Town of RAYMOND
Home of the Landlocked Salmon
INCORPORATED 1803

BOARD OF SELECTMEN
AGENDA SUMMARY
February 12, 2013

SELECTMEN'S MEETING

1) Call to order.

2) Minutes of previous meeting dated:
- **January 8, 2013**

3) Ordinance Public Hearing:

a) Peddlers Ordinance

The Board of Selectmen are holding a public hearing to allow for comment on proposed changes to the Peddlers Ordinance. Draft warrant and a description of key changes are attached to the ePacket.

4) New Business.

a) Consideration of Abatements- Curt Lebel, Contract Assessor

Contract Assessor Curt Lebel has a short list of abatements (attached to the ePacket) for Selectmen review.

b) Consideration of Proclamation for Congenital Diaphragmatic Hernia(CDH) Awareness Week in March- Melissa Smith

Melissa Smith, Pond Road, is requesting that the Board of Selectmen declare March 25-31st as Congenital Diaphragmatic Hernia Awareness Week to increase public knowledge/awareness of this birth defect and allow for a community based event to raise funds.

c) Consideration of Appointment of Members to the Raymond Conservation Commission- Louise Lester, Town Clerk
- **Leah Stetson**
- **Steve Catir**

Leah Stetson and Steve Catir have been attending the Raymond Conservation Commission meetings and are now seeking appointment by the Board of Selectmen after receiving an affirmative recommendation from the Conservation Commission.

d) Presentation and Request for Consideration of Oil Tar Sands Resolution- William Fraser and Steve Catir, Healthy Waters Coalition Members
- **Presentation on Government of Canada's Perspective on Alberta Oil Sands- Canadian Consul Aaron Annable, Foreign Policy & Diplomacy**
- **Informational Presentation about Portland Pipeline- President & CEO Larry Wilson, Portland Pipeline**

Members of several town and environmental interest groups have come forward to express concern regarding the potential future use of the Portland Pipeline to transport petroleum materials from Montreal, Canada to Portland, Maine through a possible reversal of the flow of the existing pipeline. The Healthy

Waters Coalition is requesting that the Board of Selectmen adopt an Oil Tar Sands Resolution, that they have submitted for consideration (attached to the ePacket) to protect the town in the event of an accidental contamination. They will give a brief presentation (materials attached in separate ePacket) on their perspective on oil sands.

The Honorable Aaron Annable, Canadian Consul, will be in attendance to speak regarding his country's experience and perspective on the Alberta Oil Sands issue. CEO & President Larry Wilson Secretary-Treasurer David Cyr from the Portland Pipeline Corporation will also give a brief presentation about the pipeline and his company's perspective on its future use with respects to Oil Tar Sand transportation.

John Quinn, Executive Director of the New England Petroleum Council, has also asked to make a presentation, but his request came after the agenda deadline (see request attached to the ePacket)

e) Conservation Commission Tax Acquired Property (TAP) Recommendation- Chairman John Rand, Raymond Conservation Commission

At the December 20, 2011 Raymond Conservation Commission (RCC) meeting, the members voted to retain real property located at Map 016, Lot 030, which was on the 2011 Tax Acquired Properties list for "conservation purposes." The Selectmen subsequently requested that Chairman John Rand attend the meeting to discuss the RCC's interest and possible uses for that property.

f) Consideration of Forest Management Contract with Forester Greg Foster, Timberstate G- Board of Selectmen

At their August 14, 2012 meeting, the Board of Selectmen voted to contract with Raymond Forester Greg Foster of Timberstate G to mark the towns wood lots and prepare the related documents related to his recommended timber harvesting plan as part of the Forest Management Plan that he completed last summer. Attached to the ePacket is the final contract reviewed and approved by the Town Attorney for Selectmen approval. A vote is necessary to authorize the Town Manager to enter into the agreement.

g) Consideration of Appointment of Member and Alternates to Portland Area Comprehensive Transportation System (PACTS) Policy Committee- Board of Selectmen

The 2010 Census Data has indicated that Portland's metropolitan area population had increased and, as a result, the size of the immediate transportation network within the PACTS system was extended to include roughly 1 mile of Route 121 as well as 1.5 mile of Route 302 in Raymond. This could mean that if federal capital road improvement funds became available Raymond may be eligible.

