



# Town of Raymond

## Board of Selectmen ePacket

### November 22, 2016

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# Agenda

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## BOARD OF SELECTMEN Agenda

November 22, 2016

6:30pm – Regular Meeting

Broadcast Studio  
423 Webbs Mills Road

*Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.*

### 1) Call to order

### 2) Minutes of previous meetings

- a) October 11, 2016

### 3) Public Hearing

- a) Renewal of Special Amusement Permit for Live Music
  - Jose Chavez Mendoza, DBA A La Mexicana, 1227 Roosevelt Trail

### 4) New Business

- a) New Planning Board Member Interview

At its 11/09/16 meeting, the Planning Board voted unanimously to approve Patricia Beaton's application and to forward it to the Select Board with a recommendation that she be appointed. Ms Beaton will be available for questions.
- b) Draft FY 2017-2018 Budget Development Schedule – Cathy Ricker, Finance Director

The first draft of the budget development schedule for fiscal year 2017-2018 will be presented to the Board of Selectmen for review, possible amendment, and approval.
- c) Discussion of FY 2017-2018 Budget Goals – Don Willard, Town Manager
- d) Discussion of Possible Marijuana Moratorium – Joe Bruno, Chairman
- e) Approval of Road Name Requests – Chris Hanson, Code Enforcement Officer
  - Beverly Lane – a new road off North Raymond Road
  - Change Beaulieu Drive to Suckerville Road – off Farwell Drive
  - Landlocked Run – a new road off Mill Street
- f) Quit Claim Deed – Sue Carr, Tax Collector
  - Louis Gonzalez purchase of Haskell Avenue, Tax Acquired Property
- g) Re-Appointment of Registrar – Sue Look, Registrar

Pursuant to MRS 21-A §101.2 the municipal officers shall appoint a qualified registrar

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*Selectman's Meeting Agenda (Page 1 of 2) November 22, 2016*

by January 1<sup>st</sup> of each odd-numbered year for a 2 year term.

**5) Public Comment**

**6) Selectman Comment**

**7) Town Manager's Report and Communications**

**a) Confirm Dates for Upcoming Regular Meetings**

- December 13, 2016 (tentative)
- January 10, 2017
- February 14, 2017

**b) Reminder of Upcoming Holiday Schedule**

- Thursday & Friday, November 24 & 25, 2016 – in observance of Thanksgiving
- Friday, December 23, 2016 – Closed in observance of Christmas
- Friday, December 30, 2015 – Closed in observance of New Year's Day

**8) Treasurer's Warrant**

**9) Executive Session**

- a) Consideration of Sale of Tax Acquired Property (Pursuant to MRSA 1 §405 (6)(C))

**10) Adjournment**

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## Previous Meeting(s) Minutes

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### BOARD OF SELECTMEN Agenda

October 11, 2016

6:30pm – Regular Meeting

Broadcast Studio  
423 Webbs Mills Road

*Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.*

**Selectmen in attendance:** Joe Bruno, Teresa Sadak, Samuel Gifford, Lawrence Taylor, and Rolf Olsen

**Selectmen absent:** none

**Town Staff in attendance:**

Don Willard – Town Manager  
Sue Look – Town Clerk  
Sue Carr – Tax Collector

1) **Called to order** at 6:30pm by Chairman Bruno

2) **Minutes of previous meetings**

a) **September 13, 2016 meeting minutes**

**Motion** to accept the minutes as presented by Selectman Gifford. Seconded by Selectman Sadak.

**Unanimously approve.**

3) **Public Hearing – Liquor License Renewal**

a) **Jalisco LLC, Jose Manuel Chavez Mendoza, DBA A La Mexicana, 1227 Roosevelt Trail**

Mr. Mendoza is applying for a renewal liquor license. Fire Inspector David Mains performed the requisite life safety and fire protection ordinance inspections on October 5, 2016. Mr. Mains recommends this liquor license for approval. No complaints of any kind have been lodged with the Town against A La Mexicana regarding their operations.

