BOARD OF SELECTMEN
AGENDA SUMMARY
December 11, 2012
7:00 p.m.
Broadcast Studio

SELECTMEN'S MEETING

1) Call to order.

2) Minutes of previous meeting dated:
- **November 13, 2012**

3) Public Hearing:

a) Douglas & Evelia Maher DBA A La Mexicana, 1227 Roosevelt Trail, for Liquor and Special Amusement Licenses Renewal

The fire department performed the requisite life safety and fire protection ordinance inspections and is recommending approval of this renewal liquor license. Raymond Fire Inspector Craig Messinger has reported that no life safety code violations were found at the establishment at this time (Attached to the ePacket). No complaints of any kind have been lodged with the Town against A La Mexicana regarding their operations.

b) William and Kimberly Hines on Behalf of Whines Ent. Inc. DBA Cafe Sebago, 1248 Roosevelt Trail, for Liquor License Renewal

The fire department performed the requisite life safety and fire protection ordinance inspections and Raymond Fire Inspector Craig Messinger has reported that no life safety code violations were found at the establishment at this time (Attached to the ePacket) and is recommending approval of this renewal liquor license. No complaints of any kind have been lodged with the Town against Cafe Sebago regarding their operations.

4) New Business.

a) Report on Wreath Project- Co-Chairs Sharon Dodson & Elissa Gifford, Beautification Committee

Co-chairs Sharon Dodson and Elissa Gifford will update the Selectmen regarding the status of the Beautification Committee wreath project and also discuss the financial contributions from the community.

b) Consideration of Abatements as Presented/Submitted by Curt Lebel, Contract Assessor

Contract Assessor Curt Lebel has a short list of abatements (attached to the ePacket) for Selectmen review.

c) Review and Revise Draft Budget Schedule FY 2013-14 and Set Directive for Budget Process- Nancy Yates, Finance Director

As in prior years the Board of Selectmen set annual budgetary performance goals to help guide the Town Manager, Finance Director and other Department Heads in the development of the municipal budget. For the past seven years, an LD-1 compliant municipal budget has been adopted. As has been the case for the last several years, local and state economic conditions continue to remain weak and the upcoming budget is expected to be yet another difficult one with respect to growth growth in new revenue still stagnant. For review and reference, the FY 2011/2012 budgetary performance measures

are outlined below:

- Increase appropriation for capital road improvement work
- Eliminate use of fund balance/surplus as a revenue to reduce taxes.
- Develop a core services driven budget by concentrating funding efforts on legal or mission-required services.
- Explore privatization and outsourcing of services for cost savings
- Work with neighboring towns and/or Cumberland County government to reduce costs and maintain or improve services.
- Maintain current service levels in the areas of roadside solid waste/recycling collection; support to Raymond Waterways Protective Association and Raymond Village Library.
- Investigate bonding for capital improvements vs. capital reserve budgeting to achieve maximum utilization of current capital resources.
- Investigate the possibility of instituting a merit pay based employee compensation system
- Understand that all budget areas are "on the table," including additional reductions in programs/services and personnel costs, including possible layoffs.

Overarching Budget Goal: To continue to control the municipal portion of the tax rate, which has been both LD-1 compliant and flat for the past seven years**.**

d) Raymond Village Library Update- Selectman Mike Reynolds, Library Representative

Selectman Mike Reynolds, Selectboard representative to the Library Board of Directors, will update the Selectmen regarding the status of the library activities and services.

e) Consideration of Quit Claim Deeds- Submitted by Sue Carr, Deputy Tax Collector

Deputy Tax Collector Sue Carr has prepared quit claim deeds without covenant for:

- Inhabitant Robert A. Payne, Jr. to discharge lien filed for Map 018, Lot 011 located at 0 Tenny Road

All back taxes, interest and lien costs have now been paid in full for all parcels through April, 2013. This property was one of the properties receiving 30-day termination letters.

f) Citizen Request Concerning Status of Raymond Hill Cell Tower- Charles Leavitt, 14 Leavitt Rd

Charles Leavitt, 14 Leavitt Road, raised concern during Public Comment section of the October 9, 2012 Selectmen's meeting regarding the future of the Farm Road parcel, which received voter approval for conditional rezoning at the referendum vote held on June 14, 2011 to allow for a wireless communication facility.

5) Public Comment This agenda item is for the public to bring attention to any issues and concerns for future Board of Selectmen meetings.

6) Town Manager Report and Communications.

a) Confirm date for next regular meeting:
- **January 8, 2013**

b) Town Office Closed in Observance of Holidays
- **Tuesday, December 25th, Christmas**
- **Tuesday, January 1st, New Years**

c) Rabies Clinic January 12, 2013

A Rabies Clinic will be administered by Jordan Bay Veterinarian Hospital at the Raymond Aubuchon Hardware from 12:00pm to 4:00pm for a fee of $10 per animal for a one-year license. Please bring animals in carriers or leashed for safety reasons.

7) Fiscal Warrants – December 11, 2012

- **Payroll Expense Warrant**
- **Treasurer's Warrant**

8) Adjournment.