



# Town of Raymond

## Board of Selectmen ePacket

### April 19, 2022

## Table of Contents

(Click on item to go to that page)

Agenda .....	2
Previous Meeting Minutes .....	4
Brighter Days LLC (Daycare) - Business License .....	10
Brighter Days LLC (Daycare) - Fire Inspection.....	12
Bea's Blooms Floral Design - Business License .....	24
Bea's Blooms Floral Design - Fire Inspection.....	26
Fisherman's Catch - Liquor License Renewal.....	35
Fisherman's Catch - Initial Fire Inspection .....	41
Fisherman's Catch - Follow-up Fire Inspection .....	56
Quit Claim Deeds .....	73
Tax Liens .....	75
Foreclosure Letter Example .....	76
Foreclosure List.....	77
Sheri Gagnon Park & Ball Fields .....	78
Cumberland Oxford Lakes Area Broadband .....	82
Appoint Election Clerks Nominated by Democratic Party.....	86
Appoint Warden for State Primary June 14, 2022 .....	88

---

# Agenda

---



## BOARD OF SELECTMEN Agenda

April 19, 2022

6:30pm – Regular Meeting

Via Zoom & on YouTube

*Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.*

### 1) Call to order

### 2) Minutes of previous meetings

- a) April 4, 2022
- b) April 6, 2022
- c) April 14, 2022

### 3) New Business

- a) Consideration of Issuing a Business License – Brighter Days LLC (Daycare), Holly Flynn, owner
- b) Consideration of Issuing a Business License – Bea's Blooms Floral Design, Hannah Quinn, owner
- c) Consideration of Liquor License Renewal – Fisherman's Catch, William Coppersmith, owner
- d) Consideration of Quit Claim Deeds – Sue Carr, Tax Collector
- e) Update of Tax Liens and Foreclosures – Sue Carr, Tax Collector
- f) Recognition of Barry Alden, Tassel Top Park Maintenance Manager, Awarded the Maine Recreation and Parks Association (MRPA) - Outstanding Parks Professional Award – Joe Crocker, Parks & Recreation Director
- g) Update on Plans for Sheri Gagnon Park with Discussion of Ball Field Ideas – Joe Crocker, Parks & Recreation Director
- h) Consideration of Funding the Cumberland Oxford Lakes Area Broadband (COLAB) from American Rescue Plan Monies and Authorize Town Manager to Execute MOU – Don Willard, Town Manager; Kevin Woodbrey, Technology Director; Melissa McConkey, Communications Director
- i) Consider Appointments of Representatives to the COLAB Steering Committee and the Regional Broadband Communications Team – Don Willard, Town Manager
- j) Consider Appointment of Election Clerks Nominated by Democratic Party – Sue Look, Town Clerk

---

*Selectman's Meeting Agenda (Page 1 of 2) April 19, 2022*

- k) Consider Appointment of Warden for June 14<sup>th</sup> Primary Election – Sue Look, Town Clerk

**4) Public Comment**

**5) Selectman Comment**

**6) Town Manager's Report and Communications**

**a) Confirm Dates for Upcoming Regular Meetings**

- May 10, 2022
- June 21, 2022

**b) Reminder of Upcoming Election Schedule**

- May 18, 2022 – Budget Vote at Windham High School Auditorium – 6:30pm
- May 27, 2022 – Deadline to change parties to vote in the Primary on June 14<sup>th</sup>
- June 9, 2022 – Deadline to request absentee ballots
- June 14, 2022 – State Primary, Municipal Officers & RSU #14 Budget Elections at Jordan Small Middle School Gym – 7:00am to 8:00pm

**7) Executive Session**

- a) Discussion of Labor Contracts and Proposals – pursuant to 1 MRSA §405 (6) (D)
- b) Code Enforcement Violations Updates – pursuant to 1 MRSA §405 (6) (H)

**8) Adjournment**

---

## Previous Meeting Minutes

---



### **BOARD OF SELECTMEN Minutes**

April 14, 2022

6:30pm – Special Meeting

Via Zoom & on YouTube

*Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.*

**Select Board members in attendance:** Joe Bruno, Teresa Sadak, Samuel Gifford,

**Select Board members absent:** Rolf Olsen, Lawrence Taylor

**Town Staff in attendance:**

Don Willard – Town Manager  
Alex Sirois – CEO  
Wayne Jones – Fire Inspector  
Charisse Keach – Finance Director  
Sue Look – Town Clerk

1) **Called to order** at 6:30pm by Chair Sadak

2) **Minutes of previous meetings**

a) April 4, 2022

**Motion** to approve as presented by Selectman Gifford. Seconded by Selectman Bruno.

**Unanimously approved**

b) April 6, 2022

**Motion** to approve as presented by Selectman Gifford. Seconded by Selectman Bruno.

**Unanimously approved**

3) **New Business**

a) Consideration of Annual Town Meeting Warrant Ordinance Article Recommendations  
– Select Board

---

*Selectman's Meeting Minutes (Page 1 of 6) April 14, 2022*

**ARTICLE 28: Referendum Question Z:** Shall Article 6(B)(1)(b) "Powers and Duties" and Article 6(D) "Reduction from Minimum Setbacks" of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 16(G)(2) "Variance Appeals" of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 2?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 28

*DESCRIPTION: Removal of the Setback Reduction Variance Option*

**Motion** to recommend as above by Selectman Bruno. Seconded by Selectman Gifford.  
**Unanimously approved**

**ARTICLE 29: Referendum Question AA:** Shall Article 9 "Minimum Standards" and Article 12 "Applicability and Definition of Terms Used in this Ordinance" of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 17 "Definitions" of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 3?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 29

*DESCRIPTION: Adoption of Language Specific to Solar Energy Systems*

**Motion** to recommend as above by Selectman Bruno. Seconded by Selectman Gifford.  
**Unanimously approved**

**ARTICLE 30: Referendum Question AB:** Shall Article 9(A) “Conditional Uses” and Article 12 “Applicability and Definition of Terms Used in this Ordinance” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 4?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 30

*DESCRIPTION: Defining Outdoor Sales and Service, and Amending the Conditional Use Standards*

**Motion** to recommend as above by Selectman Bruno. Seconded by Selectman Gifford.  
**Unanimously approved**

**ARTICLE 31: Referendum Question AC:** Shall Article 12 “Applicability and Definition of Terms Used in this Ordinance” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 17 “Definitions” of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021; and Article 3 “Definitions” of the Subdivision Regulations, as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 5?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 31

*DESCRIPTION: Correcting Inconsistencies with the Definition of “Structure” and “Setback” Across Multiple Ordinances*

**Motion** to recommend as above by Selectman Bruno. Seconded by Selectman Gifford.  
**Unanimously approved**

**ARTICLE 32: Referendum Question AD:** Shall Article 10(3)(B)(5)&(6) "Layout" of the Subdivision Regulations, as adopted May 21, 1994, and amended through June 4, 2019, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 6?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 32

*DESCRIPTION: Correcting an Error that Creates Confusion Pertaining to Which Subsection a Twenty-five (25) Unit Subdivision Would Need to Adhere To*

**Motion** to recommend as above by Selectman Gifford. Seconded by Selectman Bruno.  
**Unanimously approved**

**ARTICLE 33: Referendum Question AE:** Shall Article 4 "District Regulations" of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 14 "Table of Land Uses" of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 7?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 33

Select Board recommends/does not recommend Article 33

*DESCRIPTION: Adding the Permission of Solar Energy System Use in Certain Districts*

**Motion** to recommend as above by Selectman Gifford. Seconded by Selectman Bruno.  
**Unanimously approved**

**ARTICLE 34: Referendum Question AF:** Shall Article 12 “Applicability and Definition of terms Used in this Ordinance” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021; and Section 17 “Definitions” of the Shoreland Zoning Provisions, as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 8?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 34

*DESCRIPTION: Defining the Term of Outdoor Storage*

**Motion** to recommend as above by Selectman Bruno. Seconded by Selectman Gifford.  
**Unanimously approved**

**ARTICLE 35: Referendum Question AG:** Shall Article 13(C)§4 “Space Standards” of the Land Use Ordinance as adopted May 21, 1994, and amended through June 8, 2021, be further amended by adding the underscored language and removing the language in strikeout text as in Addendum 9?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk’s Office, on the Town’s website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Planning Board recommends Article 35

*DESCRIPTION: Reducing the Cluster Subdivision Minimum Lot Size from 21,780 Square Feet to 20,000 Square Feet*

**Motion** to recommend as above by Selectman Gifford. Seconded by Selectman Bruno.  
**Unanimously approved**



**ARTICLE 36: Referendum Question AH:** Shall the Business Ordinance as adopted July 14, 2020, be amended by adding the underscored language and removing the language in ~~strikeout~~ text as in Addendum 10?

*(A copy of the full text of the proposed change is available for review and inspection at the Town Clerk's Office, on the Town's website at [www.raymondmaine.org](http://www.raymondmaine.org), or at the polling place prior to voting.)*

Select Board recommends/does not recommend Article 36

*DESCRIPTION: Change expiration date from March 1<sup>st</sup> each year to either coincide with State annual licenses or every 2 years from month/year of issuance. Require that the applicant also file their annual Declaration of Personal Property form. Remove the requirement that the Select Board review each license every 5 years. Add language to deal with Changes to a Business – Location and Nature. Add that the Business License is not transferable.*

**Motion** to remove this article from the warrant table until the September Select Board meeting by Selectman Bruno. Seconded by Selectman Gifford.

