Town of RAYMOND
Home of the Landlocked Salmon
INCORPORATED 1803

BOARD OF SELECTMEN
AGENDA SUMMARY

September 10, 2013
7:00 p.m.
Broadcast Studio

SELECTMEN'S MEETING

1) Call to order.

2) Minutes of previous meeting dated:
- **July 30, 2013**

4) New Business.

a) Update Regarding Safety Improvement Engineering Study of Ledge Hill Road and North Raymond Road Intersection– Nathan White, Public Works Director

Public Works Director Nathan White will report on data collected and recommendation made by the Maine Department of Transportation (MDOT) and Gorrill Palmer Consulting Engineers regarding the safety concerns that were raised at the January 8, 2013 Selectmen's meeting following a severe motor vehicle crash at the intersection of Ledge Hill Road and North Raymond Road.

b) Consideration of Resignations from the Planning Board
- **Pat Clark**
- **Dan West**

The Board of Selectmen will be considering resignations from the Planning Board. Pat Clark has been a long time member and chair and will be moving from Raymond, which excludes him from continuing his volunteer service. Dan West has been a member since 2011 and wishes to resign due to time constraints. These resignations will leave three vacancies on the Planning Board, as required contingent upon approval of the following appointment.

c) Consideration and Appointment of New Planning Board Member to Fill Vacancy
- **Steve Linne**

The Planning Board recommends approval of Steve Linne's appointment. Mr. Linne was a member of the Planning Board from 2011 until 2012 when he was elected to the Budget-Finance Committee, which required him to resign from the Planning Board. Mr. Linne is still an elected official for the Budget-Finance Committee and has agreed to resign from that position contingent upon his appointment to the Planning Board.

d) Consideration and Appointment of Economic Development Task Force- Selectboard Chairman Sam Gifford & Caroline Paras of Greater Portland Council of Governments (GPCOG)
- **Rolf Olsen**
- **Teresa Sadak**
- **Elissa Gifford**
- **Bob Harmon**
- **Mike McClellan**

- **Laurie Forbes**
- **Sharon Dodson**

Chairman Sam Gifford is impaneling an ad hoc Economic Development Task Force that will work over the next six months to research and report back to the Selectmen regarding best municipal practices to support and retain businesses in Raymond. The Task Force will also investigate and recommend ordinances that may increase economic activity and/or identify existing ordinances that may hinder business growth and development. Economic Development Contractor Caroline Paras of the Greater Portland Council of Governments (GPCOG) will present the draft task force charge and outline the benefits of creating such a study group.

e) Consideration and Setting of 2013-14 Property Tax/Mill Rate- Curt Lebel, Contract Assessor

Contract Tax Assessor Curt Lebel will present calculations and material (attached to the ePacket) related to setting the 2013-14 property tax mill rate by the Selectmen.

f) Tenney River Project Update- Chairman John Rand, RCC, and Anne Gass

At the April 10, 2012 Selectmen's meeting, RCC Chairman and Anne Gass requested that the Selectmen consider contributing $10,000 from the Open Space Fund Reserve (current available balance is $49,806.70) toward a matching grant for the Tenny River (conservarion land purchase) Corridor Project (information attached to ePacket), contingent on a conservation easement being successfully negotiated with Loon Echo Land Trust. The Conservation Commission made an official vote to unanimously support the project at their meeting on March 7, 2011 (memo from Chairman John Rand attached to the ePacket). The Selectmen requested that more information about the project be gathered and that the group hold a public hearing to allow input concerning the project because it concerned a private road (River Road). Attached to the ePacket is the draft easement and executive summary.

g) Consideration and Approval of Appointing Town Manager as Freedom of Information Officer and Executive Assistant as Alternate- Louise Lester, Town Clerk

Under Title 1 M.R.S.A. §413 (attached to the ePacket), the town is required to appoint a Freedom of Access Officer. Staff is recommending that the Town Manager be appointed as the Officer and the Executive Assistant as the alternate. Both will complete the required training under Maine Law Title 1 M.R.S.A §412.

5) Public Comment This agenda item is for the public to bring attention to any issues and concerns for future Board of Selectmen meetings.

6) Town Manager Report and Communications.

a) Confirm date for next regular meeting:
- **October 8 2013**

7) Board of Selectmen Communications

7) Fiscal Warrants – September 10, 2013

- **Payroll Expense Summary Warrant**
- **Treasurer's Warrant**

8) Adjournment.