

SELECTMEN'S EPACKET
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BOARD OF SELECTMEN

AGENDA

May 8, 2012

7:00 p.m.

Broadcast Studio

SELECTMEN'S MEETING

- 1) Call to order.
- 2) Minutes of previous meeting dated:
 - April 10, 2012
- 3) New Business.
 - a) Greater Portland Council of Governments (GPCOG) Mission/Services and Portland Area Comprehensive Transportation System (PACTS) Organization Overview Presentation- Neal Allen, GPCOG Executive Director, and John Duncan, PACTS Executive Director
 - b) Veterans' Memorial Park Update and Ceremony Announcement- Chairman Howard Stiles, Veterans' Memorial Committee
 - c) Project Canopy Update- Forester Greg Foster
 - d) Selectmen Proclamation Declaring Week of June 24-30th as "Hawthorne Community Association Week"- Louise Lester, Town Clerk
 - e) Presentation and Recommendation for New Electrical & HVAC Permits- Chris Hanson, Code Enforcement Officer
 - f) Consideration of Revised FY 2012-3 Fee Schedule- Louise Lester, Town Clerk
 - g) Consideration of FY 2012-3 Annual Committee Appointments- Louise Lester, Town Clerk
 - h) Consideration of RSU#14 Warrants for Election and Budget Referendum for June 12, 2012- Town Clerk Louise Lester
 - i) Consideration of Quit Claim Deeds as Submitted by Deputy Tax Collector Sue Carr- Board of Selectmen
 - j) Consideration of Mowing Bids and Bid Award (3 Year contract) Presented by Nathan White, Public Works Director- Board of Selectmen
 - k) Executive Session pursuant to 1 MRSA § 405(6)(A): Consideration of Raymond Beach Management Proposals
 - l) Executive Session pursuant to 1 MRSA § 405(6)(C): Consideration of Options

The Selectmen may take items out of order at their discretion.

Regarding Town Property

m) Executive Session pursuant to 1 MRSA § 405(6)(H): Meeting with CEO Regarding Pending Land Use Legal Matters

n) Executive Session pursuant to 1 MRSA § 405(6)(F): Consideration/Award of 2012 Scholarships

4) Old Business

a) Tax Acquired Properties

5) Public Comment This agenda item is for the public to bring attention to any issues and concerns for future Board of Selectmen meetings.

6) Town Manager Report and Communications.

a) Confirm date for next regular meeting:

- **July 10, 2012**

b) Annual Town Meeting

- **June 5, 2012 at 7:00 pm at JSMS Gym**

c) Secret Ballot

- **June 12, 2012 at 7:00 am to 8:00 pm at JSMS Gym**
 - **Selectmen: 1 seat for a 3-year term;**
 - **Budget/Finance Committee:**
 - 3 seats for 3-year terms
 - 1 seat for a 2-year term;
 - **RSU#14 School Board:1 seat for a 3-year term**
 - **Animal Noise Ordinance**

7) Fiscal Warrants – Payroll and Appropriation Warrants – May 8, 2012

8) Adjournment.

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- 2) Minutes of previous meeting dated:
 - April 10, 2012
- 3) New Business.
 - a) **Greater Portland Council of Governments (GPCOG) Mission/Services and Portland Area Comprehensive Transportation System (PACTS) Organization Overview Presentation- Neal Allen, GPCOG Executive Director, and John Duncan, PACTS Executive Director**

The Executive Director of Greater Portland Council of Governments (GPCOG), Neal Allen, will be giving a presentation regarding the services that they provide to Cumberland County towns and to make the Selectmen aware of potential savings that can be realized through utilization of GPCOG resources. Also presenting is Executive Director of Portland Area Comprehensive Transportation System (PACTS), John Duncan, who will be explaining the opportunities now open to Raymond, as a new PACTS member.

- b) **Veterans' Memorial Park Update and Ceremony Announcement- Chairman Howard Stiles, Veterans' Memorial Committee**

Howard Stiles, Chairman of the Veterans' Memorial Committee, will giving an update on the current status of the park and announcing the date of their ceremony to recognize Raymond's veterans, which is being held in conjunction with similar Windham Veterans of Foreign War's (VFW) events.

- c) **Project Canopy Update- Forester Greg Foster**

Forester Greg Foster will provide an update regarding his work and final report on the Town of Raymond's Forest Management Plan. The Town was awarded a 50/50 matching grant from the Maine Forest Service under the Project Canopy Program. Attached to the ePacket are the field entries and final report that Mr. Foster has logged while completing his work, as well as the required semiannual review that was sent to the State. He is looking for feedback from the Selectmen before submitting his final report to the State Forest Service.

- d) **Selectmen Proclamation Declaring Week of June 24-30th as "Hawthorne Community Association Week"- Louise Lester, Town Clerk**

The Hawthorne Community Association has asked the Selectmen to declare the week of June 24-30th as "Hawthorne Community Association Week" (proclamation attached to the ePacket). The groups mission is to preserve the Hawthorne house, where Nathaniel Hawthorne, the famous 19th century author of The Scarlett Letter, grew up. This week is to honor the bicentennial of the house's existence, which is included

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in the National Register of Historic Places, and will be filled with a variety of events to promote awareness of the house, bring about community involvement and help raise funding for maintenance of the house and grounds. For more information about the house and how to get involved please see www.hawthorneassoc.com.

e) Presentation and Recommendation for New Electrical & HVAC Permits- Chris Hanson, Code Enforcement Officer

Code Enforcement Officer Chris Hanson will be presenting his recommendation for the Town to adopt new electrical and HVAC permits, as well as associated fees, in order to cover the cost of inspections that he is already conducting. Attached to the ePacket are sample permits and fees from surrounding towns.

f) Consideration of Revised FY 2012-3 Fee Schedule- Louise Lester, Town Clerk

Staff is suggesting the following changes in the fee schedule:

Code Enforcement

- Electrical Permits [NEW] \$25.00 minimum
 - Plus 1-10 outlets \$15.00
 - Plus 11 or more outlets \$25.00
 - Plus new 100amp service \$50.00
 - Plus new 200amp service \$75.00
 - Plus new commercial (more than 200amp) \$100.00
 - Plus mobile home hook up \$10.00
 - Plus miscellaneous (sub panel) \$15.00
- HVAC Permits [NEW] \$30.00 minimum for first \$1000.00
 - Plus \$10.00 for every additional \$1000.00
- Re-inspection Fee \$25.00 each visit [CHANGED]
- Additional Inspections per MUBEC \$25.00 per visit [NEW]

Fire Department

- Re-inspection for violations \$10.00 per inspection [NEW]

Town Clerk's Office

- Dog licensing fine after February 1st \$25.00 plus licensing fee [NEW]
- Non-certified photocopies of vital records \$1.00 each [NEW]

g) Consideration of FY 2012-3 Annual Committee Appointments- Louise Lester, Town Clerk

Annually, Town Clerk, Louise Lester provides a slate of committee appointments, including Board of Selectmen committee assignments, for approval by the Board of Selectmen. These lists are included with the e-packet. Subsequent to appointment by the Board, all volunteers are sworn in as prescribed under Maine law and agree to adhere to the Town's Code of Ethics for Appointed and Elected Officials (Attached to the ePacket).

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h) Consideration of RSU#14 Warrants for Election and Budget Referendum for June 12, 2012- Town Clerk Louise Lester

Town Clerk Louise Lester will be presenting the 2012 RSU#14 warrants and budget referendum for the June 12, 2012 for Selectmen approval (attached to the ePacket).

i) Consideration of Quit Claim Deeds as Submitted by Deputy Tax Collector Sue Carr- Board of Selectmen

Deputy Tax Collector Sue Carr has prepared quit claim deeds for:

- Inhabitants Aaron Morrell, Brendan & Brittany Morrell for lien filed against Peter Busque for Map 006, Lot 030 located at 0 Thomas Pond Terrace
- Inhabitants The Estate of Claude Mains filed against Claude Mains for Map 074 Lot 012A located at 30 Murch Landing.

All back taxes, interest and lien costs have now been paid for both properties.

j) Consideration of Mowing Bids and Bid Award (3 Year contract)- Board of Selectmen

Recently, a request for sealed bids was advertised for the 3 year mowing and snow removal contract to include Town buildings/parks/cemeteries/roadside mowing, bush hogging of former landfills and sidewalk snow removal/sanding services. Two bids were received. Attached to the ePacket is the original bid request, the responses and a brief summary from Public Work's Director, Nathan White. The apparent low bidder is LCE Landscaping with a yearly cot of \$25,950.00.

k) Executive Session pursuant to 1 MRSA § 405(6)(A): Consideration of Raymond Beach Management Proposals

l) Executive Session pursuant to 1 MRSA § 405(6)(C): Consideration of Options Regarding Town Property

m) Executive Session pursuant to 1 MRSA § 405(6)(H): Meeting with CEO Regarding Pending Land Use Legal Matters

n) Executive Session pursuant to 1 MRSA § 405(6)(F): Consideration/Award of 2012 Scholarships

4) Old Business

a) Tax Acquired Properties

Town Staff has prepared a summary of current Tax Acquired Properties. Property information from the previous list had been sent to the Conservation Commission for comment and they have requested that one of the properties be retained (Map 30, Lot 16). Staff has conducted site visits on those properties (see brief report in ePacket) to better assess the properties' potential town use. The Tax Acquired Property Policy is attached to the ePacket. Staff is requesting Selectmen guidance on the previous 2011 list and the new 2012 list of properties.

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8) Adjournment.

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Board of Selectmen Agenda: May 8, 2012

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Deadline for July 10, 2012 Agenda: June 29, 2012

Town of Raymond
Meeting of the Raymond Board of Selectmen
May 8, 2012

Presentation: Greater Portland Council of Governments
Neal Allen, Executive Director

GPCOG Background

- Formed: 1969
- Purpose: Strengthen Local self government, Mutual Forum for Regional Challenges, Organizational Structure for information exchange, provide municipal services as directed

Governance

- General Assembly: Representation based on population
- Executive Committee: One (1) representative from each member community
- Steering Committee: Seven (7) representatives from the Executive Committee
- Current President: Michael Reynolds, Town of Raymond

Service Area

- Cumberland County less Brunswick & Harpswell

Official Designations

- Census Data: U.S. Census
- Transit Planning Agency: Federal Transit Administration
- Economic Development District (one of 7 in Maine) Economic Development Administration
- Maine Clean Communities: Department of Energy

Key Services

- Cooperative Purchasing: 18 items Total Value of bids \$14.3 million with estimated Savings: \$1.8million
- Transportation & Energy Planning
- Economic Development Planning & Support including the GPCOG Revolving Loan Fund; EPA Brownfields Program
- Mapping & Geographic Information Systems (GIS)
- Census Data

- PACTS support services

Proposed Budget FY13

- \$3.73 million of which \$1.4 million pass-thru

Revenue Sources

- Member Dues: \$251,263 or 7% of total revenue
- Member Dues of \$167,271 leverage \$1,357,466 in grants
- Federal 31% and Federal via State: 42%
- State: 5%
- Local/In-Kind Match: 9%
- Other: 6%

Member Dues Formula

- \$1/capita based on most recent census. Member dues rate has remained constant for 23 straight years.

Lakes Region Projects & New Initiatives

- Staff support to the Raymond-Casco-Naples Public Safety Study
- GIS Aerial Imagery Orthorectification Project
- Route 113 Corridor Coalition: Scenic Byway, Economic Development Planning, Mountain Division Rail & Trail
- Lakes region planning/Route 302 Multi-Modal Corridor Management Plan
- Grants Research & Development Service
- Form Based Code Planning Assistance
- Mobilize Maine Economic Development Initiative
- USDA Wind Energy Technical Assistance for Farms & Small Business



Linking our Communities • Advancing our Region

PACTS

Portland Area Comprehensive Transportation System

Presentation to the Raymond Board of Selectmen on May 8, 2012
By John Duncan, PACTS Director

In 1975 Congress established PACTS in order to do regional transportation planning for the Portland Urbanized Area and to share the setting of priorities for the use of federal transportation funds with the Maine Department of Transportation (MaineDOT). In federal parlance, PACTS is a metropolitan planning organization (MPO).

Part of Raymond is now in the Portland Urbanized Area, so all future federally funded transportation projects in the PACTS section of Raymond will need the endorsement of PACTS and MaineDOT. We expect that the project funding requirement will take effect in 2014 during the development of the 2016/2017 PACTS and MaineDOT capital programs.

MaineDOT chooses many of the projects funded for the PACTS region, while other projects (in our “MPO Allocation” from MaineDOT) are chosen by the PACTS Policy Committee after an evaluation process by staff and advisory committees.

Parts of Windham were added to PACTS in 2002, and additional sections of Windham have just been added based on the 2010 Portland Urbanized Area expansion. A very small section of Standish has also just been added.

Next spring Raymond will be able to request federal planning funds for transportation studies in Raymond in the next round of PACTS study funding. (PACTS has provided federal funding for two Windham transportation studies since 2003.)

There will soon be 18 municipalities and 7 transit systems on the PACTS committees. MaineDOT and the Maine Turnpike are also members. The 3 PACTS staff work at the Greater Portland Council of Governments.

We are reorganizing our committees due to the federal requirements that apply due to the recent expansion of the Portland Urbanized Area beyond 200,000 people.
Raymond is welcome to be part of that reorganization process.

PACTS Plans

Destination Tomorrow regional transportation plan
Regional bicycle and pedestrian plan
Regional traffic signal coordination plan
Regional transit coordination plan

Contact John Duncan for more information by phone or at jduncan@gpcog.org.

The Metropolitan Planning Organization for the Portland Urbanized Area

68 Marginal Way • Portland, Maine 04101
Telephone: (207) 774-9891 • Fax: (207) 774-7149 • www.pactsplan.org

Forest Management Plan
for
Two Forest Properties
Owned by The Town of Raymond

401 Webbs Mills Road
Raymond, Maine 04071

Located on
The Egypt Road and Patricia Avenue
In the Town of Raymond,
County of Cumberland, State of Maine

Map 5 Lot 19
Map 14 Lot 34
May 2 , 2012

Prepared by:
Gregory E. Foster
Professional Forester # 595
Timberstate G. Inc.
P. O. Box 157
Gray, Maine 04039
(207) 657-4441

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History and Description

For consideration of this forest management plan, there are two forest parcels in Raymond, one located on the Egypt Road and known as the Files property, and a second located on Patricia Avenue.

Files Lot

Formerly owned by Raymond resident Trudy Files, this forest property is located on the Egypt Road in the vicinity of Farwell Bog. Purchased by the Residence of Raymond in 2006 it contains approximately 83 acres. Used as a town land fill for many years, it was abandoned to that use around 1980. Since then, this land fill has been closed, and the seven acre site has been stabilized using approved methods. In addition, several test wells have been located around the site to monitor ground water. Of the remaining acres, seventy three are occupied by forest, and three occupied by wetland and water.

Barbed wire located along a number of boundary lines and other features, is evidence that the Files property was once cleared of the trees and used for agricultural purposes. Sometime around the year 1900, it was abandoned to that use and allowed to grow back to trees. Timber harvesting has occurred at least twice since then, as evidenced by old decaying stumps, and newer decaying stumps. By counting rings on the newer stumps, and noting growth rates of these rings, it is likely a timber sale occurred in the 1940's. The most recent timber sale, authorized by the former owner, occurred around the year 2000.

With the exception of one house lot next to the Egypt road, this property is surrounded by other forested lots. A gravel road, Farwell Drive, leads from Egypt Road, in a southerly direction, for twenty six hundred feet or more, providing access for two adjacent forested properties and the home near Egypt Road. One of these abutting wood lots contains a home. This gravel road is a fifty foot right-of-way for the abutters, and has been surveyed and located with survey pins.

Most of the bounds of this lot have been located and identified. In some areas there exist barbed wire, and in other areas blazed and painted lines. A number of corner pins were located on the lines, two of which indicate corners of the Files lot. Other lines and corners were not found.

Beginning at Farwell Drive, the property has approximately 250 feet of frontage along Egypt Road. At fire lane # 259, the boundary follow this rough gravel road in a southerly direction, to a point near a stream. It then follows a barbed wire fence, which disappears, in a westerly direction, crosses a seasonal stream and corners near the reclaimed dump site at an un-located corner. The line continues southwesterly along a poorly flagged line, to another un-located corner. It then goes in a southwesterly direction across the end of Farwell Bog, to where a barbed wire fence is found. It then corners, and goes in a northwesterly direction along a line that is in part blazed and painted, to a pipe. All of the above mentioned lines are in common with property owner Farwell Associates. From the

pipe, the line goes northeasterly along a red blazed and painted line, to a corner pin. The line then goes in a northwesterly direction along a barbed wire fence to an unmarked corner. It then follows a barbed wire fence in a northeasterly direction, corners and goes west along an unmarked line to a corner near Farwell Drive. It then follows the westerly side of this road to the Egypt road.

Patricia Avenue Lot

For the purpose of creating a new landfill (dump) for the town of Raymond, this property was acquired some time around 1980. Located at the end of Patricia Drive it contains one hundred and forty acres. Also used as a town dump in the past, it too has been closed and stabilized appropriately. The former landfill, sludge building, and a cellular tower and building occupy the eighteen unforested acres of this property. With the exception of two very small ponds, the remaining acres are forested.

The southerly most corner of this lot is at a stone monument, where the towns of Gray, Windham and Raymond meet. Inscribed in the granite are the letters W and R. Other forest properties abut most of the parcel. There exists one home site near the easterly most corner, which is part of a development accessed from Ball Drive, off Brown Road.

Features of this property, including a stone wall on the southeasterly line, indicate the likelihood that it was cleared of trees and used for agricultural purposes. Some time after the year 1900, it was abandoned to that use and allowed to forest. Old decaying stumps and the age of advanced white pine regeneration indicate a timber sale occurred in the early 1960's. Two sites were noted where log brows likely existed. Log brows were typically located such that logs could be rolled directly onto a truck, requiring excavating the road so that the truck body was at ground level. This method of loading logs was not used much after the 1960's.

Located at the end of Patricia avenue, near a gate, the property line followed a red blazed and painted line in a southeasterly direction, which is also the line between Raymond and Windham, to the granite post scribed with an R and W. At the granite post, the line corners and goes northeasterly along a blazed and painted line, which is also the Gray and Raymond town line, to a stone wall. The line then follows the stone wall for approximately 1,000 feet, to the intersection of a blue blazed and painted line, continuing along this blue line to a two inch pipe. It then corners and follows a flagged line to another 2 inch pipe, where it corners. This leg of the property line goes in a nearly due south direction along a line with blue and orange flagging to a 3/4 inch pipe and stones. The line then goes in a nearly due west direction along a blazed and flagged line to Patricia avenue.

Owner Objectives

The towns objective for both properties is many, including the production of timber for income, and demonstrating good forest management. It is also to be maintained as open space for the benefit of Raymond residence and others. In addition, it is the towns objective to properly maintain the reclaimed area of the former dumps.

None of the recommendations in this plan preclude the owner from selling all the merchantable timber from the property, within the confines of the Maine Forest Practices Act or other laws or ordinances, should the owner need or want to maximize their return on investment.

Access

Access to the Patricia Avenue property is provided by a gated gravel road used to access the tower site and sludge building. Farwell Drive provides access to the Files property. It is also a deeded right-of-way for two forest properties and one home site.

Economics

Although generating an income from the forest is often not the top objective of the landowner, ultimately it is the timber value that pays the costs of owning and maintaining the property. The recommendations for forest management are intended to improve the production, quality and value of the existing and future forests. Sawlogs and veneer logs can have a value two to fifty times more than the equivalent volume of pulpwood or firewood. It is therefore the long term intent of this management plan to increase the yield of these higher value products. Among other things, thinnings can be planned to accommodate scenic views, esthetics and wildlife without compromising the need to produce quality timber.

Forest Management Plan

Because managing a forest is a long term proposition, this forest management plan has been written to cover a time period of approximately ten years. A re inspection of the property and an update or addendum may be necessary around the year 2022, to address changes in the condition of the forest resulting from any timber sales, other cultural treatment, or other events that alter its condition (fire, windthrow, disease etc.).

Boundary Lines

Maintaining a well defined property line is the best defense against preventing timber trespass, and eliminating any doubt where the property ends. Periodic clearing and repainting of lines will prevent its disappearance and the costly expense of its relocation.

All of the boundary lines on the Patricia Avenue property are flagged or blazed and painted. Although they can be located, re-blazing and painting trees along this line is recommended. A number of pipes were also found along the lines and on two corners.