**Unanimously approved**

b) Consideration of Final Approval of Annual Town Meeting Warrant – Select Board

This motion was overlooked.

4) **Public Comment** – none

5) **Selectman Comment** – none

6) **Adjournment**

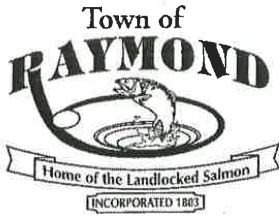
**Motion** to adjourn at 7:02pm by Selectman Gifford. Seconded by Selectman Bruno.

**Unanimously approved**

*Respectfully submitted,*

*Susan L Look, Town Clerk*

# Brighter Days LLC (Daycare) - Business License



## Business License Application

### OFFICIAL USE

Permit Fee: \$25.00

Application Date: 3/17/2022

Map-Lot: \_\_\_\_\_

Zone: \_\_\_\_\_

Business Name: ~~Raymond~~ Brighter Days LLC  
Business Location: 1317 Roosevelt Trail Raymond, ME  
Applicant: Holly Flynn  
Mailing Address: 217 Sweden Rd  
City State Zip: Waterford, ME 04088  
Home Telephone: 207 899 6738 Work Telephone: Same  
Email Address: abramsholly@gmail.com  
Description of Business: Preschool / Daycare

Owners/Partners Names	Owners/Partners Address	Owners/Partners Phone #s
Holly Flynn	217 Sweden Rd Waterford, ME 04088	207 899 6738 207 583 8092
Emergency Contact Names	Emergency Phone # 1	Emergency Phone # 2
Jason Flynn	781 413 7133	207 583 8092
John Abrams	207 939 3138	207 787 2669

I have secured or am in the process of securing all State and local licenses/permits required for my business to operate. Please list required licenses/permits:

State approved license (DHHS) construction permit  
Fire code inspection permit

Have there been any public health, safety, or welfare problems occurring in the operation of the business or a similar business at the same location in the immediately preceding year, including but not limited to neighborhood complaints, disorderly customers, and excessively loud or unnecessary noise that initiated complaints to or required a response from the sheriff's department fire department or other municipal regulatory body or employee? ☐ Yes ☒ No

If Yes, please provide evidence of satisfactory resolution of any such complaint.

Applicant Signature: Holly Flynn

The business named \_\_\_\_\_ is current with all Town fees, taxes and inspections, as well as compliant with all Town of Raymond Ordinances.

Code Enforcement Officer \_\_\_\_\_

Fire Inspector \_\_\_\_\_

Tax Collector \_\_\_\_\_

Conditions of Approval by Select Board:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ Application Approved

☐ Application Denied. Denial Reason:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Determination Date: \_\_\_\_\_

Expiration Date: March 1, \_\_\_\_\_

Select Board Signatures:

\_\_\_\_\_  
Teresa Sadak, Chair

\_\_\_\_\_  
Rolf Olsen, Vice Chair

\_\_\_\_\_  
Joseph Bruno, Parliamentarian

\_\_\_\_\_  
Samuel Gifford

\_\_\_\_\_  
Lawrence Taylor

# Brighter Days LLC (Daycare) - Fire Inspection



Form: Day-Care 16-0312

## Raymond Fire & Rescue

Occupancy: **Creative Kids**  
Occupancy ID: **Roosevelt 1317 #2**  
Address: **1317 Roosevelt Trail Apt/Suite #2**  
**Raymond ME 04071**  
Inspection Type: **Annual Life Safety**  
Inspection Date: **3/25/2022** By: **Jones, Wayne (JONESW)**  
Time In: **10:00** Time Out: **11:45**  
Authorized Date: **Not Authorized** By:

### Inspection Description:

Day-care occupancies in existing buildings of the same hazard classification (residential or business) shall meet the requirements of NFPA 101 Chapter 17 for Existing except that fire alarm and suppression shall be in accordance with Chapter 16 for New. New Construction or renovation of more than 50% of the area of the building requires compliance with Chapter 16.

### Inspection Topics:

#### General

Address numbers 3 inches high visible from street?

Raymond Addressing Ordinance Article 6. Numbers must be a contrasting color to the background. Address numbers are critical to emergency personnel in finding people who may need assistance or aid in an emergency.

**Status:** Routine Maintenance

**Notes:** Street Address is posted on the "Ultimate Hair" street sign. E-911 address and Unit numbers should be posted on the building, visible from emergency vehicles on Roosevelt Trail. The Unit numbers should be posted on or adjacent to the entry doors on the front of each unit.

Ultimate Hair = Unit 1, Daycare = Unit 2.



Has an updated Emergency Plan been approved by the Raymond Fire Department and or the State Fire Marshal?

101:16.7.1 Emergency plans shall be provided to the AHJ in accordance with Section 4.8.

**Status:** Routine Maintenance

**Notes:** New Business Owner should provide the RFRD with a copy of this Emergency Plan for the file.

Is there a Fire Prevention Inspection report posted?

101:16.7.3.1 Fire prevention inspections shall be conducted monthly by a trained senior member of the staff, after which a copy of the latest inspection report shall be posted in a conspicuous place in the day-care facility.

**Status:** Routine Maintenance

**Notes:** A copy of this Fire Prevention Inspection Document for 2021 and 2022 should be provided to the RFRD for review and the department's file.

101:16.7.3.1 "Fire prevention inspections shall be conducted monthly by a trained senior member of the staff, after which a copy of the latest inspection report shall be posted in a conspicuous place in the day-care facility".

Do any alcohol-based hand-rub or sanitizers comply with the requirements?

101:16.6.3.2.1 Maximum dispenser size is 1.2L (0.32 gal) Dispensers shall be horizontally separated by 48 inches. Maximum of 5 gallons aggregate allowed. Dispensers shall not be installed above electrical outlets, light switches or carpeted floors.

**Status:** PASS

**Notes:**

How many clients are served?

101:16.6.1 Day-Care Occupancy more than 12 clients served. Day-Care Home 3-12 clients served. 101:16.6.1.4.1 Family Day-Care 3-6 clients served. Group Day-Care 7-12 clients served.

**Status:** Information

**Notes:** Licensed for 45 Clients. New Business Owner would like to maintain this number of clients through her licensing.

## Day-Care Homes

Are means of escape provided?

101:16.6.2 requires means of escape complying with 24.2. In group day-care homes provide 2 means of escape(16.6.2.4) minimum from each room, one of which must be a door the other can be a window. 101:24.2 Provide one primary and one secondary means of escape from every sleeping and living area. Secondary escape windows 5.7 sf clear opening minimum (20in wide by 24in high) and not more than 44 inches above the floor. Doors shall be 28 inches wide (bathrooms 24 inches) and 6'-6" high

**Status:** Not Applicable

**Notes:**

## Construction

Are Means of Egress components compliant with construction requirements?

Not applicable to Day-Care Home. See means of escape. 101:16.2.2 Risers 4min/7max Treads 11min and 36 inch wide minimum

**Status:** Routine Maintenance

**Notes:** Mechanical Room doors need to be self-closing, with hinges or arms that provide enough force to fully close and latch the door. These doors should be marked with "Employee Only" signage.



Is a Knox Box installed? Are the keys current?

All properties protected by a Fire Alarm System and/or a Fire Suppression System shall have a Knox Box with current keys to the property. Raymond Fire Protection Ordinance Article 5 Section 1.

**Status:** PASS

**Notes:** Keys in the Knox Box are correct for current owner. If/when door locks are changed for new daycare business, updated keys will be required for the Knox Box

Are bathroom doors unlockable from the outside of the room?

101:16.2.2.2.6 All bathrooms shall be designed to allow opening of the locked door from the outside by a readily available device.

**Status:** PASS

**Notes:**

Are day-care occupancies located on the level of exit discharge?

101:16.1.6 Table 16.1.6.1 includes restrictions for day-care occupancies located in stories other than level of exit discharge based on type of construction and presence of a sprinkler system. This does not apply to day-care homes (3-12 clients)

**Status:** PASS

**Notes:** Daycare occupies Main floor and basement areas. Daycare is protected by a fire sprinkler system and fire alarm.

Are drapes, curtains and loose hanging furnishings flame resistant?

101:16.7.4.1 Requires compliance with 10.3.1 101:10.3.1 Where required by the applicable provisions of this Code, draperies, curtains, and other similar loosely hanging furnishings and decorations shall meet the flame propagation performance criteria contained in NFPA 701.

**Status:** Violation

**Notes:** Unable to verify that draperies, curtains etc. are flame retardant during inspection. New Daycare owner was made aware of the requirement. Will need to perform a follow-up to determine compliance as a condition of approval.



Can closet doors be opened from the inside?

101:16.2.2.2.5 Every closet door latch shall be such that clients can open the door from inside the closet. Not applicable to Day-Care Home.

**Status:** PASS

**Notes:**



## Exits

Are emergency light fixtures installed and operational?

Test battery and check for broken or missing light fixtures.

**Status:** Violation

**Notes:** Most of the newer emergency lights were working properly at the time of inspection. The older emergency lights and emergency light in the rear stairwell from Main floor to the basement were not working (see photos).

