



Town of Raymond
Board of Selectmen ePacket
July 8, 2020

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Agenda



BOARD OF SELECTMEN Agenda

July 8, 2020

6:30pm – Special Meeting

Broadcast Studio
423 Webbs Mills Road

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

- 1) **Call to order**

- 2) **Minutes of previous meeting**
 - a) May 20, 2020
 - b) June 10, 2020

- 3) **New Business**
 - a) Appointment of New Code Enforcement Officer Alexander Sirois – Don Willard, Town Manger
 - b) Quit Claim Deeds – Sue Carr, Tax Collector

- 4) **Public Comment**

- 5) **Selectman Comment**

- 6) **Town Manager's Report and Communications**
 - a) **Confirm Dates for Upcoming Regular Meetings**
 - TBD as needed
 - b) **Reminder of Upcoming Election Schedule**
 - Tuesday, July 14, 2020 – polls open 7am to 8pm at JSMS gym

- 7) **Adjournment**

Selectman's Meeting Agenda (Page 1 of 1) July 8, 2020

Previous Meeting Minutes - 5/20/2020



BOARD OF SELECTMEN Minutes

May 20, 2020

6:30pm – Regular Meeting

Via Zoom – Live Streamed on YouTube
423 Webbs Mills Road

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Select Board members in attendance: Rolf Olsen, Marshall Bullock, Teresa Sadak, Samuel Gifford, Lawrence Taylor

Select Board members absent: none

Town Staff in attendance:

Don Willard – Town Manager
Cathy Ricker – Finance Director
Scott Dvorak – Code Enforcement Officer
Wayne Jones – Fire Inspector
Kaela Gonzalez – E-911 Addressing Officer
Joe Crocker – Recreation Director
Curt Lebel – Contract Assessor
Sue Carr – Tax Collector
Sue Look – Town Clerk

1) **Called to order** at 6:32pm by Chair Olsen

2) **Minutes of previous meetings**

a) March 10, 2020

Motion to approve as presented by Selectman Sadak. Seconded by Selectman Bullock.

Unanimously approved

3) **Public Hearings**

a) Proposed Ordinance Changes

Chair Olsen opened the public hearing. CEO Dvorak gave a brief description of each ordinance change. There were no calls from citizens to ask questions.

Motion to close the public hearing by Selectman . Seconded by Selectman .

Unanimously approved

Selectman's Meeting Minutes (Page 1 of 16) May 20, 2020

- b) Proposed Town Meeting Warrant Articles to be Voted on via Secret Ballot
Motion to open the public hearing by Selectman . Seconded by Selectman .
Unanimously approved
No public comment
Motion to close the public hearing by Selectman . Seconded by Selectman .
Unanimously approved

4) New Business

- a) Consideration of Renewing the Liquor License for Fisherman's Catch – William Coppersmith, owner
Fire Inspector Jones – They still need the fire alarm tested and we are recommending that the license be approved contingent upon this being completed.
Discussion pertaining to the fact that Mr Coppersmith owes 10 years of personal property tax and we can not leverage the Liquor License, but if the new Business License Ordinance is approved at Town Meeting we can use that avenue to collect the outstanding taxes. There was more discussion about the outstanding taxes.
Motion to approve the renewal of the Liquor License for Fisherman's Catch contingent upon completion of the Fire Inspection requirements by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved
- b) Consideration of Renewing the Liquor License for The Beacon – Rob and Pam Wing, owners
Fire Inspector Jones – I conducted an inspection and they need to address 3 items, semi-annual grease hood cleaning, fire alarm testing, and they have a storage room which needs firewalls added. The 3rd issue will need to be sending a written plan of correction for our approval and this issue was noted last year as well due to changes in who would be using the space and sharing the cost.
Motion to approve the renewal of the Liquor License for Fisherman's Catch contingent upon completion of the Fire Inspection requirements by Selectman Sadak. Seconded by Selectman Taylor.
Unanimously approved

c) Consideration of Recommendations for Town Warrant Articles

ARTICLE 3: Referendum Question A: To see if the Town will vote to:

- Set the date the 1st half of taxes due to October 31, 2020, and the 2nd half of taxes due to April 30, 2021; and
- Set the interest rate for unpaid balances and for abated taxes at nine percent (9%) for the fiscal year;
- Authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. §506, with no interest; and
- Authorize the Select Board on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Select Board, as may be amended from time to time, the policy to remain consistent with State statutes and laws; in all cases conveyance to be made by municipal quitclaim deed.