The Files property lines need considerably more work. All of the existing lines should be re-blazed and painted. There are several lines and corners that will likely need surveying work to be established.

Wildlife

On the Patricia Avenue property, at least one snowshoe hare was noted, along with fresh pileated woodpecker cavity creating work.

Beaver activity has occurred on the Files lot, along with fresh pileated woodpecker work. Turkeys and a snapping turtle were noted, as well as an active porcupine den. Moose tracks were also noted.

Droppings from white tailed deer exist on both properties. These animals will survive almost in spite of what forest practice is done on the property. Retaining mast producers such as beech and oak for food production and hemlock for protection, will enhance deer habitat. Evidence of squirrels, birds, and other animals also exist. In consideration of these animals, adequate numbers of trees with cavities or wood pecker activity or heavy mast production should be retained for their benefit.

Significant wildlife habitats maps developed by the Department of Inland Fisheries and Wildlife show the existence of a deer wintering area on the Patricia avenue lot. Inland wading bird habitat has been mapped near or on the Files lot, in the vicinity of Farwell Bog. Correspondence from the natural areas program and associated maps are included in the appendix.

Insect and Disease

A number of insect and disease issues were noted on each property, the most significant is evidence of past defoliation by the Gypsy Moth on the Patricia Avenue.

Gypsy Moth

It is likely this insect visited the Files property as well. Evidence of its damage appears on occasion in the form of dead top branches and epicormic branches on the oaks. Future outbreaks of this forest pest are possible, although entomologists believe there may be more “predators” of this insect that may keep the populations down.

White Pine Weevil

White pine weevil has caused limited damage to the pine on both properties. The weevil is an insect which lays eggs in the terminal leader of the white pine during the spring. As the larvae develop, they consume the fleshy wood under the bark, causing the leader to die. In response, the next lower whorl of branches turn toward the sky, and all compete to become the trees replacement leader. This scenario often repeats itself for several years, resulting in multiple tops and crooked, limby stems. This damage is not fatal, and typically begins when the trees are between 6 and 10 feet tall. This issue is more important in regard to the white pine regeneration on the Files property. Damage from this insect is most significant on properties with clay soils of former fields reverting back to forest, neither of which is the case of these lots.

Blister Rust

Blister rust, a fungal disease of white pine, appeared on an insignificant number of individual trees. This fungus requires two hosts to complete its life cycle, therefore one white pine with the disease can not infect another white pine. A white pine can only be inoculated by the alternate host, gooseberries and currants. The most effective control of the disease is to eliminate the alternate host. It is unlikely this will be a significant problem for the future, but bears watching.

Maintaining a healthy vigorous stand of trees is the best defense against disease and insect attack. This can be accomplished by removing diseased and low vigor trees and retaining the most vigorous dominant trees for future forest growth.

Timber Harvesting Regulations

The Forest Practices Act of 1989 regulates timber harvesting on all forest property in Maine. Among other things, this law requires the landowner to complete a Forest Operations Notification prior to the sale of any amount of timber from the property. Boundary lines must also be flagged, by law, before harvesting timber. In addition to these laws, the Natural Resources Protection Act regulates stream crossings and forest access road construction near water bodies. Other laws regulate “pollutants” (including slash, soil and other materials) that may occur as the result of logging. An understanding of these laws is advised in advance of any timber harvesting or access road construction.

There is also a 600 foot Shoreland Zone around Farwell Bog, which affects the Files property. Although this zone has been expanded by the Town of Raymond beyond State mandated minimums, the rules that apply to timber harvesting are the same as the state minimum standards. In general, timber harvesting is limited to 40% of the volume in a ten year period, requires an even distribution of trees, and limits the size of crown openings. On ground measurements are necessary for locating this zone. Current Shoreland Zoning and the local timber harvesting ordinances are enforced locally by the Codes Enforcement Officer. Raymond, in part, has adopted the newest state mandated timber harvesting standards, of which may eventually be enforced by the Maine Forest Service. Providing that the language problem in this ordinance is corrected at the next Raymond town meeting, and towns that adopt this method of enforcing shoreland zoning meet the “critical mass” the Maine Forest Service will enforce timber harvesting regulations within the shoreland zoning. These updated standard will give forest landowners greater latitude in proper forest management in shoreland zones.

Water & Water Quality

Following best management practices (BMP’s) for timber harvesting is the best protection against environmental degradation. In general, such practices include using portable skidder bridges or well constructed temporary fords to cross streams; timing the timber sale to suitable seasons of dry or frozen ground; properly locating major skid trails and minimizing the number of stream crossings.

Both properties have gravely, droughty soils at the higher elevation, where limitations of timber harvesting is less significant during wet season. There also exist seasonal drainage’s and more poorly drained soils at lower elevations. Any timber harvesting in these wetter areas should be conducted under frozen or very dry soil conditions.

A publication on BMP’s is available through the Maine Forest Service @
1-800-367-0223.

Timber Inventory Method

Sixty seven variable radius plots were taken on the Patricia Avenue property, using a ten factor prism. These plots were located at predetermined yet arbitrary points, spaced on average every two hundred and eighty two feet apart, ultimately representing a plot per 1.82 forested acres. On the Files lot, fifty three plots were measured, spaced on average every two hundred and forty five feet, representing a plot per 1.38 forested acres. Within each plot, all trees four inches in diameter at breast height and larger were measured and recorded by species and product.

Based on the species composition in each plot, similar plots were grouped together to identify the stands mapped on the forest type map. In addition to the acres by forest type, the data from each plot is combined with other plots of the same type and used to determine the total timber volume by species and product for each forest type. All of the data in the Silvical Tables, and Timber Volume tables is generated from this timber cruise.

Due to accuracy levels inherent in sampling techniques, any volume or value stated are considered estimates. Volume and value estimate variances may occur due to trees that appear solid and healthy but have defects that are undetectable. In addition, timber value estimates represent current market conditions, and may be subject to change.

Conducting A Timber Sale

It is in the owner's best interest to employ the services of a consulting forester when the time comes to conduct a timber sale. As the owner's representative, a professional consulting forester will administer a timber sale in the landowners best interest. Among other tasks, consultants prepare a written timber sale agreement, mark each tree to be cut and provide an estimate of the volume and value of the timber to be removed. Conducting a timber sale in this manner gives the forest land owner the control necessary to meet the desired goal.

Selecting a reputable contractor with appropriate logging equipment is also important. Logging contractors should have adequate insurance, including workers compensation or a certificate that he is an independent contractor. Under Maine workers compensation laws, forest landowners are considered the employers of loggers harvesting timber on their land, and are responsible for injuries, if neither of the above workers compensation conditions are met. A complete understanding of these laws is advised in advance of contracting to sell timber to a logging contractor.

Recreation

This property is open to incidental recreation, and is part of the objective of the Town of Raymond owning this property. Signs on the Patricia Avenue property clearly restrict motorized vehicles from the reclaimed land fill area. Unfortunately, it appears that ATV users are travelling in this area. An access road located toward the north easterly side line does have pedestrian activity, as witnessed during the lot exam. At least two individuals use these trails for horse riding. This network of trails may also be used by wheeled ATVs and snowmobilers.

Invasive Species

Southern Maine is plagued with the problem of introduced plant species, also known as invasive species. These plant species, typically lower bushes or vines, can be very competitive with more desirable tree seedlings following a thinning or in the normal regression of a field back to forest.

Multi-flora rose exists near the gravel access road on the Patricia Avenue property, not far from the tower site. Nowhere else on the property were any invasives noted, and nowhere on the Files lot were invasives noted. Eliminating the multi-flora rose is recommended and is probably best done using herbicides.

Archaeological and Historic Sites

A review by the Maine Historic Preservation Commission of prehistoric and historic archaeology information available at this time, indicates that the Patricia Avenue property has no record of prehistoric or historic archaeology on site. For the Files property, the same Commission notes the possible existence of a former building, and included a map (copy in the appendix). As per the map, the former building site is probably on the northerly side of firelane 259, and likely on property identified by the town as Map 14, Lot 32. Correspondence and a summary of these findings is included in the appendix.

Maine Natural Areas Program

A review by the Maine Natural Areas Program (MNAP) indicates there is no documentation of threatened or endangered plant or animal species on the Patricia Avenue or Files property. There does exist a deer wintering area, which appears to effect a significant portion of the Patricia Avenue lot. An inland waterfowl and wading bird habitat is mapped near or on the Files lot, in the area nearest Farwell Bog. Neither of these designations effect timber harvest at this time. They may effect other development type uses.

Cost Shared Projects

In addition to sharing the cost of this forest management plan, the Project Canopy program also avails owners of cost sharing other projects. Reforestation, pre-commercial forest stand improvement, water quality projects, fish and wildlife habitat improvements, are among the general categories of needs a forest landowner may utilize. Cost sharing for the controlling of invasive, or precommercial weedings may be a consideration for cost sharing. Applying for these funds requires a written project plan, which includes an explanation and other details of the project, and a project location map. Funding for these projects may be limited or not available at this time.

Threatened and Endangered Species

None of the following plant or animal species were identified on this forest property during the plan assessment.

Plants

Furbush's Lousewort
 Small Whorled Pogonia
 Prairie White-fringed Orchid

Animals

Peregrine Falcon	Loggerhead Turtle
Piping Plover	Bald Eagle
Roseate Tern	Eskimo Curlew
Eastern Cougar	Gray Wolf
Any of the five whale species	

Soils

The soils on both properties vary widely, from poorly drained soils located at the lower elevations, to well drained stony soils located at higher elevations. With the exception of the extremely wet soils, they provide for very good forest growth.

Operating timber harvesting equipment should be done under frozen or dry conditions at the lower elevations. On the well drained soils, operating timber harvesting machinery can be done during wet seasons.

A soils type map for each property is provided in Appendix B. This information has been generated from a soil survey of Cumberland County, conducted by the Soil Conservation Service (now known as the Natural Resources Conservation Service, NRCS) issued in 1974.

Hermon Series HhB HhC HhD	The Hermon series consists of deep, well-drained to somewhat excessively drained, gentle sloping to very steep soils. They are good for softwood, particularly Pine, and fair for hardwoods. Other than steep slopes, these soils are operable by machinery during most of the months of the year.
Ridgebury Series RgA	These are deep, nearly level, poorly drained soils formed on firm glacial till. They are wet most of the year. Due to their shallowness, windthrow can be a problem. The best time for logging operations is during the winter. White Pine, Hemlock and Spruce do the best here. This is a poor soil for hardwoods, although Soft Maple will often be found on them.
Woodbridge Series WsB	These soils are deep, moderately well-drained soils, level to moderately sloping. They derived from a stony glacial till which was dumped when the ice melted. These are very productive soils for tree growth. Equipment limitations are slight.

Forest Types

The following three character classification system is used to define each forest type. A forest type map is provided in the Appendix.

S = Softwood (>75% softwood)	1 = seedling size	A = 85- 100% crown closure
H = Hardwood (>75% hardwood)	2 = pole sized	B = 67 - 84% crown closure
M = Mixedwood (< 75% hardwood or softwood)	3 = sawlog sized	C = 33 - 66% crown closure
		D = 0 - 32% crown closure

Patricia Avenue Property

Two forest types, each classified as a mixed wood stand, have been identified on this property (see Forest type definition for three character classification). These two stands total one hundred and twenty two acres. Following are descriptions and recommendations for each forest stand type.

Stand 1 Description, M3A

Occupying one hundred and one acres, this stand is classified as a mixed wood forest type. In general, it is located on the higher elevation portion of the property, and is a classic example of a pine-oak forest type. No matter what cultural forest practice occurs in these stand types, white pine and red oak eventually dominate the species composition.

With an average diameter at breast height (Dbh) of just under eight inches, it is considered a sawlog-sized, even aged stand, of approximately eighty years. White pine leads in timber volume, followed in declining volumes by red oak, soft maple, white oak, black oak, hemlock, white birch, and pitch pine. With a total volume equivalent of 2,961 cords, the stand averages just over 29 cords per acre with an average estimated timber value of \$1,543.00 per acre. Currently, the basal area (a measure of stand density) is one hundred and six square feet, and is considered adequately stocked for optimum forest growth.

Known as strumella canker, a number of red oak have this disease, which causes a defective stem and often rot. On occasion, the red oak also display evidence of past gypsy moth defoliation. Other than these incidental issues, the red oak tends to be of good health and of fair to good quality. Most of the white pine are of good to very good quality, with a limited number showing symptoms of blister rust disease. Although none of the pitch pine are of sawlog quality they appear to be of good health. A relatively low volume of white birch exists, as they were either harvested years ago or have died. Considered mature or over mature, the remaining white birch will continue to decline with time. Showing some level of defect, often seems in the stem, the black and white oak are of fair quality on average. Because of the droughty site, the remaining species tend to be poor to average in timber quality, yet healthy. Advanced regeneration is dominated by white pine, and also includes white and red oak, beech, soft maple and moose maple.

Droppings from deer indicate this animal frequents this stand. Other evidence of animal activity includes cavity trees excavated by pileated wood peckers. Flying squirrels and other hole nesting species likely live in the some of the cavities of these trees or snags.

Stand 1, Recommendations

Conducting an improvement thinning that removes white birch and other maturing trees, and defective or diseased trees of all species is recommended. Any cultural practices should favor the retention of the highest quality trees of all species, in particular white pine and oak. In areas of high stand density, the forest will benefit from a thinning that reduces the stocking to an adequate level, approximately seventy five square feet of basal area. A thinning of this nature will concentrate future forest growth on the highest quality trees of all species. Openings created by the thinning will enhance existing advanced regeneration and stimulate new forest growth. Hardwood stump sprouts will provide food for deer and other animals. Retaining the best quality oak will also result in the continuation of quality mast production for deer, turkey and other mast consuming animals. Snags or trees with cavities should be retained at the rate of one per acre for the benefit of hole nesting animal species.

Stand 2 Description, M3A

Located at the most easterly corner of the property, this mixed wood forest type occupies the more poorly drained soils in the vicinity of a seasonal stream. Containing twenty one acres, hemlock leads in timber volumes followed in nearly equal volumes of white pine and soft maple, and distantly in declining volumes by red oak, pitch pine, white birch, white oak, and white ash. It appears this stand is older than stand one, and likely one hundred years or older. Timber harvesting probably occurred at the same time stand one was cut.

Classified as a sawlog sized stand, the average diameter at breast height is 9.3 inches. With a basal area of one hundred forty, the stand density is adequately stocked, to overstocked for optimum forest growth. Estimated at a value of \$1,350.00 per acre, it contains a total volume equivalent of 808 cords (38 cords per acre).

Timber quality varies from very poor to very good, with the white pine appearing to be of the best quality on average. Many of the hemlock are quite large and though typically of good health, appear to be of poor to good quality at best. Soft maple also display poor to fair quality trees of good health. As in stand one, the white birch are mature and over mature and will continue to decline with time. The remaining species tend to be of fair quality. Other than normal decay, no disease issue was noted in this stand.

Advanced regeneration is very different than stand one, mainly due to the soils type. In some areas, there is no regeneration due to high crown density and the lack of sunlight striking the forest floor to stimulate regeneration. In other areas, fir, hemlock, soft maple, and beech appear. Significantly fewer numbers of white pine seedling exist.

Stand 2 Recommendations

Although the significant wildlife habitat indicates most of this property as deer wintering habitat, it is likely that deer frequent this stand for protection more than stand one. The higher density of the hemlock typically provides for better protection for these animals in poor weather conditions. Any thinning in this stand should take this in consideration, as both forestry and wildlife objectives can be met.

Conducting an improvement thinning that removes mature white birch, and defective or poor quality trees of all species is recommended. In areas of high stand density, a thinning that reduces crown density to an adequate level, approximately one hundred square feet of basal area, is recommended. For the benefit of deer wintering, leaving scattered hemlock with large crowns, or dense stands of smaller hemlock is recommended.

A thinning of this nature will maintain existing deer wintering habitat and stimulate new and existing regeneration. Because hemlock regeneration already exists, this thinning will result in more growth of this species, and others, and create the next high density cover forest for future white tailed deer habitat.

Files Property

Two forest types have been identified on this property, one identified as a hardwood type and containing thirty one acres, and the second as a mixed wood type, containing forty two acres. In addition three acres are either water or wetland, and seven acres of reclaimed landfill.

Stand 3 Description, H2C

Classified as a hardwood forest type, this thirty one acre stand is located on four areas of the Files lot. With an average stem diameter at breast height of just under seven inches, it is considered a pole sized stand, with scattered sawlog-sized trees. Soft maple leads in timber volumes, followed in declining volumes by red oak, beech, white pine, hard maple, hemlock, yellow birch, white ash, poplar and spruce/fir. As with stand one of the Patricia Avenue property, this site tends to produce a forest type dominated by white pine and oak.

Most of the largest and probably the best trees were cut around the year 2000, leaving the stand understocked for optimum forest growth. It appears that white pine, red oak and hemlock were the major species cut that year. Since then, many of the residual trees have responded, with an increase annual growth, resulting in a current stand stocking level of sixty five square feet of basal area. This level of stocking is still low for optimum forest growth. Because of the latest timber harvesting, the residual trees were and still are of lower quality. In spite of their quality, in general, the health of these trees is good.

The greatest benefit of the most recent harvest, is the resulting regeneration. White pine saplings of ten or twelve years of age exist throughout the stand, and most frequently in most heavily cut areas. Beech, red oak, soft maple, hemlock, and a few fir also exist in sufficient numbers with the white pine. White oak, white ash, yellow birch, moose maple, and gray birch appeared on occasion, and on the very wettest soils, speckled alder. On the more poorly drained sites, fewer numbers of white pine appear. Raspberries and black berries are also present typically in heavily cut areas.

Evidence of a number of animals exist in the stand, including moose, deer and porcupine. Considerable amounts of excavation has occurred in the area southeast of the reclaimed landfill and the end of Farwell Bog, creating wetlands and possible vernal pools.

Stand 4 Description, M2C

Classified as a mixed wood forest type, this forty two acre stand is very similar to stand three, with the difference being the existence of higher volumes of hemlock. This stand composition difference probably has more to do with soils type than past harvesting methods, but certainly has been effected by both. With an average stem diameter at breast height of seven inches, it is considered a pole sized stand, with scattered sawlog-sized trees. Hemlock leads in timber volumes, followed in declining volumes by soft maple, white pine, beech, red oak, yellow birch, hard maple, white ash, white birch, spruce/fir, and poplar.

Treatment of this stand in the latest timber sale is identical to that of stand three, where most of the largest and probably the best trees were cut, leaving the stand understocked for optimum forest growth. It appears that white pine, red oak and hemlock were the major species cut. Currently the stand is understocked for optimum forest growth, with a stand stocking level of sixty eight square feet of basal area. Many of the larger trees are of lower quality, due to the most recent harvest, yet are of good health.

As in stand three, quality white pine regeneration is found throughout, along with beech, soft maple, red oak, hemlock, and fewer numbers of white oak, white ash, yellow birch and fir. Raspberries and black berries are also present in the heavily cut areas, and most often noted in the area of Farwell Drive.

At least one quality wildlife snag tree with cavities was noted. In an area somewhat central to stand four, a beaver dam has been constructed across a stream, causing a pond and death to trees in the area. A snapping turtle was noted during the lot exam, and likely heading for the pond created by the beaver.

Stand 3 and 4 Recommendations

Due to the most recent timber harvesting, it is unlikely that conducting a commercial timber sale is feasible. In general, the best recommendation is to allow the forest to continue growing, and re-evaluate for further commercial recommendation in ten years.

The sapling regeneration present, is essentially the next forest. Significant numbers of sapling sized beech and soft maple are competing with sapling sized white pine. Controlling the beech and other hardwood competition is recommended, and will improve the regeneration composition, by reducing the number of hardwoods and increasing the number of white pine. Applying herbicides with a mist blower is the most effect and efficient way to get this pre commercial work done. Hardwood control by this method

should be done within the next three or four years, before these hardwood are too large. Using a brush saw or chainsaw to mechanically control the sapling sized hardwoods is also effective, however it is slower, more exhaustive and therefore more expensive to do. There are many acres on this property that would benefit from this weeding. Any person who performs this labor should be licensed, skilled at applying the treatment, and able to recognize the areas where this work is the most effective.

A third option may be to use lopping shears to cut undesirable hardwoods. With property training, Raymond residence with a desire to help culture this forest could volunteer time to do this work.