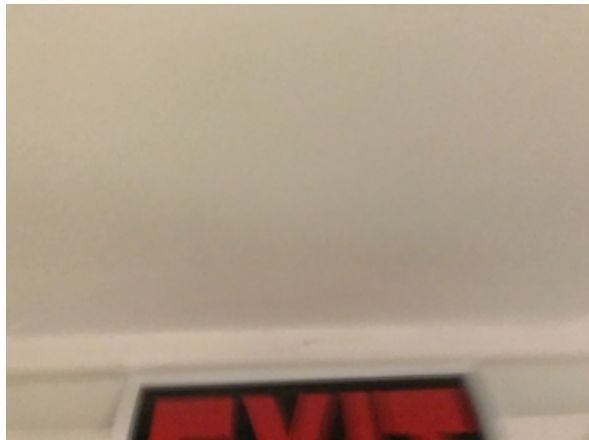


Required exits marked.

Exits shall be marked with an exit sign unless exit is obvious and exits directly to the outside of the building.

**Status:** Routine Maintenance

**Notes:** All exits were marked with Exit signs. Several non-luminescent signs need to be switched to self-illuminating type signs.



Are exit doors clear of obstructions, snow and ice?

101:16.6.2.5.4 Doors in means of escape shall be protected from obstructions, including snow and ice.

**Status:** Routine Maintenance

**Notes:** Rear basement level Exit discharge needs leaves and leaf litter removed from the Exit door opening.



Are there dead ends longer than 20 feet?

101:16.6.2.5.2 No dead-end corridors shall exceed 20ft.

**Status:** Not Applicable

**Notes:**

Are exit doors equipped with panic or fire exit hardware?

101:2.2.2.2 Latched doors in egress paths shall be panic or fire exit hardware. Does not apply to Day-Care Home.

**Status:** Routine Maintenance

**Notes:** The working fire sprinkler protection eliminates the Panic Hardware requirement. Exit doors should be marked with signs that state " These Doors to Remain Unlocked During Business Hours".





Unlock all required and marked exit doors during business hours.

Locked exit doors make it impossible for occupants to escape in an emergency.

**Status:** PASS

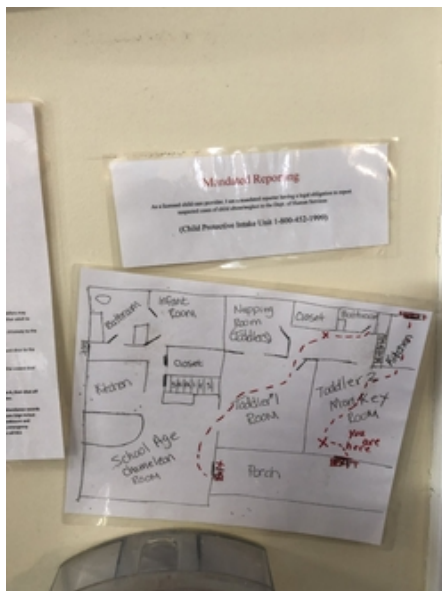
**Notes:** All Exit doors were unlocked during this inspection. Please note the signage requirement above.

Is an occupant load and exit diagram of the daycare occupancy posted?

101:16.7.2 Where the occupancy load is determined as the maximum probable population of the space...an exit diagram shall be required... Raymond Fire Department requires the posting of an occupancy certificate in Daycare occupancies.

**Status:** Information

**Notes:** Exit diagram was in place during this inspection. The Occupancy Load Certificate was not observed during the inspection. A copy of this Occupancy Load Certificate should be forwarded to the RFRD.



## Fire Extinguishers

Are portable fire extinguishers properly mounted, charged and inspected?

Portable fire extinguishers need to be routinely checked to maintain usefulness.

**Status:** Not Applicable

**Notes:** Extinguishers last tested April of 2021. Updated annual fire extinguisher inspection, maintenance and testing is required in April of 2022. Extinguisher in kitchen area on the right-side of the daycare was reported as brand new. please provide a copy of the 2021/2022 purchase receipt, or extinguisher will require the annual testing.



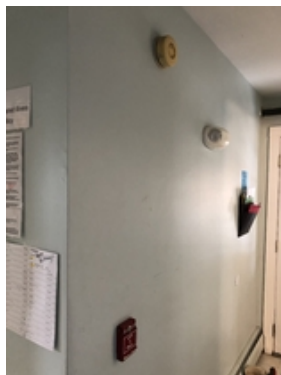
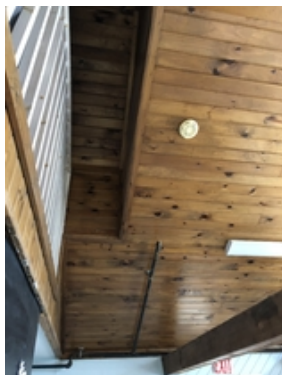
## Fire Alarm

Is a monitored Fire Alarm System installed?

Raymond Fire Protection Ordinance Article 5 requires all commercial, assembly and public occupancies over 1000 sf to have a monitored fire alarm system. This requirement does not apply to Home Day Cares with less than 12 clients.

**Status:** PASS

**Notes:** The left side of the daycare (as seen from the front) has hard-wired or battery only detectors on the Main floor or cathedral ceiling areas. These detectors are not monitored by the Fire Alarm system.



Is required fire alarm system inspection report current?

Raymond Fire Protection Ordinance Article 5 Section 1 requires a copy of an annual fire alarm system inspection and test report be filed with the Raymond Fire Department. Inspections are required every 12 months.

**Status:** Information

**Notes:** The RFRD has been provided with "Activity Reports" from the Fire Alarm Monitoring Service showing that some level of Fire Alarm System testing has been performed for 2021 and 2022. The NFPA 72 annual Inspection, Testing and Maintenance required cannot be adequately determined based on these "Activity Reports". Testing in accordance with NFPA 72 and recorded on the NFPA 72 Inspection, Testing and Maintenance Form needs to be completed for the building (devices in both businesses). Please see a sample copy of the NFPA 72 Annual Inspection, Testing and Maintenance Report that is required.



Are smoke detectors installed in accordance with NFPA 72?

Single and multiple station alarm systems are compliant in Home Day Cares. New construction requires interconnection of all smoke alarms. Smoke detectors are required in all rooms used for sleeping.

**Status:** Information

**Notes:** Single station (not interconnected) and battery only detectors were found in these areas. These detectors did operate during the inspection. (see photos above for examples)

### Are carbon monoxide detectors installed?

Carbon Monoxide is a colorless, odorless gas that can create a life threatening situation without warning. As of January 1, 2016 Carbon monoxide detectors are required in all Day Care Occupancies. Carbon Monoxide Detectors are required to be installed in each area within, or giving access to, bedrooms. (Title 25, Chapter 317, Section 2468, Maine Revised Statutes)

**Status:** PASS

**Notes:** plug-in type carbon monoxide detectors were found during the inspection.



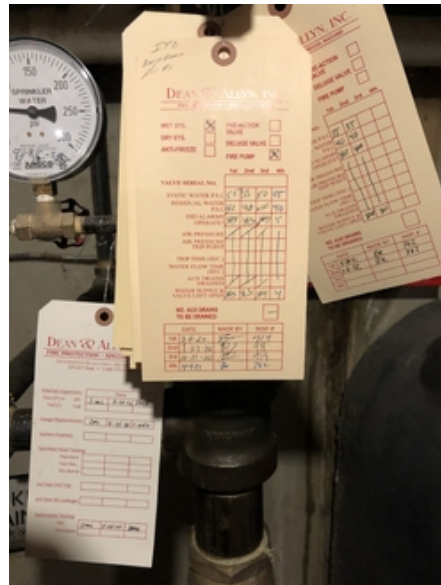
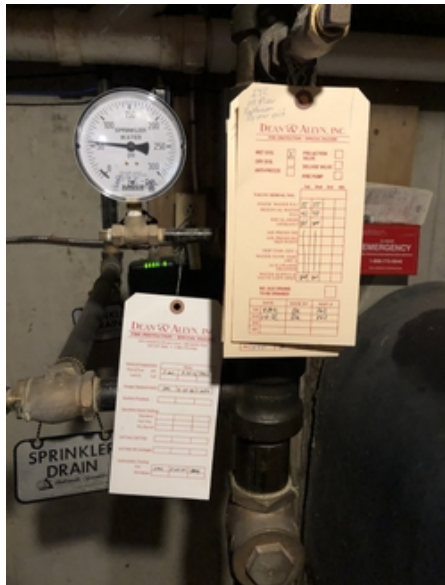
### Fire Sprinkler

#### Is an fire sprinkler system installed?

Installed fire sprinkler systems shall comply with NFPA101:9.7.

**Status:** PASS

**Notes:** The required Annual and Quarterly Inspection, Testing and Maintenance Reports were provided to the RFRD during this inspection.



Remove obstructions within 18 inches of sprinkler heads. (36 inches if sprinkler heads are installed more than 12 feet above the floor)

Obstacles stored or installed too close to sprinkler heads will not allow adequate coverage patterns to develop in the protection area.

**Status:** Information

**Notes:** Sprinkler Head located in basement mechanical room under the stairs had storage that was too close to the sprinkler head. This deficiency was immediately corrected during the inspection. New daycare owner and staff will need to ensure sprinkler heads throughout are not blocked by articles too close to the sprinkler heads.