PACTS Director John Duncan has requested that Raymond select one member and two alternates to serve on the PACTS Policy Committee and of those individuals, one member and one alternate be chosen to serve on the Executive Committee. Attached the ePacket is a list of the responsibilities and functions for each committee. Public Works Director Nathan White has expressed interest in serving on the Policy Committee.

h) Consideration and Approval of Planning Board Warrants for 2013 Annual Town Meeting- Board of Selectmen

On January 16, 2013, the Planning Board held a public hearing to review proposed ordinance changes. As a result, five ordinance revisions were recommended to be sent to Selectmen for approval for Town Meeting. Proposed warrants and a memo from the Danielle Loring, Planning Board Secretary, are attached to the ePacket.

i) Consideration of Zoning Board of Appeals Request for the Resignation of Member- Danielle Loring, Zoning Board Secretary

The Zoning Board of Appeals voted at their January 7, 2013 meeting to request that the Board of Selectmen ask for the resignation of their alternate member, Sheila Philpot, due to lack of attendance and advertise for a new member. Ms. Philpot began her service in December, 2009 and has attended one meeting to date, in February, 2010. Chairman Matt Schaefer has been in contact Ms. Philpot, and although she has expressed interest in remaining a member, she did not attend either of the two meetings following their discussion. The Board is currently working to create bylaws that would help to establish an attendance policy moving forward.

j) Consideration of Quit Claim Deeds as Prepared and Submitted by Deputy Tax Collector Sue Carr- Board of Selectmen

Deputy Tax Collector Sue Carr has prepared quit claim deeds without covenant for:

- Inhabitants Ernest J. & Shirley A. Fielder to discharge the lien filed for Map 066, Lot 035 located at 42 Whittemore Cove

All back taxes, interest and lien costs have now been paid in full for this parcel through April, 2013. This property was one of the delinquent accounts that had a payment arrangement.

k) Consideration of Frye Island Certificate of Notice- Danielle Loring, Planning Board Secretary

In addition to the public hearing process for the proposed Park & Ride for the Frye Island ferry landing off of Cape Road and Quarry Road, the Selectmen can approve the Certificate of Notice to be filed with the Town Clerk (attached to the ePacket) as an optional measure. This certificate is a list of the abutters who were sent notice of the public hearing. The list of abutters is generated using assessing software and builds an abutter notification list 300' around the subject parcels

5) Old Business

a) Consideration of Amending or Repealing the Conditional Zoning District Outlined in the Land Use Ordinance Under Article 4H.1 – Board of Selectmen

At the January 8, 2013 Selectmen's meeting, the Selectmen considered the repeal of the conditional rezoning for a wireless communication facility off of Farm Road because the applicants, RSA#1 and US Cellular, indicated that the property owners, Mary Jean & Michael Major, no longer wanted to develop the property as a cell tower site. Fire Chief Bruce Tupper requested that he have the opportunity to speak with the Major's to gauge their interest in allowing for a public safety radio communication tower to be constructed at the site and he has learned that there is no remaining interest in this use for the site. Staff is recommending that the conditional rezoning district be repealed through the process outlined in the memo attached to the ePacket and move towards a warrant article for the 2014 Annual Town Meeting.

6) Public Comment This agenda item is for the public to bring attention to any issues and concerns for future Board of Selectmen meetings.

7) Town Manager Report and Communications.

a) Confirm date for next regular meeting:
- **March 5, 2013**

b) Raymond Beautification Committee Seeking Volunteer Coordinator for Raymond Beach.
- Contact Town Clerk or see website for details.

c) **Seeking Proposals for a Private Sector Manager at Raymond Beach.**
   - Proposals are due February 22nd and submission materials and information is available at Town Office or on the website.

d) **Scholarship applications are being accepted.**
   - Applications are available at the Town Office or the website.
   - Submission deadline is April 30, 2013.

e) **Compost Bins are for sale**
   - More information and order forms available on the website or at Town Office.
   - Deadline to order is April 20, 2013.

8) Fiscal Warrants – February 12, 2013

- **Payroll Expense Summary Warrant**
- **Treasurer's Warrant**

9) Adjournment.