Town of RAYMOND
Home of the Landlocked Salmon
INCORPORATED 1803

BOARD OF SELECTMEN AGENDA

June 17, 2014
7:00 p.m.
Broadcast Studio
423 Webbs Mills Road

SELECTMEN'S MEETING

1) Call to order

2) Election of Chair, Vice Chair, and Parliamentarian

Each year the Selectmen elect a new Chairman, Vice-Chairman and Parliamentarian at their first meeting following annual town meeting. The chairman of the Board of Selectmen consults with the town manager on a weekly basis regarding items for inclusion on the Selectmen agenda as well as coordinates requests for agenda items and other public business from the members of the Board of Selectmen, and occasionally the public at large. The chairman presides over Selectmen meetings, represents the town and board as the chief elected official of the community, and attends to various ceremonial functions throughout the year as required.

The vice chairman fills all the same roles in the chairman's absence. On rare occasions, and at the direction of the chairman, the vice chair may preside over a meeting if the chairman has a conflict of interest or other circumstance arises that would prevent the chairman from serving in this capacity.

The function of a Parliamentarian is to advise the Selectmen about correct parliamentary procedure in order to conduct meetings in an orderly and professional manner. Qualifications for parliamentarian include a thorough knowledge of and experience in facilitating meetings under "Roberts Rules of Order Newly Revised" as adopted as the official meeting guide of the Town.

3) Minutes of previous meeting dated:

- **May 13, 2014**

4) New Business.

a) Presentation of Carleton Edwards Employee Recognition Award- Board of Selectmen

b) Consideration of FY 2014-15 Annual Committee Appointments - Louise Lester, Town Clerk

Annually, Town Clerk, Louise Lester provides a slate of committee appointments, including Board of Selectmen committee assignments, for approval by the Board of Selectmen. These lists are included with the e-packet. Subsequent to appointment by the Board, all volunteers are sworn in as prescribed under Maine law and agree to adhere to the Town's Code of Ethics for Appointed and Elected Officials (Attached to the ePacket).

c) Consideration of Revised FY 2014-15 Fee Schedule - Louise Lester, Town Clerk

Attached to the ePacket is the 2014-15 Fee Schedule for consideration.

d) Funding Request for State of Maine Orthoimagery Fly Over – Danielle Loring, Executive Assistant & Jon Giles, GIS Contractor

The Maine Geolibrary Orthoimagery Program is preparing for a LiDAR fly over in 2015. Staff would like to purchase higher resolution images than the State standard. The cost would be $8,500 for 6 inch resolution plus $2,362 "add-on for off schedule pricing," which may be covered by Cumberland County, for a total of

$10,862. Staff is requesting that the four benefiting departments (Code Enforcement, Public Safety, Public Works and Assessing) be allowed to roll over FY2013-14 year-end funds into FY2014-15 towards the cost of the flyover. GIS Contractor Jon Giles will be present to explain the structure of the program and the benefits of the higher resolution. Executive Assistant Danielle Loring will explaining the benefits to the different departments.

e) **Executive Session pursuant to 1 MRSA § 405(6)(E): Consultation with Town Attorney and Town Planner**

f) **Executive Session pursuant to 1 MRSA § 405(6)(E): Consultation with Town Attorney**

g) **Executive Session pursuant to 1 MRSA § 405(6)(E): Consultation with Town Attorney and Code Officer**

h) **Executive Session pursuant to 1 MRSA § 405(6)(D): Consultation Regarding Consideration of IAFF LOCAL 4095, AFL-CIO-CLC Union Contract Negotiations for Raymond Fire Department Members and Recommendation for Contract Renewal with Fire Chief**

6) Public Comment This agenda item is for the public to bring attention to any issues and concerns for future Board of Selectmen meetings.

7) Selectmen Comment

8) Town Manager Report and Communications.

a) **Confirm date for next regular meeting:**

- **August 12, 2014**

9) Fiscal Warrants – June 17, 2014

- **Payroll Expense Summary Warrant**
- **Treasurer's Warrant**

10) Adjournment.