Is the main valve open and secured with an operational tamper switch?

The main source of water supply must always be open unless maintenance is being performed. A trouble alarm must be activated in the fire alarm system if the valve is not in the full open position.

**Status:** Information

**Notes:** Main fire sprinkler shut-off is not monitored by a "tamper switch". It was loosely secured in the open position with a metal seal.





## Electrical Systems

Discontinue use of extension cords as permanent wiring.

Extension cords do not afford durability, safety and protection from shock or fire. No more than (1) one 6-outlet surge protector power strip should be used on a single circuit.

**Status:** Violation

**Notes:** An extension cord plugged into the entrance ramp outside outlet ran over towards the rear basement Exit Door area.



Each outlet box shall have a cover faceplate or fixture canopy.

Covers protect people from being shocked by exposed wires, prevent spreading of electrical current, heat, and flame during short circuits.

**Status:** Violation

**Notes:** Two basement level junction boxes need the required junction box covers (Mechanical Room & Storage room next to the basement level bathroom).



Do all electrical outlets within daycare occupancy have protective covers?

101:16.5.1.2 Special protective covers for all electrical receptacles shall be installed in areas occupied by clients.

**Status:** PASS

**Notes:**

Label all circuit breakers and provide blank panels for spares.

Proper identification of the areas or devices served by a circuit breaker is important during an emergency.

**Status:** Routine Maintenance

**Notes:** Old water heater circuit breakers in mechanical room sub-panel need locking breakers or removed with blank covers installed in the panel (not taped open with electrical tape). Also, the low-voltage wiring not currently in use should be removed or terminated in a junction box with cover.



Maintain at least 30 inches of clearance in front of all electrical panels.

Access to electrical panels must be clear to allow for general inspection and emergency shutdown.

**Status:** PASS

**Notes:**



## Heating System

Are all heating appliances protected from clients touching hot surfaces or open flame.

101:16.5.2.3 Any heating equipment in spaces occupied by clients shall...protect clients from hot surfaces and open flames...

**Status:** Not Applicable

**Notes:** No issues found during this inspection.

Are any unvented fuel fired heated equipment in use?

101:16.5.2.2 Unvented fuel-fired heating equipment, other than gas space heaters in compliance with NFPA 54 National Fuel Gas Code, shall be prohibited.

**Status:** Not Applicable

**Notes:** No issues found during this inspection.

### Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
Administrative	3/30/2022 12:00:00 PM	3/30/2022 2:30:00 PM

**Notes:** Add inspection report and photos into the ER Fire Inspection program.

**Total Additional Time: 150 minutes**

**Inspection Time: 105 minutes**

**Total Time: 255 minutes**

### Summary:

**Overall Result:** Correction Notice Issued

The occupancy was found to be in compliance with the exception of the noted items in this report. The items listed require correction by the Owner or Occupant for the Occupancy to comply with the Raymond Fire Protection Ordinance and/or State Life Safety and Fire Code. A Plan of Correction (POC) to the Raymond Fire Inspector within ten (10) business days from date of this report is required. The Owner is required to notify the Raymond Fire Department when ALL items listed have been corrected.

Enclosed is a copy of the Fire & Life Safety Inspection Report for the Business License (Daycare License) inspection conducted on March 25, 2022. Please correct the deficiencies noted as a Violation, Routine Maintenance or Information in this report. A written Plan of Correction (POC) for the items that we discussed as "conditional approval"

**Inspector Notes:** items should be forwarded to the Raymond Fire Rescue Department for review and approval. In the written POC each item should include a time frame for completion.

Also, as an owners Note for attention, Gas Detectors are required in the hair salon to meet the requirements of the new State Law effective 1-2-2022.

### Closing Notes:

This fire prevention inspection has been made by the Raymond Fire Department for the purpose of promoting fire safety and to assist the Owner or Operator of the Occupancy in identifying conditions that require correction. Items listed in this inspection report must be corrected before the Occupancy will be deemed in compliance with the Raymond Fire Protection Ordinance.

### Inspector:

Name: Jones, Wayne

Rank: Fire Inspector

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### Representative Signature:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Bea's Blooms Floral Design - Business License



## Business License Application

### OFFICIAL USE

Permit Fee: \$25.00

Application Date: \_\_\_\_\_

Map-Lot: \_\_\_\_\_

Zone: \_\_\_\_\_

Business Name: Bea's Blooms Floral Design

Business Location: 1261 Roosevelt Trail Raymond ME 04071

Applicant: Hannah Quinn

Mailing Address: 14 Abby Rd

City State Zip: Raymond ME 04071

Home Telephone: 207-420-7663 Work Telephone: \_\_\_\_\_

Email Address: hannah@beasbloomsfloraldesign.com

Description of Business: Florist and Retail

Owners/Partners Names	Owners/Partners Address	Owners/Partners Phone #s
<u>Hannah Quinn</u>	<u>14 Abby Rd</u>	<u>207-420-7663</u>
	<u>Raymond ME 04071</u>	
Emergency Contact Names	Emergency Phone # 1	Emergency Phone # 2
<u>Anthony Quinn</u>	<u>207-402-0738</u>	

I have secured or am in the process of securing all State and local licenses/permits required for my business to operate. Please list required licenses/permits:

Sales & Use tax certificate

Business License

Have there been any public health, safety, or welfare problems occurring in the operation of the business or a similar business at the same location in the immediately preceding year, including but not limited to neighborhood complaints, disorderly customers, and excessively loud or unnecessary noise that initiated complaints to or required a response from the sheriff's department fire department or other municipal regulatory body or employee? ☐ Yes ☒ No

If Yes, please provide evidence of satisfactory resolution of any such complaint.

Applicant Signature: Hannah Quinn



The business named \_\_\_\_\_ is current with all Town fees, taxes and inspections, as well as compliant with all Town of Raymond Ordinances.

Code Enforcement Officer \_\_\_\_\_

Fire Inspector \_\_\_\_\_

Tax Collector \_\_\_\_\_

Conditions of Approval by Select Board:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ Application Approved

☐ Application Denied. Denial Reason:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Determination Date: \_\_\_\_\_

Expiration Date: March 1, \_\_\_\_\_

Select Board Signatures:

\_\_\_\_\_  
Teresa Sadak, Chair

\_\_\_\_\_  
Rolf Olsen, Vice Chair

\_\_\_\_\_  
Joseph Bruno, Parliamentarian

\_\_\_\_\_  
Samuel Gifford

\_\_\_\_\_  
Lawrence Taylor

# Bea's Blooms Floral Design - Fire Inspection



Form: Annual 18-0331

## Raymond Fire & Rescue

Occupancy: **Bea's Bloom Floral Design**  
Occupancy ID: **Roosevelt 1261 #A - 2 - 3**  
Address: **1261 Roosevelt Trail Apt/Suite #Suite A Unit 3**  
**Raymond ME 04071**  
Inspection Type: **Business License Inspection**  
Inspection Date: **3/29/2022** By: **Jones, Wayne (JONESW)**  
Time In: **10:00** Time Out: **11:00**  
Authorized Date: **Not Authorized** By:

### Inspection Description:

Annual Inspection Form  
New and Change of Use Inspection Form

### Inspection Topics:

#### General

Address numbers 3 inches high visible from street.

Raymond Addressing Ordinance Article 6. Numbers must be a contrasting color to the background. Address numbers are critical to emergency personnel in finding people who may need assistance or aid in an emergency.

**Status: PASS**

**Notes: The E-911 Street address should be located on the Business sign at a more visible location. Suite and Unit numbers are visible and meet E-911 standards.**

Posted Maximum Occupancy signs at room entrances where required.

Assembly uses shall have an Occupancy Permit issued by the Raymond Fire Department.

**Status: Not Applicable**

**Notes:**

Is a Knox Box installed. Are the keys current?

All properties protected by a Fire Alarm System and/or a Fire Suppression System shall have a Knox Box with current keys to the property. Raymond Fire Protection Ordinance Article 5 Section 1

**Status: PASS**

**Notes:**

#### Other

Other General Comments

**Status: Information**

**Notes: Proposed Hours of Operation: Tues - Fri 1000 - 1700, Sat 1000 - 1400.**

### Housekeeping

Boiler, mechanical, and electrical panel rooms shall not be used for storage.

Combustible materials in these equipment rooms often get put too close to sources of heat and a fire will likely result.

**Status: Information**

**Notes: Please note the following moving forward. The heating system for this business space is electric heat.**

Clean grease filters and hood/duct system over cooking equipment.

Regular cleaning of the hood, duct, and filters will eliminate flammable grease build-up and provide proper ventilation of head through the exhaust outlet.

**Status: Not Applicable**

**Notes: None are present.**

Locate all dumpsters at least 10 feet from the building or overhangs.

Dumpsters are a common fire target of vandals. Moving the dumpster away will reduce the risk of a fire spreading to the building.

**Status:** Information

**Notes:** No Dumpsters on-site. Tenant is checking with owner if curbside pick-up is available at this location. Currently tenant is taking waste materials off-site herself.

Are combustible wastes properly stored in containers.

Combustible waste like grease can be hazardous if not properly stored.