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

ARTICLE 4: Referendum Question B: To see if the Town will vote to raise and appropriate **\$1,729,608** for General Government Services (Administration, Employee Compensation and Training, Insurance and Employee Benefits, Assessing, Code Enforcement, Parks & Recreation, Technology, and General Assistance).

The budget figures will be assigned as follows:

<i>Administration</i>	<i>\$522,945</i>
<i>Employee Compensation and Training</i>	<i>\$48,000</i>
<i>Insurance and Employee Benefits</i>	<i>\$706,937</i>
<i>Assessing</i>	<i>\$59,733</i>
<i>Code Enforcement</i>	<i>\$117,514</i>
<i>Parks & Recreation</i>	<i>\$94,314</i>
<i>Technology</i>	<i>\$172,165</i>
<i>General Assistance</i>	<i>\$8,000</i>

Motion to recommend as presented by Selectman Gifford. Seconded by Selectman Taylor.
Unanimously approved

ARTICLE 5: Referendum Question C: To see if the Town will vote to raise and appropriate **\$1,264,454** Public Works.

The budget figures will be assigned as follows:

<u>Public Works</u>	<u>\$847,113</u>
<u>Town Buildings</u>	<u>\$36,350</u>
<u>Solid Waste</u>	<u>\$337,346</u>
<u>Cemeteries</u>	<u>\$43,645</u>

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 6: Referendum Question D: To see if the Town will vote to raise and appropriate **\$956,870** Public Safety.

The budget figures will be assigned as follows:

<u>Fire/Rescue Department</u>	<u>\$921,955</u>
<u>Animal Control</u>	<u>\$34,915</u>

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Taylor .
Unanimously approved

ARTICLE 7: Referendum Question E: To see if the Town will vote to authorize the Select Board to dispose of Town owned personal property with value not to exceed **\$35,000.**

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

ARTICLE 8: Referendum Question F: To see if the Town will vote to authorize the Select Board to appropriate from undesignated fund balance (surplus) to meet the unanticipated needs of the community that occur during the fiscal year and/or to adjust the tax rate as the Select Board deem advisable, an amount not to exceed **\$75,000.**

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

ARTICLE 9: Referendum Question G: To see if the Town will vote to authorize the Select Board to transfer funds between appropriation accounts as long as the grand total of all appropriation is not exceeded, any such transfers to be approved only at a properly called public meeting of the Select Board.

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

ARTICLE 10: Referendum Question H: To see if the Town will vote to authorize the Select Board to:

- Allow Town Staff to make application for and execute any documents related to a grant;
- Accept or reject grants, donations and/or gifts of money to the Town of Raymond; and
- Authorize the expenditure of monies awarded, donated and/or gifted for the purposes specified in the grant, donation, and/or gift.

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

ARTICLE 11: Referendum Question I: To see if the Town will vote to authorize the Select Board to appropriate from undesignated fund balance (surplus) to reduce the property tax commitment as the Select Board deed advisable an amount not to exceed **\$300,000**.

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 12: Referendum Question J: To see if the Town will vote to appropriate **\$283,164** from the tax increment of the Pipeline/RT 302 Tax Increment Financing District for FY 2020-2021 project proposed in the Tax Increment Financing District Development Program (*for details see Addendum 1*).

