



Town of Raymond  
Board of Selectmen ePacket  
November 13, 2018

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# Agenda

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## **BOARD OF SELECTMEN Agenda**

November 13, 2018

6:30pm – Regular Meeting

Broadcast Studio  
423 Webbs Mills Road

*Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.*

- 1) **Call to Order**
  
- 2) **Minutes of Previous Meetings**
  - a) October 9, 2018 – Regular meeting
  
- 3) **New Business**
  - a) Sebago Lake Rotary Annual Ice Derby – Ingo Hartig
  - b) Discussion of Raymond Road Runner & Windham Eagle – Teresa Sadak, Chair
  - c) Consider Authorizing the Town Manager to Approve Renewals of Liquor Licenses – Sue Look, Town Clerk
  
- 4) **Public Comment**
  
- 5) **Selectman Comment**
  
- 6) **Town Manager's Report and Communications**
  - a) **Confirm Dates for Upcoming Regular Meetings**
    - December 11, 2018
    - January 8, 2019
  - b) **Reminder of Upcoming Holiday Schedule**
    - Thursday, November 22, 2018 – Thanksgiving
    - Friday, November 23, 2018 – Day after Thanksgiving
  
- 7) **Treasurer's Warrant**
  
- 8) **Adjournment**

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*Selectman's Meeting Agenda (Page 1 of 1) November 13, 2018*

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# Previous Meeting(s) Minutes

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## BOARD OF SELECTMEN Minutes

October 9, 2018

6:30pm – Regular Meeting

Broadcast Studio  
423 Webbs Mills Road

*Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.*

**Select Board members in attendance:** Teresa Sadak, Rolf Olsen, Marshall Bullock, Samuel Gifford, and Lawrence Taylor

**Select Board members absent:** none

**Town Staff in attendance:**

Don Willard – Town Manager  
Cathy Gosselin – Deputy Fire Chief  
Wayne Jones – Fire Inspector  
Sue Look – Town Clerk

1) **Called to order** at 6:30pm by Chair Sadak

2) **Minutes of previous meetings**

a) September 11, 2018 – Regular meeting  
Correction to Kelly Mank, not Kelly Mack.

**Motion** to approve as amended by Selectman Bullock. Seconded by Selectman Taylor.

**Unanimously approved.**

3) **Public Hearings**

a) Liquor License Renewal Application for A La Mexicana – Jose Chavez, owner of A La Mexicana

Chair Sadak opened the public hearing.

Jose Chavez – We are just waiting.

Chair Sadak – We have the reports from the Fire Department and Code Enforcement and all is well.

Chair Sadak closed the public hearing.

**Motion** to approve the application for a Liquor License for A La Mexicana by

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*Selectman's Meeting Minutes (Page 1 of 3) October 9, 2018*

Selectman Gifford. Seconded by Selectman Taylor.

**Unanimously approved.**

b) Annual Changes to General Assistance – Don Willard, Town Manager

Open public hearing.

Town Manager Willard explained that this is an annual update to the ordinance. The State bases the changes on a survey.

Close public hearing.

**Motion** to adopt as presented by Selectman Olsen. Seconded by Selectman Bullock.

**Unanimously approved.**

4) **New Business**

a) Re-Consideration of a Warrant for Special Town Meeting – Sue Look, Town Clerk

As requested at the September 2018 Select Board Meeting, the Town Attorney was consulted and there is no longer a conflict for an individual to be a member of both the Planning Board and the Zoning Board of Appeals.

**Motion** to approve as presented by Selectman Olsen. Seconded by Selectman Taylor.

**Unanimously approved.**

b) Consideration of New Road Name – Sue Look, Town Clerk

The name Gamolith Way has been requested for properties at Map-Lot 008-038-B and 008-039-A (off Gore Road).

**Motion** to approve as presented by Selectman Taylor. Seconded by Selectman Bullock.

**Unanimously approved.**

c) RSU #14 Withdrawal Update – Teresa Sadak, Select Board Chair

Chair Sadak – We have the letters from the DOE instructing us to form the Withdrawal Committee. We need to appoint 3 members – one from the Select Board, one from the public, and one of the proponents. The RSU #14 Board of Directors chose Katie Levielle as their representative.

d) Consideration of Appointing Representatives to the RSU #14 Withdrawal Committee – Teresa Sadak, Select Board Chair

**I nominate** Teresa Sadak as the Proponent Representative, Rolf Olsen as the Select Board Representative, and Joe Bruno as the Citizen Representative by Selectman Bullock. Seconded by Selectman Taylor.

**Unanimously approved.**

Town Clerk Look administered the oath of office to Teresa Sadak, Rolf Olsen, and Joe Bruno.

5) **Public Comment** - none

6) **Selectman Comment** - none

7) **Town Manager's Report and Communications**

a) **Confirm Dates for Upcoming Regular Meetings**

- November 13, 2018
- December 11, 2018

b) **Reminder of Upcoming Holiday Schedule**

- Friday, November 9<sup>th</sup> – in observance of Veterans' Day

c) **Reminder of Election Schedule**

- Tuesday, November 6<sup>th</sup> – Election Day at JSMS – polls open 7am to 8pm

8) **Treasurer's Warrant**

**Motion** to approve the Treasurer's Warrant for \$1,442,103.26 by Selectman Olsen. Seconded by Selectman Taylor.

**Unanimously approved.**

9) **Adjournment**

**Motion** to adjourn at 6:44pm by Selectman Sadak. Seconded by Selectman Gifford.

**Unanimously approved.**

*Respectfully submitted,*

**Susan L Look**  
**Town Clerk**

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# Renewal of Liquor Licenses

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*Susan L Look  
Raymond Town Clerk  
401 Webbs Mills Road  
Raymond, Maine 04071  
207.655.4742 x121*

November 2, 2018

TO: Select Board  
FROM: Sue Look, Town Clerk  
RE: **Renewal of Liquor Licenses**

On October 16, 2018, I attended a meeting of the Cumberland County Municipal Clerks Association. The guest speaker was Larry Sanborn, State Liquor Enforcement Division Manager. I learned the following:

- Municipalities may, but are not required to, hold a Public Hearing for Liquor License Renewals (MRSA 28-A §653 (1)).
- Most municipalities have voted to authorize the Town Manager and/or the Town Clerk to sign Liquor License Renewals on behalf of the Municipal Officers, provided the applicant passes the Fire Safety Inspection and there have been no complaints in the past year.
- The ME Bureau of Alcoholic Beverages and Lottery Operations – Division of Liquor Licensing and Enforcement has assisted municipalities with the collection of Personal Property Taxes for liquor license holders pursuant to MRSA 28-A §653 (2)(B). I have given this information to Tax Collector Sue Carr. There is at least one liquor license holder who is several years behind on their Personal Property Taxes.