



Town of Raymond Board of Selectmen ePacket September 8, 2020

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Agenda



BOARD OF SELECTMEN Agenda

September 8, 2020

6:30pm – Regular Meeting

Via Zoom

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

1) Call to order

2) Minutes of previous meetings

- a) August 18, 2020

3) New Business

- a) Consideration of Liquor License Renewal for A La Mexicana – Jose Chavez Mendoza, owner
- b) Consideration of Special Amusement Application for A La Mexicana – Jose Chavez Mendoza, owner
- c) Consideration of Budget Adjustments to Close FY 2019-2020 – Cathy Ricker, Finance Director
- d) Consideration of Mill Rate Options for Property Tax Commitment – Curt Lebel, Contract Assessor
- e) Update on Main Street Sidewalk Project – Owens McCullough, Sebago Technics & Nathan White, Public Works Director
- f) Consideration of Changes to the Fee Schedule for Codes Fees – Alex Sirois, Code Enforcement Officer
- g) RSU #14 Withdrawal Committee Update – Rolf Olsen, Chairman

4) Public Comment

5) Selectman Comment

Selectman's Meeting Agenda (Page 1 of 2) September 8, 2020

6) Town Manager's Report and Communications

a) Confirm Dates for Upcoming Regular Meetings

- October 13, 2020
- November 10, 2020

b) Reminder of Upcoming Holiday Schedule

- Monday, October 12, 2020 – Columbus Day

7) Treasurer's Warrant

8) Adjournment

Previous Meeting Minutes



BOARD OF SELECTMEN Agenda

August 18, 2020

6:30pm – Regular Meeting

Broadcast Studio
423 Webbs Mills Road

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Select Board members in attendance: Rolf Olsen, Marshall Bullock, Teresa Sadak, Samuel Gifford, Lawrence Taylor

Select Board members absent: none

Town Staff in attendance:

Don Willard – Town Manager
Sue Carr – Tax Collector
Sue Look – Town Clerk

1) **Called to order** at 6:30pm by Chair Olsen

2) **Minutes of previous meetings**

a) July 8, 2020

Motion to approve as presented by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

3) **Public Hearing**

a) Café Sebago New Liquor License Application – Kyle Bancroft, owner

Opened by Chair Olsen at 6:37pm

No questions

Closed by Chair Olsen at 6:37pm

4) **New Business**

a) Election of Officers – Rolf Olsen, Chair

Motion to elect Rolf Olsen as Chair by Selectman Sadak. Seconded by Selectman Bullock. Move to close nominations Selectman Bullock. Seconded by Selectman Sadak.

Selectman's Meeting Agenda (Page 1 of 4) August 18, 2020

Unanimously approved

Motion to elect Marshall Bullock as Vice-Chair by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

Motion to elect Teresa Sadak as Parliamentarian by Selectman Gifford. Seconded by Selectman Taylor.

Unanimously approved

- b) Consideration of Café Sebago New Liquor License Application – Kyle Bancroft, owner
Mr Bancroft – I am happy to be here. We are open for food now and after the license is approved will be stocking up for full function.

Motion to approve the liquor license for the new Café Sebago by Selectman Taylor. Seconded by Selectman Gifford.

Unanimously approved

- c) Consideration of Quit Claim Deeds – Sue Carr, Tax Collector

- Linda Irvin – Map 41 Lot 94 – 22 Panther Pond Pines

Motion to approve Quit Claim Deed for Linda Irvin by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

- Estate of David Glicos – Map 12 Lot 21 – Haskell Avenue

Motion to approve Quit Claim Deed for David Glicos by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

- d) Consideration of Budget Adjustments to Close FY 2019-2020 – Cathy Ricker, Finance Director

Town Manager Willard – Cathy was out sick and said that this could wait until the September 8th meeting to consider.

Motion to x by Selectman . Seconded by Selectman .

Unanimously approved

- e) Consideration of Filling Vacant Seats on the Budget- Finance Committee – Rolf Olsen, Chair

Chair Olsen – Bob Jones has said he was willing to fill one of the vacant seats. Bob Gosselin (chair of the Budget-Finance Committee) agreed with this appointment.

Motion to appoint Bob Jones to the Budget-Finance Committee until 6/30/2021 by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

- f) Consideration of Resignation from Zoning Board of Appeals – Sue Look, Town Clerk
Motion to accept the resignation of Louise Lester from the Zoning Board of Appeals by Selectman Gifford. Seconded by Selectman Bullock.

Unanimously approved

- g) RSU #14 Withdrawal Committee Update – Rolf Olsen, Chair

Chair Olsen – We have received the conditional approval from the DOE. The next step is on Sept 3rd there will be a public hearing run by the RSU #14 Board of Directors. A copy of the separation agreement is on the website, as well as timelines for people to see. Then we will have a series of meetings/public hearings for questions and discussion. We will be putting information on the website and in the RoadRunner. While we were negotiating the separation agreement in executive session, we could not put out information. Now we can and we will be posting dates as soon as we determine how we can have the meetings.

Selectman Sadak – We need to have as many meetings as we can to get the information out. We need to have a plan by Sept 3rd. I would like to also do a flyer to be inserted in the Windham Eagle so every home will get it.

5) Public Comment – none

6) Selectman Comment

Selectman Sadak – Please be watching for information pertaining to the withdrawal.

Chair Olsen – Thank you to all who have been getting things done during this time, especially grant work.

Town Clerk Look – People are calling concerned and calling about what they are seeing on the news pertaining to the upcoming Election. We are accepting applications for absentee ballots. The State online site was turned on today and when you request a ballot via this site you receive a confirmation email when I process it. The ballots will not be available until October and will be mailed out then.

7) Town Manager's Report and Communications

a) Confirm Dates for Upcoming Regular Meetings

- September 8, 2020
- October 13, 2020

b) Reminder of Upcoming Holiday Schedule

- Monday, September 7, 2020 – Labor Day

Thank you, Nathan - Paving is now complete in Brown Road and Gore Road. Shaw Road and Mountain Road are next. We have been renovating the back office.