Chairman Bruno declared the public hearing open.

There were no questions or comments from the public.

Chairman Bruno declared the public hearing closed.

**Motion** to approve the renewal of a liquor license as listed above by Selectman Gifford. Seconded by Selectman Olsen.

**Unanimously approve.**

4) **New Business**

a) **Board of Selectmen Confirmation of New Finance Director** – Don Willard, Town Manager

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*Selectman's Meeting Agenda (Page 1 of 5) October 11, 2016*

Cathy A Ricker, CPA, has been offered and accepted the position of Finance Director. She has a bachelor degree in accounting as well as 30 years of experience in Finance, 14 of which as a Municipal Finance Director/Controller. Cathy also spent 4 years as a State Auditor. October 18<sup>th</sup> will be her starting date at the Town Office.

Ms Ricker – I worked for the Town of Lisbon and the City of Portland. I began as a tax accountant and moved on to State Audit and then to municipal positions.

Chairman Bruno – Welcome and we look forward to working with you.

**Motion** to confirm Cathy A Ricker, CPA, as the new Finance Director by Selectman Taylor. Seconded by Selectman Olsen.

**Unanimously approve.**

**b) Raymond Elementary School Playground Project – Alissa Messer**

Ms Messer would like to update the Board of Selectmen on the progress and plans for the Raymond Elementary School Playground Project.

Ms Messer – We are working actively to put a new playground at the rear of Raymond Elementary that will be safe for our children. I have been working with IRT for the past 3 years, but we are too small for their projects. We are in active conversations with the Maine National Guard to possibly get their help. We are close to a final answer from them. The plan includes a large play field. Part of our responsibility is to maintain the forest surrounding the school and we have clear cut the portion that will be the play area. We used the IRT for this and they accessed the property via a road that originates at Jordan Small Middle School and is also part of the trail system that citizens use. Skidders and tractors do change the environment, but we will be continuing to improve the trails once the work is complete. Student have been actively involved in this project by making a commercial to help fund raising. This is about a \$700,000 project. The students are also learning what is the Maine National Guard and some of its history. The frog pond trails were effected in this process. We continue to fund raise with Hannaford gift cards and pie sales. Berlin City Auto gave us a grant last year. We anticipate the playground being built in 2017.

Selectman Gifford – Where is the trail on the map?

Ms Messer – The frog pond trail begins next to the driveway to RES.

Selectman Sadak – Where are we with money?

Ms Messer – The Maine National Guard is the Maine IRT. I do not have the exact figures. The RSU has budgeted for some of the costs over the past 2 years.

Selectman Sadak – There has been some confusion about what is going on with the frog pond, etc.

Ms Messer – We are trying to clean up the trails and surrounding areas as we go and we have learned that we need to be better at communicating as changes go forward.

Chairman Bruno – Thank you for your efforts in this important project.

**c) Consideration of Appointment of Planning Board Member – Kyle Bancroft**

At its 8-10-2016 meeting the Planning Board voted unanimously to approve Kyle Bancroft's application and to forward his application to the Select Board with a recommendation that he be appointed. Mr Bancroft is filling a vacancy with a term ending on June 30, 2018.

Mr Bancroft – I have lived in Raymond my whole life. I am an ambulance driver for the Raymond Fire Rescue. I am interested in doing more for our community.

Selectman Gifford – What is your experience in this area?

Mr Bancroft – I have worked on a few projects and I enjoy digging through details and finding the facts to get the best plan. I have been DEP trained in erosion control. I have been an excavation contractor for 15 years.

**Motion** to appoint Kyle Bancroft to the Planning Board by Selectman Gifford. Seconded by Selectman Taylor.

**Unanimously approve.**

- d) **Consideration of a Quit Claim Deed for a Tax Acquired Property** – Sue Carr, Tax Collector  
Donald and Holly Bernier have agreed to purchase Map 018 Lot 027-A on Tenny Hill Road for \$20,000, plus all related fees. Releasing the Quit Claim Deed will be contingent upon finalization of all forms and payments.