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

ARTICLE 13: Referendum Question K: To see if the Town will vote to appropriate from the Tassel Top Park Enterprise fund the amount of **\$50,195** for the administration of activities at the Park, and to allocate all revenues generated by Park operations to be recorded in and retained by the Tassel Top Park Enterprise fund.

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 14: Referendum Question L: To see if the town will vote to raise and appropriate **\$317,800** for Debt Services.

The budget figures will be assigned as follows:

<u>2013 Public Works Road Construction Bond</u>	<u>\$220,000</u>
<u>2015 Bond Payment</u>	<u>\$97,800</u>

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

ARTICLE 15: Referendum Question M: To see if the town will vote to raise and appropriate **\$698,000** for the Capital Improvement Program.

The budget figures will be assigned as follows:

<u>Public Works Equipment Reserve</u>	<u>\$215,000</u>
<u>Public Works Paving/Road Reserve</u>	<u>\$260,000</u>
<u>Municipal Facilities Improvements</u>	<u>\$35,000</u>
<u>Technology</u>	<u>\$68,000</u>
<u>Fire Department Equipment/Facilities</u>	<u>\$75,000</u>
<u>Playground Improvements</u>	<u>\$35,000</u>
<u>Land Improvements</u>	<u>\$10,000</u>

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

ARTICLE 16: Referendum Question N: To see whether the Town will vote to carry forward any existing fund balance in the Capital Improvement Program (C.I.P.) accounts, the Healthcare Reimbursement Accounts (H.R.A.), RSU Withdrawal Legal, Elections, and the Employee Compensation Account.

Motion to recommend as presented by Selectman Bullock. Seconded by Selectman Sadak.
Unanimously approved

ARTICLE 17: Referendum Question O: To see if the Town will vote to raise and appropriate **\$784,426** for the County Tax.

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

ARTICLE 18: Referendum Question P: To see if the Town will vote to raise and appropriate **\$76,500** for (Raymond Village Library, Provider Agencies, and Regional Transportation).

The budget figures will be assigned as follows:

<u>Raymond Village Library</u>	<u>\$66,000</u>
<u>Provider Agencies</u>	<u>\$2,000</u>
<u>Regional Transportation</u>	<u>\$8,500</u>

Motion to reduce the Regional Transportation to \$1,000 for a total of \$69,000 by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

ARTICLE 19: Referendum Question Q: To see if the Town will vote to appropriate the total sum of **\$1,607,960** from estimated non-property tax revenues to reduce the property tax commitment, together with all categories of funds, which may be available from the federal government, and any other sources.

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.

Unanimously approved

ARTICLE 20: Referendum Question R: To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2020, and any other funds provided by any other entity included but not limited to:

<u>Municipal Revenue Sharing</u>
<u>Local Road Assistance</u>
<u>Emergency Management Assistance</u>
<u>Snowmobile Registration Money</u>
<u>Homestead Exemption</u>
<u>Tree Growth Reimbursement</u>
<u>General Assistance Reimbursement</u>
<u>Veteran's Exemption Reimbursement</u>
<u>Business Equipment Tax Exemption (B.E.T.E.) Reimbursement</u>
<u>State Grant or Other Funds</u>

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

ARTICLE 21: Referendum Question S: To see if the Town will vote to authorize the issuance of notes in anticipation of tax collections (T.A.N.s) in an amount up to **\$6,000,000**, and payments of the associated debt service, for the purpose of funding possible tax collection short-falls, with such dates, maturities, denominations, interest rate(s), redemption provisions, and other details as the Select Board shall determine.

Motion to recommend as presented by Selectman Gifford. Seconded by Selectman Taylor.
Unanimously approved

ARTICLE 22: Referendum Question T: To see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hire by the Town for maintenance on private roads in special and certain circumstances where in the public's interest.