Suggested Cutting Plan & Other Cultural Practices

This plan is a guide and should be considered as such. Fluctuating forest product markets and other considerations may affect the timing of the timber harvest. None of the following recommendations preclude the owner from selling all the merchantable timber from the property, within the confines of the Forest Practices Act, should the owner need or want to maximize the return on his investment. In addition, and except for complying with the Maine Forest Practices Act and other laws or ordinances that may apply, the salvaging of timber as a result of disasters (natural or otherwise such as insect attack, disease, ice damage, windthrow, etc.) will in no way be restricted. The following recommendations are likely to generate between \$25,000 and \$30,000 in gross stumpage income from the Patricia Avenue property.

Time Period	Recommendations
-------------	-----------------

2012 - 2022 Stand 1, Patricia Avenue Lot

Remove mature white birch; remove lowest quality trees of all species, in particular trees with broken tops, multiple tops or decay. In areas of high stand density, conduct a thinning to remove smaller or intermediate trees of all species. Retain the occasional wildlife tree, including wolf trees or trees with cavities for the benefit of hole nesting animals. Efforts should be made to minimize equipment damage to advanced regeneration. Any cultural treatment should promote further growth of the highest quality trees of all species, especially white pine, and red oak.

Estimated Volumes to be removed

Sawlogs	175 Mbf
Pulpwood	350 cords

2012 - 2022 Stand 2, Patricia Avenue Lot

Remove mature white birch; remove lowest quality trees of all species, in particular trees with broken tops, multiple tops or decay. In areas of high stand density, conduct a thinning to remove smaller or intermediate trees of all species. For the benefit of deer wintering, retain adequate numbers of large healthy hemlocks with large crowns, promote growth and regeneration of high density hemlock understory. Otherwise, retain highest quality trees of all species, especially white pine, and red oak

Estimated Volumes to be removed

Sawlogs	40 Mbf
Pulpwood	120 cords

2012 - 2022 Stand 3 & 4 Files Lot

Allow forest to grow. Consider weeding hardwood saplings to increase white pine sapling composition. Re-inspect both stands for further recommendations in 2022

2022 Reinspect both properties further recommendations.
Locate, maintain and improve property lines as necessary, particularly on the Files property

**Patricia Avenue Lot
Current Growth Rates & Silvical Data**

Currently this land is growing about 30,900 board feet of sawlogs and 50.5 cords of firewood and pulpwood annually with a value of about \$6,150.00.

Forest type	Acres	Av. Basal Area	Annual Growth		Growth/Acre		Av. Dbh	Trees/Acre 4" & larger
			Bd. ft.	Cds.	Bd. ft.	Cds.		
Mixed Wood								
Stand 1	101	106	25,330	38.90	239	0.39	7.7	252
Mixed Wood								
Stand 2	21	140	5,573	11.65	265	0.55	9.3	229

Average Estimated Timber Volume per acre = 16.5, Cords, and 7,160 Board Feet

Average Estimated Timber Value per acre = \$1,510.00.

**Files Lot
Current Growth Rates & Silvical Data**

Currently this land is growing about 2,900 board feet of sawlogs and 24 cords of firewood and pulpwood annually with a value of about \$595.00.

Forest type	Acres	Av. Basal Area	Annual Growth		Growth/Acre		Av. Dbh	Trees/Acre 4" & larger
			Bd. ft.	Cds.	Bd. ft.	Cds.		
Hardwood								
Stand 3	31	65	1,105	10.20	37.7	.033	6.8	220
Mixed Wood								
Stand 4	42	68	1,797	14.00	42.8	0.33	7.0	216

Average Estimated Timber Volume per acre = 13.2, Cords, and 1,080 Board Feet

Average Estimated Timber Value per acre = \$280.00.

**Current Timber Inventory
By Stand and Lot Total**

These volume/product estimates are based on a professional judgement, and may vary due to undetectable defects in trees, or other variable factors (in particular markets).

Species	Patricia Avenue					
	Stand 1		Stand 2		Total	
	Mbf	Cords	Mbf	Cords	Mbf	Cords
White Pine	518.0	595	56.0	56	574.0	651
Hemlock	0	22	90.0	127	90.0	149
Pitch Pine	0	5	1.5	22	1.5	27
White Oak	15.0	79	0.5	13	15.5	92
Red Oak	155.5	475	16.5	56	172.0	531
Black Oak	4.0	34	0	0	4.0	34
White Ash	0	0	0	9	0	9
White Birch	0	41	0	17	0	58
Soft Maple	10.0	305	6.5	166	16.5	471
Yellow Birch	0	9	0	0	0	0

Species	Files Lot					
	Stand 1		Stand 2		Total	
	Mbf	Cords	Mbf	Cords	Mbf	Cords
White Pine	11.0	35	11.5	53	22.5	88
Hemlock	6.0	20	33.5	130	39.5	150
Spruce-Fir	0	3	0	10	0	13
Red Oak	7.0	65	1.0	60	8.0	125
White Ash	3.0	18	0	13	3.0	31
White Birch	0	6	0	6	0	16
Yellow Birch	2.0	24	1.0	44	3.0	68
Soft Maple	2.5	115	0	140	2.5	255
Hard Maple	0.5	41	0	27	0.5	68
Poplar	0	18	0	3	0	21
Beech	0	63	0	69	0	132

Current Timber Value

The following is an estimate of timber value and is not a guarantee of the value for sale purchases. Nearly all sawlogs are purchased by grade and therefore vary in value. These value estimates are based on a professional judgement and should not be used for negotiating a stumpage sale without the assistance of a professional forester with expertise in conducting timber sale (see page 4).

Current Sawlog Value Patricia Avenue			
	Total Volume	Total Value per Mbf	Total Value
White Pine	574.0	\$200.00	\$114,800.00
Hemlock	90.0	65.00	5,850.00
Pitch Pine	1.5	30.00	45.00
White Oak	15.5	70.00	1,085.00
Red Oak	172.0	150.00	25,800.00
Black Oak	4.0	100.00	400.00
Soft Maple	16.5	80.00	1,320.00
White Ash	12.5	90.00	135.00
		Total Sawlog Value	\$ 149,3000.00

Current Pulpwood Value Patricia Avenue			
	Total Volume in Cords	Total Value per Cord	Total Value
Pine	678	\$10.00	\$6,780.00
Hemlock	149	14.00	2,086.00
Hardwood	1,195	18.00	9,810.00
Firewood	2,022	25.00	16,250.00
		Total Pulpwood Value	\$ 34,926.00

Current Sawlog Value Files Lot			
	Total Volume	Total Value per Mbf	Total Value
White Pine	22.5	\$140.00	\$3,150.00
Hemlock	39.5	60.00	2,370.00
Red Oak	8.0	90.00	720.00
White Ash	3.0	100.00	300.00
Yellow Birch	3.0	75.00	225.00
Soft Maple	2.5	60.00	150.00
Hard Maple	0.5	120.00	60.00
		<i>Total Sawlog Value</i>	<i>\$ 6,975.00</i>

Current Pulpwood Value Patricia Avenue			
	Total Volume in Cords	Total Value per Cord	Total Value
Pine	88	\$7.00	\$616.00
Hemlock	150	7.00	1,050.00
Spruce/Fir	13	7.00	91.00
Hardwood	245	10.00	2,450.00
Firewood	450	20.00	9,000.00
		<i>Total Pulpwood Value</i>	<i>\$ 13,459.00</i>

Total Estimated Timber Value	Patricia Avenue Lot	\$184,226.00
	Files Lot	\$20,434.00
	Total	\$204,650.00

Publications Available

Best Management Practices, Field Handbook
Maine Forest Service 1-800-367-0223

A Field Guide to Laws Pertaining to Timber Harvesting in Organized Areas of Maine
Department of Environmental Protection

Erosion Control on Logging Jobs
Maine Forest Service 1-800-367-0223

APPENDIX

- A Glossary
- B Location Map
- C Forest Type Map, Patricia Avenue Lot
- D Forest Type Map, Files Lot
- E Forest Soils Map and Legend, Patricia Avenue Lot
- F Forest Soils Map and Legend, Files Lot
- G Archaeology and Historic Resources Review
- F Maine Natural Areas

Glossary

Ac Acres

Basal Area

Total area in square feet of solid wood on one acre of land if all trees were cut off at Dbh and their sums added together. Basal area is a measure of stand density and is used as a guide to determine optimum stand density for maximum forest growth.

Best Management Practices (BMP's)

Guidelines for the reduction of erosion and sedimentation of water bodies (streams, ponds, lakes, rivers etc.) from logging activities.

Black Knots

Black knots are caused by limbs which die and remain on the tree. The tree continues to grow around the dead limb, creating a black knot in boards sawn from that tree. Black knots are a serious defect in White Pine and high grade hardwood lumber.

Blaze

To remove a spot of bark from a tree, usually with an axe, to make a semi-permanent mark and typically used to indicate a boundary line.

Board Feet (abbr.. Bd ft.)

A standard measurement of sawlog timber or lumber volume. One board foot is one inch by one foot by one foot. Transactions for timber or lumber sales are normally calculated in units of thousands of board feet (Mbf).

Boltwood

A sawlog that is shorter than standard log lengths. Boltwood is typically four feet long.

Co-Dominant Tree

References the position of the crown of a particular tree in the canopy of an even aged forest. Co-dominant trees typically occur in the greatest numbers within a stand and overtop all others with the exception of dominant trees.

Cord (abbr.. Cd.)

A standard of measurement of timber volume, normally used for pulpwood, boltwood or fuelwood volume. One cord measures four feet deep by four feet by high by eight feet in length

Dbh

Diameter breast height, the standard height at which a tree diameter is measured.

Den Tree

A tree with a cavity or cavities used by wildlife.

Glossary

Dominant Tree

References the position of the crown of a particular tree in the canopy of an even aged forest. Dominant trees are generally the largest trees in all measurable respects, with the crown positioned above other trees.

Epicormic Branching

The sprouting of dormant buds on the stem of a hardwood tree, often caused or enhanced by over thinning, defoliation and other environmental factors. Such branching typically reduces sawlog quality and thus sawlog value.

Forest Type

Groups of trees with similar combinations of species or of one dominant species (Ex. White Pine - Red Oak type or White Pine type).

Hardwood

Used to designate all broad-leaved or deciduous trees as a class. This would include maples, birches, ashes, oaks, aspens, beech and other broad-leaved trees.

Hardwood Type

A forest in which hardwood tree species comprise at least 75% of the stand.

Humus

Organic mat of decaying leaves, needles and woody debris on the surface of the ground.

Improvement Cut

The act of cutting trees in a forest which results in the improvement of the quality, health and value of the remaining trees.

Intermediate Trees

References the position of the crown of a particular tree in the canopy of an even aged forest. Intermediate trees generally have small crowns and are overtopped by many dominants and co-dominants. They typically do not respond to a thinning for many years, if at all.

Mast

Any nut, seed, or fruit produced by woody plants and consumed by wildlife.

Mbf

1,000 board feet

Glossary

Mixed Wood

Forest stands occupied by a mixture of softwood and hardwood tree species. Neither hardwood nor softwood tree species occupy more than 75% of the tree stocking.

Pole Size

Pole sized trees are 4" to 11" Dbh.

Pruning

The act of cutting off the lower branches of a tree in order to improve the future quality of the wood. Future growth on the pruned section of a tree will be knot free.

Pulpwood

Wood cut primarily for the manufacture of paper, usually the lower quality portions of a tree.

Reproduction

Young trees (seedling to sapling size) that become established following opening created in the forest canopy, either by natural causes or by the cutting of older trees.

Sapling Size

Trees in the size category of 1" to 3" Dbh.

Sawlog Size

Trees in the size category of 11 Dbh and larger, typically use for sawlogs.

Seedling

Trees that are less than 3 feet tall.

Shelterwood

Silvicultural cutting system that provides for a new stand of trees by removing the final cop in several stages.

Silvical

Tree Characteristic, rate of growth, tolerance to shade, frequency of seed production, etc.

Silviculture

The understanding of silvics of trees and the application of such to the interaction between different tree species in the forest.

Snag

A former tree, of which has died but remains standing and is often times in decay. The term is often associated with wildlife discussion.

Glossary

Silvicultural Clear-cut

Cutting that removes all tree to provide for a new stand by releasing seedlings already established, or to provide for seedling establishment by natural or artificial means.

Single Tree Selection System

A thinning system that removes individual trees periodically so that a mature forest is always present.

Softwood

Used to designate all coniferous (cone bearing) species as a class. This would include spruces, pines, balsam fir, hemlock, cedar, larch and other cone bearing species.

Softwood Type

A forest in which softwood tree species comprise at least 75% of the stocking.

Stocked or Stocking

A measure of the density of trees by Dbh normally expressed in number of trees per acre.

Stumpage

References the value and volume of the timber product as it stands in the forest.

Suppressed Tree

References the position of the crown of a particular tree in the canopy of an even aged forest. Suppressed trees are overtopped by intermediate, co-dominant and dominant trees. Suppressed trees typically are the slowest growing in a stand and the first to die as natural succession takes place.

Understory

Current vegetation occupying the ground beneath the forest canopy.

Vernal Pool

An ephemeral body of water that fills in the spring, holds water for at least 10 days, and dries up by fall some or all years and that does not contain fish.

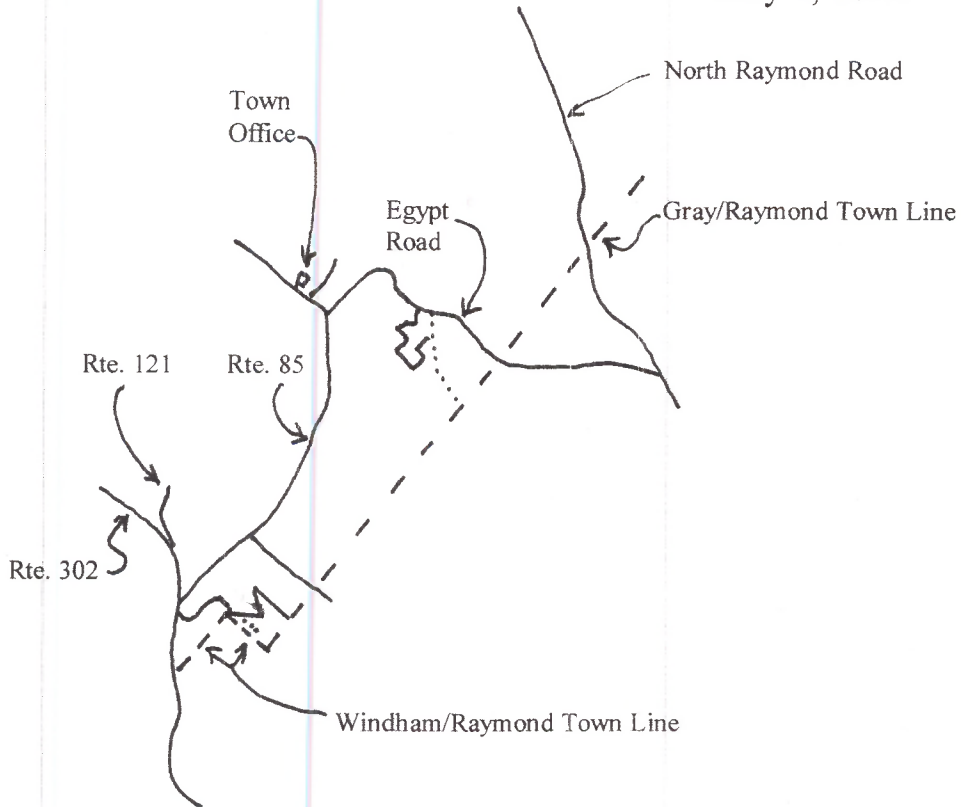
Wildlife Habitat

Four basic components of habitat are food, water, cover, and space. Specific requirements for each of these components will vary with species, season of year, and the age and sex of the animal.

North



Location Map
for the
Two Forest Properties
Owned by the
Town of Raymond
Located in
Raymond
May 2, 2012



Prepared By

Gregory E. Foster
Timberstate G. Inc.
P. O. Box 157
Gray, Maine 04039
Professional Forester # 595
(This map is not a legal survey)

Legend

Approximate Scale.....

1 inch = 2 Miles

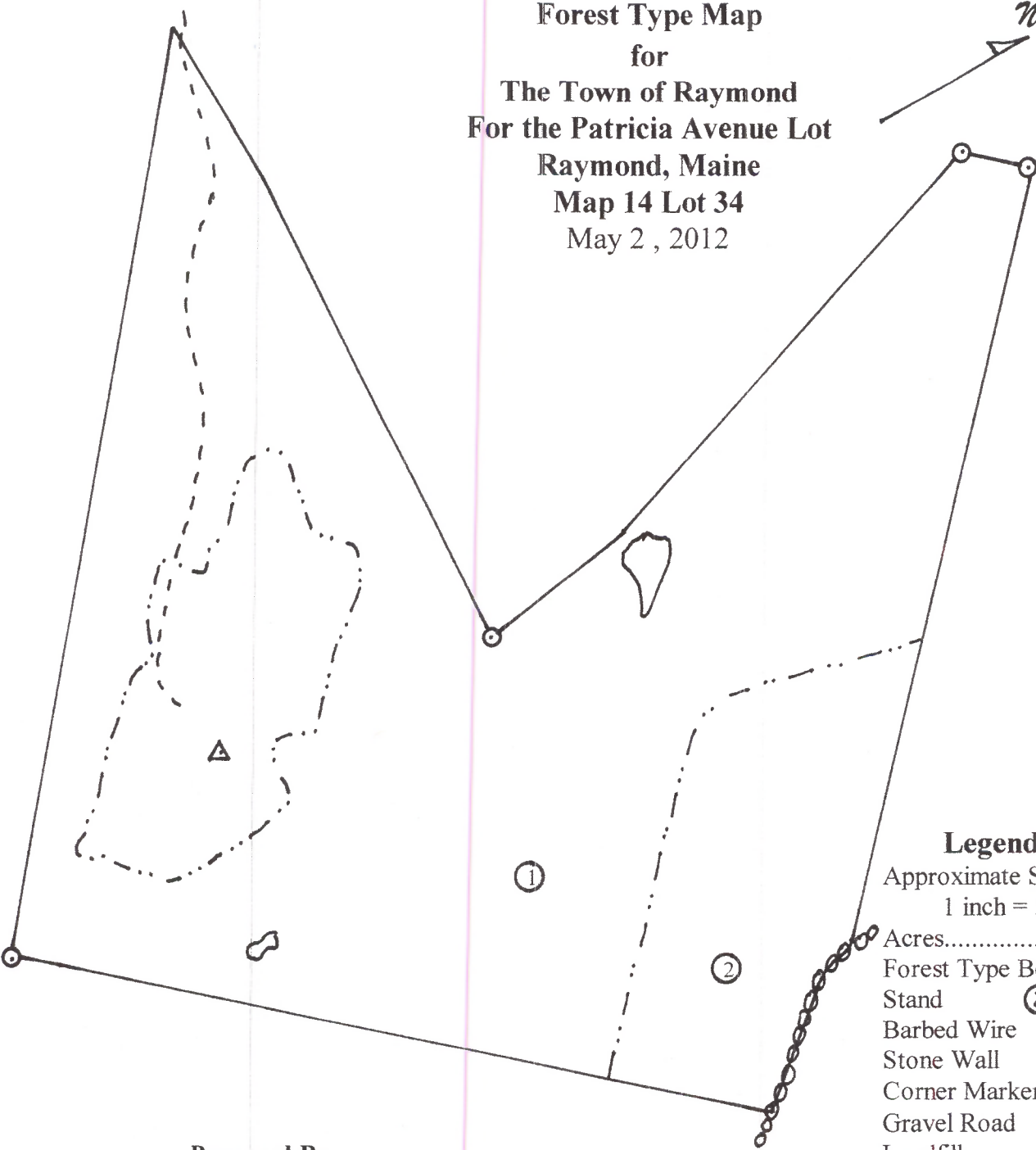
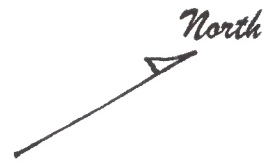
Paved Road