**Motion** to enter executive session at 7:06pm pursuant to MRSA 30-A §405 (6)(c) by Selectman Sadak. Seconded by Selectman Gifford.

**Unanimously approve.**

**Motion** to leave executive session at 7:14pm by Selectman Sadak. Seconded by Selectman Gifford.

**Unanimously approve.**

**Motion** to allow the Town Manager to negotiate on behalf of the Select Board for disposal of tax acquired property by Selectman Gifford. Seconded by Selectman Sadak.

**Unanimously approve.**

- e) **Appoint a Warden for the November 8, 2016, Presidential Election** – Sue Look, Town Clerk

**Motion** to appoint Sue Carr as the Warden for the November 8, 2016, Presidential Election by Selectman Olsen. Seconded by Selectman Sadak.

**Unanimously approve.**

**5) Public Comment** – none

**6) Selectman Comment**

Selectman Sadak – RSU 14 Board of Directors information – the Facilities Committee has come back with a recommendation to build a new middle school in Windham. That includes keeping the core of the middle school, the old classroom wing will be demolished, field Allen will remain, expansion to meet enrollment needs, expansion of fields 5 and 6. It does not include renovations to the Jordan Small Middle School, they will work this into the budget. The recommendation will cost \$42,496,000. That is a \$426 increase in taxes on a \$250,000 house in Windham. Here is the kick to this thing, if they do this Windham will pay 100% of this, but Raymond gets to vote on this also because Raymond will have to help bear the cost of maintenance once it is built. If this is voted down, the other option is to make major renovations to both Windham Middle School and Jordan Small School at a cost of \$37,739,000 which would begin June 2017 and be occupied by June 2020 and both towns would bear the cost, so we want Windham to have a new middle school. All this is laid out in the June 15, 2016, RSU 14 Board of Directors meeting (which is posted on [www.raymondmaine.org](http://www.raymondmaine.org)). They did a good job explaining these plans. My concern is that Jordan Small needs some stuff done to it and it has already been said that they will put the

Windham Middle School first. There will be a “straw vote” in Windham to see if citizens want a new middle school or renovations. These costs are the full costs; they did not get the grant to build a new school.

Selectman Taylor – I met with the new members of the Library and confirmed that they have their items together. It seems that the team they have on board works diligently to look for ways to support the town, cutting corners that make sense. My hat’s off to them.

Chairman Bruno – My only thing is make sure you get out and vote. It is a horrible election, but vote.

Selectman Sadak – Be sure to read and understand the referendum questions.

## **7) Town Manager's Report and Communications**

### **a) Confirm Dates for Upcoming Regular Meetings**

- November 22, 2016 (proposed change from November 15<sup>th</sup> due to the Election)
- December 13, 2016

### **b) Reminder of Election Related Activities**

- November 3<sup>rd</sup> – deadline to request Absentee Ballot
- November 8<sup>th</sup> – polls open from 7am to 8pm at the Jordan Small Middle School gymnasium

### **c) Reminder of Upcoming Holiday Schedule**

- October 19<sup>th</sup> – Retirement Party for
- November 11<sup>th</sup> – Veterans' Day
- November 24<sup>th</sup> & 25<sup>th</sup> – Thanksgiving

I also have a recognition of Glen & Judy Gisel who have serviced small equipment for the town. Their latest gift to the town is to sharpen tools for the Beautification Committee. I want to thank the Gisels for their generous donation.