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Taylor.
Unanimously approved

ARTICLE 23: Referendum Question U: To see if the Town will vote to appropriate the money received from the State for snowmobile registration, not to exceed **\$2,000**, to the Raymond Rattlers Snowmobile Club for maintenance of their network of snowmobile trails, on condition that those trails be open in snow season to the public for outdoor recreation purposes at no charge, and to authorize the municipal officers to enter into an agreement with the Club, under such terms and conditions as the municipal officers may deem advisable, for that purpose.

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

ARTICLE 24: Referendum Question V: Shall Section 16 (Administration) of the Raymond Shoreland Zoning Provisions, Section G, (Appeals), 2. Variance Appeals (f)(2) as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underlined text as in Addendum 2?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

DESCRIPTION:

- *Add to item 2. Variance Appeals, f. 2 the words "an existing" for clarification to which type of residential dwelling is principal structure.*

ARTICLE 25: Referendum Question W: Shall Article 13 A, and 13 B of the Raymond Land Use Ordinance, (Article 13-Open Space Subdivisions) as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in ~~strikeout text~~ as in Addendum 3?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

DESCRIPTION:

- *Add new policy language for road connectivity under Article 13 A 1.*
- *Add new purpose under Article 13 A 2 as item k. describing road connectivity purposes.*
- *Add and revise Article 13 C 4 d 2 to include safe turning curves where connecting to adjoining lands for possible future Rights of Way, when offering for possible road acceptance.*

ARTICLE 26: Referendum Question X: Shall Section 4 (Application Procedures) and Section 5 (Street Design Standards) of the Raymond Street Ordinance as adopted May 18, 2002, and amended through June 4, 2013, be further amended by adding the underscored language and removing the language in ~~strikeout text~~ as in Addendum 4?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

DESCRIPTION:

Section 4

- *Add to Section 4.2 Plans, item G, to include language that all street centerlines shall be field surveyed or if using LIDAR or satellite or aerial topographic imagery that at least 3 separate locations shall be field verified to land survey tied to elevational data of NAVD 88.*
- *Add item M that all plans shall be provided with a site benchmark for construction with posted elevation using NAVD88 Datum, and the plan shall have at least 3 roadside monuments that are tied to Maine State Grid Coordinates or can be used for GIS mapping.*

Section 5

- *Revising and adding to the standards table under 5.5 Street Design Standards relating to minimal width of shoulders (grassed, gravel and paved for collector, minor, private streets and backlot driveways.*
- *Add to section 5.7 Dead End Streets for language for conditions when to allow the Planning Board the ability to waive Right of Way continuation to adjoining lots.*
- *Adjusting Table in Section 5.10 Street Construction standards to increase pavement thicknesses to accommodate current pavement practices and MDOT specifications.*

ARTICLE 27: Referendum Question Y: Shall Article 1 J of the Town of Raymond Subdivision Ordinance as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 5?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

DESCRIPTION:

- *Add to the Purpose and Review Criteria section under Article 1 J to include compliance with Net Residential Area for determining allowable number of proposed lots.*

ARTICLE 28: Referendum Question Z: Shall Article 4 A, C, and D of the Raymond Land Use Ordinance as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 6?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

DESCRIPTION:

- *Add Timber Harvesting as an allowed use under Article 4 A Village Residential District, 2. Permitted Uses and adding as "n."*
- *Striking the previous language in paragraph under Article 4 A Village Residential District, 4. Spec and Bulk Regulations, b. 2 and 3 and replaced with a new 2 that redefines minimum lot area per dwelling unit for single family duplex and multi-family units.*
- *Add Timber Harvesting as an allowed use under Article 4 C Rural District, 2. Permitted Uses and adding as "k."*
- *Add Timber Harvesting as an allowed use under Article 4 D Rural Residential District, 2. Permitted Uses and adding as "k."*

ARTICLE 29: Referendum Question AA: Shall Article 12 – Applicability and Definitions of Terms Used in This Ordinance of the Raymond Land Use Ordinance as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 7?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

DESCRIPTION:

- Add to definition of "Accessory Apartments" to include that single family lot density shall not apply to a single family home adding one accessory apartment.