**Status:** Information

**Notes:** None were visible at the time of inspection as the unit is not currently ready to be occupied.

Other

Other Housekeeping Comments

**Status:** Not Applicable

**Notes:**

## Exits

Are all required exits marked?

[NFPA 101 7.10] Means of egress exits, other than the main entrance to a room or space that is obviously and clearly identifiable, must be marked as an exit to direct egress in an emergency.

**Status:** PASS

**Notes:**

Are emergency egress light fixtures installed and operational?

Test battery and check for broken or missing light fixtures.

**Status:** Not Applicable

**Notes:** None required for this type of occupancy.

Are exit doors clear of obstructions, snow and ice?

101:7.1.10 Doors in means of egress or escape shall be maintained free of obstructions, including snow and ice.

**Status:** PASS

**Notes:**

Are there dead ends longer than 20 feet?

Maximum dead end is 20 feet with the following exceptions: The following occupancies in buildings with fire sprinkler systems have increased dead end lengths. Business:

**Status:** Not Applicable

**Notes:** No Dead-ends present at this facility.

If the occupancy is more than 50 persons, are exit doors equipped with panic or fire exit hardware?

Include reference

**Status:** Not Applicable

**Notes:** Occupant Load is less than 50.

Unlock all required and marked exit doors during business hours.

Locked exit doors make it impossible for occupants to escape in an emergency.

**Status:** Routine Maintenance

**Notes:** Business owner was advised to post signs on or near the front / rear Exit Doors that reads: "This Door to Remain Unlocked During Business hours".



Remove storage from exit stairs.

Items stored beneath or in exit stairs present a fire risk that can endanger persons using that escape route.

**Status:** Not Applicable

**Notes:** No Stairs are present for this occupancy.

Other

Other Exit Comments

**Status:** Not Applicable

**Notes:**

### Hazardous Materials

Are flammable materials stored closer than 10 feet from the building.

Fuel oil, propane, and other flammable liquids, gases, or solids must be stored more than 10 feet from any building or structure. Raymond Fire Protection Ordinance Article 6.

**Status:** Not Applicable

**Notes:** None were present at the time of inspection.

Are quantities of hazardous materials maintained below established limits?

The Fire Code establishes maximum quantities of hazardous materials that can be stored and used in an occupancy without classifying the occupancy as hazardous.

**Status:** Information

**Notes:** Business only uses and stores household quantities of hazardous materials on-site at the present time.

Provide spill protection and proper storage for flammable liquids in containers larger than 10 gallons.

Flammable liquids can readily accelerate the spread of a fire. Confining flammable liquids in individual containers larger than 10 gallons must be in appropriately designed storage and provide a means of spill protection when in use to reduce the hazard.

**Status:** Not Applicable

**Notes:**

Store Class 1 liquids in approved containers.

Class 1 flammable liquids are highly flammable and should only be used in small quantities for approved purposes and stored in approved storage cabinets.

**Status:** Not Applicable

**Notes:**

Other

Other Hazardous Material Comments

**Status:** Not Applicable

**Notes:**

## Construction

Are Means of Egress components compliant with construction requirements?

Elements of a Means of Egress must meet construction requirements and be kept clear of obstacles at all times.

**Status:** PASS

**Notes:**

Are Means of Egress Clear?

[NFPA 101 7.1.10] A means of egress shall be continuously maintained free of obstructions.

**Status:** PASS

**Notes:** Business does not have the counters, shelving and displays installed at the time of inspection.

Are required occupancy separations constructed properly?

Required fire barriers for separation of occupancies must be full height and sealed at floor, walls and roof/ceiling assemblies. All penetrations shall be properly protected with either a joint or through penetration sealant system.

**Status:** Information

**Notes:** Was unable to determine at the time of inspection as sheet rock ceilings and walls were all intact

Seal unapproved openings with approved material.

Flame, smoke, and hot gases can easily travel through holes and pipe chases, thus creating more damage and a hazard to occupants.

**Status:** Not Applicable

**Notes:**

Keep attic and scuttle covers closed, and ceiling tiles in place.

Ceilings are an integral part of the building fire protection. If kept in place, the ceiling will protect roof structures from premature collapse.

**Status:** PASS

**Notes:** Ceilings were all intact.

Other

Other Construction Comments

**Status:** Routine Maintenance

**Notes:** The Business owner was advised to install an "Employees Only" sign on the bathroom door and a "Restricted Entry" sign on the door leading to the property owners space at the rear right corner of the business.



### Fire Extinguishers

Are portable fire extinguishers properly mounted, charged and inspected?

Portable fire extinguishers need to be routinely checked to maintain usefulness.

**Status:** Routine Maintenance

**Notes:** Business Owner was advised to purchase and mount, in a readily visible location, a 5 lb. 2A-10BC Dry Chemical Extinguisher for the business. A copy of the receipt and photos of the mounted extinguisher shall be forwarded to the RFRD for verification.

Mount extinguishers where readily available, not more than 4 feet above floor.

Extinguishers must be easily within reach of all occupants, but not where they will be subject to damage.

**Status:** Routine Maintenance

**Notes:** See Note above.

Other

Other Fire Extinguisher Comments

**Status:** Not Applicable

**Notes:**

### Fire Alarm

Is a monitored fire detection and alarm system installed?

Raymond Fire Protection Ordinance Article 5 requires all commercial, assembly and public occupancies over 1000 sf to have a monitored fire alarm system.

**Status:** PASS

**Notes:** .

Has a current fire alarm test report on file with the Raymond Fire Department.

Raymond Fire Protection Ordinance (Article 5 Section 1) requires an annual fire alarm test report be filed with the Office of the Fire Inspector before January 1 each year.

**Status:** PASS

**Notes:** Fire Alarm Test is current. A NFPA 72 annual Inspection, Testing and Maintenance Report must be submitted to the RFRD prior to August 16, 2022.

Are carbon monoxide detectors installed?

Carbon monoxide is a colorless, odorless gas that can create a life threatening situation without warning. Carbon Monoxide detectors are recommended in all occupancies. Carbon Monoxide detectors are required in all occupancies with sleeping rooms or areas and Day Cares Occupancies.

**Status:** Information

**Notes:** No heat system currently in place to require this type of detector.

Other

Other Fire Alarm Comments

**Status:** Not Applicable

**Notes:**

## Fire Sprinkler

Is a fire sprinkler system installed?

Installed fire sprinkler systems shall comply with NFPA101:9.7 for the type hazard being protected.

**Status:** Not Applicable

**Notes:** None required or installed in this business.

Is the main valve open and secured with an operational tamper switch?

The main source of water supply must always be open unless maintenance is being performed. A trouble alarm must be activated in the fire alarm system if the valve is not in the full open position.

**Status:** Not Applicable

**Notes:**

Remove obstacles within 18 inches of sprinkler heads. (36 inches if sprinkler heads are installed more than 12 feet above the floor)

Obstacles stored or installed too close to sprinkler heads will not allow adequate coverage to properly protect the area from fire.

**Status:** Not Applicable

**Notes:**

Maintain access to and operation of standpipes, fire hose, sprinkler valves, fire hydrants, fire extinguishers, and other fire protection equipment

Fire protection equipment must have clear access and be operational at all times to be effective in an emergency.

**Status:** Not Applicable

**Notes:**

If the system includes a pump, is the power supply monitored.

If a pump is required to provide the hydraulic pressure to the sprinkler system, the pump's power supply must be monitored by the fire alarm system. A trouble alarm shall be activated if power to the pump is lost.

**Status:** Not Applicable

**Notes:**

Other

Other Fire Sprinkler Comments

**Status:** Not Applicable

**Notes:**

## Electrical Systems

Are electrical systems properly installed?

Electrical systems shall be installed to comply with NFPA 70 National Electric Code. Improperly installed systems present a significant fire and life safety danger.

**Status:** PASS

**Notes:** Business is not currently ready to open. No deficiencies were seen during the inspection.

Discontinue use of extension cords as permanent wiring.

Extension cords do not afford the durability, safety and protection from shock or fire. No more than (1) one 6-outlet surge protected power strip should be used on any circuit.

**Status:** PASS

**Notes:** Business is not currently ready to open, and no extension cords were seen during the inspection.

Each outlet box shall have a cover faceplate or fixture canopy.

Covers protect people from being shocked by exposed wires, prevent spread of electrical current, and heat and flame during short circuits.

**Status:** PASS

**Notes:** No deficiencies were seen during the inspection.

Label all circuit breakers and provide blank panels for spares.

Proper identification of the areas served by a circuit breaker is important during an emergency.

**Status:** PASS

**Notes:** Located in the bathroom by the bathroom door.



Maintain at least 30 inches clearance in front of electrical panel.

Access to electrical panels must be cleared to allow for general inspection and emergency shutdown.

**Status:** PASS

**Notes:** See photo above.

## Heating System

Are any unvented fuel fired heated equipment in use?

Unvented fuel-fired heating equipment, other than gas space heaters in compliance with NFPA 54 National Fuel Gas Code, shall be prohibited.

**Status:** PASS

**Notes:** Business is not currently ready to open. No deficiencies were seen during the inspection. Electric Heat is the heating type for this business occupancy

Are all heating appliances protected from clients touching hot surfaces or open flame.

Any heating equipment in spaces occupied by clients shall...protect clients from hot surfaces and open flames...