Thank you, Bruce and Cathy – We will be getting reimbursed for COVID-19 expenses. Cathy got a \$10,000 and then a \$5,000 grants for the Food Pantry.

Thank you, Joe – Tassel Top is having a banner year. Revenues have exceeded last year's levels.

Thank you, Cathy Gosselin, Teresa Sadak, Kaela Gonzalez, Jessica Fay and volunteers – Summer Backpack program has been a great success.

Thank you, citizens who have donated to the Backpack program.

Raymond Public Library – We will be providing picnic tables to help students that do not have internet connection and after this program ends they will go to the Tassel Top Park.

c) Possible Update of CEO Fees

- It has been a number of years since we reviewed the CEO fees. Sue Look has compiled data from comparable towns and CEO Sirois has reviewed the data. There are a few areas where we should make changes. Proposed changes will be brought forth at the next meeting.

8) Adjournment

Motion to adjourn at 7:17pm by Selectman Sadak. Seconded by Selectman Taylor.

Unanimously approved

Respectfully submitted,

Susan L Look, Town Clerk

Liquor License Application - A La Mexicana



STATE OF MAINE
 DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
 BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS:	Yes <input type="checkbox"/> No <input type="checkbox"/>

Section I: Licensee/Applicant(s) Information; Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): <u>Jalisco LLC</u>	Business Name (D/B/A): <u>A La Mexicana</u>
Individual or Sole Proprietor Applicant Name(s):	Physical Location:
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: <u>1287 Roosevelt Trl, Raymond, ME 04071</u>
Mailing address, if different from DBA address:	Email Address: <u>Chavez_j8029@yahoo.com</u>
Telephone # Fax #: <u>540-354-7990</u>	Business Telephone # Fax #: <u>207-658-9290</u>
Federal Tax Identification Number: <u>81-3620243</u>	Maine Seller Certificate # or Sales Tax #: <u># 1181031</u>
Retail Beverage Alcohol Dealers Permit:	Website address: <u>alamexicana1.com</u>

- New license or renewal of existing license? New Expected Start date: _____
 Renewal Expiration Date: 10/9/2020
- The dollar amount of gross income for the licensure period that will end on the expiration date above:
 Food: \$500,000 Beer, Wine or Spirits: \$180,000 Guest Rooms: N/A
- Please indicate the type of alcoholic beverage to be sold: (check all that apply)
 Malt Liquor (beer) Wine Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

1227 Roosevelt Trail Raymond, ME 04071

6. Is the licensee/applicant(s) citizens of the United States? Yes No

7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address
Parmala LLC		243 Portland Rd Bridgton, ME 04009

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Jose Manuel Chavez Mendocza	9/29/80	Guadalajara, Mexico
Residence address on all the above for previous 5 years		
Name	Address:	
Jose M Chavez	62 Pipeline Rd	
Name	Address:	
	Windham, ME 04062	
Name	Address:	
Name	Address:	

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: Jose M Chavez Date of Conviction: 2005

Offense: Driving with out license Location: Atlanta, GA

Disposition: Guilty

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

Robert Mason -> Casco, Maine

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Mexican restaurant Selling Liquor + Beer and wine. liquor + Beer is kept behind bar + back up in locked office

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Windham Christian Academy
Distance: 1 mile

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 7/18/2020

Jose M Chavez
Signature of Duly Authorized Person

Signature of Duly Authorized Person

Jose M Chavez
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its [Retail Beverage Alcohol Dealers](https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers) permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

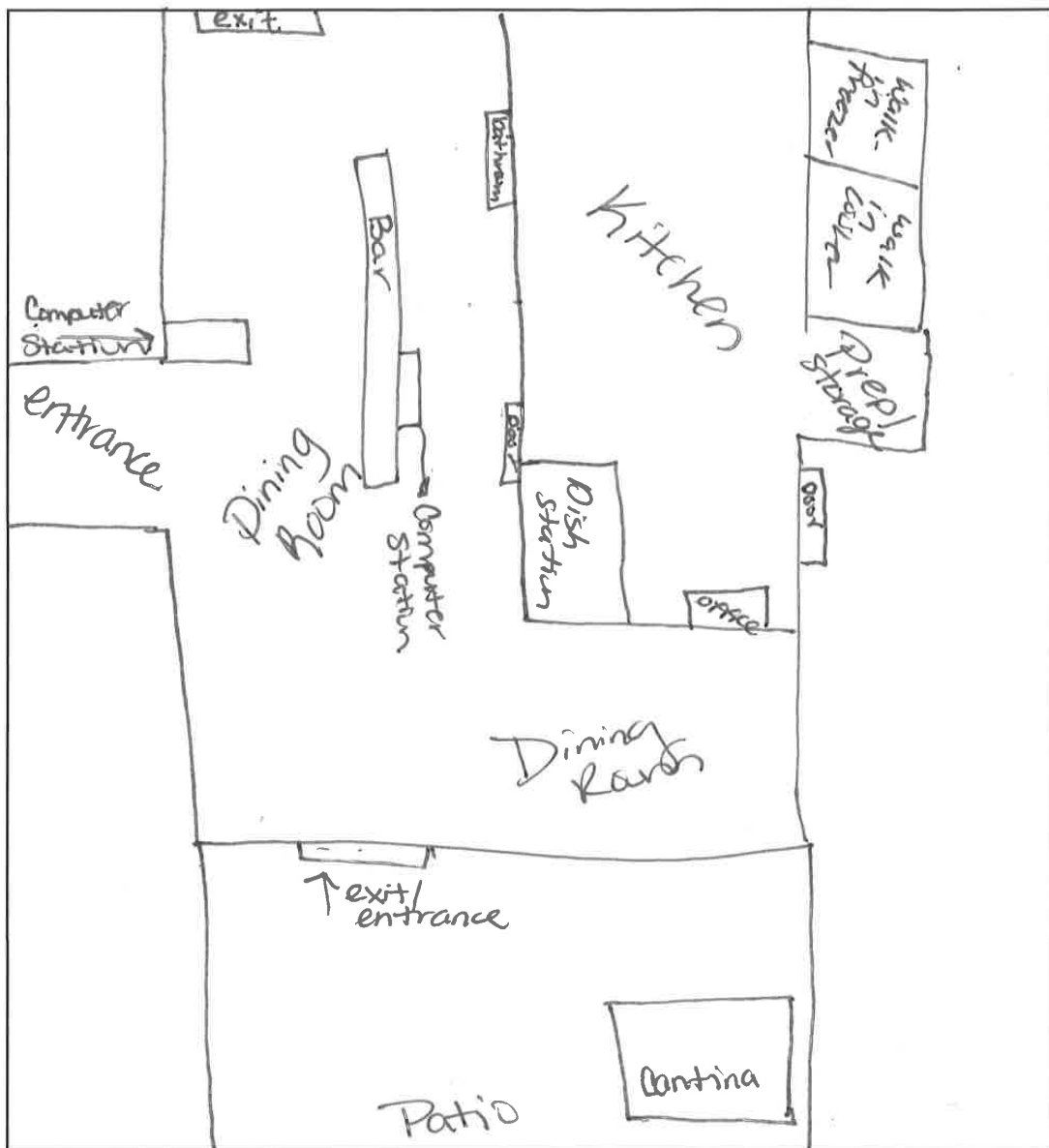
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Jalisco LLC
2. Doing Business As, if any: A La Mexicana
3. Date of filing with Secretary of State: 8/5/2010 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: n/a
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Jose M Chavez	Le2 Pipeline Rd Windham, ME 04092	9/29/80	OWNER	100%