The following is from Elissa Gifford:

*Glen and Judy Gisel offered, at no cost, to sharpen all personal hand garden tools used by active members of the Beautification Committee after this season's work ends during the first week of December. This offer by the Gisels includes sharpening all hand pruners, loppers, and hedge trimmers that are used in the weekly maintenance of gardens along the 302 project in Raymond. As you know, the Committee volunteers, partnering with the Town, maintain at least 70 gardens along 302 as well as at the Veteran's Memorial Park, Raymond Village Library, Public Safety Building, the Raymond beach and boat launch, and barrels at each end of Town under the Town signs. Many tools are used by every volunteer every week, and keeping them in good working condition is of prime importance to all of us.*

*The Committee is most grateful for this offer from Downeast Sharpening and feels that the Gisels should be recognized not only for their generosity, but for their willingness to support the ongoing importance of the work the Beautification Committee does to help keep Raymond an attractive and inviting place for all residents, visitors, and businesses.*

*Respectively,*

*Elissa Gifford, Co-Chair, Raymond Beautification Committee*

**8) Treasurer's Warrant**

**Motion** to approve the Treasurer's Warrant dated October 11, 2016, for \$284,815.85 by Selectman Taylor. Seconded by Selectman Olsen.

**Unanimously approve.**

**9) Adjournment**

**Motion** to adjourn at 7:29pm by Selectman Sadak. Seconded by Selectman Gifford.

**Unanimously approved.**

Respectfully submitted,

Susan L Look  
Town Clerk



# Public Hearing - Special Amusements License Renewal



Town of Raymond  
401 Webbs Mills Road  
Raymond, Maine 04071

207.655.4742

## SPECIAL AMUSEMENT APPLICATION

1. Name of Applicant: Jose Chavez Mendoza
2. Address of Applicant: 62 Pipeline Rd, Windham ME
3. Name of Business: A la Mexicana
4. Business Street Address: 1227 Roosevelt trail Raymond ME 04071
5. Business Mailing Address: Same as above
6. Telephone Residence: \_\_\_\_\_ Business: 207-655-9290
7. List the names and addresses of all officers & residency for the preceding 3 years.  
Jose Chavez Mendoza 62 pipeline Rd, Windham ME  
\_\_\_\_\_  
\_\_\_\_\_
8. Have any of the officers been convicted of a Class A, B, or C crime in the last 3 years? If so who and please describe the offense:  
NO  
\_\_\_\_\_  
\_\_\_\_\_
9. Please describe the premises including security measures being taken, size, seating, etc.  
7000 sq foot, 175 occupants  
\_\_\_\_\_  
\_\_\_\_\_
10. Has applicant ever had a license denied or revoked? If so describe the circumstances:  
NO  
\_\_\_\_\_  
\_\_\_\_\_

11. Please specify the type of entertainment in detail:

One mariachi men with a guitar singing table to table.

12. List the days and hours of entertainment:

Thursdays and Fridays 5-9

Note: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$500.00 for each offense or by both. Each day that a violation occurred shall be considered a separate offense."

13. The fee must be paid at the time of application. The application fee is \$10.00.

Jose McNeer  
Signature of Applicant

9/30/16  
Date

**NOTE: Special amusement permits expire at the same time as the liquor license.**

**Authorizing signatures:**

Date Signed: \_\_\_\_\_

Town Manager: \_\_\_\_\_

Code Enforcement Officer: \_\_\_\_\_

Selectmen: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Planning Board Appointment

9/16/2016



## The Town of Raymond Needs Volunteers To Serve on Various Boards and Committees

If you are a Raymond resident and interested in serving on any of the following committees or boards, please fill in the information below and return it to the Town Clerk, who will make sure it gets to the appropriate board or committee chair(s) for consideration and response. Not all committees and boards currently have openings, however, vacancies occur on a regular basis.

- Beautification Committee
- Board of Assessment Review
- Cemetery Committee
- Conservation Commission
- Planning Board
- Raymond Recreation Association
- Recycling Committee
- Tassel Top Park Board of Directors
- Technology Committee
- Veteran's Memorial Committee
- Zoning Board of Appeals

There are many other opportunities to serve your town as an elected official, a member of a community resource organization, an election worker on Election Day, etc. Contact the Town Clerk for more information.

