BOARD OF SELECTMEN
AGENDA
November 13, 2012
7:00 p.m.
Broadcast Studio

SELECTMEN'S MEETING

1) Call to order.

2) Minutes of previous meeting dated:
- **October 16, 2012**

3) PUBLIC HEARING

a) General Assistance Ordinance Appendices C (Revision Regarding Heating Assistance)

This is an annual requirement from the Maine Department of Human Services (DHHS) to bring the Raymond General Assistance Ordinance into compliance with Maine Law, Title 22 M.R.S.A. §4305 (4), related to levels of financial assistance and eligibility. The town adopted the Maine Municipal Association Model Ordinance General Assistance Appendices A – C, which covered the period of July 1, 2012 through July 1, 2013, at the Selectmen's August 14, 2012 meeting. However, DHHS has made further changes to Appendix C regarding income limits for heating assistance. The Selectmen are holding the public hearing to allow for general comment about the changes contained in the appendix.

Staff is recommending that the Selectmen adopt the revised model appendix, developed by the Maine Municipal Association and as required by DHHS, with local financial survey data to establish the cost of basic necessities for Raymond within the Cumberland County metropolitan area.

4) Policy Review

a) Peddler's Ordinance- Board of Selectmen

Currently, two Peddler's Licenses are allowed each calendar year and are issued on or after May 1st. At the time that the license was issued for the management of Raymond Beach, it was intended that this license would not count as one of the two licenses. However, the Code Enforcement officer is still bound by the Peddler's Ordinance (attached to ePacket) and can only issue one other license per year, in addition to the beach license. Staff is requesting that the Board review the number of allowed Peddler's Licenses, clarify the issue, and amend the ordinance, via Town Meeting vote, if desired or, in the alternative, leave it at two licenses, with Raymond Beach and one other.

The Selectmen instructed staff to revise the ordinance to clean up the language and clarify the process; define the locations that operations can exist while giving the town the authority to issue licenses for town-owned land without affecting the number of permits available to the public; and, give the Board of Selectmen the final issuing authority. Planning Consultant Stephanie Carver of Greater Counsel of Governments (GPCOG) drafted changes based on the discussions from the last meeting. These changes were then vetted by one of the town's attorneys to ensure that there were no violations of First Amendment rights or other concerns and the draft document is attached to the ePacket.

5) New Business.

a) Certificate of Appreciation for Patricia Smith, Former Raymond Rec Director

Chairman Sam Gifford will be presenting Patricia Smith a Certificate of Appreciation for her many years of service as the Raymond Rec Director.

b) Public Works Update on Future Capital Equipment Needs- Nathan White, Public Works Director

Public Works Director Nathan White will be updating the Selectmen on the status of current capital equipment and the needs of the department in the future.

6) Old Business

a) Tax Acquired Property Update- Danielle Loring, Executive Assistant

7) Public Comment This agenda item is for the public to bring attention to any issues and concerns for future Board of Selectmen meetings.

8) Town Manager Report and Communications.

a) Confirm date for next regular meeting:
- **December 11, 2012**

b) Expression of Thanks to Kevin Hancock for donating a custom book storage shed to the Raymond Village Library

9) Fiscal Warrants – November 13, 2012

- **Payroll Expense Warrant**
- **Treasurer's Warrant**

10) Adjournment.