(Ownership in non-publicly traded companies must add up to 100%.)



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220
FAX: (207) 287-3434
EMAIL INQUIRIES: maineliqor@maine.gov

Thank you for your interested in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- Your application is signed and dated by a duly authorized person.
- The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
 - The check must be made payable to "Treasurer, State of Maine"; both the license and filing fees can be submitted on one check.
 - If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed – see Section I.1
- A diagram of the facility to be licensed must accompany **all** applications whether for a new license or the renewal of an existing license
- If you are a registered business entity with the Maine Secretary of State's office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- Have you applied for other required licensing from other state and federal agencies? See attached list.

Important – all applications whether for a new license or to renew an existing license for an on-premises liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:
 - Bureau of Alcoholic Beverages and Lottery Operations
 - Division of Liquor Licensing and Enforcement
 - 8 State House Station
 - Augusta, ME 04333-0008
2. Courier/overnight address:
 - Bureau of Alcoholic Beverages and Lottery Operations
 - Division of Liquor Licensing and Enforcement
 - 10 Water Street
 - Hallowell, ME 04347

The following licenses/permits may be required prior to be licensing as an on-premises licensee with the Bureau

Obtained ✓	License/Permit	State/Federal Agency to Contact	Telephone Number	Physical Location
	Seller Certificate or Sales Tax Number	Maine Revenue Services www.maine.gov/revenue	(207) 624-9693	51 Commerce Dr, Augusta
	Health License	Health and Human Services www.maine.gov/dhhs	(207) 287-5671	286 Water St, 3 rd floor, Augusta
	Victualer's License	Municipality where premise is located.	Contact your town office or county office	Contact your town office or county office
	Shellfish License	Marine Recourses www.maine.gov/dmr	(207) 624-6550	<ul style="list-style-type: none"> • 32 Blossom Lane, Augusta • 194 McKown Point Rd, West Boothbay Harbor • Lamoine State Park, Lamoine • 650 State St, Bangor • 317 Whitneyville Rd, Jonesboro
	Dance or Entertainment License	Fire Marshall's Office www.maine.gov/dps/fmo	(207) 626-3882	45 Commerce Drive, Suite 1, Augusta
	Federal I.D. Number	www.irs.gov	(800) 829-4933	
	Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names)	Secretary of State, Bureau of Corporations, Elections and Commissions www.maine.gov/sos/cec	(207) 624-7752	111 Sewall St, 3 rd Fl, Augusta
	Retail Beverage Alcohol Dealers Permit	Alcohol and Tobacco Tax and Trade Bureau (TTB) https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers	(877) 882-3277	

FY 2019-2020 Budget Adjustments

Raymond-2020
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General Fund Revenues

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Fund: 10
June

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - General Government	2,255,642.00	14,018,405.12	15,687,634.30	-13,431,992.30	695.48
3110 - Property Taxes	0.00	13,677,485.67	13,668,447.92	-13,668,447.92	----
3121 - Auto Excise Taxes	1,030,000.00	170,572.86	1,031,995.91	-1,995.91	100.19
3122 - Boat Excise Taxes	27,000.00	9,705.60	29,772.60	-2,772.60	110.27
3123 - Airplane Excise	0.00	0.00	10.00	-10.00	----
3131 - Interest on Taxes	40,000.00	5,801.45	33,506.93	6,493.07	83.77
3132 - Lien Charges	9,000.00	447.71	7,179.12	1,820.88	79.77
3133 - Payment in lieu of taxes	5,000.00	0.00	5,000.00	0.00	100.00
3201 - State Revenue Sharing	197,336.00	14,524.80	212,419.51	-15,083.51	107.64
3202 - Local Road Assistance	52,188.00	0.00	53,180.00	-992.00	101.90
3203 - Tree Growth Reim	7,200.00	0.00	6,724.09	475.91	93.39
3204 - Veterans Exemption	3,240.00	3,306.00	3,306.00	-66.00	102.04
3205 - Snowmobile reimbursement	2,100.00	0.00	2,277.28	-177.28	108.44
3206 - General Assistance Reimburse	4,600.00	0.00	2,717.14	1,882.86	59.07
3207 - Homestead Exemption	165,603.00	49,368.00	165,603.00	0.00	100.00
3208 - BETE/BETR Reimbursement	44,975.00	0.00	45,009.00	-34.00	100.08
3211 - CARES ACT	0.00	0.00	3,756.46	-3,756.46	----
3310 - CEO/Planning Fees	85,000.00	7,167.00	82,374.05	2,625.95	96.91
3311 - Municipal Fees	20,000.00	4,412.10	22,172.06	-2,172.06	110.86
3312 - Vital Statistic Fees	3,100.00	140.80	2,732.80	367.20	88.15
3313 - Cable Franchise Fees	41,000.00	19,331.65	40,735.04	264.96	99.35
3316 - Parking Tickets	500.00	0.00	60.00	440.00	12.00
3461 - Public Safety Income	15,000.00	15,000.00	15,000.00	0.00	100.00
3462 - Rescue/Fire Collections	150,000.00	11,559.23	165,963.23	-15,963.23	110.64
3463 - Animal Control Revenue	1,600.00	34.00	1,237.00	363.00	77.31
3491 - Solid Waste/Bag Tags	200.00	10.00	88.00	112.00	44.00
3501 - Investment Income	15,000.00	1,580.52	22,177.54	-7,177.54	147.85
3601 - Miscellaneous Income	25,000.00	11,536.26	42,768.15	-17,768.15	171.07
4101 - Perpetual Care Income	4,000.00	0.00	4,000.00	0.00	100.00
4102 - Luther Gulick Contributions	1,000.00	0.00	1,000.00	0.00	100.00
4103 - Use of Fund Balance	278,000.00	0.00	0.00	278,000.00	0.00
4105 - Health Insurance Reserve	28,000.00	0.00	0.00	28,000.00	0.00
4108 - Transfers In	0.00	16,421.47	16,421.47	-16,421.47	----
Final Totals	2,255,642.00	14,018,405.12	15,687,634.30	-13,431,992.30	695.48