**Status:** PASS

**Notes:**

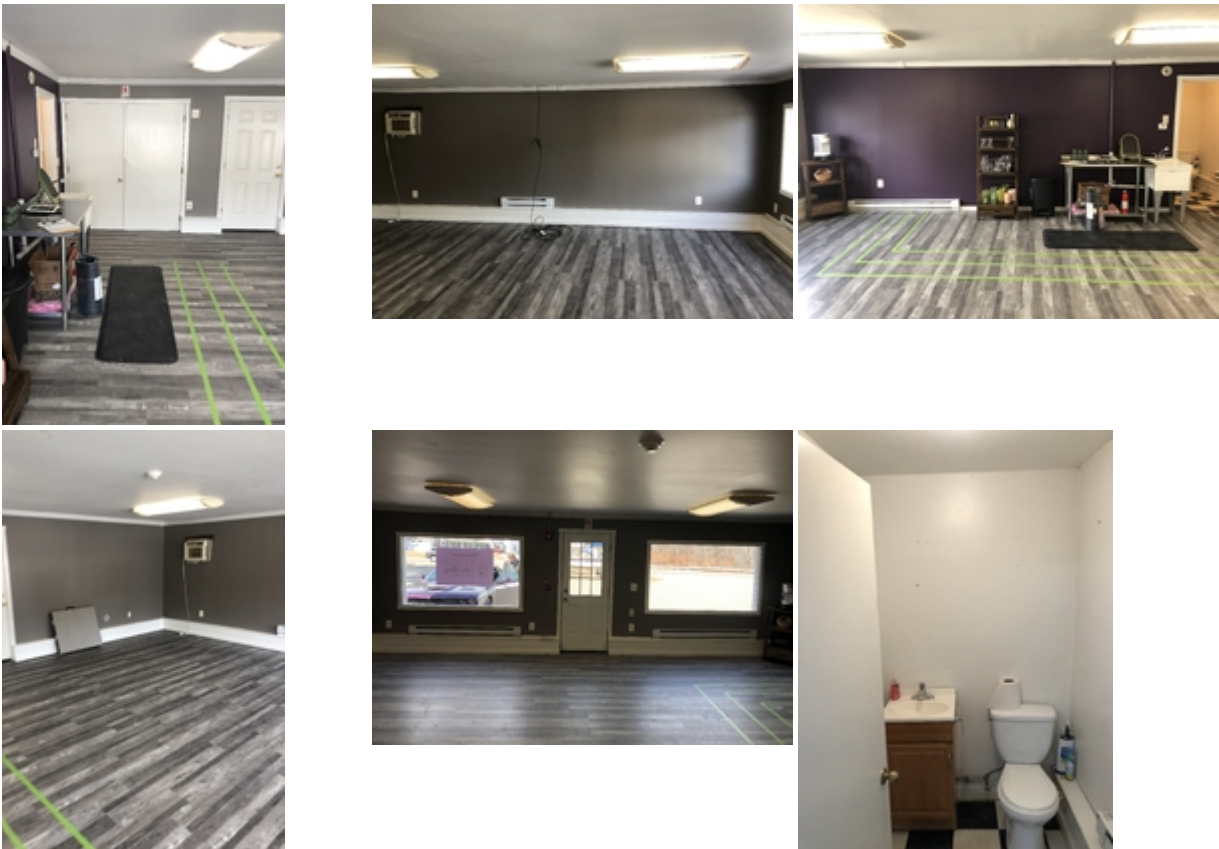


**IS: Information**  
**S:** Hot water for the business is provided by a small electric hot water tank located on the floor of the bathroom.

**r Comments**

onal Inspection Items  
additional inspection comments

**IS: Information**  
**S:** Photos of the Business Occupancy interior at the time of inspection. Green lines on the floor will be the location of the heater to be installed.



Additional Time Spent on Inspection:		
Category	Start Date / Time	End Date / Time
Administrative	3/30/2022 4:00:00 PM	3/30/2022 5:30:00 PM
Notes: Add inspection report and photos into the RFRD ER Fire Inspection Program.		
Total Additional Time: 90 min		
Inspection Time: 60 min		
Total Time: 150 min		

Summary:	
<p><b>Overall Result:</b> Correction Notice Issued</p> <p>The occupancy was found to be in compliance with the exception of the noted items in this report. The items listed require correction by the Owner or Occupant for the Occupancy to comply with the Raymond Fire Protection Ordinance and/or State Life Safety and Fire Code. A Plan of Correction (POC) to the Raymond Fire Inspector within ten (10) business days from date of this report is required. The Owner is required to notify the Raymond Fire Department when ALL items listed have been corrected.</p> <p>The Fire &amp; Life Safety Inspection of this proposed business passed with the exception of a few select items that can be readily corrected. Once those items have been corrected and verified by the Raymond Fire Rescue Department (RFRD), the business will be in full compliance at that time. Please send documents and/or verification photos to the Fire Inspector at the email address enclosed (wayne.jones@raymondmaine.org). Please feel free to contact me with any questions.</p>	<p><b>Inspector Notes:</b></p>
Closing Notes:	
<p>This fire prevention inspection has been made by the Raymond Fire Department for the purpose of promoting fire safety and to assist the Owner or Operator of the Occupancy in identifying conditions that require correction. Items listed in this inspection report must be corrected before the Occupancy will be deemed in compliance with the Raymond Fire Protection Ordinance.</p>	
Inspector:	
<p>Name: Jones, Wayne Rank: Fire Inspector</p>	

# Fisherman's Catch - Liquor License Renewal



STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

## Application for an On-Premises License

*All Questions Must Be Answered Completely. Please print legibly.*

### Section I: Licensee/Applicant(s) Information; Type of License and Status

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Legal Business Entity Applicant Name (corporation, LLC): <b>Fishermans Catch LLC</b>	Business Name (D/B/A): <b>Fishermans Catch</b>
Individual or Sole Proprietor Applicant Name(s):	Physical Location: <b>1270 Roosevelt Trail</b>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different:
Mailing address, if different from DBA address:	Email Address: <b>billcoppersmith@yahoo.com</b>
Telephone #      Fax #:	Business Telephone #      Fax #: <b>207-655-2244</b>
Federal Tax Identification Number: <b>271701187</b>	Maine Seller Certificate # or Sales Tax #: <b>1156809</b>
Retail Beverage Alcohol Dealers Permit: <b>RES-2012-7533</b>	Website address: <b>Fishermanscatchraymond.com</b>

1. New license or renewal of existing license? ☐ New      Expected Start date: \_\_\_\_\_

☒ Renewal      Expiration Date: **5/18/21**

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: \_\_\_\_\_ Beer, Wine or Spirits: \_\_\_\_\_ Guest Rooms: \_\_\_\_\_

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer)    ☒ Wine    ☐ Spirits

4. Indicate the type of license applying for: (choose only one)

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant<br>(Class I, II, III, IV)   | <input type="checkbox"/> Class A Restaurant/Lounge<br>(Class XI)         | <input type="checkbox"/> Class A Lounge<br>(Class X)  |
| <input type="checkbox"/> Hotel<br>(Class I, II, III, IV)   | <input type="checkbox"/> Hotel – Food Optional<br>(Class I-A)            | <input type="checkbox"/> Bed & Breakfast<br>(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)<br>(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary                                       | <input type="checkbox"/> Mobile Cart                  |
| <input type="checkbox"/> Tavern<br>(Class IV)  | <input type="checkbox"/> Other: _____                                    |   |
| <input type="checkbox"/> Qualified Caterer   | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) |   |

*Refer to Section V for the License Fee Schedule on page 9*

5. Business records are located at the following address:

1270 Roosevelt Trail Raymond ME 04071

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No

7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

**NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.**

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: \_\_\_\_\_

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
William Copperson Jr.	6/15/1984	Portland ME

Residence address on all the above for previous 5 years	
Name	Address:
William Copperson Jr.	17 Whitney Way Raymond ME 04071
Name	Address:
Name	Address:
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

\_\_\_\_\_

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☒ Yes ☐ No

If No, please provide the name and address of the owner:

\_\_\_\_\_

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: \_\_\_\_\_

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

retail Seafood market, small restaurant

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Lake Region Baptist Church

Distance: 520 ft

## Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 3/10/22

  
\_\_\_\_\_  
Signature of Duly Authorized Person

William Byersmith Jr.  
\_\_\_\_\_  
Printed Name Duly Authorized Person

\_\_\_\_\_  
Signature of Duly Authorized Person

\_\_\_\_\_  
Printed Name of Duly Authorized Person

**Section III: For use by Municipal Officers and County Commissioners only**

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: \_\_\_\_\_

Who is approving this application? ☐ Municipal Officers of \_\_\_\_\_

☐ County Commissioners of \_\_\_\_\_ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of  
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.



# Fisherman's Catch - Initial Fire Inspection



Form: Annual 18-0331

## Raymond Fire & Rescue

Occupancy: **Fishermen's Catch Restaurant**  
Occupancy ID: **Roosevelt 1270**  
Address: **1270 Roosevelt TRL**  
**Raymond ME 04071**

Inspection Type: **Annual Life Safety**  
Inspection Date: **4/1/2022** By: **Jones, Wayne (JONESW)**  
Time In: **09:30** Time Out: **10:30**  
Authorized Date: **Not Authorized** By:

### Inspection Description:

Annual Inspection Form  
New and Change of Use Inspection Form

### Inspection Topics:

#### General

Address numbers 3 inches high visible from street.

