BOARD OF SELECTMEN
AGENDA SUMMARY
January 8, 2013

SELECTMEN'S MEETING

1) **Call to order.**

2) **Minutes of previous meeting dated:**
   - **December 11, 2012**

3) **New Business.**

   a) **Executive Session pursuant to 1 MRSA § 405(6)(E): Consultation with CEO and Town Attorney Regarding Pending Land Use Legal Matter**

   b) **Consideration of Possible Board of Selectmen Bylaws and Policies Change to Address Correspondence from Town Attorney Regarding Selectmen Use of Public Comment**

At the December 11, 2012 Board of Selectmen meeting, Selectman and Parliamentarian Joe Bruno asked for a Point of Order for clarification regarding Selectman Charles Leavitt's use of public comment. In a letter to the Town Manager (see attached), the Town Attorney advised the Selectmen that they could vote to adopt clarifying language to be incorporated into the BOS Bylaws and Policies.

   c) **Consideration of Solid Waste/Flow Control Ordinance and Review for Compliance with MMWAC Obligations- Joe Kazar, Executive Director of MMWAC**

Selectman Charles Leavitt attended the December 6, 2012 Mid-Maine Waste Action Corp. (MMWAC) Board of Directors' meeting where a request by Executive Director Joe Kazar was made to have each member town review their Solid Waste/Flow Control Ordinance for compliance with the town's MMWAC obligations and to consider a warrant article at the 2013 Annual Town Meeting adopting minor housekeeping amendments to the Waste Handling Agreement. Mr. Kazar will be present to explain the amendment and update the community on current MMWAC activities.

   d) **Consideration of Use of Public Property for 2013 Annual Sebago Lake Rotary Club Derbyfest- Ingo Hartig, Derby Organizer**

Derbyfest organizer Ingo Hartig of the Sebago Lake Rotary Club will be providing program information and a specific request for the utilization of Raymond Beach to support the upcoming event scheduled for February 16-17,2013. A copy of Mr. Hartig's application/request is attached to the e-packet. Town staff will be in attendance at the meeting to discuss any potential impacts or concerns. There will also be a pre-event meeting prior to the Derbyfest, as in past years, during which all life safety, traffic control, policing and inter-agency coordination issues will be discussed and plans finalized.

UPDATE (1/3/13): Derby Organizer Ingo Hartig contacted the Town Manager and expressed interest to incorporate a beer tent, sponsored by Gritty's. Mr. Hartig will be providing information that will be included in the ePacket.

e) Pavement Management Presentation- Chairman Rolf Olsen & Nathan White, RISC Members

At the June 12, 2012 Annual Town Meeting, Raymond residents voted to create a Road Improvement Study Committee (RISC), comprised of volunteers who would investigate ways to fund capital improvements to Raymond's public roads. RISC Chairman Rolf Olsen will be presenting the committee's report and recommendations with Public Works Director Nathan White regarding potential financial strategies to realize necessary improvements determined by the Road System Management Software (RSMS11), developed by the Maine Department of Transportation. A copy of the Powerpoint presentation and final RISC report are attached to the ePacket.

f) Consideration of Biennial Appointment of Registrar of Voters – Louise Lester, Town Clerk

Every two years, the Board of Selectmen must appoint a Registrar of Voters. For the past two year period, Town Clerk, Louise Lester, has served in this capacity. The Town Manager is recommending reappointment of Town Clerk Louise Lester to this position.

g) Consideration of Quit Claim Deeds as Submitted by Deputy Tax Collector Sue Carr

Deputy Tax Collector Sue Carr has prepared quit claim deeds without covenant for:

- Inhabitants Michael L. & Jennifer M. Whitney to discharge the lien filed for Map 011, Lot 017A located at 0 Maren Lane

All back taxes, interest and lien costs have now been paid in full for all parcels through April, 2013. This property was one of the delinquent accounts that received a 30-day termination of tenancy notice.

h) Raymond Village Library Update- Selectman Mike Reynolds

Selectman Mike Reynolds, Selectboard representative to the Library Board of Directors, will update the Selectmen regarding the status of the library activities and services.

i) Consideration of Amending or Repealing the Conditional Zoning District Outlined in the Land Use Ordinance Under Article 4H.1 (Farm Road Parcel)– Charles Leavitt, Selectman

At the October 9, 2012 BOS meeting, Selectman Charles Leavitt requested a status update regarding the future of the Farm Road parcel, which received voter approval for conditional rezoning at the referendum vote held on June 14, 2011 to allow for a wireless communication facility, and the efforts being made by Public Safety to improve communication in that area. After the presentation held on December 11, 2012, Mr. Leavitt suggested that the rezoning be repealed or have an expiration date put in place in order to put pressure on US Cellular to build the tower, as originally planned. Mr. Leavitt has also requested that the Selectmen consider taking formal action at the January meeting.

4) Old Business

a) Tax Acquired Property Update

Town Staff has prepared a revised list of the current Tax Acquired Properties that remain after the Selectmen authorized staff to send out 30-day Notice of Termination of Tenancy letters. The Selectmen have also requested a summary of the current payment agreements. The Tax Acquired Property Policy is attached to the ePacket. Staff is requesting Selectmen guidance on the remaining 2012 Tax Acquired Properties.

5) Public Comment This agenda item is for the public to bring attention to any issues and concerns for future Board of Selectmen meetings.

6) Town Manager Report and Communications.

a) Confirm date for next regular meeting:
- **February 12, 2013**

b) Rabies Clinic January 12, 2013

A Rabies Clinic will be administered by Jordan Bay Veterinarian Hospital at the Raymond Aubuchon Hardware from 12:00pm to 2:00pm for a fee of $10 per animal for a one-year license. Please bring animals in carriers or leashed for safety reasons.

7) Fiscal Warrants – January 8, 2013

- **Payroll Expense Warrant**
- **Treasurer's Warrant**

8) Adjournment.