BOARD OF SELECTMEN
AGENDA
October 8, 2013
7:00 p.m.
Broadcast Studio

SELECTMEN'S MEETING

1) Call to order.

2) Minutes of previous meeting dated:
- **August 21, 2013**
- **September 10, 2013**

3) New Business.

a) Consideration of Use of Public Property for Halloween Event – Brenda Dionne

This item has been withdrawn by the applicant as the event will now be held at another location.

b) Library Report – Elissa Gifford, Library Trustee

Elissa Gifford, Library Trustee, will provide a brief update regarding current activities and programs at the Raymond Village Library.

c) Review of New ZBA Bylaws as Submitted by Zoning Board of Appeals – Board of Selectmen

The Zoning Board of Appeals have drafted Bylaws (attached to the EPacket) to codify expectations of members regarding attendance, conflicts of interest and training. The Town's attorney will review the draft Bylaws before final enactment and has also indicated that the ZBA has the legal authority to adopt such rules under Title 30-A MRSA §2691(2)(C) but suggested, as a courtesy, they forward the draft Bylaws to the Selectmen for comment before officially adopting the document.

d) Consideration of Bids Received and Possible Awarding of Tax Acquired Property Sales – Board of Selectmen

At the Selectmen's direction from the July 30, 2013 meeting, staff published the notice of sale via sealed bid for the below tax acquired properties. A pre-bid meeting was held on September 18th (minutes attached to the ePacket). Bids and deposits were due on September 26th at 3:00pm, and opened on September 27th at 10:00am (minutes attached). Also attached to the ePacket is the Informational Packet regarding the sale of the properties, including draft Purchase & Sale Agreement and Draft Tax Release Deed. Staff is recommending that the Selectmen accept the high bidder for the three of the four properties that received bids.

Raymond Tax Map	Address	Interests to be Sold	Back Taxes Plus Interest Through September 27, 2013
Map 030, Lot 003	0 Haskell Ave Raymond, Maine	Land – 1.00 Acre Assessed value: $67,000.00	$3,947.37
Map 031, Lot 003 (includes 031/002)	0 Bond Street Raymond, Maine	Land – 1.05 Acres Assessed value: $68,600.00	$8,488.46
Map 033, Lot 011	0 Cobb Road Raymond, Maine	Land-- 0.32 Acres Assessed value: $33,500.00	$16,336.64
Map 041, Lot 050	0 Boulder Road Raymond, Maine	Land -- 0.12 Acres Assessed value: $27,000	$3,235.74

e) Consideration and Acceptance of November 5, 2013 Election Warrant- Louise Lester, Town Clerk

Town Clerk Louise Lester will be presenting the November 5, 2013 Election Warrant, which does not require any signatures because the document is already posted through the Secretary of State Elections' Office.

f) Consideration and Acceptance of Laurie Forbes as November 5, 2013 Election Warden- Louise Lester, Town Clerk

Town Clerk Louise Lester is requesting that the Selectmen approve the appointment of Laurie Forbes as Election Warden for the November 5, 2013 Election.

g) Consideration of Reinstituting the Road Runner Town Newspaper in Cooperation with the Windham Eagle- Teresa Sadak, Selectman

Selectman Teresa Sadak has been exploring the possibility of reinstituting the Raymond Road Runner with representatives from the Windham Eagle as an addition to their newspaper. Attached to the ePacket is information regarding the cost, frequency and length of publication. Technology Chair Laurie Forbes and

Executive Assistant Danielle Loring have also offered to help administer this project.

h) Consideration of Peter Leavitt's Resignation from the Zoning Board of Appeals- Board of Selectmen

Vice-chairman and longtime member Peter Leavitt has submitted his letter of resignation from the Zoning Board of Appeals.

4) Policy Review

a) Consideration and Acceptance of Road Bond Post Issuance Compliance Policy- Board of Selectmen

Richard Ranaghan, Senior Vice President of Public Finance for Gorham Savings Bank, has recommended the Town adopt a Post Issuance Compliance Policy related to the $2 million road bond. The policy attached to the ePacket has been recommended and vetted by the Town's attorney. Staff is recommending acceptance of this policy.

4) Public Comment This agenda item is for the public to bring attention to any issues and concerns for future Board of Selectmen meetings.

6) Town Manager Report and Communications.

a) Confirm date for next regular meeting:
- **November 12, 2013**

7) Board of Selectmen Communications

8) Fiscal Warrants – September 10, 2013

- **Payroll Expense Summary Warrant**
- **Treasurer's Warrant**
- **Cumberland County Tax Assessor's Return**

9) Adjournment.