ARTICLE 30: Referendum Question AB: Shall Section IV Definitions, of the Raymond Peddler's Ordinance as adopted May 21, 1994, and amended through June 4, 2013, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 8?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

DESCRIPTION:

- Add "mobile unit vendors" to Section IV B as part of the peddler's definition.
- Revise under Section IV C. Size Restriction, strike out "150 sf for occupied space" and revise to "200 sf for size restriction".
- Strike and revise language for Licenses (Section IV F), revise to "Licenses shall be issued by the Board of Selectman, and application must be submitted a minimal of 30 days prior to the regular monthly scheduled Board of Selectmen Meeting.

ARTICLE 31: Referendum Question AC: Shall Article 5, Section K Fines, of the Raymond Land Use Ordinance as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 9?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

DESCRIPTION:

- *Strike out current wording and replace the language that is consistent with language from the Shoreland Zoning Ordinance relating to Fines for consistency.*

ARTICLE 32: Referendum Question AD: Shall Article 6 Board of Appeals, Section C Appeals Procedure of the Raymond Land Use Ordinance as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 10?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved

DESCRIPTION:

- *Strike out current wording describing scheduling of meeting "on the last Monday of the month" and replace with allowing the Board of Appeals to schedule meetings as necessary.*

ARTICLE 33: Referendum Question AE: Shall Article 9, Section L Fines of the Raymond Land Use Ordinance as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 11?

(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at www.raymondmaine.org, or at the polling place prior to voting.)

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

DESCRIPTION:

- *In Section L 2. Signs permit, an application information, strike out current word “content” and replace with “types of message (fixed or electronic)”.*
- *In Section L 3.a. Remove word/line “political”.*
- *In Section L 3.i. Remove entire line “Bulletin boards, reader boards, connection with church, etc”*
- *In Section L 8 Temporary Signs and Temporary Advertising Feature, b. remove entire Temporary Political signs and content under the subsection.*
- *In Section L 11 Non-conforming Signs, remove subsection e. “section is outdated/appears irrelevant”*

ARTICLE 34: Referendum Question AF: Shall a new ordinance entitled “Town of Raymond Business License Ordinance” be enacted?

(A copy of the proposed ordinance is available for review and inspection at the Town Clerk’s Office, on the Town’s website at www.raymondmaine.org, or at the polling place prior to voting.)

Motion to recommend as presented by Selectman Sadak. Seconded by Selectman Bullock.
Unanimously approved

DESCRIPTION:

- *For non-home occupations*
- *5-year license with annual review including possible renewal/revoke consideration*
- *Must be current with all Town fees, taxes, and inspections*
- *Must be current with all State and Town required licensing*

d) Approval of Town Warrant

Motion to approve the Warrant for the Annual Town Meeting Vote via Secret Ballot on July 14, 2020 by Selectman Sadak. Seconded by Selectman Bullock.

Unanimously approved

e) Consideration of New Road Name – Kaela Gonzalez, E-911 Addressing Officer

Motion to approve Lamson Lane by Selectman Sadak. Seconded by Selectman Bullock.

Unanimously approved

f) Consideration of COVID-19 Related Renovation Costs to the Town Office – Don Willard, Town Manager

Town Manager Willard – The renovations of the Town Office which includes turning the storage closet to a secure station with a window (about \$9,000), plexiglass to be installed in both windows (\$2,000), and electrical work (\$1,000).

Motion to authorize the temporary renovations of the Town Office not to exceed \$12,000 for COVID-19 mitigation to be taken from the Select Board’s Contingency

Funded by Selectman Sadak. Seconded by Selectman Bullock.

Unanimously approved

- g) Consideration of Setting Annual Fees for Tassel Top Park – Joe Crocker, Recreation Director

Rec Director Crocker – I have tried to align with the State Park fees more with a reduction for residents to encourage them to use the park. I found that only 13% of the Season Passes were sold to residents and I adjusted the rates accordingly. I am recommending a \$50 increase per week for the cabin.