Please complete this form and submit to:

Town Clerk, 401 Webbs Mills Road, Raymond ME 04071

or via fax to (207) 655-3024

or via email to [sue.look@raymondmaine.org](mailto:sue.look@raymondmaine.org)

Name:	PATRICIA BEATON
Mailing Address:	234 Raymond Hill Rd.
Telephone Number:	207-205-7498
Occupation:	CoFounder International Macular & Retinal Fdn
E-mail Address:	pbeaton@macular-retinal.org

Boards and/or committees you are interested in (please list in order of preference):

1.	Boards of assessment Review
2.	Planning board
3.	

Why are you interested in the board(s) and/or committee(s) chosen above?

I care about our town and want to participate in its government.

What contributions, benefits, talents, and skills can you bring to the Town of Raymond?

Experience in real estate, building and construction

What do you feel is the responsibility of the boards and/or committees you chose?

Ensuring that the development and protection of the area and waters are a priority.

What municipal boards, volunteer organizations, or community service groups/committees have you worked with in the past and for what length of time?

None

Will your schedule be flexible enough to allow you to attend meetings on a regular basis?

Yes X No \_\_\_\_\_

*Thank you for your interest in the Town of Raymond!*



**Board of Selectmen**  
401 Webbs Mills Road  
Raymond, Maine 04071

### **Appointment by Municipal Officers**

Pursuant to M.R.S.A. 30-A §2601, the undersigned municipal officers of the Town of Raymond do hereby vote to appoint and confirm **Patricia Beaton** to the Planning Board for a term ending June 30, 2019.

Given under our hands on the 22<sup>nd</sup> day of November, 2016.

\_\_\_\_\_  
Joe Bruno

\_\_\_\_\_  
Lawrence A Taylor

\_\_\_\_\_  
Teresa Sadak

\_\_\_\_\_  
Samuel Gifford

\_\_\_\_\_  
Rolf Olsen

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# Draft Budget Development Schedule

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**\*\*\* DRAFT \*\*\***  
**Town of Raymond**  
**FY 2017/2018**  
**Budget Development Schedule**

- **November 22, 2016, Tuesday, 6:30 p.m., Broadcast Studio** – Board of Selectmen to review/revise draft FY 2015/2016 Budget Development Schedule
- **December 13, 2016, Tuesday, 6:30 p.m., Broadcast Studio** – Board of Selectmen to set budget directives/goals for the budget process
- **December 16, 2016, Friday** – Town Manager submits standardized instructions and budget directives to Department Heads for preparation of budget requests, which are to be returned to the Town Manager by January 20, 2017
- **January 3, 2017, Tuesday, 6:30 p.m., Broadcast Studio** – Budget/Finance Committee to review/revise draft FY 2017/2018 Budget Development Schedule
- **January 20, 2017, Friday** – All municipal budgets, including CIP, are submitted to the Town Manager
- **February 10, 2017, Friday** – Town Manager submits budget to the Board of Selectmen and Budget/Finance Committee
- **February 21, 2017, Tuesday, 6:30 p.m., Broadcast Studio** – Selectmen and Budget/Finance Committee review proposed municipal budget expenditures and projected non-property tax revenues (Dept. Head Budget Review #1)
- **March 7, 2017, Tuesday, 6:30 p.m., Broadcast Studio** – Selectmen and Budget/Finance Committee review proposed municipal budget expenditures (Dept. Head Budget Review #2)
- **March 21, 2017, Tuesday, 6:30 p.m., Broadcast Studio** – Selectmen and Budget/Finance Committee budget workshop
- **April 11, 2017, Tuesday, 6:30 p.m., Broadcast Studio** – Selectmen consider (vote) recommended municipal budget
- **April 18, 2017, Tuesday, 6:30 p.m., Broadcast Studio** – Budget/Finance Committee to consider (vote) on recommended municipal budget
- **April 21, 2017, Friday**, Budget to be submitted to the printers
- **June 06, 2017, Tuesday, 6:00 p.m., Jordan-Small School** – Annual Town Meeting

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## Past Budget Goals

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### **Town of Raymond FY2016-17 Goals**