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - General Government CONT'D					
1000 - Administration	556,479.00	514,888.53	514,888.53	41,590.47	92.53
1000 - Salaries	382,420.00	369,147.65	369,147.65	13,272.35	96.53
3005 - Contract Fees & Services	19,000.00	28,363.59	28,363.59	-9,363.59	149.28
3120 - Legal/Audit	36,200.00	26,235.16	26,235.16	9,964.84	72.47
3121 - RSU Withdraw	35,184.00	11,224.62	11,224.62	23,959.38	31.90
3135 - Rescue Billing	12,000.00	13,145.38	13,145.38	-1,145.38	109.54
3205 - Registry of Deeds	5,000.00	4,141.00	4,141.00	859.00	82.82
3230 - Travel & Training	11,500.00	10,700.39	10,700.39	799.61	93.05
3235 - Dues & Publications	9,200.00	8,893.13	8,893.13	306.87	96.66
3240 - Advertising	5,000.00	3,570.00	3,570.00	1,430.00	71.40
6005 - Supplies General	4,600.00	2,998.18	2,998.18	1,601.82	65.18
6030 - Elections	5,377.00	5,433.66	5,433.66	-56.66	101.05
6031 - Postage	6,000.00	5,932.15	5,932.15	67.85	98.87
6032 - Printing	2,300.00	955.08	955.08	1,344.92	41.53
7015 - Phone	2,200.00	3,651.51	3,651.51	-1,451.51	165.98
9100 - Selectboard Contingency	20,498.00	20,497.03	20,497.03	0.97	100.00

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - General Government CONT'D					
1100 - Compensation & Training	35,168.00	13,493.90	13,493.90	21,674.10	38.37
1000 - Salaries	25,168.00	11,238.75	11,238.75	13,929.25	44.65
3230 - Travel & Training	10,000.00	2,255.15	2,255.15	7,744.85	22.55

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - General Government CONT'D					
1250 - Assessors	59,726.00	55,950.20	55,950.20	3,775.80	93.68
1000 - Salaries	15,676.00	13,437.76	13,437.76	2,238.24	85.72
3101 - Assessing	31,500.00	31,500.00	31,500.00	0.00	100.00
3205 - Registry of Deeds	1,000.00	714.00	714.00	286.00	71.40
3210 - Software General	9,700.00	8,889.00	8,889.00	811.00	91.64
3230 - Travel & Training	750.00	650.97	650.97	99.03	86.80
6005 - Supplies General	1,100.00	758.47	758.47	341.53	68.95

General Fund Budget Report
Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - General Government CONT'D					
1500 - Code Enforcement	97,237.00	97,318.29	97,318.29	-81.29	100.08
1000 - Salaries	83,437.00	88,801.41	88,801.41	-5,364.41	106.43
3210 - Software General	5,000.00	4,800.00	4,800.00	200.00	96.00
3230 - Travel & Training	1,500.00	40.00	40.00	1,460.00	2.67
6005 - Supplies General	1,800.00	1,181.77	1,181.77	618.23	65.65
6020 - Gas/Diesel	4,000.00	1,385.37	1,385.37	2,614.63	34.63
7015 - Phone	1,500.00	1,109.74	1,109.74	390.26	73.98

General Fund Budget Report
Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - General Government CONT'D					
2000 - Town Buildings	32,800.00	27,646.90	27,646.90	5,153.10	84.29
1000 - Salaries	7,800.00	7,387.50	7,387.50	412.50	94.71
3005 - Contract Fees & Services	3,000.00	3,632.67	3,632.67	-632.67	121.09
4005 - Building Maintenance	4,000.00	225.00	225.00	3,775.00	5.63
6005 - Supplies General	1,500.00	1,268.13	1,268.13	231.87	84.54
7005 - Heating	3,500.00	2,579.37	2,579.37	920.63	73.70
7025 - Utilities	13,000.00	12,554.23	12,554.23	445.77	96.57

General Fund Budget Report
Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - General Government CONT'D					
5500 - Technology	174,765.00	172,130.90	172,130.90	2,634.10	98.49
1000 - Salaries	10,000.00	1,700.00	1,700.00	8,300.00	17.00
3005 - Contract Fees & Services	13,400.00	12,100.00	12,100.00	1,300.00	90.30
3115 - IT Management	80,000.00	79,996.80	79,996.80	3.20	100.00
3211 - Software Departments	10,600.00	10,652.00	10,652.00	-52.00	100.49
3215 - Software Network	5,200.00	5,074.99	5,074.99	125.01	97.60
3220 - Software Servers	18,365.00	18,344.40	18,344.40	20.60	99.89
3225 - Department Network	600.00	990.00	990.00	-390.00	165.00
6050 - Broadcasting expenses	13,000.00	13,705.71	13,705.71	-705.71	105.43
9050 - Hardware Department	9,600.00	15,098.39	15,098.39	-5,498.39	157.27
9051 - Hardware Network	2,000.00	2,125.00	2,125.00	-125.00	106.25
9052 - Hardware Server	12,000.00	12,343.61	12,343.61	-343.61	102.86

