, Gray has caused this instrument to be signed in its corporate name and sealed with its corporate seal by its duly authorized Town Councilors, and Raymond has caused this instrument to be signed in its corporate name and sealed with its corporate seal by its duly authorized Board of Selectmen.

WITNESS:

Deborah Cabana  
Deborah Cabana  
Deborah Cabana  
Deborah Cabana  
Deborah Cabana

TOWN OF GRAY  
Peter Sullivan  
Maureen E. Stepien  
[Signature]  
[Signature]

Its Town Council

TOWN OF RAYMOND

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Its Board of Selectmen