Files Property

Patricia Avenue Property



**Forest Type Map
for
The Town of Raymond
For the Patricia Avenue Lot
Raymond, Maine
Map 14 Lot 34
May 2, 2012**



Legend

Approximate Scale.....
1 inch = 500 feet

Acres.....ac

Forest Type Boundary - - - - -

Stand ②

Barbed Wire

Stone Wall

Corner Marker

Gravel Road - - - - -

Landfill

Stream

Pond

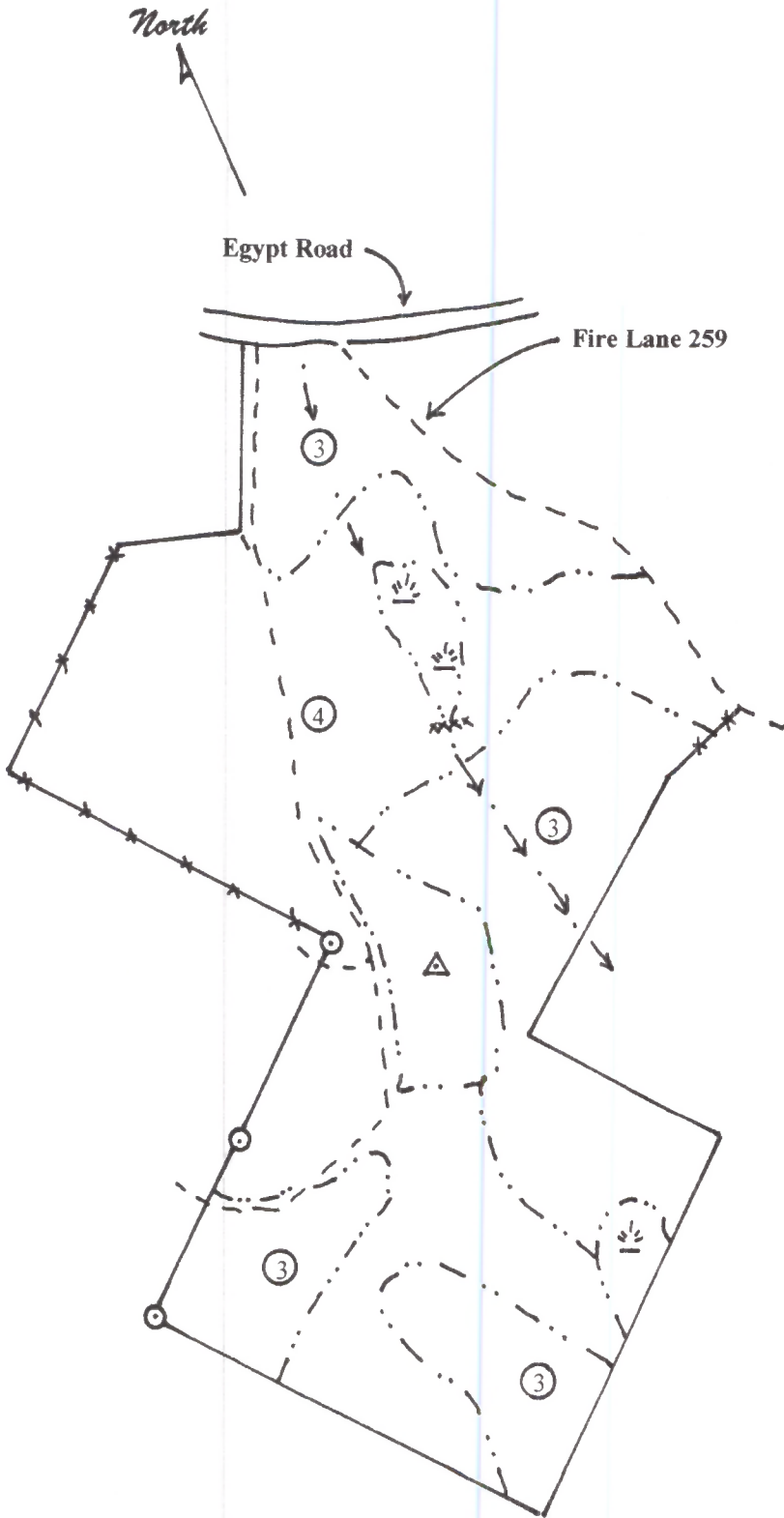
Forest Types

Stand 1 Hardwood	101	ac
Stand 2 Mixed Wood	21	ac
Reclaimed Landfill	18	ac

Prepared By

Gregory E. Foster
 Timberstate G. Inc.
 P. O. Box 157
 Gray, Maine 04039
 Professional Forester # 595
 (This map is not a legal survey)

**Forest Type Map
for
The Town of Raymond
For the Files Lot
Raymond, Maine
Map 14 Lot 34
May 2, 2012**



Legend

- Approximate Scale.....
1 inch = 550 feet
Acres.....ac
Forest Type Boundary - . . . - . . .
Stand (3)
Stone Wall (wavy line)
Barbed Wire (x-x-x)
Corner Pin (circle with dot)
Gravel Road (dashed line)
Landfill (triangle)
Stream (line with arrows)
Wetland/water (wavy line with dots)
Beaver Dam (zigzag line)

Forest Types

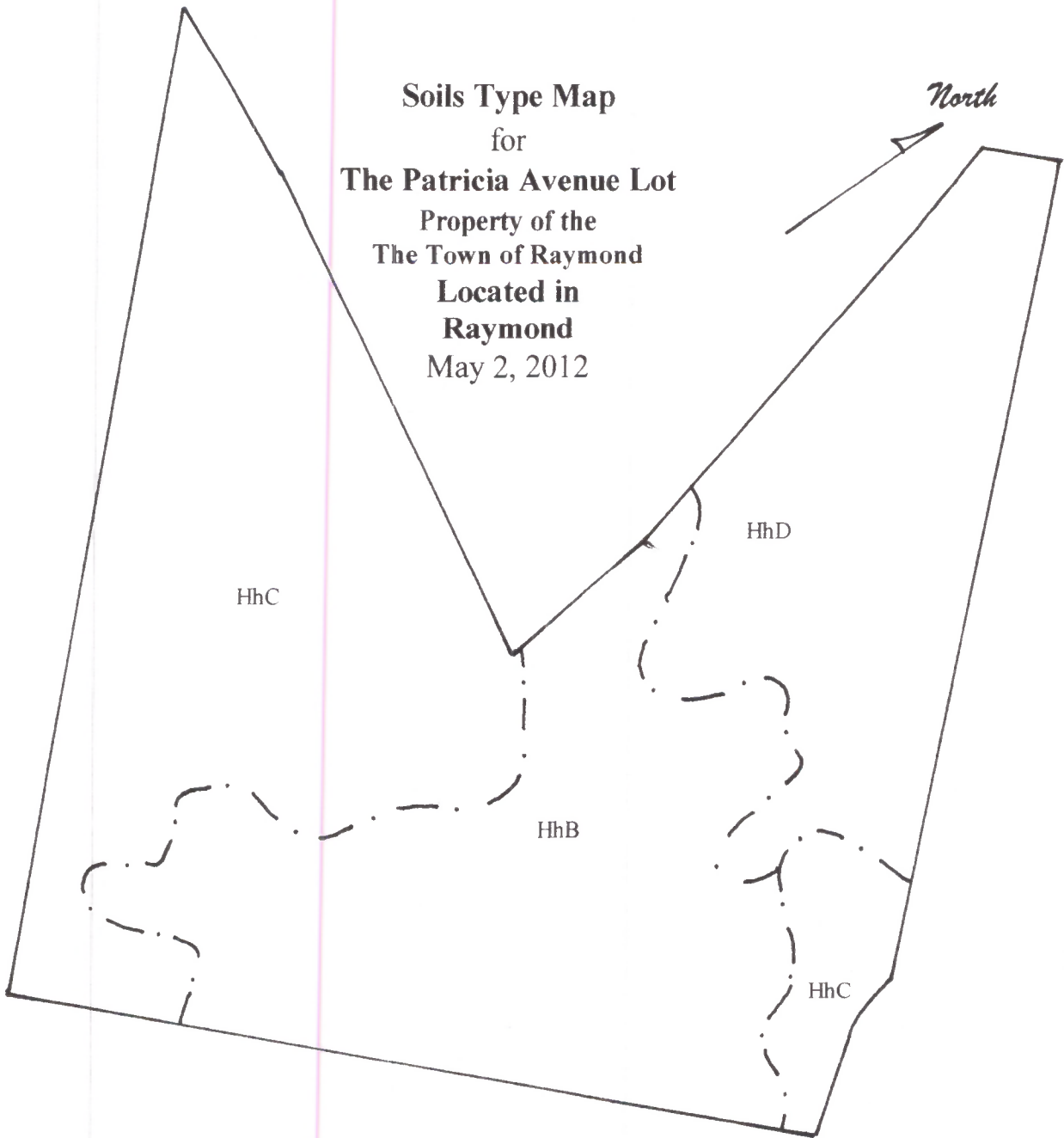
Stand 3	Hardwood	31 ac
Stand 4	Mixed Wood	42 ac
	Reclaimed Landfill	7 ac
	Wetland	3 ac

Prepared By

Gregory E. Foster
 Timberstate G. Inc.
 P. O. Box 157
 Gray, Maine 04039
 Professional Forester # 595
 (This map is not a legal survey)

Soils Type Map
for
The Patricia Avenue Lot
Property of the
The Town of Raymond
Located in
Raymond
May 2, 2012

North



Legend

Aproximate Scale.....

1 inch = 500 feet

Acres.....ac

Soils Boundary

Stream

Soils

HhB Hermon Series

HhC Hermon Series

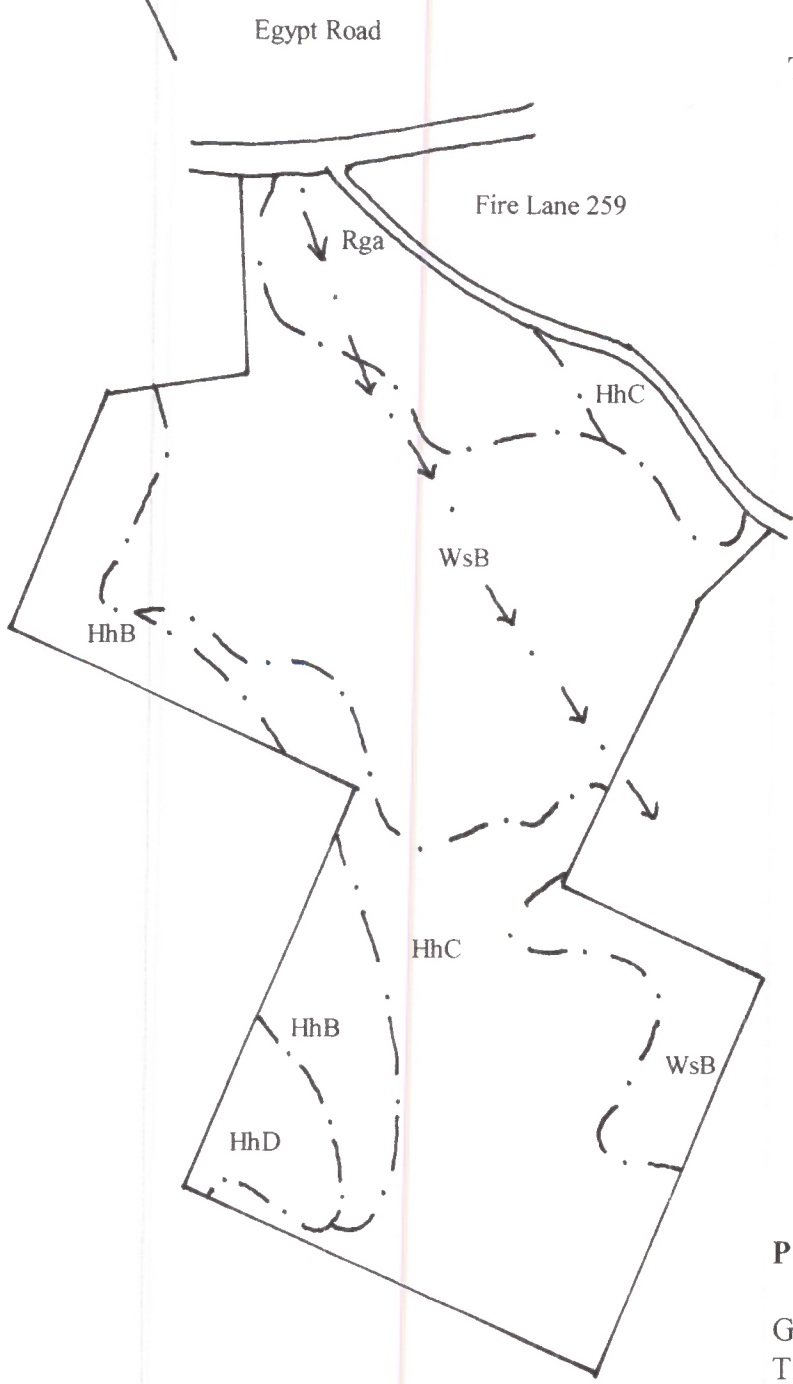
HhD Hermon Series

Prepared By

Gregory E. Foster
Timberstate G. Inc.

P. O. Box 157
Gray, Maine 04039
Professional Forester # 595
(This map is not a legal survey)

North



Soils Type Map
 for
The Files Lot
 Property of the
The Town of Raymond
 Located in
Raymond
 May 2, 2012

Legend
 Aproximate Scale.....
 1 inch = 500 feet
 Acres.....ac
 Soils Boundary — · — ·
 Stream ← · ← ·

Soils
 HhB Hermon Series
 HhC Hermon Series
 HhD Hermon Series
 RgA Ridgebury Series
 WsB Woodbridge Series

Prepared By
 Gregory E. Foster
 Timberstate G. Inc.
 P. O. Box 157
 Gray, Maine 04039
 Professional Forester # 595
 (This map is not a legal survey)



STATE OF MAINE
DEPARTMENT OF CONSERVATION
93 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0093

PAUL R. LEPAGE
GOVERNOR

WILLIAM H. BEARDSLEY
COMMISSIONER

September 12, 2011

Gregory Foster
P.O. Box 157
Gray, Maine 04039

Re: Forest Management Plan Review

Dear Mr. Foster:

In response to your request received on September 9, 2011, I have searched our data system for information on rare or unique botanical features, rare animal populations, and essential or significant wildlife habitats in the vicinity of the property in Raymond, on the border of Windham and Gray.

For individual parcel reviews, we use a simple checklist that summarizes our findings. The enclosed checklist includes our review of several data sets, some of which are maintained by MNAP and others that are maintained by the Maine Department of Inland Fisheries and Wildlife (MDIFW), and the U.S. Fish and Wildlife Service (USFWS). If a parcel intersects with a data set maintained by MDIFW or USFWS, please contact the appropriate biologist indicated on the checklist for additional information.

The eastern half of the property contains land that has been designated as Deer Wintering Area. According to the information currently in our files, there are no other rare species or important habitats documented within the property. This lack of data may indicate minimal survey efforts rather than confirm the absence of rare features.

Thank you for using the MNAP in the forest management planning process. If you have questions about the MNAP, or if you would like more information about this site, please feel free to contact me. You can also visit us on the web at <http://www.maine.gov/doc/nrime/mnap/>.

Sincerely,

Lisa St. Hilaire

Information Manager
Maine Natural Areas Program
maine.nap@maine.gov
Phone: (207) 287-8046 Fax: (207) 287-8040

Enclosure
cc: Scott Lindsay, MDIFW Biologist

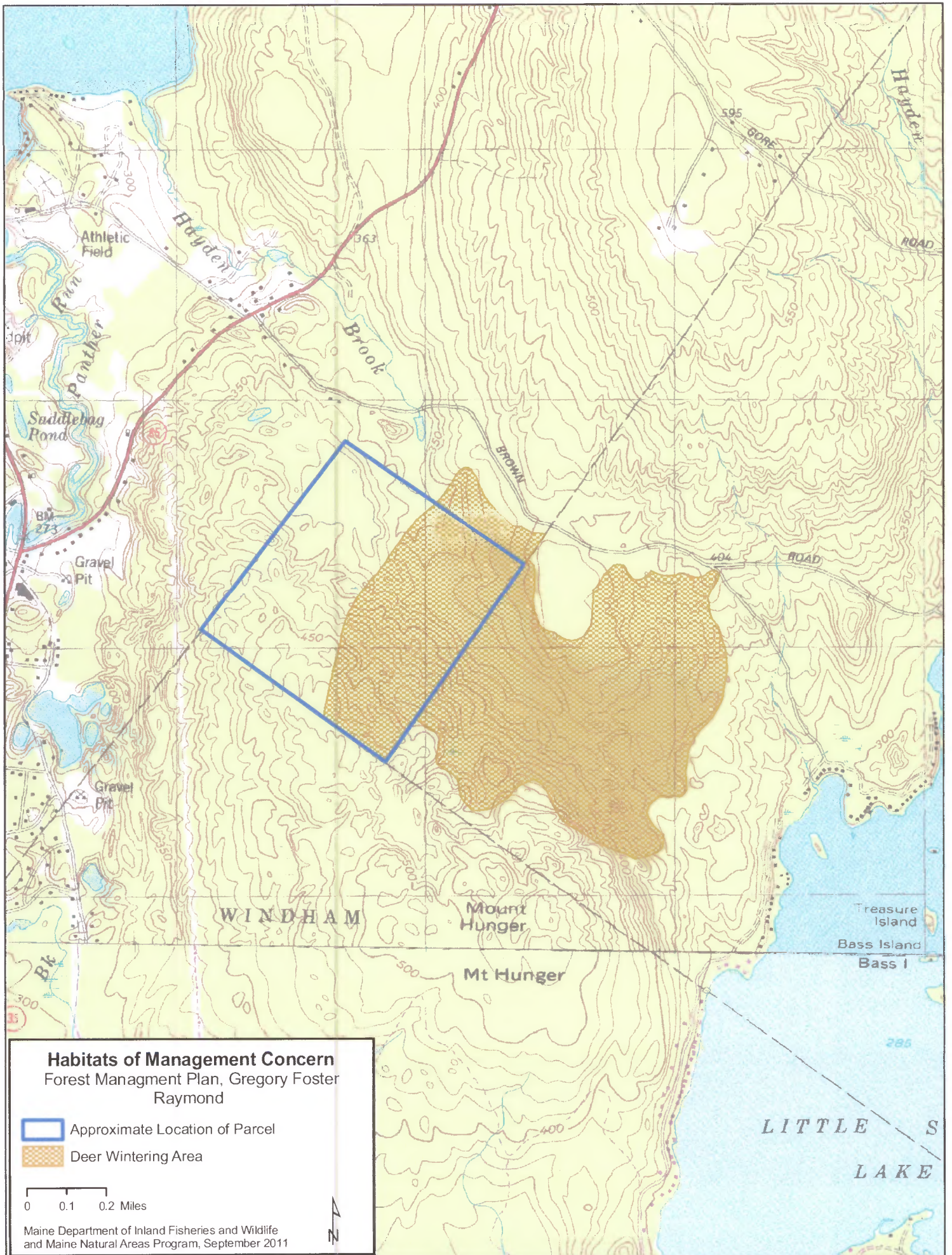
Forest Management Plan Review

Forester: *Gregory Foster* Landowner: Lot Name: *Borders Windham and Gray*
 Date Received: *9/9/2011* Town: *Raymond* County: *Cumberland* MDIFW Region: *A*

PLANT, ANIMAL, AND HABITATS	Documented to occur at the site?		Contact the following biologist to discuss conservation considerations
	YES	NO	
Plants: rare, threatened and/or endangered <i>If yes, see attached summary table.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Natural Communities: rare and/or exemplary <i>If yes, see attached summary table.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Animals: rare, threatened, or endangered <i>If yes, see attached summary table.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Mapped Essential Wildlife Habitats: Roseate tern Piping plover and Least tern	<input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
Mapped Significant Wildlife Habitats: Deer wintering area Inland waterfowl and wading bird habitat Tidal waterfowl and wading bird habitat Significant vernal pool Shorebird roosting area	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	MDIFW Regional Wildlife Biologist, Scott Lindsay, (207) 657-2345 ext. 110
Wild brook trout habitat	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Atlantic Salmon: Salmon watershed Salmon habitat: <input type="checkbox"/> General <input type="checkbox"/> Rearing <input type="checkbox"/> Spawning	<input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
Canada lynx: Does the site occur within a town which may provide habitat for lynx?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

LANDSCAPE CONTEXT	YES	NO
Does parcel intersect with a Beginning with Habitat Focus Area? Focus Area Name:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the parcel adjacent to state-owned land? Owner: Ownership type: <input type="checkbox"/> Fee <input type="checkbox"/> Easement Area Name:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the parcel within an area identified by MNAP as a potential inventory site for undocumented rare plants or exemplary natural communities? If so, MNAP will contact the landowner for permission prior to any inventory work.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Review completed by: KJE
 Date: 9/12/2011
 MNAP #: 2011_09_12_KE_02





September 12, 2011

Gregory Foster
P.O. Box 157
Gray, Maine 04039

Re: Forest Management Plan Review

Dear Mr. Foster:

In response to your request received on September 9, 2011, I have searched our data system for information on rare or unique botanical features, rare animal populations, and essential or significant wildlife habitats in the vicinity of the property in Raymond, on Egypt Road.