Raymond Addressing Ordinance Article 6. Numbers must be a contrasting color to the background. Address numbers are critical to emergency personnel in finding people who may need assistance or aid in an emergency.

**Status:** **PASS**

**Notes:**



Posted Maximum Occupancy signs at room entrances where required.

Assembly uses shall have an Occupancy Permit issued by the Raymond Fire Department.

**Status:** **Not Applicable**

**Notes:** **Not required as all dining is now conducted outside under the patio or tent seating area.**

Is a Knox Box installed. Are the keys current?

All properties protected by a Fire Alarm System and/or a Fire Suppression System shall have a Knox Box with current keys to the property. Raymond Fire Protection Ordinance Article 5 Section 1

**Status:** PASS

**Notes:**

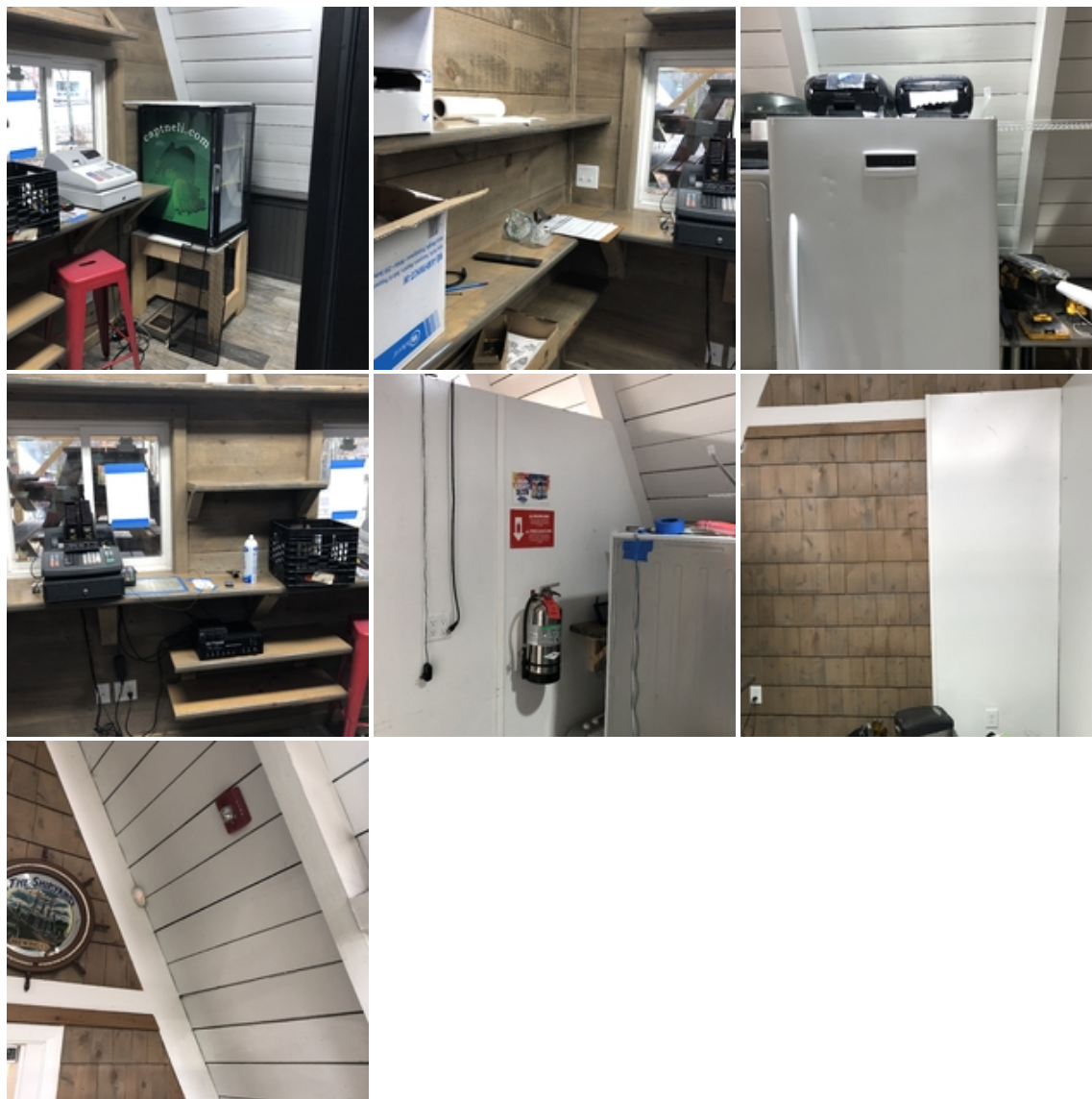


## Other

### Other General Comments

**Status:** Information

**Notes:** Photos of remodeled (2021) Dining Area into a new order counter area and refrigerated and general storage area.



## Housekeeping

Boiler, mechanical, and electrical panel rooms shall not be used for storage.

Combustible materials in these equipment rooms often get put too close to sources of heat and a fire will likely result.

**Status:** PASS

**Notes:** Existing Electrical panel in Kitchen next to and slightly behind the Fryolator's. This is an existing panel location. It is recommended that it be moved to a more accessible area in the future, as grease splatters this panel in it's current location. A new bathroom remodel is underway with an expected completion date prior to opening for the season. A new electrical panel was installed in the area of the old counter/ordering area. A circuit had not been completed at the time of inspection with a Romex wire hanging loose in front of the panel. The applicant will provide photos of this area and the remodeled bathroom to the RFRD when completed.

Clean grease filters and hood/duct system over cooking equipment.

Regular cleaning of the hood, duct, and filters will eliminate flammable grease build-up and provide proper ventilation of head through the exhaust outlet.

**Status:** PASS

**Notes:** Grease Hood, Exhaust Stack, Fan and Kitchen area have been cleaned as required, with no grease residue present (NFPA 96 requirements).



Locate all dumpsters at least 10 feet from the building or overhangs.

Dumpsters are a common fire target of vandals. Moving the dumpster away will reduce the risk of a fire spreading to the building.

**Status:** PASS

**Notes:** Located on the Webb's Mills side of the loading dock.



Are combustible wastes properly stored in containers.

Combustible waste like grease can be hazardous if not properly stored.

**Status:** PASS

**Notes:**

Other

Other Housekeeping Comments

**Status:** PASS

**Notes:**

## Exits

Are all required exits marked?

[NFPA 101 7.10] Means of egress exits, other than the main entrance to a room or space that is obviously and clearly identifiable, must be marked as an exit to direct egress in an emergency.

**Status:** PASS

**Notes:** The required Exit is adequate based on the type of occupancy and the less than 50 person occupant load.

Are emergency egress light fixtures installed and operational?

Test battery and check for broken or missing light fixtures.

**Status:** Not Applicable

**Notes:** Not required based on the type of occupancy and the less than 50 person occupant load.

Are exit doors clear of obstructions, snow and ice?

101:7.1.10 Doors in means of egress or escape shall be maintained free of obstructions, including snow and ice.

**Status:** PASS

**Notes:** Entrance / Exit door to the fresh seafood counter was unobstructed at the time of inspection.

Are there dead ends longer than 20 feet?

Maximum dead end is 20 feet with the following exceptions: The following occupancies in buildings with fire sprinkler systems have increased dead end lengths. Business:

**Status:** PASS

**Notes:** Front order counter and storage area is not greater than 20 feet.



If the occupancy is more than 50 persons, are exit doors equipped with panic or fire exit hardware?

Include reference

**Status:** Information

**Notes:** Occupancy (fresh seafood counter area) is less than 50 occupants. Restaurant seating is only outdoor seating on the patio or under the portable tent seating area. Exiting in the tent seating area must be maintained free and clear of obstructions. If the applicant chooses to install side curtains on the tent seating area, the RFRD must be contacted to determine proper Exits are provided.



Unlock all required and marked exit doors during business hours.

Locked exit doors make it impossible for occupants to escape in an emergency.

**Status:** PASS

**Notes:** Exit door was unlocked during this inspection.

Remove storage from exit stairs.

Items stored beneath or in exit stairs present a fire risk that can endanger persons using that escape route.

**Status:** Not Applicable

**Notes:** No stairs are at this occupancy for occupant use.

Other

Other Exit Comments

**Status:** PASS

**Notes:**

## Hazardous Materials

Are flammable materials stored closer than 10 feet from the building.

Fuel oil, propane, and other flammable liquids, gases, or solids must be stored more than 10 feet from any building or structure. Raymond Fire Protection Ordinance Article 6.

**Status:** PASS

**Notes:**



Are quantities of hazardous materials maintained below established limits?

The Fire Code establishes maximum quantities of hazardous materials that can be stored and used in an occupancy without classifying the occupancy as hazardous.

**Status:** PASS

**Notes:**

Provide spill protection and proper storage for flammable liquids in containers larger than 10 gallons.

Flammable liquids can readily accelerate the spread of a fire. Confining flammable liquids in individual containers larger than 10 gallons must be in appropriately designed storage and provide a means of spill protection when in use to reduce the hazard.

**Status:** Not Applicable

**Notes:**

Store Class 1 liquids in approved containers.

Class 1 flammable liquids are highly flammable and should only be used in small quantities for approved purposes and stored in approved storage cabinets.