- *Staff can use monies over \$2,000,000 in undesignated fund balance in their budget considerations.*
- *Increase appropriation for capital road improvement – based upon Road Improvement Committee report, look for increase*
- *Develop a core services driven budget, i.e., “what are we doing that we don’t need to do?”*
- *Continue to explore privatization and outsourcing of services for cost savings.*
- *Explore working with neighboring towns and Cumberland County government to cut costs and/or improve services.*
- *Maintain current service levels in roadside solid waste and recycling collection.*
- *Investigate bonding for capital improvement vs. capital reserve budgeting to achieve maximum utilization of existing capital resources.*
- *Develop budget with the understanding that all budget areas may be considered.*
- *Consider department budgeting needs and anticipated needs going forward.*
- *Stay within the property tax increase for new spending, be cost efficient for tax payers*
- *Evaluate new and expiring debt service budget impacts, provide a report to the Selectmen at the beginning of the budget meetings.*
- *Continue to invest in capital improvements and infrastructure.*
- *More financial effort on Public Works equipment and possible additions in staffing (ex. Mechanic for both PS/PW)*
- *Consider referendum for a new recreational facility*
- *Town should prepare a 5 to 10 year IT Capital Improvement Plan to keep digital systems and software progressively improving over time*



401 Webbs Mills Road  
Raymond, Maine 04071  
207.655.4742  
Fax 207.655.3024

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## Memorandum

Date: December 19, 2015

To: Budget-Finance Committee and Department Heads

Cc: Board of Selectmen & Nancy Yates, Finance Director

From: Don Willard, Town Manager

Re: FY 2015-16 Budget Performance Measures

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At their meeting of December 16, 2014, Board of Selectmen provided the following budget performance measures to help guide development of the FY 2015-16 budget:

1. Municipal budget should reflect minimal or zero budget increases (if possible) with emphasis/increases on areas of demonstrated need
2. Evaluate new and expiring debt service budget impacts
3. Continue to invest in capital improvements and infrastructure with more financial effort on Public Works equipment and possible additions in staffing (ex. Mechanic for both PS/PW)
4. The Selectboard will continue to investigate the possibility of a merit pay system for employees
5. Consider referendum for a new recreational facility on Town-owned land off Patricia Avenue
6. Investigate/improve health care program option for employees with emphasis on stability
7. Discussion of benefits of rejoining the Maine Municipal Association (MMA)
8. Town should prepare a 5-10 year IT Capital Improvement Plan to keep digital systems and software progressively improving over time





*401 Webbs Mills Road  
Raymond, Maine 04071  
207.655.4742  
Fax 207.655.3024*

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## **Memorandum**

Date: January 15, 2014

To: Budget-Finance Committee and Department Heads

Cc: Board of Selectmen & Nancy Yates, Finance Director

From: Don Willard, Town Manager

Re: FY 2014-15 Budget Performance Measures

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At their meeting of January 14, 2014, Board of Selectmen provided the following budget performance measures to help guide development of the FY 2014-15 budget:

1. Explore options that could be revenue neutral or minimal increase to meet expected core services.
2. Continue to explore privatization and outsourcing of services for cost savings.
3. Explore working with neighboring towns and Cumberland County government to cut costs and/or improve services.
4. Maintain current service levels in roadside solid waste and recycling collection.
5. Investigate bonding for capital improvement vs. capital reserve budgeting to achieve maximum utilization of existing capital resources.
6. Develop budget with the understanding that all budget areas may be considered.
7. Consider department budgeting needs and anticipated needs going forward.

# Road Name Requests

## Board of Selectmen – Agenda Item Request Form

401 Webbs Mills Road  
Raymond, Maine 04071  
207-655-4742 fax 207-655-3024  
sue.look@raymondmaine.org

Requested Meeting Date:	11-15-2016	Request Date:	10-18-16
Requested By:	Chris Hanson		
Address:			
eMail:			
Phone #:			

### Category of Business (please check one):

- ☐ Information Only    ☐ Public Hearing    ☐ Report    ☒ Action Item  
☐ Other - Describe

Agenda Item Subject:	Approval of Road Name Requests
Agenda Item Summary:	1. Beverly Ln. - New Road off North Raymond Rd 2. Change Beaulieu Dr. to Suckerville Road off Farwell Dr. 3. Landlocked Run - New Road off Mill St.