Discussion about keeping the difference between the cost for residents and non-residents reasonable and giving the residents a break.

Motion to approve as presented with the exception of the Resident Season Pass being changed to \$70 and \$95 for Non-Residents by Selectman Bullock. Seconded by Selectman Taylor.

Unanimously approved

- h) Consideration of Abatement Requests – Curt Lebel, Contract Assessor

Tax Year	Map-Lot	Acct #	Owner	Old	New	Value Abated	Tax Amount	Tax Rate
2019	010-124	840	Robert & Rita Guy	\$163,800	\$75,700	\$88,100	\$1,184.95	0.01345
2019	002-022-D	3846	Larry & Brenda Wills	\$69,300	\$67,500	\$1,800	\$24.21	0.01345

Motion to approve the abatement for Robert & Rita Guy for \$1,184.95 by Selectman Taylor. Seconded by Selectman Gifford.

Voted 4-1 – Motion passed

Motion to approve the abatement for Larry & Brenda Wills for \$24.21 by Selectman Bullock. Seconded by Selectman Sadak.

Unanimously approved

- i) Consideration of Quit Claim Deeds – Sue Carr, Tax Collector

Gwendolyn Acquisitions LLC – Map 002 Lot 024-B

Motion to approve issuing a Quit Claim Deed for Gwendolyn Acquisitions LLC for Map 002 Lot 024-B by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

Daniel R Plummer – Map 046 Lot 027-B

Motion to approve issuing a Quit Claim Deed for Daniel R Plummer for Map 046 Lot 027-B by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

Timothy W & Ruby Gean Davis – Map 030 Lot 019

Motion to approve issuing a Quit Claim Deed for Timothy W & Ruby Gean Davis – Map 030 Lot 019 by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

- j) Appointment of Warden for July 14, 2020 State Primary & Referendum Election – Sue Look, Town Clerk

Motion to appoint Suzanne Carr as the Warden of the July 14, 2020 State Primary & Referendum Elections by Selectman Sadak. Seconded by Selectman Bullock.

Unanimously approved

- k) Consideration of Annual Staff Appointments – Sue Look, Town Clerk

Motion to approve as presented by Selectman Sadak. Seconded by Selectman Bullock.

Unanimously approved

- l) Consideration of Annual Board and Committee Appointments – Sue Look, Town Clerk

Motion to approve as presented by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

- m) Consideration of Annual Update of the Fee Schedule – Sue Look, Town Clerk

Motion to approve as corrected by Selectman Bullock. Seconded by Selectman Taylor.

Unanimously approved

- n) RSU #14 Withdrawal Committee Update – Rolf Olsen, Chairman

Still waiting for the RSU #14 lawyer to stop holding up the separation agreement.

5) Public Comment - none

6) Selectman Comment

Selectman Sadak – Alice Bradeen has started a Facebook page of the History of Raymond and the Lakes Region Area. It is worth checking out.

7) Town Manager's Report and Communications

- a) **Confirm Dates for Upcoming Regular Meetings**

Selectman's Meeting Minutes (Page 15 of 16) May 20, 2020

- TBD
- b) **Reminder of Upcoming Holiday Schedule**
- Monday, May 25, 2020 – Memorial Day
- c) **Reminder of Upcoming Election Schedule**
- Monday, June 29, 2020 – deadline to change parties before Primary Election
 - Thursday, July 9, 2020 – deadline to request absentee ballots – This has been eliminated by the Governor for the Primary Election, so people can request ballots up to and including on Election Day.
 - Tuesday, July 14, 2020 – State Primary & Referendum Elections, RSU #14 Referendum Election, and Municipal Election of Officers & Referendum Elections (Annual Town Meeting Warrant Articles Voted via Secret Ballot)

Much discussion of the great job the Town Staff has done to help the citizens of the Town through pandemic.