For individual parcel reviews, we use a simple checklist that summarizes our findings. The enclosed checklist includes our review of several data sets, some of which are maintained by MNAP and others that are maintained by the Maine Department of Inland Fisheries and Wildlife (MDIFW), and the U.S. Fish and Wildlife Service (USFWS). If a parcel intersects with a data set maintained by MDIFW or USFWS, please contact the appropriate biologist indicated on the checklist for additional information.

The south east corner of the property contains land that has been designated as Inland Waterfowl and Wading Bird Habitat. According to the information currently in our files, there are no other rare species or important habitats documented within the property. This lack of data may indicate minimal survey efforts rather than confirm the absence of rare features.

Thank you for using the MNAP in the forest management planning process. If you have questions about the MNAP, or if you would like more information about this site, please feel free to contact me. You can also visit us on the web at <http://www.maine.gov/doc/nrimc/mnap/>.

Sincerely,

Lisa St. Hilaire

Information Manager
Maine Natural Areas Program
maine.nap@maine.gov
Phone: (207) 287-8046 Fax: (207) 287-8040

Enclosure

cc: Scott Lindsay, MDIFW Biologist

Forest Management Plan Review

Forester: *Gregory Foster*

Landowner:

Lot Name: *Egypt Road*

Date Received: *9/9/2011*

Town: *Raymond*

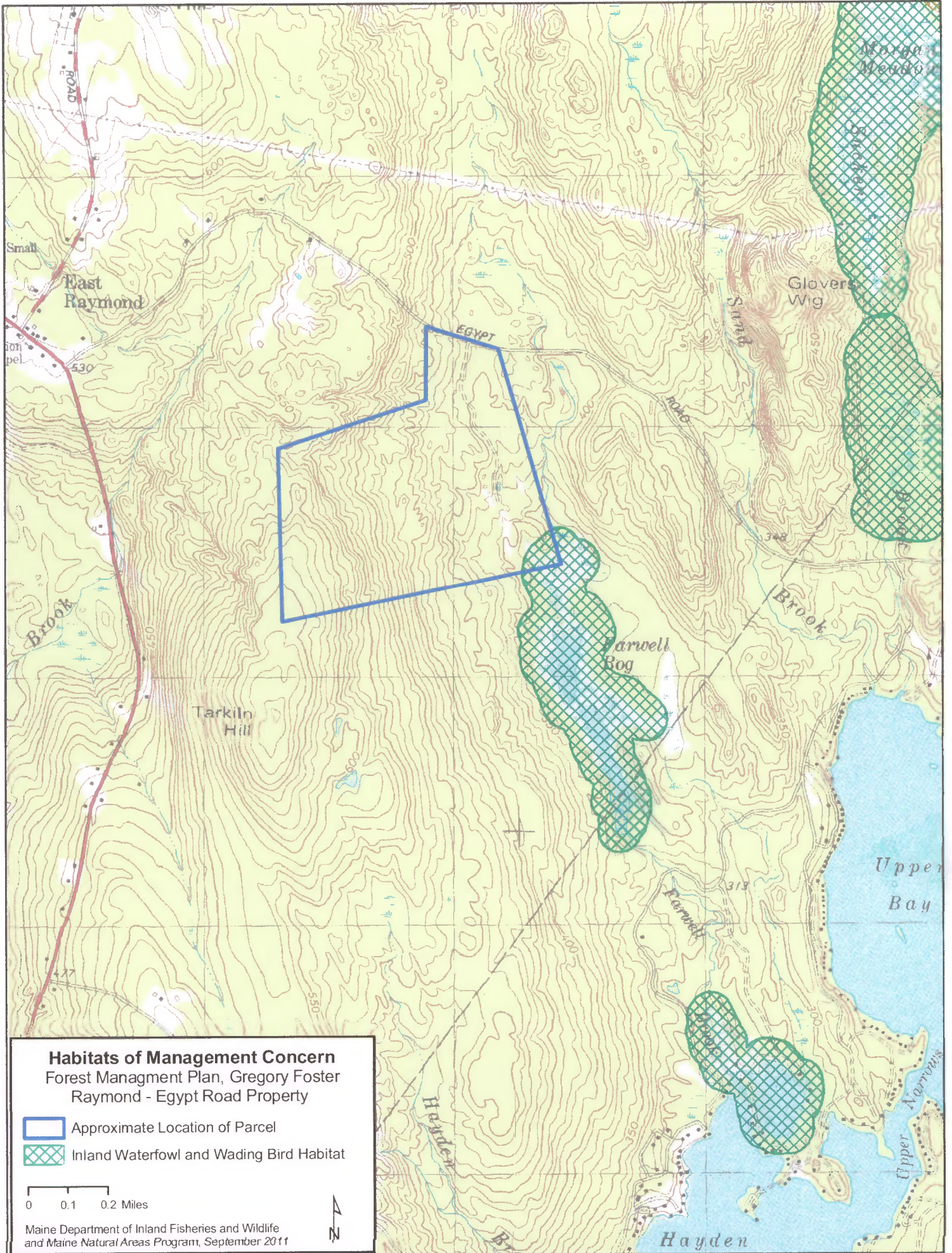
County: *Cumberland*

MDIFW Region: *A*

PLANT, ANIMAL, AND HABITATS	Documented to occur at the site?		Contact the following biologist to discuss conservation considerations
	YES	NO	
Plants: rare, threatened and/or endangered <i>If yes, see attached summary table.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Natural Communities: rare and/or exemplary <i>If yes, see attached summary table.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Animals: rare, threatened, or endangered <i>If yes, see attached summary table.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Mapped Essential Wildlife Habitats: Roseate tern Piping plover and Least tern	<input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
Mapped Significant Wildlife Habitats: Deer wintering area Inland waterfowl and wading bird habitat Tidal waterfowl and wading bird habitat Significant vernal pool Shorebird roosting area	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	MDIFW Regional Wildlife Biologist, Scott Lindsay, (207) 657-2345 ext. 110
Wild brook trout habitat	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Atlantic Salmon: Salmon watershed Salmon habitat: <input type="checkbox"/> General <input type="checkbox"/> Rearing <input type="checkbox"/> Spawning	<input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
Canada lynx: Does the site occur within a town which may provide habitat for lynx?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

LANDSCAPE CONTEXT	YES	NO
Does parcel intersect with a Beginning with Habitat Focus Area? Focus Area Name:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the parcel adjacent to state-owned land? Owner: Ownership type: <input type="checkbox"/> Fee <input type="checkbox"/> Easement Area Name:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the parcel within an area identified by MNAP as a potential inventory site for undocumented rare plants or exemplary natural communities? If so, MNAP will contact the landowner for permission prior to any inventory work.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Review completed by: KJE
 Date: 9/12/2011
 MNAP #: 2011_09_12_KE_04





MAINE HISTORIC PRESERVATION COMMISSION
 55 CAPITOL STREET
 65 STATE HOUSE STATION
 AUGUSTA, MAINE
 04333

PAUL R. LEPAGE
 GOVERNOR

EARLE G. SHETTLEWORTH, JR.
 DIRECTOR

ARCHAEOLOGY AND HISTORIC RESOURCES REVIEW
 FORESTRY PLAN

MHPC # F221-11 Date Received 9/9/2011
 Township RAYMOND Forester TIMBERSTATE G INC
 Parcel OFF BROWN RD Patricia Ave Property

*****This worksheet was completed for informational purposes only*****

Prehistoric (Native American) Archaeology (for further information: arthur.spieß@maine.gov)

- No prehistoric archaeological sites known. Based on location, soils and topography, none are expected.
- No prehistoric archaeological sites known because no survey has been conducted. However, the following area is archaeologically sensitive: _____
- The property includes known sites of archaeological importance. (See attached info)

Historic Archaeology (e.g. 1800s farms, etc.) (for further information: leith.smith@maine.gov)

- No sites are known, and none are expected (based on historic maps and documents).
- There are possible sites from former houses, barns, and outbuildings shown on maps from 1850 to 1920, now possibly recognizable as foundations or cellar holes. (See attached map.)
- The property contains known sites of archaeological importance. (See attached info)

Historic Buildings or Structures (for further information: robin.stancampiano@maine.gov)

- No historic buildings or structures are known or expected on the property (based on 7.5' USGS topographic maps and MHPC records).
- Buildings or structures may exist on the property that have not been evaluated for National Register eligibility. Our office will provide an assessment if a request letter, photos of any buildings over fifty years of age that are on the subject parcel, and a 7.5' USGS topographic map with all photos keyed to it are submitted to our office.
- Buildings or structures exist on the property that are either listed in or eligible for nomination to the National Register of Historic Places. (See attached info)

The information on this worksheet is being provided for Forestry Management Planning purposes only.

If any construction or ground disturbing activities on these properties will utilize federal funding, permitting or licensing, initiation of Section 106 review with the Maine Historic Preservation Commission is required pursuant to the National Historic Preservation Act of 1966.



MAINE HISTORIC PRESERVATION COMMISSION
 55 CAPITOL STREET
 65 STATE HOUSE STATION
 AUGUSTA, MAINE
 04333

PAUL R. LEPAGE
 GOVERNOR

EARLE G. SHETTLEWORTH, JR.
 DIRECTOR

ARCHAEOLOGY AND HISTORIC RESOURCES REVIEW
 FORESTRY PLAN

MHPC # F223-11 Date Received 9/9/2011
 Township RAYMOND Forester TIMBERSTATE G INC
 Parcel OFF EGYPT RD Trudy Filos Property

*****This worksheet was completed for informational purposes only*****

Prehistoric (Native American) Archaeology (for further information: arthur.spiess@maine.gov)

- No prehistoric archaeological sites known. Based on location, soils and topography, none are expected.
- No prehistoric archaeological sites known because no survey has been conducted. However, the following area is archaeologically sensitive: _____
- The property includes known sites of archaeological importance. (See attached info)

Historic Archaeology (e.g. 1800s farms, etc.) (for further information: leith.smith@maine.gov)

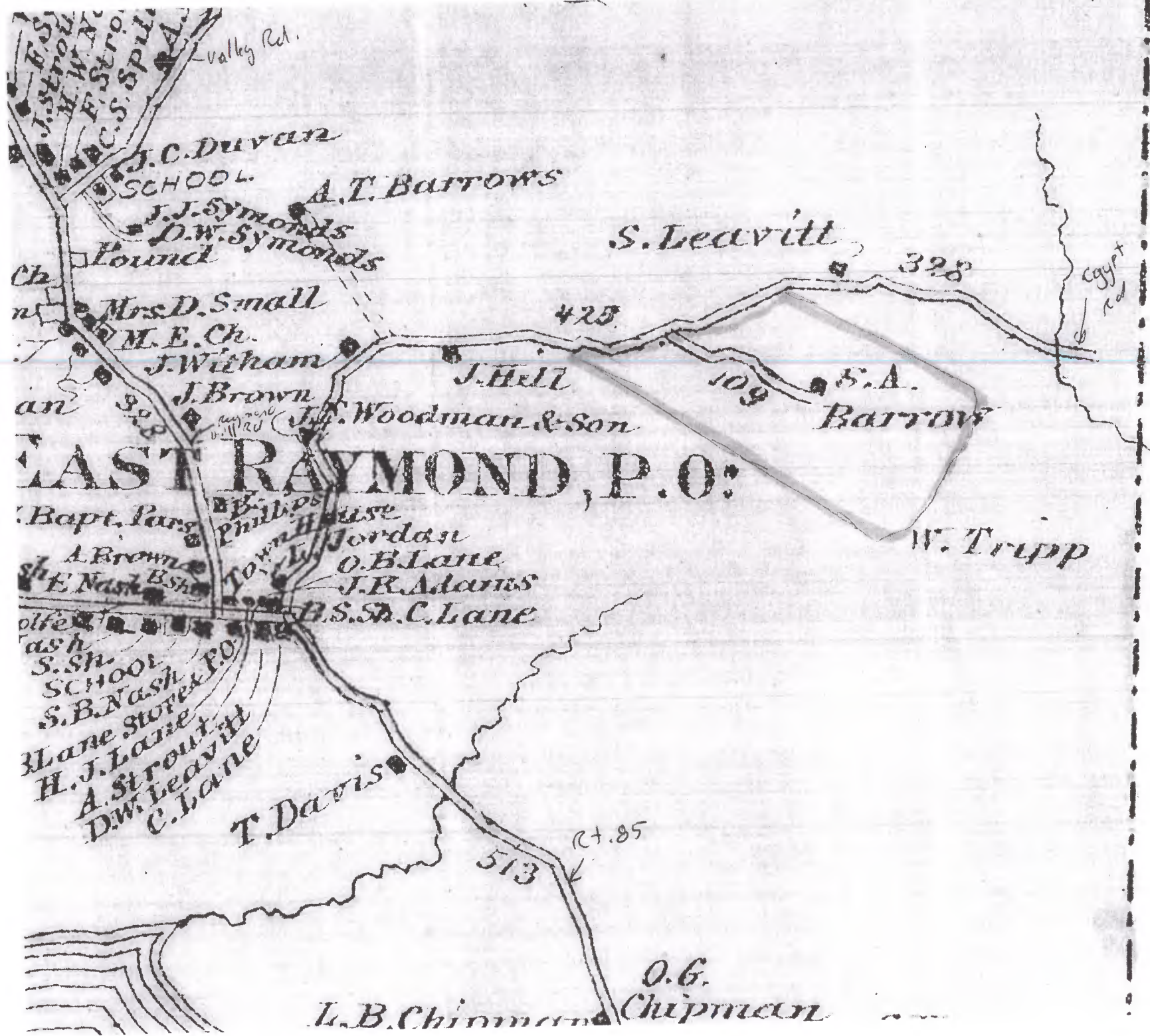
- No sites are known, and none are expected (based on historic maps and documents).
- There are possible sites from former houses, barns, and outbuildings shown on maps from 1850 to 1920, now possibly recognizable as foundations or cellar holes. (See attached map.) 1871
- The property contains known sites of archaeological importance. (See attached info)

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- No historic buildings or structures are known or expected on the property (based on 7.5' USGS topographic maps and MHPC records).
- Buildings or structures may exist on the property that have not been evaluated for National Register eligibility. Our office will provide an assessment if a request letter, photos of any buildings over fifty years of age that are on the subject parcel, and a 7.5' USGS topographic map with all photos keyed to it are submitted to our office.
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If any construction or ground disturbing activities on these properties will utilize federal funding, permitting or licensing, initiation of Section 106 review with the Maine Historic Preservation Commission is required pursuant to the National Historic Preservation Act of 1966.



Gray

R

L.B. Chipman Chipman



**Be it known to all that We, the Members of the Board of Selectmen for the Town of Raymond
join in proclaiming that the Town of Raymond shall declare**

June 24, 2012 through June 30, 2012

Hawthorne Community Association Week

**And be it known that the Town of Raymond Board of Selectmen wish the
Hawthorne Community Association
success for this week and enjoyment for all participants.**

Given this 8th day of May 2012
By The Selectmen of the
Town of Raymond, Maine

Joe Bruno
Chairman

Michael Reynolds

Lawrence Taylor

Charles Leavitt

Samuel Gifford



TOWN OF RAYMOND
CODE ENFORCEMENT OFFICE
 401 Webbs Mills Road, Raymond, Maine 04071
 Phone: (207) 655-4742 ♦ Fax: (207) 655-3024

PERMIT NUMBER
FEE PAID:
DATE:

APPLICATION: ELECTRICAL PERMIT

PROPERTY DESCRIPTION	Parcel ID	Map	Lot	Zoning District
	Physical Address			
<input type="checkbox"/> PROPERTY OWNER	Name	Mailing Address		
	Phone			
<input type="checkbox"/> ELECTRICIAN	Name	LICENSE #		
	Phone	Mailing Address		
ACCOUNT OR WORK ORDER # FOR CENTRAL MAINE POWER				

FEES FOR ONE AND TWO FAMILY DWELLINGS ONLY

CHECK ALL APPLICABLE	DESCRIPTION	FEE
<input type="checkbox"/>	1-10 OUTLETS (RECEPTACLES, SWITCHES AND LIGHT FIXTURES)	\$15.00
<input type="checkbox"/>	11 OR MORE OUTLETS (RECEPTACLES, SWITCHES AND LIGHT FIXTURES)	\$25.00
<input type="checkbox"/>	NEW 100 AMP SERVICE UNDERGROUND _____ OVERHEAD _____	\$50.00
<input type="checkbox"/>	NEW 200 AMP SERVICE UNDERGROUND _____ OVERHEAD _____	\$75.00
<input type="checkbox"/>	NEW COMMERCIAL (MORE THAN 200 AMP)	\$100.00
<input type="checkbox"/>	MOBILE HOME HOOK UP	\$10.00
<input type="checkbox"/>	MISCELLANEOUS (SUB PANEL)	\$15.00
TOTAL FEES PAID:		\$ _____

PLEASE WRITE DESCRIPTION OF MISCELLANEOUS WORK HERE:

ELECTRICIAN SIGNATURE:	DATE
HOMEOWNER SIGNATURE: (IF HOMEOWNER IS DOING INTERNAL ELECTRICAL WORK)	DATE

NOTE: THE HOMEOWNER IS NOT ALLOWED TO INSTALL OR UPGRADE AN ELECTRICAL SERVICE. THIS WORK MUST BE DONE BY A MASTER ELECTRICIAN.