Action Requested/ Recommendation:	Approval
Attachments to Support Request:	

### For Selectmen's Office Use Only

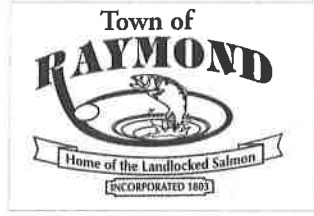
Date Received: \_\_\_\_\_  
Date Notification Sent: \_\_\_\_\_

Approved for inclusion: ☐ Yes ☐ No  
Meeting Date: \_\_\_\_\_

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## Quit Claim Deed - Haskell Avenue

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*401 Webbs Mills Road  
Raymond, Maine 04071  
207.655.4742  
655-3024 (Fax)*

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November 22, 2016

On October 5, 2016 Louis Gonzalez purchased the T.A.P. property on Haskell Ave. Need Quit Claim Deed for that property to release the lien under Elizabeth Carey and deed it to Louis Gonzalez.

Thank you

Sue Carr

**Maine Short Form Quit Claim Deed Without Covenant**

THE INHABITANTS OF THE TOWN OF RAYMOND, a body politic located at Raymond, County of Cumberland and State of Maine, for consideration paid, releases to GONZALEZ LOIUS M in said County and State, a certain parcel of land situated in the Town of Raymond, County of Cumberland and State of Maine, being all and the same premises described at Map 30, Lot 16

The purpose of this conveyance is to release any interest which this grantor may have in and to the above premises by virtue of a lien filed for nonpayment of taxes on said parcel of land with particular reference being made to a lien filed against Map 30, Lot 16, in the name of CAREY ELIZABETH D and recorded in said Registry of Deeds.

BK 24372	PG 114	BK 25536	PG 237	BK 26335	PG 333
BK 27261	PG 120	BK 27989	PG 12	BK 28887	PG 19
BK 29838	PG 8				

IN WITNESS WHEREOF, the said INHABITANTS OF THE TOWN OF RAYMOND have caused this instrument to be sealed with its corporate seal and signed in its corporate name by JOSEPH BRUNO, TERESA SADAK, SAMUEL GIFFORD, ROLF OLSEN, AND LAWRENCE TAYLOR, thereto duly authorized, this 22nd day of November, 2016.

THE INHABITANTS OF THE TOWN OF RAYMOND

_____	By: _____
Witness to All	JOSEPH BRUNO, Selectman
	_____
	TERESA SADAK, Selectman
	_____
	SAMUEL GIFFORD, Selectman
	_____
	ROLF OLSEN, Selectman
	_____
	LAWRENCE TAYLOR, Selectman

STATE OF MAINE  
CUMBERLAND, SS.

Personally appeared the above named Joseph Bruno, Teresa Sadak, Samuel Gifford, Rolf Olsen, and Lawrence Taylor aforesaid Selectmen, known to me, this 22nd day of November, 2016 and acknowledged before me the foregoing instruments to be their free act and deed in their said capacity and the free act and deed of said Grantor Corporation.

\_\_\_\_\_  
Notary Public

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# Biennial Appointment of Registrar

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Town of Raymond  
401 Webbs Mills Road  
Raymond, Maine 04071

## **Appointment of Registrar**

**State of Maine**

November 22, 2016

To: Susan Look

Pursuant to 30-A MRSA § 2636 (6) we do hereby appoint you as the Registrar for the Town of Raymond. Your term expires on December 31, 2018.

Given under my hand on this 22<sup>nd</sup> day of November, 2016.

\_\_\_\_\_  
Joe Bruno, Chairman

\_\_\_\_\_  
Teresa Sadak, Vice-Chairman

\_\_\_\_\_  
Sam Gifford

\_\_\_\_\_  
Lawrence Taylor

\_\_\_\_\_  
Rolf Olsen