8) Executive Session

- a) Consideration and Award of Scholarship Applications and Student Recognition
(Pursuant to MRSA 1 §405 (6)(F))

Motion to enter executive session as noted above by Selectman Sadak. Seconded by Selectman Gifford.

Unanimous approved

Motion to leave executive session by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

Motion to authorize the scholarships and the student recognition as discussed by Selectman Bullock. Seconded by Selectman Sadak.

Unanimously approved

9) Adjournment

Motion to adjourn at 10:05pm by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

Respectfully submitted,

Susan L Look, Town Clerk

Previous Meeting Minutes - 6/10/2020



BOARD OF SELECTMEN Minutes

June 10, 2020

12:00pm – Emergency Meeting

Via Zoom

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Select Board members in attendance: Rolf Olsen, Marshall Bullock, Teresa Sadak, Samuel Gifford

Select Board members absent: Lawrence Taylor

Town Staff in attendance:

Don Willard – Town Manager
Kaela Gonzalez – Assistant Assessor & Town Manager Admin
Sue Look – Town Clerk

1) **Called to order** to order at 12:04pm by Chair Olsen.

2) **New Business**

a) Consider Recommendation of Corrected Article 3

The State Treasurer's office posted in January 2020 the maximum interest rate that can be charged for unpaid and abated taxes as 9%. June 5th they realized the error and sent an email out to the Town Manager that the interest rate should be 8%.

ARTICLE 3: Referendum Question A: To see if the Town will vote to:

- Set the date the 1st half of taxes due to October 31, 2020, and the 2nd half of taxes due to April 30, 2021; and
- Set the interest rate for unpaid balances and for abated taxes at **nine eight percent (9 8%)** for the fiscal year;
- Authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. §506, with no interest; and
- Authorize the Select Board on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Select Board, as may be amended from time to time, the policy to remain consistent with State statutes and laws; in all cases conveyance to be made by municipal quitclaim deed.

Motion to change Article 3: Referendum Question A to reflect eight percent (8%) instead of nine percent (9%) for unpaid balances and abated taxes by Selectman

Selectman's Meeting Minutes (Page 1 of 2) June 10, 2020

Sadak. Seconded by Selectman Gifford.

Unanimously approved

Motion to accept the corrected Annual Town Meeting Warrant by Selectman Sadak.
Seconded by Selectman Bullock.

Unanimously approved

3) Adjournment

Motion to adjourn at 12:05pm by Selectman Sadak. Seconded by Selectman Bullock.

Unanimously approved

NOTE: This is now officially the shortest meeting of the Raymond Select Board.

Respectfully submitted,

Susan L Look, Town Clerk

CEO Appointment



Board of Selectmen

401 Webbs Mills Road
Raymond, Maine 04071
1-207-655-4742

Appointment of Code Enforcement Officer

Pursuant to M.R.S.A. 30-A §2601-A, the undersigned Board of Selectmen of the Town of Raymond do hereby vote to appoint and confirm **Alexander Sirois** to be the Code Enforcement Officer for a term ending June 30, 2021.

Given under our hands on the 8th day of July 2020.

Rolf Olsen, Chairman

Marshall Bullock, Vice-Chairman

Teresa Sadak, Parliamentarian

Sam Gifford

Lonnie Taylor

Quit Claim Deed - Tim Hall



*401 Webbs Mills Road
Raymond, Maine 04071
207.655.4742
655-3024 (Fax)*

Tax Acquired Property

Name: TIM W HALL

Map:13

Lot: 7H

Location: HALL'S WAY

Foreclosure Date: JANUARY 7,2019

Amount paid: \$ 2107.91

Additional Information: Was making monthly payments and then he decided to just pay it off. Would like to sell.