RAYMOND REGULATES ELECTRICAL WORK PER THE 2008 NATIONAL ELECTRICAL CODE

~ FOR OFFICE USE ONLY ~

<input type="checkbox"/> SERVICE INSPECTION APPROVAL	AUTHORIZED SIGNATURE/CEO	DATE
<input type="checkbox"/> ROUGH-IN INSPECTION APPROVAL	AUTHORIZED SIGNATURE/CEO	DATE



TOWN OF RAYMOND
CODE ENFORCEMENT OFFICE
 401 Webbs Mills Road, Raymond, Maine 04071
 Phone: (207) 655-4742 ♦ Fax: (207) 655-3024

PERMIT NUMBER
FEE PAID: <input type="checkbox"/> YES
DATE:

APPLICATION: HVAC PERMIT

PROPERTY DESCRIPTION	Parcel ID	Map	Lot	Zoning District
	Physical Address			
<input type="checkbox"/> PROPERTY OWNER	Name			Mailing Address
	Phone			
<input type="checkbox"/> INSTALLER	Name			LICENSE #
	Phone			Mailing Address

NAME OF APPLIANCE:	UL APPROVED: YES <input type="checkbox"/> NO <input type="checkbox"/>
---------------------------	---

LOCATION OF APPLIANCE: ROOF <input type="checkbox"/> BASEMENT <input type="checkbox"/> ATTIC <input type="checkbox"/> FLOOR <input type="checkbox"/> COST OF WORK:	TYPE OF FUEL: GAS <input type="checkbox"/> OIL <input type="checkbox"/> SOLID <input type="checkbox"/> TYPE OF TANK: GAS OIL	WILL APPLIANCE BE INSTALLED IN ACCORDANCE WITH MANUFACTURE'S INSTRUCTION? YES <input type="checkbox"/> NO <input type="checkbox"/> IF NO, EXPLAIN WHY: _____ _____ _____ _____ _____	TYPE OF CHIMNEY: MASONRY LINED FACTORY BUILT UL: METAL FACTORY BUILT UL: DIRECT VENT TYPE: UL:
	NUMBER OF TANKS: SIZE OF TANK: DISTANCE OF TANK FROM CENTER OF FLAME:	TOTAL FEES:	\$ _____

CONDITIONS:

<input type="checkbox"/>	FIRE INSPECTOR APPROVAL	SIGNATURE OF INSTALLER	DATE
--------------------------	--------------------------------	------------------------	------

<input type="checkbox"/>	SERVICE INSPECTION APPROVAL	AUTHORIZED SIGNATURE/CEO	DATE
--------------------------	------------------------------------	--------------------------	------

<input type="checkbox"/>	ROUGH-IN INSPECTION APPROVAL	AUTHORIZED SIGNATURE/CEO	DATE
--------------------------	-------------------------------------	--------------------------	------

Associated Fees:

Electrical Permits \$25.00 minimum [NEW]

Plus 1-10 outlets \$15.00

Plus 11 or more outlets \$25.00

Plus new 100amp service \$50.00

Plus new 200amp service \$75.00

Plus new commercial (more than 200amp)\$100.00

Plus mobile home hook up \$10.00

Plus miscellaneous (sub panel) \$15.00

HVAC Permits \$30.00 minimum for first \$1000.00 [NEW]

Plus \$10.00 for every additional \$1000.00

TOWN OF RAYMOND
2012-2013 FEE SCHEDULE

Approved _____

Animal Control Fees

Dogs at large:	1 st violation	\$50.00 plus cost of court fees but not more than \$250.
	2 nd violation	Not less than \$100.00 plus cost of court fees but not more than \$500.
	3 rd violation	Not less than \$100.00 plus cost of court fees but not more than \$500.
Canine Waste infraction:		
	1 st violation	\$50.00
	2 nd violation	\$50.00
	3 rd violation	Not less than \$100.00 but not more than \$500.00
	Animal At Large	\$50.00
	Animal on beach, park or cemetery	\$50.00
	Animal left in car unattended	\$50.00
	Barking Dog violation	\$50.00
	Unlicensed dog violation	\$30.00 plus licensing fees was \$15.00
	Board for animals picked up by ACO	\$25.00/day was \$15.00
Impound fees:	1 st impoundment	\$30.00 was \$10.00
	2 nd impoundment	\$40.00 was \$30.00
	3 rd and more	\$50.00 each impoundment was \$45.00
	Transportation fee outside of town limits:	\$25.00 per trip

Waste Fees

Tag for extra curbside household trash	\$1.00 each
Bulky Waste	pay at the gate

Cemetery Lot Prices includes perpetual care:

1 plot resident [plus each additional plot]	\$300.00
1 plot non-resident [plus each additional plot]	\$500.00
Cremation burial plot opening	\$175.00
Grave Opening Fee starts at:	\$500.00 casket

Code Enforcement

Building Permits:

New construction or additions	\$.30 per square foot Finished area
New Construction or additions	\$. 25 per square foot Unfinished area
Commercial/Industrial	\$.30 per square foot
Minimum permit fee	\$25.00
Alterations or Renovations	
Up to \$500.00	\$25.00
\$501.00 to \$1000.00	\$25.00
\$1001.00 to \$5000.00	\$40.00
\$5001.00 to \$10,000.00	\$55.00
\$10,001.00 and up	\$55.00 plus \$8.00 per thousand or fraction thereof

Separate Permit Fees:

Chimneys/Antennas	\$25.00
Moving (within town)	\$25.00
Moving (into town)	\$. 25 /\$.30 per square foot
Demolitions	\$25.00

Electrical Permits	\$25.00 minimum [NEW]
Plus 1-10 outlets	\$15.00
Plus 11 or more outlets	\$25.00
Plus new 100amp service	\$50.00
Plus new 200amp service	\$75.00
Plus new commercial (more than 200amp)	\$100.00
Plus mobile home hook up	\$10.00
Plus miscellaneous (sub panel)	\$15.00
HVAC Permits	\$30.00 minimum for first \$1000.00 [NEW]
	Plus \$10.00 for every additional \$1000.00
Signs (business, commercial)	\$25.00 up to 6 sq.fl. Plus \$.15 /sq.ft. over 6 sq. ft.
Swimming Pools (in ground)	\$30.00
Swimming Pools (above ground)	\$25.00
Docks (permanent or seasonal)	\$.10 per sq. ft.

Penalty:

A minimum of \$500.00 plus \$5.00 per square and cubic foot up to a maximum of \$2,500.00 for any new outside or inside construction that results in added area of volume.

Any alterations or renovations having a completed value of \$2,000.00 or more will also be charged a double permit fee if started without a permit.

All reinspection fees \$25.00 per visit

Plumbing Fees:

Preinspection Fee	Included with the State Fee
Reinspection Fee	\$ 25.00 per visit
Subsurface Complete Systems	
Non-engineered systems	\$250.00 plus \$25.00 town fee
Plus a State Water Quality Surcharge	\$ 15.00
Plus a State variance	\$ 20.00
Primitive Disposal system (includes alternative toilet)	\$100.00
Engineered systems	\$200.00 plus \$25.00 town fee
System Components (installed separately)	
Treatment Tank	\$ 80.00 plus \$25.00 town fee
Holding Tank	\$100.00 plus \$25.00 town fee
Alternative Toilet	\$ 50.00 plus \$25.00 town fee
Disposal Area	\$150.00 plus \$25.00 town fee
Plus a State Water Quality Surcharge	\$ 15.00
Engineered Disposal Area	\$150.00 plus \$25.00 town fee
Separated Laundry Disposal System	\$ 35.00 plus \$25.00 town fee
Seasonal Conversion Permit	\$ 50.00 plus \$25.00 town fee

Internal Plumbing Fees:

Per State schedule:	\$ 10.00/fixture plus \$25.00 town fee
	\$ 40.00 minimum plus \$25.00 town fee

*Plumbing fixtures include backflow devices

Other Code Enforcement Fees:

Campsite (personal)	\$25.00 annually
Campgrounds	\$75.00 annually
Change of Use with renovations	\$25.00
Change of Use without renovations \$.30/sq. ft or	\$25.00 minimum
Driveway/entrance	\$25.00
Tree removal Shoreland Zone permit application	\$25.00
Road opening	\$75.00 plus \$1.50 per sq. ft.
Appeals Board Applications/residential	\$75.00
Appeals Board Applications/commercial	\$235.00
Planning Board Pre-application Conference	\$75.00

Appeals Board/Planning Board Abutters Notices	\$8.00 each notice
Appeals Board/Planning Board Newspaper legal notice	\$45.00/ per ad
Planning Board Application/commercial/site plan	\$310.00 + up
Planning Board Application/subdivision	\$625.00 + up
Preliminary Subdivision Plan 4 lots/units or less	\$625.00
Over 4 lots/units	\$650.00 plus \$155.00 per lot/unit over first 4
Final Subdivision Plan 4 lots/units or less	\$390.00
Over 4 lots/units	\$310.00 plus \$80.00 per lot/unit over first 4
Site Plan Review under 1,000 sq. ft. of gross floor area	\$310.00
1,000-10,000 sq. ft. of gross floor area	\$390.00
Over 10,000 sq.ft. of gross floor area	plus \$20.00 (\$30.00) for each 1,000 sq.ft. of gross floor area over the first 10,000.
Development without buildings	\$390.00
Road name change	\$75.00
Septic Disposal Permit	Free
Recording indexing and preserving plans	\$15.00
Reinspection Fee	\$25.00 each visit [CHANGED]
Additional Inspections per MUBEC	\$25.00 per visit [NEW]

Fire Department:

Fire Report request	\$25.00
Fire Permit	\$Free
Inspection of new construction less than 10,000 sq. ft or 100,000 cubic feet	\$70.00
Inspection of new construction more than 10,000 sq. ft. or 100,000 cubic feet	\$90.00
Inspection of existing construction less than 10,000 sq. ft or 100,000 cubic feet	\$40.00
Inspection of existing construction more than 10,000 sq. ft. or 100,000 cubic feet	\$60.00
Inspection of additions/alterations less than 10,000 sq. ft. regardless of existing size	\$20.00
Additions/alterations more than 10,000 sq. ft. or 100,000 cubic feet will be required to use the fee schedule for new construction more than 10,000 sq. ft.	
Review of subdivisions	\$60.00

Review of each house in subdivision after completion	\$15.00
Inspection of public shows/events	\$10.00
Annual/bi-annual inspections campgrounds, schools, summer camps, liquor licenses	\$Free
Bi-annual inspection of businesses, churches, town buildings	\$Free

Re-inspection for violations \$10.00 per inspection [new]

Office Charges:

Credit Card charge fee	2.5% to PayPort
DVD copy	\$5.00 each
Photo copies of property cards	\$.50 per side
Photo copy of reduced town map	\$1.50
Photo copy of deed 1 st page	\$1.50
Photo copy of deed of other pages	\$.50 each
Photo copies – general	\$.50 per side
Fax per page sent	\$2.50
Fax per page received	\$1.00
Labels prepared	Research \$10.00/hr
	Preparation \$.10/label
Map Colored 8.5x11	\$2.50
Map Colored 8.5x11 laminated	\$4.50
Map Colored 11x17	\$5.00
Map Colored 24x44	\$25.00
Notary Public fee	\$2.50 per notary signature
Notary Public fee for complex court documents or real estate closing documents	\$25.00
Tax Lien/Discharge research	\$20.00/hr after the 1 st hour

Printed List Fee:

Absentee Voter List – paper per election	\$30.00
Absentee Voter List – digital per election	\$20.00
Dog Licensing List – paper	\$30.00
Dog Licensing List – digital	\$20.00

Voter List - paper	\$125.00
Voter List on labels	\$135.00
Voter List digital	\$65.00
Taxpayer List - paper	\$500.00
Taxpayer List digital	\$65.00
Taxpayer List on website	Free

Registry Recording Fees:

First page	\$16.00
All other pages	\$2.00 per page

Town Clerk's Office Fees:

Billiard, pool, bowling alleys	\$50.00
Burial permits [state change]	\$30.00
Cable TV Franchise	2.5 percent through Time Warner
Dogs neutered/dogs entire/Kennels	\$6.00/\$10.00/\$42.00
Dog licensing fine after February 1st	\$25.00 plus licensing fee [new]
Marriage License	\$20.00 each person (total \$40.00)
Marriage, Birth, Death Certificates [state change]	\$15.00/\$6.00 each additional per order
Non-certified photocopies of vital records	\$1.00 each [new]
Business Listing	\$10.00
Peddler's Permit – Lunch wagon	\$500.00 annually non-resident
Peddler's Permit – Lunch wagon	\$250.00 annually resident
Explosives – keeping/transporting	\$50.00
Public exhibitions	\$50.00 plus \$1.00 per person plus legal advertisement
Special Amusement Permit	\$50.00 plus legal advertisement
Bounced Checks	\$25.00
Vital Records Research	\$10.00/hr after the first hour
Vital Records copying	\$.50 per 8.5”X11” page \$1.00 per 11”x14” page

Liquor Licenses:

Application fee	\$10.00
Advertising fee with public hearing application	\$35.00
Temporary liquor license application	\$10.00

Tassel Top Park:

Tassel Top Park Car Season Pass	\$85.00 legal seatbelted amount permitted for vehicle \$70.00 limited up to 4 people [Extra people to be paid for at the gate.]
General Admission	\$4.00 Adults 11-64 \$1.00 Seniors 65 and over \$1.00 children 10 and under
Evening Admission after 5 pm (except weekends & holidays)	\$2.00 Adults 11-64 \$.50 Seniors 65 and over \$.50 Children 10 and under
Tassel Top Cabin Rental per week	\$900 (July-August); \$800 (before Memorial Day and after Labor Day) plus security deposit and lodging tax
Tassel Top Cabin Rental per day (when not rented for a week)	\$100/day for up to 4 people plus security deposit and lodging tax \$200/day for up to 8 people plus security deposit and lodging tax Can include overnight up to 8 people \$25/day for each additional person over 8

First Name	Last Name	Street	City, State, Zip	Home	Business	Fax or Email	Committee
Linda	Alexander	1 Pine Lane	Raymond, Me 04071	655-4640	409-0217	peanut58@maine.rr.com	ANIMAL CONTROL Asst.
Susan	Fielder	PO Box 296	Raymond, Me 04071	655-7359	653-5055	ACOfielder@yahoo.com	ANIMAL CONTROL, DIRECTOR
Bobby	Silcott	9 Stony ridge Court	Naples, Me 04055	647-1112		asktheaco@yahoo.com	ANIMAL CONTROL Asst.
Lawrence	Murch	460 Webbs Mills Rd	Raymond, Me 04071	655-7545	345-9863	none	APPEALS BOARD 2013
Sheila	Philpot	384 Webbs Mills Rd	Raymond, Me 04071	655-2337		srsphilpo6@aol.com	APPEALS BOARD 2014
Peter	Leavitt	2 Leavitt Rd	Raymond, Me 04071	655-3943		pleavit1@maine.rr.com	APPEALS BOARD 2015
Elden	Lingwood	54 Trails End Lane	Raymond, Me 04071	627-7411		elldsl@fairpoint.net	APPEALS BOARD 2015
Mary	Picavet	3 Arbor Woods Rd	Raymond, Me 04071	655-5164		mpicave1@maine.rr.com	APPEALS BOARD ALT 2015
Matthew	Schaefer, Chair.	279 Cape Rd	Raymond, Me 04071	655-2514		matt@brannlaw.com	APPEALS BOARD 2013
Charles	Miller	59 Hancock Rd	Raymond, Me 04071	627-4005			ASSESS REV 2013
Stephen R.	Linne	PO Box 86	South Casco, Me 04077	939-6917		steve42@maine.rr.com	ASSESS REV 2014
Brenda	Tubbs	350 Webbs Mills Rd	Raymond, Me 04071				ASSESS REV 2015
Sheila	Philpot	384 Webbs Mills Rd	Raymond, Me 04071	655-1212		srsphilpo6@aol.com	ASSESS REV 2015
Holly	Mitchell	49 Tenney Hill Rd	Raymond, Me 04071	655-3409		hbm@maine.rr.com	ASSESS. REV ALT 2013
Kurt	LeBel			655-4742	ext 151		ASSESSOR
Danielle	Loring	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 124		ASSESSORS ASST
Nathan	White	104 Webbs Mills Rd	Raymond, Me 04071	655-2018	653-3641	nathan.white@raymondmaine.org	Beautification Com
Don	Willard	104 Webbs Mills Rd	Raymond, Me 04071	655-4742X31	650-9001	don.willard@raymondmaine.org	Beautification Com
Mary	Lentine	98 Deep Cove Rd	Raymond, Me 04071	655-2116			Beautification Com
Chris	McClellan	PO Box 406	Raymond, Me 04071	655-7207		chris.mcclellan@raymondmaine.org	Beautification Com
Mary	McIntire	31 Egypt Road	Raymond, Me 04071	655-2378			Beautification Com
Mike	McClellan	27 Pismire Mountain Rd	Raymond, Me 04071	655-4438		info@mainelakeschamber.com	Beautification Com
Eileen	Stiles	94 Deep Cove Rd	Raymond, Me 04071	655-4937			Beautification Com
Sharon	Dodson	PO Box 577	Raymond, Me 04071	998-2372	329-2388	rdodson@maine.rr.com	Beautification Com
Elissa	Gifford	PO Box 357	Raymond, Me 04071	655-3399		sgifford1@maine.rr.com	Beautification Com
Fran	Gagne	68 Whittemore Cove Rd	Raymond, Me 04071	655-3962			Beautification Com

Barbara	Lovell	PO Box 945	Raymond, Me 04071	655-7225	615-1425	barbino@fairpoint.net	Beautification Com
Linda	Alexander	1 Pine Lane	Raymond, Me 04071	655-4640		dalexan1@maine.rr.com	CEMETERY
Wayne	Gelston	46 Ledge Hill Rd	Raymond, Me 04071	998-5568			CEMETERY
Tacy	Hartley	PO Box 1034	Raymond, Me 04071	655-2447			CEMETERY
Dick	Sanborn	74 N. Raymond Rd	Raymond, Me 04071	998-4270			CEMETERY
Elaine	Walston	74 Mountain Rd	Raymond, Me 04071	655-7892			CEMETERY
Kim	Williams	PO Box 624	Raymond, Me 04071				CEMETERY
Dale	Woodman	74 Mountain Rd	Raymond, Me 04071	655-7892			CEMETERY
TBA			Raymond, Me 04071				CEMETERY Sel. Rep.
Chris	Hanson	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext. 42	chris.hanson@raymondmaine.org	CODE ENF. OFFICER
John	Thompson		Frye Island CEO				Code Enf. Officer Asst.
Don	Murphy	PO Box 601	Casco, Me 04015	627-4515			Code Enf. Officer Asst.
Nick	Adams		Poland				Code Enf. Officer Asst.
Danielle	Loring	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 33		CODE ENF. Secretary
John	Rand, Chair	20 Dryad Woods Rd	Raymond, Me 04071	655-4277		jbr@pivot.net	CONSERVATION COM
Elizabeth	Rand	518 Webbs Mills Rd	Raymond, Me 04071	655-6965		errand@maine.rr.com	CONSERVATION COM
Bill	Fraser	1 Justin Lynn Drive	Raymond, Me 04071			fjwj1895@earthlink.net	CONSERVATION COM
Russ	Hutchinson	363 N. Raymond Rd	Raymond, Me 04071	998-4908		dhutchi4@maine.rr.com	CONSERVATION COM
Peter	Marcinuk	112 Spiller Hill Rd	Raymond, Me 04071	655-6957		pmarcinuk@maine.rr.com	CONSERVATION COM
Jim	Ross	22 Meadow Way	Cape Elizabeth, Me 04107	655-3842		jim-ross@idexx.com	CONSERVATION COM
Kimberly	Rowe	112 Mountain Rd	Raymond, Me 04071	221-3477		minuet@maine.rr.com	CONSERVATION COM
Ben	Severn	4 Emery Lane	Raymond, Me 04071	655-3936		Bsevern@aol.com	CONSERVATION COM
Elissa	Gifford	PO Box 357	Raymond, Me 04071	655-3399		ewoodgiff@hotmail.com	CONSERVATION COM
TBA							CONSERVATION Sel Rep.
Nathan	White	30 Spiller Hill Rd	Raymond, Me 04071	655-4742		nathan.white@raymondmaine.org	CONSTABLE
Bruce	Tupper, Chief	1443 Roosevelt Trail	Raymond, Me 04071	655-7851		bruce.trupper@raymondmaine.org	EMERGENCY MGMT DIR.
Bruce	Tupper, Chief	1443 Roosevelt Trail	Raymond, Me 04071	655-7851		bruce.trupper@raymondmaine.org	FIRE CHIEF

Bruce	Tupper, Chief	PO Box 601	Raymond, Me 04071	655-5349		bruce.tupper@raymondmaine.org	FOREST WARDEN
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884		mike_reynolds@maine.rr.com	GPCOG Economic District REP
Mike	Reynolds	5 Keilt Drive	Raymond, Me 04071	655-2884		mike_reynolds@maine.rr.com	GPCOG REP
Don	Willard	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext. 31	don.willard@raymondmaine.org	GPCOG REP, ALTERNATE
Cathy	Gosselin, Dep. Fire Chief	PO Box 318	Raymond, Me 04071	655-1187		gosselinbob@hotmail.com	HEALTH OFFICER
Barbara	Thorpe	PO Box 297	Raymond, Me 04071	655-4283		rlibrar1@maine.rr.com	LIBRARY
Don	Willard	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 31	don.willard@raymondmaine.org	MMWAC Alternate
TBA							MMWAC REP
Kevin	Woodbrey	20 Egypt Rd	Raymond, Me 04071	655-3146	ext 61	kevin.woodbrey@raymondmaine.org	Networking Administrator
Hugh	Coxe, NE Planning Concepts	117 West Main St	Yarmouth, Me 04096	847-9299	807-1617	planner@raymondmaine.org	PLANNER
Patrick L.	Clark, Chair	24 Kelly Lane	Raymond, Me 04071	655-8826	775-3211x139	pat.clark@santec.com	PLANNING BD 2015
Stephen R.	Linne	PO Box 86	South Casco, Me 04077	939-6917		steve42@maine.rr.com	PLANNING BD 2015
Robert	O'Neill, Vice Chair	67 Spring Valley Road	Raymond, Me 04071	655-4376	829-4805 ext 217	theoneills@maine.rr.com	PLANNING BD 2013
William	Priest	21 Hemlock Lane	Raymond, Me 04071	655-8750		billpriest1@securespeed.net	PLANNING BD 2013
Greg	Foster	29 Ledge Hill Rd	Raymond, Me 04071	272-4270	657-4441	timbergf@aol.com	PLANNING BD 2014
Bruce	Sanford	222 Mountain Rd	Raymond, Me 04071	627-6049	627-4099	conestco@fairpoint.net	PLANNING BD 2014
Nathan	White	PO Box 616	Raymond, Me 04071	655-6048	655-1012	nathan.white@raymondmaine.org	PUBIC WORKS DIRECTOR
Steve	McCormick	56 Northern Pines Rd	Raymond, Me 04071	655-1215		stevenmccormick@aol.com	Raymond Waterways Milfoil
Dan	West	21 Martin Heights	Raymond, Me 04071	655-9203		dan@mainebroker.org	RECYCLING COM
Dennis	Woodruff	423 Webbs Mills Rd	Raymond, Me 04071	655-4743		dwoodruff@windhamraymondschools.org	RECYCLING COM
Dick	Morris	6 Kings Grant	Raymond, Me 04071	655-4711		rmorris18@maine.rr.com	RECYCLING COM
TBA							RECYCLING COM Sel Rep
Phil	Hammett, Chair	156 Mountain Rd	Raymond, Me 04071	655-7601		phil@sweetabyss.com	RECYCLING COM Co-chair
Eileen	Stiles	94 Deep Cove Rd	Raymond, Me 04071	655-4193		foynana@maine.rr.com	RECYCLING COM Co-chair
Cathy	Gosselin, Dep. Fire Chief	PO Box 318	Raymond, Me 04071			gosselinbob@hotmail.com	RESCUE
Nathan	White	30 Spiller Hill Rd	Raymond, Me 04071	655-6048	655-1012	nathan.white@raymondmaine.org	ROAD COMMISSIONER
Nathan	White	30 Spiller Hill Rd	Raymond, Me 04071	655-6048	655-1012	nathan.white@raymondmaine.org	Road Impact Study Com