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
20 - Public Safety CONT'D					
20 - Public Safety	850,086.00	902,244.15	902,244.15	-52,158.15	106.14
6000 - Fire Department	817,774.00	812,699.41	812,699.41	5,074.59	99.38
1000 - Salaries	559,129.00	560,925.79	560,925.79	-1,796.79	100.32
3005 - Contract Fees & Services	9,000.00	6,267.97	6,267.97	2,732.03	69.64
3105 - Dispatch Services	35,795.00	32,605.00	32,605.00	3,190.00	91.09
3175 - Health & Safety	9,000.00	5,258.48	5,258.48	3,741.52	58.43
3230 - Travel & Training	17,500.00	7,471.15	7,471.15	10,028.85	42.69
3235 - Dues & Publications	3,000.00	3,638.50	3,638.50	-638.50	121.28
4005 - Building Maintenance	18,400.00	14,139.23	14,139.23	4,260.77	76.84
4020 - Vehicle Maintenance	37,000.00	38,235.22	38,235.22	-1,235.22	103.34
4060 - FF Equip R&M	5,550.00	9,229.15	9,229.15	-3,679.15	166.29
4065 - Radio Repair & Replacement	11,700.00	8,842.06	8,842.06	2,857.94	75.57
6015 - Uniforms/Clothing	5,500.00	7,837.62	7,837.62	-2,337.62	142.50
6020 - Gas/Diesel	13,000.00	12,119.23	12,119.23	880.77	93.22
6061 - SCBA/Air Packs	5,800.00	8,937.59	8,937.59	-3,137.59	154.10
6062 - Fire Prevention	1,600.00	1,734.67	1,734.67	-134.67	108.42
6063 - Supplies-Operations	13,000.00	8,926.88	8,926.88	4,073.12	68.67
6064 - Supplies-RX	15,000.00	14,514.29	14,514.29	485.71	96.76
6065 - Turnout Gear/Equipment	13,500.00	29,111.77	29,111.77	-15,611.77	215.64
7005 - Heating	9,500.00	7,107.84	7,107.84	2,392.16	74.82
7025 - Utilities	28,000.00	26,408.10	26,408.10	1,591.90	94.31
9005 - Equipment	6,800.00	9,388.87	9,388.87	-2,588.87	138.07

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
20 - Public Safety CONT'D					
6100 - Animal Control	32,312.00	30,457.55	30,457.55	1,854.45	94.26
3050 - Animal Welfare	6,544.00	6,343.48	6,343.48	200.52	96.94
3200 - Assessment	22,855.00	23,003.97	23,003.97	-148.97	100.65
3230 - Travel & Training	637.00	254.52	254.52	382.48	39.96
4020 - Vehicle Maintenance	933.00	22.52	22.52	910.48	2.41
6005 - Supplies General	667.00	257.28	257.28	409.72	38.57
6020 - Gas/Diesel	400.00	319.82	319.82	80.18	79.96
7015 - Phone	276.00	255.96	255.96	20.04	92.74

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
20 - Public Safety CONT'D					
6200 - Emergency Management	0.00	59,087.19	59,087.19	-59,087.19	----
1000 - Salaries	0.00	38,162.17	38,162.17	-38,162.17	----
3005 - Contract Fees & Services	0.00	957.00	957.00	-957.00	----
6005 - Supplies General	0.00	12,558.37	12,558.37	-12,558.37	----
6010 - Suppies Materials	0.00	265.00	265.00	-265.00	----
6031 - Postage	0.00	161.30	161.30	-161.30	----
6064 - Supplies-RX	0.00	108.11	108.11	-108.11	----
7015 - Phone	0.00	1,743.24	1,743.24	-1,743.24	----
9030 - Municipal Facilities	0.00	1,330.00	1,330.00	-1,330.00	----
9050 - Hardware Department	0.00	3,802.00	3,802.00	-3,802.00	----

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
30 - Public Works CONT'D					
30 - Public Works	1,114,922.00	1,090,730.27	1,090,730.27	24,191.73	97.83
8100 - PW	519,664.00	516,209.63	516,209.63	3,454.37	99.34
1000 - Salaries	355,564.00	363,010.79	363,010.79	-7,446.79	102.09
3005 - Contract Fees & Services	6,000.00	5,139.84	5,139.84	860.16	85.66
3145 - Road Striping	21,000.00	22,364.06	22,364.06	-1,364.06	106.50
3150 - Roadside Mowing	5,000.00	2,184.56	2,184.56	2,815.44	43.69
3230 - Travel & Training	1,000.00	0.00	0.00	1,000.00	0.00
4005 - Building Maintenance	7,100.00	1,470.15	1,470.15	5,629.85	20.71
4015 - Equipment Maintenance	40,000.00	41,855.74	41,855.74	-1,855.74	104.64
4080 - District 1 Building Maintenananc	5,000.00	1,362.60	1,362.60	3,637.40	27.25
5005 - Equipment Rental	3,000.00	1,355.90	1,355.90	1,644.10	45.20
6005 - Supplies General	4,000.00	5,875.57	5,875.57	-1,875.57	146.89
6010 - Suppies Materials	15,000.00	17,341.27	17,341.27	-2,341.27	115.61
6020 - Gas/Diesel	30,000.00	24,907.77	24,907.77	5,092.23	83.03
6081 - Shop/Safety Equip	4,500.00	11,278.41	11,278.41	-6,778.41	250.63
6082 - Street Signs	5,500.00	1,392.07	1,392.07	4,107.93	25.31
7025 - Utilities	17,000.00	16,670.90	16,670.90	329.10	98.06

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
30 - Public Works CONT'D					
8200 - Solid Waste	338,458.00	333,938.77	333,938.77	4,519.23	98.66
3140 - Recycling Pick up & Hauling	136,429.00	132,742.38	132,742.38	3,686.62	97.30
3160 - Trash Pickup	136,429.00	132,742.38	132,742.38	3,686.62	97.30
3170 - Trash Tipping	65,600.00	68,454.01	68,454.01	-2,854.01	104.35