Maine Short Form Quit Claim Deed Without Covenant

THE INHABITANTS OF THE TOWN OF RAYMOND, a body politic located at Raymond, County of Cumberland and State of Maine, for consideration paid, releases to TIM W HALL in said County and State, a certain parcel of land situated in the Town of Raymond, County of Cumberland and State of Maine, being all and the same premises described at Map 13, Lot 07H

The purpose of this conveyance is to release any interest which this grantor may have in and to the above premises by a lien filed for nonpayment of taxes on said parcel of land with reference being made to a lien filed against Map 013, Lot 07H, in the name of TIM W HALL and recorded in said Registry of Deeds.

BK 34141 PG 15 BK 35065 PG 28 BK 35913 PG 199

IN WITNESS WHEREOF, the said INHABITANTS OF THE TOWN OF RAYMOND have caused this instrument to be sealed with its corporate seal and signed in its corporate name by ROLF OLSEN, TERESA SADAK, LAWRENCE TAYLOR, MARSHALL BULLOCK, and SAMUEL GIFFORD, thereto duly authorized, this 21th day of April 2020.

THE INHABITANTS OF THE TOWN OF RAYMOND

_____ By: _____
Witness to All ROLF OLSEN, Selectman

TERESA SADAK, Selectman

MARSHALL BULLOCK, Selectman

SAMUEL GIFFORD, Selectman

LAWRENCE TAYLOR, Selectman

STATE OF MAINE
CUMBERLAND, SS.

Personally, TERESA SADAK, ROLF OLSEN, MARSHALL BULLOCK, SAMUEL GIFFORD, AND LAWRENCE TAYLOR appeared the aforesaid Selectmen known to me, this 21 day of April 2020 and acknowledged before me the foregoing instrument to be their free act and deed in their said capacity.

Notary Public

Quit Claim Deed - Erwin Boullie

Maine Short Form Quit Claim Deed Without Covenant

THE INHABITANTS OF THE TOWN OF RAYMOND, a body politic located at Raymond, County of Cumberland and State of Maine, for consideration paid, releases to Estate of BOULLIE ERWIN C in said County and State, a certain parcel of land situated in the Town of Raymond, County of Cumberland and State of Maine, being all and the same premises described at Map 6, Lot 044

The purpose of this conveyance is to release any interest which this grantor may have in and to the above premises by virtue of a lien filed for nonpayment of taxes on said parcel of land with reference being made to a lien filed against Map 6, Lot 044, in the name of ESTATE OF BOULLIE ERWIN C and recorded in said Registry of Deeds.

BK 35065 PG 6 BK 35913 PG 20

IN WITNESS WHEREOF, the said INHABITANTS OF THE TOWN OF RAYMOND have caused this instrument to be sealed with its corporate seal and signed in its corporate name by ROLF OLSEN, TERESA SADAK, MARSHALL BULLOCK, SAMUEL GIFFORD, AND LAWRENCE TAYLOR, thereto duly authorized, this 1 day of JULY 2020.

THE INHABITANTS OF THE TOWN OF RAYMOND

Witness to All

By: _____
ROLF OLSEN, Selectman

TERESA SADAK, Selectman

MARSHALL BULLOCK, Selectman

SAMAUL GIFFORD, Selectman

LAWRENCE TAYLOR, Selectman

STATE OF MAINE
CUMBERLAND, SS.

Personally, appeared the above-named ROLF OLSEN, TERESA SADAK, MARSHALL BULLOCK, SAMUEL GIFFORD, AND LAWRENCE TAYLOR, aforesaid Selectmen, known to me, this 1 day of JULY 2020 and acknowledged before me the foregoing instruments to be their free act and deed in their said capacity and the free act and deed of said Grantor Corporation.

Notary Public



401 Webbs Mills Road
Raymond, Maine 04071
207.655.4742
655-3024 (Fax)

Tax Acquired Property

Name: ERWIN BOULLIE

Map:6

Lot: 44

Location: 17 OUTLOOK LANE

Foreclosure Date: FEBRUARY 11,2020

Amount paid: \$ 4966.35

Additional Information: Mr. Boullie past away and family came in to pay the taxes so they can clear up the estate.