Rolf	Olsen, Chairman	P O Box 171	Raymond, Me 04071	655-4670	207-856-2501 (Ex 135)	rolsen001@maine.rr.com	Road Impact Study Com
Samuel	Gifford	P O Box 357	Raymond, Me 04071	615-1509	655-3399	sgifford1@maine.rr.com	Road Impact Study Com
Robert	Harmon	PO Box 490	Raymond, Me 04071	655-2278		rharmon14@maine.rr.com	Road Impact Study Com
Phyllis	Burnham	PO Box 65	Raymond, Me 04071	655-2142			TASSEL TOP
Steve	Crockett	195 Webbs Mills Rd	Raymond, Me 04071	655-7737		steve@corckettfurniture.com	TASSEL TOP
Bob	Metz	23 Crescent Shore Rd	Raymond, Me 04071	627-7053		rmetz1@maine.rr.com	TASSEL TOP
Wendy	Thoren	195 North Raymond Rd	Raymond, Me 04071	998-2706	926-4597	ethoren@maine.rr.com	TASSEL TOP
Shauna	Peffer	30 Lucky's Run	Standish, Me 040	648-7023		shauna.peffer@yahoo.com	TASSEL TOP
Charles	Leavitt	14 Leavitt Rd	Raymond, Me 04071	655-7059		leavittcharles@gmail.com	TASSEL TOP
Don	Willard	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	650-9001	don.willard@raymondmaine.org	TASSEL TOP - TOWN REP
Sue	LaMarre	4 Shaw Rd	Raymond, Me 04071	655-4441	655-4675		TASSELTOP HEAD RANGER
John	Hanley	221 Valley Rd	Raymond, Me 04071	321-8352		john.hanley@raymondmaine.org	TECHNOLOGY COM
Sean	Carr	PO Box 365	Raymond, Me 04071	655-2696	939-9015	sean.carr@raymondmaine.org	TECHNOLOGY COM
Shaun	Dudley	12 Whitney Way	Raymond, Me 04071	655-2899			TECHNOLOGY COM
Laurie	Forbes, Chair	17 Webbs Mills Rd	Raymond, Me 04071	655-4107		rforbes1@maine.rr.com	TECHNOLOGY COM
TBA							TECHNOLOGY COM, Sel Del.
Tom	Golebiewski	25 Shaker Woods Rd	Raymond, Me 04071				TECHNOLOGY COM
Donald	Willard	401 Webbs Mills Rd	Raymond, Me 04071	650-9001	ext 31	don.willard@raymondmaine.org	TOWN MANAGER
Danielle	Loring	401 Webbs Mills Rd	Raymond, Me 04071	655-4742X33		danielle.loring@raymondmaine.org	TOWN MANAGER'S Sec.
Suzanne	Carr	PO Box 365	Raymond, Me 04071	655-2696	ext 22	suzanne.carr@raymondmaine.org	TOWN OFFICE, Dep. Tax Coll
Suzanne	Carr	PO Box 365	Raymond, Me 04071	655-2696	ext 22	suzanne.carr@raymondmaine.org	TOWN OFFICE, Deputy Clerk
Alice	Hamilton	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 24	alice.hamilton@raymondmaine.org	TOWN OFFICE-Dep. Town Clerk
Alice	Hamilton	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 24	alice.hamilton@raymondmaine.org	TOWN OFFICE-Gen. Asst.Dir
Louise	Lester	401 Webbs Mills Rd	Raymond, Me 04071	655-4224	ext 21	louise.lester@raymondmaine.org	TOWN OFFICE-Dep Tax Coll
Louise	Lester	401 Webbs Mills Rd	Raymond, Me 04071	655-4224	ext 21	louise.lester@raymondmaine.org	TOWN OFFICE-Town Clerk
Rita	Therault	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 23	rita.therault@raymondmaine.org	TOWN OFFICE-Dep. Tax Coll
Rita	Therault	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 23	rita.therault@raymondmaine.org	TOWN OFFICE-Dep. Town Clerk

Rita	Therault	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 23	rita.therault@raymondmaine.org	TOWN OFFICE-Dep. Treasurer
Donald	Willard	401 Webbs Mills Rd	Raymond, Me 04071	650-9001	ext 31	don.willard@raymondmaine.org	TOWN OFFICE-Harbor Master
Donald	Willard	401 Webbs Mills Rd	Raymond, Me 04071	650-9001	ext 31	don.willard@raymondmaine.org	TOWN OFFICE-Tax Collector
Nancy	Yates	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 32	nancy.yates@raymondmaine.org	TOWN OFFICE-Dep. Tax Coll
Nancy	Yates	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 32	nancy.yates@raymondmaine.org	TOWN OFFICE-Dep. Town Clerk
Nancy	Yates	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 32	nancy.yates@raymondmaine.org	TOWN OFFICE-Finance Dir.
Nancy	Yates	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 32	nancy.yates@raymondmaine.org	TOWN OFFICE-Treasurer
David	McIntire	31 Egypt Rd	Raymond, Me 04071	655-2378		David.McIntire@L-3Com.com	VETERANS MEMORIAL
Howard	Stiles, Chair	94 Deep Cove Rd	Raymond, Me 04071	655-4193		popsicle@maine.rr.com	VETERANS MEMORIAL
Eleanor	Thompson	10 Levy Lane	Raymond, Me 04071	655-7632		none	VETERANS MEMORIAL
Vernon	Watters	86 Deep Cove Rd	Raymond, Me 04071	655-4225		none	VETERANS MEMORIAL
TBA							VETERANS MEMORIAL Sel.Rep
Louise	Lester	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 21	louise.lester@raymondmaine.org	VOTER REGISTRAR
Louise	Murray	P O Box 227	Raymond, Me 04071	655-7162		louise.murray@raymondmaine.org	VOTER REGISTRAR, DEP.
Rita	Therault	401 Webbs Mills Rd	Raymond, Me 04071	655-4742	ext 23	rita.therault@raymondmaine.org	VOTER REGISTRAR, DEP.
Suzanne	Carr	PO Box 365	Raymond, Me 04071	655-2696	ext 22	suzanne.carr@raymondmaine.org	VOTER REGISTRAR, DEP.
Alice	Hamilton	401 Webbs Mills Rd	Raymond, Me 04071	655-6014	ext 24	alice.hamilton@raymondmaine.org	VOTER REGISTRAR, DEP.
Gregory	Joy	598 Bald Hill Rd	New Gloucester, Me 04260	926-4020		greg.joy@parker.com	WEIGHTS & MEASURES

**WARRANT AND NOTICE OF ELECTION
CALLING REGIONAL SCHOOL UNIT NO. 14
BUDGET VALIDATION REFERENDUM
(20-A M.R.S.A. §1486)**

TO: Michael Duffy, a resident of Regional School Unit No. 14 (the "Regional School Unit") composed of Raymond and Windham, State of Maine:

In the name of the State of Maine, you are hereby ordered to serve upon the Municipal Clerks of each of the municipalities within Regional School Union No. 14, namely, Raymond and Windham, an attested copy of this Warrant and Notice of Election. Service shall be in hand within three (3) days of the date of this Warrant and Notice of Election. The Municipal Clerks of the above municipalities shall immediately notify the respective municipal officers, who shall post the following Warrant and Notice of Election.

**TOWN OF RAYMOND
REGIONAL SCHOOL UNIT BUDGET VALIDATION REFERENDUM
WARRANT AND NOTICE OF ELECTION**

Cumberland ss.

State of Maine

TO Louise Lester, Town Clerk of Raymond: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this Warrant and Notice of Election.

TO THE VOTERS OF RAYMOND:

You are hereby notified that a Regional School Unit budget validation referendum election will be held in the Town of Raymond on Tuesday, June 12, 2012 for the purpose of determining the following referendum articles:

Article 1A: To elect a Moderator to preside at said meeting.

Article 1: Do you favor approving the Regional School Unit No. 14 budget for the upcoming school year that was adopted at the latest Regional School Unit Budget Meeting?

The voting on Article 1 shall be by secret ballot referendum. The polls will be opened immediately after election of the Moderator following commencement of the meeting at 7:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, May 2, 2012, at Windham, Maine.

Michael Duffy
Kate Bevil
Nawn D Perkins

Maryann Yaroni
Jeraldene St. Jean - Dreyer

Elizabeth Fellingner
City St

A majority of the Regional School Unit No. 14 Board of Directors.

A true copy of the Warrant and Notice of Election, attest:

Michael Duffy
Michael Duffy, Resident
of Regional School Unit No. 14

Countersigned this _____ day of _____ 2012 at Raymond, Maine

A majority of the Municipal Officers of the Town of Raymond

A true copy of the Warrant and Notice of Election, attest:

Louise Lester, Town Clerk
Town of Raymond, Maine

Maine Short Form Quit Claim Deed Without Covenant

THE INHABITANTS OF THE TOWN OF RAYMOND, a body politic located at Raymond, County of Cumberland and State of Maine, for consideration paid, releases to THE ESTATE OF CLAUDE MAINS in said County and State, a certain parcel of land situated in the Town of Raymond, County of Cumberland and State of Maine, being all and the same premises described at Map 74, Lot 12, A

The purpose of this conveyance is to release any interest which this grantor may have in and to the above premises by virtue of a lien filed for nonpayment of taxes on said parcel of land with particular reference being made to a lien filed against Map 74, Lot 12A, in the name of MAINS CLAUDE and recorded in said Registry of Deeds.

BK 26335 PG 329 BK 27261 PG 272 BK 27989 PG 116

IN WITNESS WHEREOF, the said INHABITANTS OF THE TOWN OF RAYMOND have caused this instrument to be sealed with its corporate seal and signed in its corporate name by JOSEPH BRUNO, LAWRENCE TAYLOR, CHARLES LEAVITT, MIKE REYNOLDS, AND SAMUEL GIFFORD thereto duly authorized, this 8 day of MAY, 2012.

THE INHABITANTS OF THE TOWN OF RAYMOND

By: _____
JOSEPH BRUNO, Selectman

LAWRENCE TAYLOR, Selectman

CHARLES LEAVITT, Selectman

MIKE REYNOLDS, Selectman

SAMUEL GIFFORD, Selectman

Witness to All

STATE OF MAINE
CUMBERLAND, SS.

Personally appeared the above named Joseph Bruno, Lawrence Taylor, Charles Leavitt, Mike Reynolds, and Samuel Gifford aforesaid Selectmen, known to me, this 8 day of MAY, 2012 and acknowledged before me the foregoing instruments to be their free act and deed in their said capacity and the free act and deed of said Grantor Corporation.

Notary Public

Maine Short Form Quit Claim Deed Without Covenant

THE INHABITANTS OF THE TOWN OF RAYMOND, a body politic located at Raymond, County of Cumberland and State of Maine, for consideration paid, releases to MORRELL, AARON D, MORRELL, BRENDAN & BRITTANY in said County and State, a certain parcel of land situated in the Town of Raymond, County of Cumberland and State of Maine, being all and the same premises described at Map 06, Lot 30,

The purpose of this conveyance is to release any interest which this grantor may have in and to the above premises by virtue of a lien filed for nonpayment of taxes on said parcel of land with particular reference being made to a lien filed against Map 06, Lot 30, in the name of BUSQUE PETER and recorded in said Registry of Deeds.

BK 27989 PG 175 BK 2887 PG 15

IN WITNESS WHEREOF, the said INHABITANTS OF THE TOWN OF RAYMOND have caused this instrument to be sealed with its corporate seal and signed in its corporate name by JOSEPH BRUNO, LAWRENCE TAYLOR, CHARLES LEAVITT, MIKE REYNOLDS, AND SAMUEL GIFFORD thereto duly authorized, this 8 day of MAY, 2012.

THE INHABITANTS OF THE TOWN OF RAYMOND

Witness to All

By: _____
JOSEPH BRUNO, Selectman

LAWRENCE TAYLOR, Selectman

CHARLES LEAVITT, Selectman

MIKE REYNOLDS, Selectman

SAMUEL GIFFORD, Selectman

STATE OF MAINE
CUMBERLAND, SS.

Personally appeared the above named Joseph Bruno, Lawrence Taylor, Charles Leavitt, Mike Reynolds, and Samuel Gifford aforesaid Selectmen, known to me, this 8 day of MAY, 2012 and acknowledged before me the foregoing instruments to be their free act and deed in their said capacity and the free act and deed of said Grantor Corporation.

Notary Public

Town of Raymond, Maine
Public Works Department

NOTICE
Mowing/ Snow Removal Bid
(Three Year Contract)

Sealed bids for furnishing the Town with annual mowing and snow removal services as specified, will be received by Nathan White, Public Works Director, 401 Webbs Mills Road, Raymond, Maine 04071, until 2:00pm, May 3, 2012 and they will be publicly opened May 4, 2012 at 10:00am. For more information and required forms see www.raymondmaine.org for details.

Specifications:

The Town of Raymond is seeking bids for facility lawn mowing and sidewalk snow removal. All mowing will include spring clean-up with the exception of sidewalks. All snow removal will be completed within 24 hours after snow fall has ended and per the Public Works Director's instructions. This is a three (3) year contract starting July 1, 2012 and ending June 30, 2015 with an annual review. Annual cost to be constant over the term of the contract.

Facilities include:

- Weekly mowing and Trimming of Raymond Town Office
- Weekly mowing and trimming of all Raymond Cemeteries (Mill Street; Plains Road; North Raymond Road; Raymond Hill)
- Weekly mowing and trimming of all Rte 302 sidewalks and Raymond Beach (grass border areas)
- Weekly mowing and trimming of Raymond Veterans' Memorial Park (Rte 302).
- Annual roadside mowing for all 37 miles of Town road (74 lane miles)
- Annual bush hog mowing of two former landfills (Patricia Avenue and Egypt Road)
- Mowing and trimming of Mill Street ball field (twice a week during baseball season and weekly during off-season)
- Winter snow removal and sanding of Rte 302 sidewalks (sand supplied by Town) from Raymond Beach to Windham town line

*Submitted bid shall give the annual cost for each of the above items

Requirements:

- All mowing equipment will be of commercial grade, subject to approval of the Public Works Director
- All equipment will be owned at the time of bid
- All mowing equipment will be in good working order and with all required safety equipment in good working order at the time bid is submitted and before work is started.
- Roadside mowing equipment will have a minimum of seven foot (7') sickle-bar type mower and be a minimum of 1800 pound, 25 horsepower, 4x4 tractor
- Snow removal equipment will be a minimum of four foot (4'), two (2) stage snow blower with hydraulic controlled chute and attached to a minimum of an 1800 pound, 25 horsepower, 4x4 tractor with the ability to spread sand
- All equipment operated on Town/State roads will have current registration and insurance and current Maine State Inspection sticker (if applicable) at the time of bid and before work is started.
- A comprehensive general liability insurance policy with the following limits of coverage:
 - Bodily Injury: \$1,000,000 each occurrence
 - Property Damage: \$400,000 each occurrence
 - \$1,000,000 aggregate of all claims per occurrence
- A comprehensive automobile insurance policy with the following limits
 - Bodily Injury: \$1,000,000
 - Property Damage: \$500,000 per each occurrence
- All insurance must be issued by an insurer licensed, authorized and maintaining an office to do business in Maine

Submission:

- Bid showing annual cost and break down for each facility (attached to Proposal Form) in sealed envelope
- Proof of vehicle and liability insurances with appropriate limits
- List of equipment, condition and specifications
- Company information and list of employees

It is the responsibility of the bidder to make sure that all bid material is complete and no addenda will be allowed to any bid.

Pre-bid Meeting:

There will be a pre-bid meeting held on Tuesday, May 1, 2012 at 10:00 am at the Broadcast Studio, where any questions should be addressed to the Public Works Director. Written minutes of this meeting will be kept and all known bidders will be provided with a copy. No other questions should be addressed to any other staff member.

Timing of Bids:

No extensions or exceptions will be made with respect to the date and time for receipt of the bid which is May 3, 2012 at 2:00pm.

Reservation of Rights:

The Town reserves the right to reject any or all proposals, waive any irregularities, and to accept the proposal judged by the Board of Selectmen to be in the best interest of the Town. The Town reserves the right to substantiate any proposer's qualifications, capability to perform, availability, past performance records and to verify that the bidder is current in its financial obligations to the Town. The Town also reserves the right to negotiate with the selected firm regarding fee structure. All information included in a proposal may be incorporated, at the sole discretion of the Town, into the contract to be entered into between the Town and the selected firm.

**MOWING/SNOW REMOVAL BID PROPOSAL
(Three year contract)
This Page Must Be Included in a Sealed Envelope***

Company/Individual's Name: _____

Authorized Representative: _____
 Title: _____

Address: _____
 Phone: _____ Email: _____
 Fax: _____ Federal Taxpayer (FID-EIN): _____

CERTIFICATE OF NON-COLLUSION

The undersigned certifies that under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

 Authorized Official Signature

 Date

<i>Facility</i>	<i>Annual (3 year) Cost</i>
Weekly mowing and Trimming of Raymond Town Office	
Weekly mowing and trimming of all Raymond Cemeteries (Mill Street; Plains Road; North Raymond Road; Raymond Hill Road)	
Weekly mowing and trimming of all Rte 302 sidewalks and Raymond Beach (grass border areas)	
Weekly mowing and trimming of Raymond Veterans' Memorial Park (Rte 302)	
Annual roadside mowing for all 37 miles of Town road (74 lane miles)	
Annual bush hog mowing of two former landfills (Patricia Avenue and Egypt Road)	
Mowing for Mill Street ball field (twice a week during baseball season and weekly during off-season)	
Winter snow removal of Rte 302 sidewalks from Raymond Beach to Windham town line	
TOTAL	

Note: All bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid. This sheet must be signed and returned with the bid package.



Mowing/Snow Removal Contract Pre-Bid Meeting
MINUTES
May 1, 2012

Present: Nathan White, Public Works Director; Don Willard, Town Manager; and Danielle Loring, Recording Secretary.

Other: Casey Glew; LCE Landscaping; Kenwood Freeley, IDS; and Chris Brum.

1) Call to order: Public Works Director Nathan White started the pre-bid opening at 10:00 am and explained that this was the opportunity to ask questions and get clarification on the bid.

2) Questions:

- a) **Question:** Does the mowing for Raymond Hill Cemetery include the grass beside the church?
Answer: Anything within the stone wall is to be mowed, this includes all areas that appear to have been maintained previously.
- b) **Question:** When is baseball season?
Answer: Last Monday and the end of the season is around the end of June, depending on their game schedule.
- c) **Question:** When does mowing stop? October?
Answer: When it appears that the grass stops growing.
- d) **Question:** Are bidders responsible for dumping clippings?
Answer: Yes.
- e) **Question:** Is there a minimum amount of snowfall or is it like a commercial account?
Answer: Treat this contract like a commercial account, especially need to do something if the town is out plowing.
- f) **Question:** After we have snow plowed, do we have to reclean the entrances?
Answer: Yes, you need to keep the path ways clear and safe.
- g) **Question:** Does this include ice?
Answer: Yes but prefer not to use salt.
- h) **Question:** Do they need to include the new section of North Raymond Road cemetery?
Answer: Not included in the current bid but looking to add in the future and it could be an amendment.