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
30 - Public Works CONT'D					
8300 - Snow	256,800.00	240,581.87	240,581.87	16,218.13	93.68
1000 - Salaries	49,500.00	40,000.00	40,000.00	9,500.00	80.81
4015 - Equipment Maintenance	25,000.00	87,366.53	87,366.53	-62,366.53	349.47
6020 - Gas/Diesel	42,500.00	10,291.58	10,291.58	32,208.42	24.22
6083 - Road Salt	98,600.00	76,593.76	76,593.76	22,006.24	77.68
6084 - Winter Sand	41,200.00	26,330.00	26,330.00	14,870.00	63.91

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
40 - Public Services CONT'D					
40 - Public Services	118,343.00	143,091.09	143,091.09	-24,748.09	120.91
1200 - Cemeteries	35,643.00	35,733.04	35,733.04	-90.04	100.25
3005 - Contract Fees & Services	30,098.00	31,342.11	31,342.11	-1,244.11	104.13
3210 - Software General	845.00	440.00	440.00	405.00	52.07
4010 - Repairs & Maintenance	4,700.00	3,950.93	3,950.93	749.07	84.06

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
40 - Public Services CONT'D					
1210 - Recreation	19,700.00	45,488.18	45,488.18	-25,788.18	230.90
1000 - Salaries	0.00	21,096.90	21,096.90	-21,096.90	----
3005 - Contract Fees & Services	9,200.00	11,813.05	11,813.05	-2,613.05	128.40
3230 - Travel & Training	0.00	250.00	250.00	-250.00	----
3235 - Dues & Publications	0.00	45.00	45.00	-45.00	----
3315 - Raymond Baseball	2,000.00	2,000.00	2,000.00	0.00	100.00
3320 - Raymond Rattlers	2,000.00	2,000.00	2,000.00	0.00	100.00
3345 - Raymond Recreation	4,000.00	4,000.00	4,000.00	0.00	100.00
6005 - Supplies General	2,500.00	3,882.79	3,882.79	-1,382.79	155.31
7015 - Phone	0.00	400.44	400.44	-400.44	----

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
40 - Public Services CONT'D					
1215 - Provider Agencies	2,000.00	869.87	869.87	1,130.13	43.49
3355 - Provider Agencies	2,000.00	869.87	869.87	1,130.13	43.49

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
40 - Public Services CONT'D					
1220 - Regional Transportation Prog	1,000.00	1,000.00	1,000.00	0.00	100.00
3325 - Lake Region Bus	1,000.00	1,000.00	1,000.00	0.00	100.00

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
40 - Public Services CONT'D					
1275 - Raymond Village Library	60,000.00	60,000.00	60,000.00	0.00	100.00
3310 - Raymond Village Library	60,000.00	60,000.00	60,000.00	0.00	100.00

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
50 - General Assistance CONT'D					
50 - General Assistance	8,000.00	3,581.69	3,581.69	4,418.31	44.77
5500 - GA	8,000.00	3,581.69	3,581.69	4,418.31	44.77
3500 - Client Benefits/Services	8,000.00	3,581.69	3,581.69	4,418.31	44.77

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
60 - Education CONT'D					
60 - Education	10,418,235.00	10,391,771.85	10,391,771.85	26,463.15	99.75
6000 - RSU	10,418,235.00	10,391,771.85	10,391,771.85	26,463.15	99.75
3200 - Assessment	10,418,235.00	10,391,771.85	10,391,771.85	26,463.15	99.75

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
70 - Employee Benefits CONT'D					
70 - Employee Benefits	506,793.00	510,268.16	510,268.16	-3,475.16	100.69
4000 - Employee Benefits	506,793.00	510,268.16	510,268.16	-3,475.16	100.69
2020 - Health Insurance	339,793.00	329,412.76	329,412.76	10,380.24	96.95
2030 - Life insurance	5,000.00	5,766.57	5,766.57	-766.57	115.33
2040 - Retirement	45,000.00	55,862.49	55,862.49	-10,862.49	124.14
2050 - Social Security & Medicare	117,000.00	119,226.34	119,226.34	-2,226.34	101.90

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
71 - Insurance CONT'D					
71 - Insurance	75,661.00	83,656.22	83,656.22	-7,995.22	110.57
4100 - Insurance	75,661.00	83,656.22	83,656.22	-7,995.22	110.57
3410 - Liability/Vehicle Insurance	39,161.00	46,958.00	46,958.00	-7,797.00	119.91
3420 - Unemployment Insurance	500.00	114.12	114.12	385.88	22.82
3425 - Workers Comp	36,000.00	36,584.10	36,584.10	-584.10	101.62

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
72 - County Tax CONT'D					
72 - County Tax	788,378.00	788,378.00	788,378.00	0.00	100.00
9100 - County Tax	788,378.00	788,378.00	788,378.00	0.00	100.00
3200 - Assessment	788,378.00	788,378.00	788,378.00	0.00	100.00

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
80 - Debt Service CONT'D					
80 - Debt Service	323,600.00	323,600.00	323,600.00	0.00	100.00
1300 - Debt Service	323,600.00	323,600.00	323,600.00	0.00	100.00
8030 - 2013 Bond Principal	200,000.00	200,000.00	200,000.00	0.00	100.00
8035 - 2013 Bond Interest	24,000.00	24,000.00	24,000.00	0.00	100.00
8040 - 2015 Bond Principal	90,000.00	90,000.00	90,000.00	0.00	100.00
8045 - 2015 Bond Interest	9,600.00	9,600.00	9,600.00	0.00	100.00

