Mowing/Snow Removal Contract Pre-Bid Meeting

MINUTES

May 1, 2012

Present: Nathan White, Public Works Director; Don Willard, Town Manager; and Danielle Loring, Recording Secretary.

Other: Casey Glew; LCE Landscaping; Kenwood Freeley, IDS; and Chris Brum.

1) Call to order: Public Works Director Nathan White started the pre-bid opening at 10:00 am and explained that this was the opportunity to ask questions and get clarification on the bid.

2) Questions:

a) **Question:** Does the mowing for Raymond Hill Cemetery include the grass beside the church?
Answer: Anything within the stone wall is to be mowed, this includes all areas that appear to have been maintained previously.

b) **Question**: When is baseball season?
Answer: Last Monday and the end of the season is around the end of June, depending on their game schedule.

c) **Question:** When does mowing stop? October?
Answer: When it appears that the grass stops growing.

d) **Question:** Are bidders responsible for dumping clippings?
Answer: Yes.

e) **Question:** Is there a minimum amount of snowfall or is it like a commercial account?
Answer: Treat this contract like a commercial account, especially need to do something if the town is out plowing.

f) **Question:** After we have snow plowed, do we have to reclean the entrances?
Answer: Yes, you need to keep the path ways clear and safe.

g) **Question:** Does this include ice?
Answer: Yes but prefer not to use salt.

h) **Question:** Do they need to include the new section of North Raymond Road cemetery?
Answer: Not included in the current bid but looking to add in the future and it could be an amendment.

There were no further questions and Mr. White announced that thepre-bid meeting was closed and reminded the audience that the bids were due on Thursday, May 3rd at 2:00 pm and they would be publicly opened at 10:00am at the Raymond Town Office on Friday, May 4th.

9) Adjournment.

Mr. White closed the pre-bid meeting at 10:15 am.

Danielle Loring
Recording Secretary