There were no further questions and Mr. White announced that the pre-bid meeting was closed and reminded the audience that the bids were due on Thursday, May 3rd at 2:00 pm and they would be publicly opened at 10:00am at the Raymond Town Office on Friday, May 4th.

9) Adjournment.

Mr. White closed the pre-bid meeting at 10:15 am.

Danielle Loring
Recording Secretary



Mowing/Snow Removal Bid Opening Minutes

MINUTES

May 4, 2012

Present: Nathan White, Public Works Director; Don Willard, Town Manager; Nancy Yates, Finance Director; and Danielle Loring, Recording Secretary.

Other: Kenwood Freeley, IDS

1) Call to order: Public Works Director Nathan White started the bid opening at 10:02 am and announced that there were four (4) bids.

2) Bid Opening:

- | | |
|---|--------------|
| a) LCE Landscaping, Raymond, Maine: | \$ 25,950.00 |
| Includes equipment list and proof of insurance. | |
| Bid received May 3, 2012 at 1:26 pm | |
| b) IDS, Portland, Maine: | \$ 26,790.00 |
| Includes equipment list and proof of insurance. | |
| Bid received May 1, 2012 at 10:15 am | |

Mr. White announced that the apparent low bidder was LCE Landscaping with a bid of \$25,950.00. He said that he would review the applications to ensure that they were complete as well as inspect equipment. The bids will be considered at the May 8, 2021 Selectmen's Meeting

9) Adjournment.

Mr. White closed the bid opening at 10:02 am.

Danielle Loring
Recording Secretary

<i>Bidder</i>	LCE Landscaping	IDS
Weekly mowing and Trimming of Raymond Town Office	\$750.00	\$800.00
Weekly mowing and trimming of all Raymond Cemeteries (Mill Street; Plains Road; North Raymond Road; Raymond Hill)	\$9,600.00	\$10,960.00
Weekly mowing and trimming of all Rte 302 sidewalks and Raymond Beach	\$1,000.00	\$3,000.00
Weekly mowing and trimming of Raymond Veterans' Memorial Park (Rte 302)	\$1,050.00	\$860.00
Annual roadside mowing for all 37 miles of Town road (74 lane miles)	\$3,000.00	\$3,085.00
Annual bush hog mowing of two former landfills (Patricia Avenue and Egypt Road)	\$1,800.00	\$1,275.00
Mowing for Mill Street ball field (twice a week during baseball season and weekly during off-season)	\$4,000.00	\$2,960.00
Winter snow removal of Rte 302 sidewalks from Raymond Beach to Windham town line	\$4,750.00	\$3,850.00
TOTAL YEARLY COST	\$25,950.00	\$26,790.00
Proof of Insurances	Yes	Yes
List of Equipment/Approved by PWD	Yes/Yes	Yes/Yes
Signed Non-collusion form	Yes	Yes
List of Employees	Yes	Yes

MOWING/SNOW REMOVAL BID PROPOSAL
(Three year contract)

This Page Must Be Included in a Sealed Envelope*

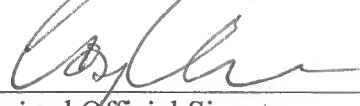
Company/Individual's Name: L. C. E. Landscaping

Authorized Representative: CASEY GLEW
 Title: owner

Address: P.O. Box 1332 Raymond ME 04071
 Phone: 207-653-7453 Email: _____
 Fax: _____ Federal Taxpayer (FID-EIN): 01-053-9348

CERTIFICATE OF NON-COLLUSION

The undersigned certifies that under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.



 Authorized Official Signature

5/3/12

 Date

<i>Facility</i>	<i>Annual (3 year) Cost</i>
Weekly mowing and Trimming of Raymond Town Office	\$750. ⁰⁰
Weekly mowing and trimming of all Raymond Cemeteries (Mill Street; Plains Road; North Raymond Road; Raymond Hill Road)	\$7,500 \$9,600. ⁰⁰
Weekly mowing and trimming of all Rte 302 sidewalks and Raymond Beach (grass border areas)	\$1,000
Weekly mowing and trimming of Raymond Veterans' Memorial Park (Rte 302)	\$1,050. ⁰⁰
Annual roadside mowing for all 37 miles of Town road (74 lane miles)	\$3,000. ⁰⁰
Annual bush hog mowing of two former landfills (Patricia Avenue and Egypt Road)	\$1,800. ⁰⁰
Mowing for Mill Street ball field (twice a week during baseball season and weekly during off-season)	\$4,000. ⁰⁰
Winter snow removal of Rte 302 sidewalks from Raymond Beach to Windham town line	\$4,750. ⁰⁰
TOTAL	\$25,950.⁰⁰ ✓

Note: All bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid. This sheet must be signed and returned with the bid package.



LCE LANDSCAPING

P.O. Box 1332
Raymond, ME 04071

Equipment List

2 Walker mowers (year2006, 31 hp, 48 inch cut)
1 Dixie Chopper (year2003, 28 hp, 62 inch cut)
1 Bobcat Toolcat (year 2009, 61 hp, 5,835lbs)
1 Bobcat A300 skid steer (year 2006, 81 hp, 8,673lbs)
1 John Deere 990 tractor (year 1999, 40 hp, 3,175lbs)
1 sickle-bar mower (7 ft)
1 bobcat 5 ft 2 stage high flow snowblower
1 5 ft bush hog

L.C.E. Landscaping
P.O. Box 1332
Raymond, ME 04071

Est. 1999

Employee list

Casey Glew
Brian Kimball
Colby Fogg

Payments will be made in 7 monthly from April 1st through October 1st

Cell: 207~653~7453
Payable upon receipt



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/01/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PRATT INSURANCE AGENCY INC P O BOX 439 WESTBROOK, ME 04098 Pratt Insurance Agency Inc	207-854-9745	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: FAX (A/C, No):														
INSURED L.C.E. LANDSCAPING, INC CASEY GLEW D/B/A P.O. BOX 1332 RAYMOND, ME 04071	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A : National Grange Mutual</td> <td></td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : National Grange Mutual		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #															
INSURER A : National Grange Mutual																
INSURER B :																
INSURER C :																
INSURER D :																
INSURER E :																
INSURER F :																

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			MPT1431B	06/21/11	06/21/12	EACH OCCURRENCE \$ 1,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:							PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000	
								PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY			TBA	04/25/12	04/25/13	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$	
	<input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$	
	<input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$	
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$	
	DED <input type="checkbox"/> RETENTION \$						\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N		N/A			E.L. EACH ACCIDENT \$	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$	
							E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

LANDSCAPING

CERTIFICATE HOLDER

CANCELLATION

TOWNOFRR TOWN OF RAYMOND 401 WEBBS MILLS ROAD RAYMOND, ME 04071	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Pratt Insurance Agency Inc
--	--

MOWING/SNOW REMOVAL BID PROPOSAL
(Three year contract)
This Page Must Be Included in a Sealed Envelope*

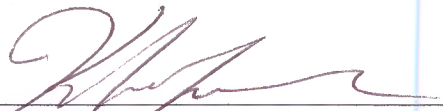
Company/Individual's Name: INNOVATIVE DISTRIBUTION SERVICES

Authorized Representative: KENWOOD FREELEY
 Title: PROJECT MANAGER

Address: P.O. Box 1357 RAYMOND, ME 04071
 Phone: 207-650-6577 Email: kfreeley@IDS.TC
 Fax: 207-797-2519 Federal Taxpayer (FID-EIN): 010546613

CERTIFICATE OF NON-COLLUSION

The undersigned certifies that under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

 4/30/12
 Authorized Official Signature Date

<i>Facility</i>	<i>Annual (3 year) Cost</i>
Weekly mowing and Trimming of Raymond Town Office	\$ 800
Weekly mowing and trimming of all Raymond Cemeteries (Mill Street; Plains Road; North Raymond Road; Raymond Hill Road)	\$ 10,960
Weekly mowing and trimming of all Rte 302 sidewalks and Raymond Beach (grass border areas)	\$ 3,000
Weekly mowing and trimming of Raymond Veterans' Memorial Park (Rte 302)	\$ 860
Annual roadside mowing for all 37 miles of Town road (74 lane miles)	\$ 3,085
Annual bush hog mowing of two former landfills (Patricia Avenue and Egypt Road)	\$ 1,275
Mowing for Mill Street ball field (twice a week during baseball season and weekly during off-season)	\$ 2,960
Winter snow removal of Rte 302 sidewalks from Raymond Beach to Windham town line	\$ 3,850
TOTAL	\$ 26,790

Note: All bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid. This sheet must be signed and returned with the bid package.



Nathan White
Public Works Director
Raymond, Maine

Nathan,

Thank you for the opportunity to provide our proposal for mowing and snow removal in the Town of Raymond. We are excited to present this proposal to you and we are positive we would exceed your expectations.

Company Information

IDS is a Maine based company with over 250 employees operating throughout the east coast. The core of our business is specialized warehouse labor and we provide services at 21 facilities for our customers. There are three divisions of IDS, IDS Distribution, ISS Shipping, and IDS Property Management.

IDS Property Management continues to grow each year. With a team of experienced professionals we consistently exceed our customer's expectations. We currently have 10 employees that provide property management services. Our property management services include;

- Lawn Maintenance
- Snowplowing/Sanding
- Landscaping
- Spring/Fall Clean Up
- Lawn Installation
- Excavation
- Construction
- Tree Maintenance/Removal
- Hardscaping

Below are the employees that would be dedicated to your account.

Lonnie Taylor President
Ken Freeley Project Manager
Charlie Justice Account Supervisor
Tyler McNeal
Nick Mallice



Equipment

- Chevrolet 4500 4x4 dump body truck, 9.5ft. Fisher V plow
- Chevrolet 2500 4x4, 8 ft. Fisher plow
- Ford F250 4x4 pick up
- 1 6x10 landscape trailer
- 1 6x14 landscape trailer
- 2 6x10 dump trailers
- 3 Red Max commercial trimmers
- 2 Red Max commercial back pack blowers
- 2 Red Max commercial power brooms
- Walker MT 26hp 48" deck mower, 42' two stage snow blower
- ExMark 36" commercial walk behind 9hp mower
- John Deere 16hp 48" commercial walk behind mower
- Honda 21" commercial 7hp push mower
 - John Deere 3520 37hp utility tractor
 - 59" two stage snow blower
 - 7' 8" Frontier sickle bar mower
 - Frontier RC 2060 lift-type rotary mower (bush hog)

*All equipment is in excellent working condition and is regularly maintained by professionals. All safety devices are intact on all equipment.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/13/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Chalmers Insurance Group - Gorham PO Box 10 65 Main Street Gorham ME 04038	CONTACT NAME: Lucinda Drown	
	PHONE (A/C, No, Ext): (207) 839-3371 FAX (A/C, No): (207) 839-7050	
INSURED Innovative Distribution Services PO Box 1357 Raymond ME 04071	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A Acadia Insurance Company	31325
	INSURER B Continental & California Cas	0850
	INSURER C Liberty Mutual	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES CERTIFICATE NUMBER: CL121606856 REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			CPA0312099-12	12/1/2011	12/1/2012	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY			CAA0312100-12	12/1/2011	12/1/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> 19						Auto Broadening Endt \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB			UO 54192450	5/30/2011	5/30/2012	EACH OCCURRENCE \$ 10,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE \$ 10,000,000
	<input type="checkbox"/> RETENTION \$	<input type="checkbox"/> CLAIMS-MADE					
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			73-834240-01-01 73-834240-01-02	1/3/2012 1/3/2012	1/3/2013 1/3/2013	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Town of Raymond Town office Raymond, ME 04071	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Amy Leonard/AMYLEO 



TAX ACQUIRED PROPERTY POLICY

Adopted by the Board of Selectmen - May 18, 1995

Amended - August 3, 1999

Amended – March 9, 2010

1. The purpose of this policy is to provide guidance regarding properties acquired by the Town for non-payment of taxes.
2. If the former owner, after the property has achieved tax acquired status, requests a reasonable payment schedule that will provide for the repayment of all outstanding taxes, the Tax Collector will allow a payment schedule for up to 60 months from the date of automatic foreclosure. (a) If the payment schedule, as established by the Tax Collector, is not acceptable to the taxpayer, appeal may be made to the Board of Selectmen.
3. If the Taxpayer becomes more than 90 days delinquent in meeting the payment schedule as established, or is not current as of June 30th of any given year, the account will be referred to the Board of Selectmen for redemption and/or sale.
4. If the Selectmen determine that a property should not be retained under Section 5 and that the taxpayer is delinquent under Section 3, the Taxpayer or other party in interest will be offered the right of immediate redemption by paying all outstanding taxes, interest and costs within 30 days of receiving notice.
5. **Retention of Property:** The Selectmen shall retain property for the benefit of the Town, if they deem it in the best interest of the town to do so. By way of example, but not of limitation, the Selectmen might deem it in the best interest of the town to retain property where: (a) The property has or will have recreational value or economic value to the Town, (b) The property has or will have potential for a public facility or additions to public facilities, (c) Retention of the property will provide a residence for an individual or individuals who otherwise will require public assistance from the Town.
6. **Sale:** If a property is not retained by the Selectmen under Section 5, and if the property is not redeemed under Section 4, the property shall be sold by sealed bid or any other method approved by the Selectmen which maximizes the return to the Town. The Selectmen shall reserve the right to accept or reject bids in any bid process. A notice of intent to sell the property shall be published in the newspaper; shall be posted in those areas where warrants are posted; and shall be sent to the Taxpayer or Taxpayers who lost the property by certified mail, return receipt requested to their last known address.

TAX AQUIRED PROPERTY

NAME	MAP\LOT	ADDRESS	SIZE	RES/LAND	YEAR	TOTAL 4/10/12
BARTOLOMEO, CARL	47/8	5 MILL STREET	0.3	RES	09/10	\$3,436.45
CAREY, ELIZABETH	31/3	BOND ST	0.71	LAND	08/09	\$3,088.14
CAREY, ELIZABETH	30/3	HASKELL AVE	1	LAND	08/09	\$3,539.65
CAREY, ELIZABETH	30/16	HASKELL AVE	1.75	LAND	06/07	\$7,337.97
CAREY LOUIS HEIRS	31/2	BOND ST	0.34	LAND	06/07	\$4,607.12
HAM, JOAN	41/50	BOULDER RD	0.12	LAND	04/05	\$3,613.64
MILLER, WILLIAM	12/59	172 RAYMOND HILL RD	8.75	RES	09/10	\$3,697.07
MURPHY, DEBRA	33/11	COBB RD	0.32	LAND	05/06	\$13,773.33
MURRAY, MARTHA	52/52	6 BOATERS WAY	0.19	LAND	09/10	\$4,121.91
PAYNE, ROBERT	18/11	TENNY HILL RD	19.87	LAND	09/10	\$2,257.41
PETERSON, TERRI-LEE	78/3	6 SHORE RD	0.34	LAND	09/10	\$1,435.48
PLUMMER, DANIEL	46/27B	MEADOW RD	1.38	LAND	09/10	\$1,559.97
RICHARDSON, TINA & WESLEY	50/14	38 MAIN ST	0.4	RES	09/10	\$7,986.18
THOMPSON, DAVID	16/2A	9 PEPPERCORN WAY	2.1	RES	08/09	\$2,835.66
WHITNEY, MICHAEL	11/17A	MAREN	5.9	LAND	09/10	\$1,844.08
WILLIS ADMA	2/24	QUARRY COVE RD	15.18	LAND	09/10	\$1,685.51
						\$70,026.39

PAYMENT PLANS

NAME	MAP\LOT	ADDRESS	SIZE	RES/LAND	YEAR	MONTHLY PAYMENTS
BRANDT, MAX & JEAN	16/61	188 NORTH RAYMOND	1.65	RES	06/07	\$300.00
JORDAN BAY REALESTATE	46/08	71 MAIN STREET	0.83	BUS	08/09	\$50.00
CHAPMAN, WILLIAM	18/27A	TENNY HILL RD	7.97	LAND	07/08	\$200.00
CONLEY, ROBERT	15/79	8 CRAGGY KNOLL RD	1	RES	07/08	\$100.00
COPPERSMITH, WILLIAM	52/108	49 TOMMAHAWK TRL	0.17	LAND	09/10	\$100.00
COPPERSMITH, WILLIAM	52/50102A00	1314 ROOSEVELT TRL			09/10	\$100.00
COX, JEFFREY	55/3	1246 ROOSEVELT TRL	0.81	BUS	07/08	\$150.00
DEEP COVE SHORES	60/7	DEEP COVE RD	2.2	LAND	09/10	\$200.00
DEEP COVE SHORES	60/17	124 DEEP COVE RD	0.75	RES	08/09	\$200.00
FIELDER ERNEST	66/35	42 WHITTEMORE COVE	0.92	RES	09/10	\$25.00
KRAFT, MARGARET	01/07	14 ANDERSON RD	4.3	RES	09/10	\$500.00
LEWIS, JAMES	21/2	NOTCHED POND RD	0.45	LAND	08/09	\$200.00 LETTER 3/30/12
MCINTYRE, RICHARD	40/2	1 PANTHER POND PINES	0.72	LAND	09/10	LETTER 3/30/12
REED, DIANE / CALLOW, ERNEST/	42/19	40 LAKESIDE DR	0.13	RES	07/08	\$185.00
JAQUES, DENNIS		TOTAL \$2200.00 A YEAR				
STROUT, RICHARD	50/14	9 SHAKER WOODS RD	102	RES	08/09	\$200.00
THORNE, SIDNEY	16/18	SPRING VALLEY RD	2.07	LAND	08/09	\$75.00
THORNE, SIDNEY	54/60	1 BAYVEIW	0.71	LAND	08/09	\$25.00

Hi Danielle - as requested, the RCC toured the attached lots on December 15, 2011. We spent time in the field looking at conservation values for each of them. As a result of our tours and further discussion at our December 20 meeting, we voted unanimously to recommend to the Selectmen that the Town retain ownership of Lot 16 on Map 30 for conservation purposes, and to allow the Selectmen to dispose of the remaining lots as they see fit.

Tax Acquired Properties Summary

Account #	Previous Owner	Address	Acreage	Map /Lot	Taxes owed through 12/06/11 (Includes Lien costs)	Assessed Value	Other information	Staff Notes
C0280R	E. Cary	0 Haskell Ave	1.75	030/016	\$7,138.43	\$83,100.00	Most of lot in Resource Protection Zone	Has Access to Crescent Lake. May be worthy of consideration for possible Town Retention. Has building impediments but possible parking developments.
C0310R	L. Cary	0 Bond	0.33	031/002	\$4,494.90	\$51,600.00	*See Note	Possible building lots w/ access to Crescent Lake. Recommend for sale.
C0250R	E. Cary	0 Bond	0.71	031/003	\$2,978.49	\$58,100.00		
C0260R	E. Cary	0 Haskell	1.00	030/003	\$3,419.72	\$67,100.00		Has access to Crescent Lake. Buildable lot. Rcommend for sale
H0485R	Hamm	0 Boulder	0.12	041/050	\$3,509.64	\$27,000.00	Has right of way to Panther Pond, unbuildable lot	Has a 50' right-of-way off Chickadee Lane to Panther Pond. Likely sale to abutters because of expressed interest but small unbuildable lot.

*Note: These two lots will be combined per Shoreland Zoning Ordinance Section 12.E.2, because they are two nonconforming, contiguous lots with the same owner (Town of Raymond).

Haskell Ave and Bond St

There are four properties listed to either Elizabeth or Louis Heirs Carey. The address for all three is the same, a P.O. Box in Rangely, which is a business listed for David Carey. This past spring, they made a \$20,000 payment that paid off all the taxes for the parcel with the building on it and made a payment arrangement for the remaining (approximately \$10,000) to have it paid off by March, but no payments were ever made and now the taxes due in April are delinquent.

Boulder Road

This property is listed under Joan Hamm at 190 Spring St in Westbrook. The last payment received was for the 2004/2005 fiscal year. She has never accepted any of the certified mailings and it is Sue's belief that she is just not interested in the property because there is only .12 acres. Certified mail returned as unclaimed. We have recently learned that they have been using the property because of the water access and have been trashing the right-of-way. We have several parties interested in purchasing this property.

Dates:

May 10, 2011: Motion made to send demand letters in Accordance with TAP policy. Sue Carr sent out 30 Day Demand Letter sent out with notice of intent to sell

June 21, 2011: Legally drafted letter of interest sent out