General Fund Budget Report

Fund: 10
ALL Months

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
90 - Capital Improvements CONT'D					
90 - Capital Improvements	863,000.00	863,000.00	863,000.00	0.00	100.00
1500 - Capital Improvements	863,000.00	863,000.00	863,000.00	0.00	100.00
9005 - Equipment	215,000.00	215,000.00	215,000.00	0.00	100.00
9030 - Municipal Facilities	35,000.00	35,000.00	35,000.00	0.00	100.00
9035 - Paving/Roads	320,000.00	320,000.00	320,000.00	0.00	100.00
9045 - Technology	105,000.00	105,000.00	105,000.00	0.00	100.00
9060 - Fire CIP	75,000.00	75,000.00	75,000.00	0.00	100.00
9065 - Playground Improvements	35,000.00	35,000.00	35,000.00	0.00	100.00
9075 - LED Streetlights	78,000.00	78,000.00	78,000.00	0.00	100.00
Final Totals	16,023,193.00	15,981,750.15	15,981,750.15	41,442.85	99.74

Proposed Fee Schedule Changes

TOWN OF RAYMOND 2020-2021 FEE SCHEDULE

Effective July 1, 2020 (except Tassel Top – Effective June 1 for Season)

Animal Control Fees:

Description		Fee
Dogs at Large	1 st violation	\$50 plus all associated court fees
	2 nd violation	Not less than \$100 plus all associated court fees
	3 rd violation	Not less than \$100 plus all associated court fees
Canine Waste Infraction	1 st violation	\$50
	2 nd violation	\$75
	3 rd violation	Not less than \$100, but not more than \$500
Animal at Large		\$50
Animal on Beach, Park or Cemetery		\$50
Animal Left in Car Unattended		\$50
Barking Dog Violation	1 st violation	\$50
	2 nd violation	\$100
	3 rd violation	\$200 plus all associated court fees
Unlicensed Dog Violation		\$30 plus licensing fee
Board for Animals Picked up by ACO		\$25 per day
Impound fees	1 st impoundment	\$50
	2 nd impoundment	\$75
	3 rd and subsequent	\$100
Transportation Fee Outside of Town Limits		\$25 per trip

Cemetery Prices:

Description	Fee
Resident – 1 plot (includes perpetual care)	\$400
Non-Resident – 1 plot (includes perpetual care)	\$1,000
Violating any provisions of the Cemetery Ordinance. Each day a violation occurs shall be deemed a separate offense.	Not less than \$100 and not more than \$2,500, plus attorney fees & costs

Zoning Board of Appeals Fees:

Description		Fee
ZBA Application	Residential	\$75
	Commercial	\$235
ZBA Escrow Fees		\$1,500 plus additional fees for completion of professional reviews if necessary based on consultant hourly rate

Code Enforcement:

Description		Fee	
Building Permits	New Construction or additions	Finished Area	\$.30 per square foot
		Unfinished Area	\$.25 per square foot
	Commercial/Industrial		\$.30 per square foot
	Minimum Permit Fee		\$25
	Alterations or Renovations	Up to \$500	\$25
		\$501 to \$1,000	\$25 \$30
		\$1,001 to \$5,000	\$40 \$50
		\$5,001 to \$10,000	\$55 \$75
	\$10,001 and up	\$55 \$75 plus \$8 per thousand or fraction thereof	
Separate Permit Fees	Chimneys/Antennas		\$25
	Moving (within town)		\$25
	Moving (into town)		\$.25/\$.30 per square foot
	Demolitions		\$25
	Signs – Business or Commercial	Up to 6 square feet	\$25
		Over 6 square feet	\$25 plus \$.15 per square foot over 6 square feet
	Swimming Pools	In Ground	\$30
		Above Ground	\$25
Docks – Permanent or Seasonal		\$.10 per square foot	
Plumbing Fees	Pre-inspection Fee		Included with the State Fee
	Re-inspection Fee		\$25 per visit
	Subsurface Complete Systems – Non-engineered	Initial Fee	\$250
		- Plus Town Fee	\$25
		- Plus State Water Quality Surcharge	\$15
		- Plus State Variance	\$20
	Primitive Disposal System (includes alternative toilet)		\$100
	Engineered Systems		\$200 plus \$25 Town Fee
	System Components (installed separately)	Treatment Tank	\$150 plus \$25 Town Fee
		Alternative Toilet	\$50 plus \$25 Town Fee
		Disposal Area	\$150 plus \$25 Town Fee plus \$15 State Water Quality Surcharge
Engineered Disposal Area		\$150 plus \$25 Town Fee	
Separated Laundry Disposal System		\$35 plus \$25 Town Fee	
Seasonal Conversion		\$50 plus \$25 Town Fee	

Description		Fee	
Internal Plumbing Fees	Per State schedule Plumbing fixtures include back-flow devices	\$10 per fixture (\$40 minimum) plus \$25 Town Fee	
Penalties	Any new outside or inside construction that results in added area of volume	A minimum of \$500 plus \$5 per square and cubic foot up to a maximum of \$2,500	
	Any alterations or renovations having a completed value of \$2,000 or more if started without a permit	Double permit fee	
	Failure to obtain permit prior to starting work on any construction/after-the-fact-permit	Double the Standard Fee	
	Re-inspections	\$25 per visit	
Electrical Permits	Temporary Service	Residential	\$25
		Commercial	\$40
	Permanent Overhead Service	Residential	\$27
		Commercial	R45
	Permanent Underground Service	Residential	\$40
		Commercial	\$65
New Construction, Renovations, Additions (cost per square foot)	Residential	\$0.05	
	Commercial	\$0.10	
HVAC Permit	Based on Construction & Equipment Costs	\$20 for 1 st \$1,000 of cost, plus \$5 for each additional \$1,000 of cost	

Miscellaneous Code Enforcement Fees:

Description	Fee	
Business License	\$50 (5 year)	
Campsite (personal)	\$25 annually	
Campgrounds	\$75 annually	
Change of Use	With Renovations	\$25
	Without Renovations	\$.30 per square foot or \$25 minimum
Driveway/Entrance	\$25	
Tree Removal Shoreland Zone Permit Application	\$25	
Road Opening	\$75 plus \$1.50 per square foot	
Road Name Change	\$75	
Recording, Indexing, and Preserving Plans	\$15	
Re-inspection Fee	\$25 each visit	
Additional Inspections per MUBEC	\$25 per visit	

Waste Fees:

Description	Fee
Tag for extra curbside household trash	\$1 each

Planning Board Fees:

Description		Fees
Planning Board Pre-application Conference		\$75
Site Plan Review Application	Staff	Projects up to 10,000 square feet
	Minor	Projects less than 10,000 square feet
	Major	Projects 10,000 square feet or greater
Staff Site Plan Review Escrow	Staff	Projects up to 10,000 square feet
	Minor	Projects less than 20,000 square feet
	Major	Projects 20,000 square feet or greater
Preliminary Subdivision Review		\$625 plus \$200 per lot/unit greater than 4
Final Subdivision Review		\$475 plus \$100 per lot/unit greater than 4
Minor Subdivision Review		\$475
Planning Board Escrow Fees for Subdivision Review		\$1,000, plus additional fees for completion of professional reviews if necessary based on consultant hourly rate
Planning Board/ZBA Abutters Notices		\$8 each notice
Planning Board/ZBA Newspaper Legal Notices		\$150 per Ad (2 minimum)

Fire Department:

Description		Fee
Fire Report Request		\$25
Patient's Treatment Record		\$5 for 1 st page & \$.45 for each additional, not to exceed \$250
Wood Stove Permit & Chimney Inspection		\$25
Fire Permit		Free at Fire Department
Inspection of New Construction	Less than 10,000 square feet or 100,000 cubic feet	\$70
	More than 10,000 square feet or 100,000 cubic feet	\$90
Inspection of Existing Construction	Less than 10,000 square feet or 100,000 cubic feet	\$40
	More than 10,000 square feet or 100,000 cubic feet	\$60
Inspection of Additions/Alterations	Less than 10,000 square feet (regardless of existing size)	\$20

Description		Fee
	More than 10,000 square feet or 100,000 cubic feet	Required to use the fee schedule for new construction more than 10,000 square feet
Review of Subdivisions		\$60
Review of Each House in Subdivision after Completion		\$15
Inspection of Public Shows/Events		\$10
Annual/bi-annual Inspections of Campgrounds, Schools, Summer Camps, Liquor Licenses		Free
Bi-annual Inspection of Businesses, Churches, Town Buildings		Free
Re-inspection for Violations		\$10 per inspection

Office Charges:

Description		Fee
Credit Card Charge Fee	Up to \$40	\$1.00 to PayPort
	Over \$40	2.5% to PayPort
DVD Copy		\$5.00
Freedom of Information Request Research		\$15/hr after first hour
Freedom of Information Copies		\$.15 per side
Photo Copies of Property Cards		\$.50 per side
Photo Copy of Reduced Town Map		\$1.50
Photo Copy of Deed	1 st Page	\$1.50
	Subsequent Pages	\$.50 each
Photo Copies – General		\$.50 per side
Photo Copies – Plans copied on Plotter – 36" X 24"	Colored	\$2.00
	Black & White	\$2.00
Fax	Per Page Sent	\$2.50
	Per Page Received	\$1.00
Labels	Research	\$10.00 per hour
	Preparation	\$.10 per label
Map – Colored	8.5" X 11"	\$1.00
	11" X 17"	\$1.50
	24" X 36" Full Set of Town Maps	\$150.00
Notary Public	Per Notary Signature – Non-resident	\$2.50
	Per Notary Signature - Resident	Free
	Per Notary Signature – Petition Efforts	\$1.00
	For Complex Court Documents or Real Estate Closing Documents	\$25.00
Tax Lien/Discharge Research		\$20.00/hour after the 1 st hour

Printed List Fees:

Description		Fee
Absentee Voter List	Paper	\$1 for 1 st page and \$.25 for each subsequent page
	CD	Free
Voter List	Paper	\$1 for 1 st page and \$.25 for each subsequent page
	Mailing Labels	\$1 for 1 st page and \$.75 for each subsequent page
	CD	\$22
Dog Licensing List	Paper	\$30
	Electronic	\$20
Taxpayer List	Paper	\$500
	Electronic	\$65
	On Website	Free

Registry Recording Fees:

Description	Fee
First Page	\$22
All Other Pages	\$2 per page

Town Clerk's Office Fees:

Description		Fee
Burial Permits	Vault/Casket	\$20
Dog Licensing	Altered	\$6
	Unaltered	\$11
	Kennels (10 dogs per license)	\$42
	Late Fee (after February 1 st)	\$25 plus licensing fee
Vital Records	Birth Certificate Copy	\$15 for 1 st and \$6 for each other on same day
	Death Certificate Copy	\$15 for 1 st and \$6 for each other on same day
	Marriage Certificate Copy	\$15 for 1 st and \$6 for each other on same day
	Marriage License	\$20 per person (\$40 total)
	Non-Certified Copy of Birth, Death or Marriage	\$5

Description		Fee
	Research	\$10 per hour after 1 st hour
	Copying – 8.5" X 11" (prior to 1892)	\$.50
	Copying – 11" X 17" (prior to 1892)	\$1
Bounced Checks		\$35
	Billiard, Pool, Bowling Alleys	\$50
	Cable TV Franchise	2.5% through Time Warner
	Business Listing	\$10
Permits/Businesses	Explosives – keeping/transporting	\$50
	Public Exhibitions	\$50 plus \$1 per person plus legal advertisement
	Special Amusement Permit	\$50 plus legal advertisement
Peddler's Permit – Lunch Wagon	Non-Resident Annually	\$500
	Resident Annually	\$250

Liquor Licenses:

Description	Fee
Application	\$10
Advertising with Public Hearing Application	\$100
Temporary Liquor License Application (catering)	\$10

Tassel Top Park (effective as of June 1, 2020 for Season):

Description		Fee	
Day Pass Rates	Resident	Children (age 2-11)	\$2
		Adults (age 12-61)	\$5
		Senior Citizen (62+)	\$2
	Non-Resident	Children (age 2-11)	\$3
		Adults (age 12-61)	\$6
		Senior Citizen (62+)	\$3
Season Pass	Resident	\$70	
	Non-Resident	\$95	
Cabin Rental	Weekly	\$1,050	

The above fees were approved on May 20, 2020, by the Board of Selectmen:

Rolf Olsen

Lawrence Taylor

Marshall Bullock

Samuel Gifford