**Status:** Information

**Notes:** Note: LPG portable tank and heater must be removed from the building before opening to the public for the season.

Other

Other Hazardous Material Comments

**Status:** Information

**Notes:** Note: LPG portable heater as noted herein.

## Construction

Are Means of Egress components compliant with construction requirements?

Elements of a Means of Egress must meet construction requirements and be kept clear of obstacles at all times.

**Status:** PASS

**Notes:**

Are Means of Egress Clear?

[NFPA 101 7.1.10] A means of egress shall be continuously maintained free of obstructions.

**Status:** PASS

**Notes:**



Are required occupancy separations constructed properly?

Required fire barriers for separation of occupancies must be full height and sealed at floor, walls and roof/ceiling assemblies. All penetrations shall be properly protected with either a joint or through penetration sealant system.

**Status:** Routine Maintenance

**Notes:** Bathroom is being remodeled at the time of inspection. Work is supposed to be completed prior to opening to the public for the season. The applicant will forward photos of the projects completion and deficiencies being corrected to the RFRD prior to opening for the season.



Seal unapproved openings with approved material.

Flame, smoke, and hot gases can easily travel through holes and pipe chases, thus creating more damage and a hazard to occupants.

**Status:** Information

**Notes:**

Keep attic and scuttle covers closed, and ceiling tiles in place.

Ceilings are an integral part of the building fire protection. If kept in place, the ceiling will protect roof structures from premature collapse.

**Status:** Information

**Notes:** Bathroom remodel needs to be closed in.

Other

Other Construction Comments

**Status:** Not Applicable

**Notes:**

## Fire Extinguishers

Are portable fire extinguishers properly mounted, charged and inspected?

Portable fire extinguishers need to be routinely checked to maintain usefulness.

**Status:** PASS

**Notes:** The applicant will be adding a 5lb. 2A-10 BC Dry Chemical Extinguisher to cover the new (2021) order area, and areas not protected by the Grease Hood Fire Suppression equipment.

Mount extinguishers where readily available, not more than 4 feet above floor.

Extinguishers must be easily within reach of all occupants, but not where they will be subject to damage.

**Status:** PASS

**Notes:** Class K is mounted properly. A copy of the receipt for the new dry chemical extinguisher, and photos of the mounted extinguisher will be sent to the RFRD.

Other

Other Fire Extinguisher Comments

**Status:** PASS

**Notes:** Grease Hood Fire Suppression System (including the Class K extinguisher) has been serviced as required.



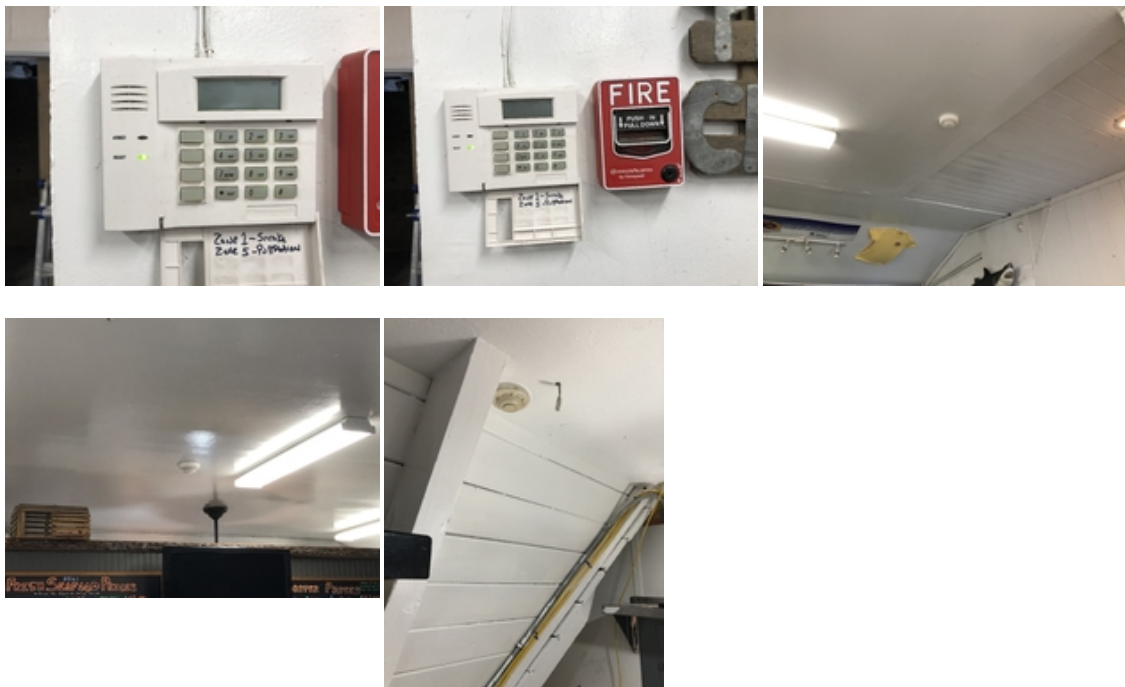
## Fire Alarm

Is a monitored fire detection and alarm system installed?

Raymond Fire Protection Ordinance Article 5 requires all commercial, assembly and public occupancies over 1000 sf to have a monitored fire alarm system.

**Status:** PASS

**Notes:** Two smoke detectors, one heat detector, and one pull station are installed.



Has a current fire alarm test report on file with the Raymond Fire Department.

Raymond Fire Protection Ordinance (Article 5 Section 1) requires an annual fire alarm test report be filed with the Office of the Fire Inspector before January 1 each year.

**Status:** PASS

**Notes:** Senscom Security Systems performed the annual Inspection, Testing and Maintenance on March 28, 2022. Two smoke detectors were found inoperable and were replaced with new detectors. All other components and testing passed.

Are carbon monoxide detectors installed?

Carbon monoxide is a colorless, odorless gas that can create a life threatening situation without warning. Carbon Monoxide detectors are recommended in all occupancies. Carbon Monoxide detectors are required in all occupancies with sleeping rooms or areas and Day Cares Occupancies.

**Status:** Information

**Notes:** No fuel fired HVAC system currently in operation in this facility. Portable heaters will be out of the building prior to opening for the season.

Other

Other Fire Alarm Comments

**Status:** Information

**Notes:** The facility will need to comply with the new Maine Gas Detector law that went into effect on 1/2/2022, as the cooking appliances are fueled with propane..

## Fire Sprinkler

Is a fire sprinkler system installed?

Installed fire sprinkler systems shall comply with NFPA101:9.7 for the type hazard being protected.

**Status:** Not Applicable

**Notes:**

Is the main valve open and secured with an operational tamper switch?

The main source of water supply must always be open unless maintenance is being performed. A trouble alarm must be activated in the fire alarm system if the valve is not in the full open position.

**Status:** Not Applicable

**Notes:**

Remove obstacles within 18 inches of sprinkler heads. (36 inches if sprinkler heads are installed more than 12 feet above the floor)

Obstacles stored or installed too close to sprinkler heads will not allow adequate coverage to properly protect the area from fire.

**Status:** Not Applicable

**Notes:**

Maintain access to and operation of standpipes, fire hose, sprinkler valves, fire hydrants, fire extinguishers, and other fire protection equipment

Fire protection equipment must have clear access and be operational at all times to be effective in an emergency.

**Status:** Not Applicable

**Notes:**

If the system includes a pump, is the power supply monitored.

If a pump is required to provide the hydraulic pressure to the sprinkler system, the pump's power supply must be monitored by the fire alarm system. A trouble alarm shall be activated if power to the pump is lost.

**Status:** Not Applicable

**Notes:**

Other

Other Fire Sprinkler Comments

**Status:** Not Applicable

**Notes:**

## Electrical Systems

Are electrical systems properly installed?

Electrical systems shall be installed to comply with NFPA 70 National Electric Code. Improperly installed systems present a significant fire and life safety danger.

**Status:** Routine Maintenance

**Notes:** A new bathroom remodel is underway with an expected completion date prior to opening for the season. A new electrical panel was installed in the area of the old counter/ordering area. A circuit had not been completed at the time of inspection, with a Romex wire hanging loose in front of the panel. The applicant will provide photos of this area and the remodeled bathroom to the RFRD when completed.

Discontinue use of extension cords as permanent wiring.

Extension cords do not afford the durability, safety and protection from shock or fire. No more than (1) one 6-outlet surge protected power strip should be used on any circuit.

**Status:** Unsafe Operation

**Notes:** Electric Heater in the office area was plugged into the Office surge protector for power. The applicant will discontinue it's use and send a photo confirming this correction. The electric portable heater was also positioned too close to the combustible office chair.



Each outlet box shall have a cover faceplate or fixture canopy.

Covers protect people from being shocked by exposed wires, prevent spread of electrical current, and heat and flame during short circuits.

**Status:** Routine Maintenance

**Notes:** Bathroom light switch box did not have the cover plate in place (with the on-going Bathroom remodel). The applicant will provide a photo of this correction to the RFRD when the remodeling is complete.





Label all circuit breakers and provide blank panels for spares.

Proper identification of the areas served by a circuit breaker is important during an emergency.

**Status:** PASS

**Notes:** Existing and New Panel labeling.



Maintain at least 30 inches clearance in front of electrical panel.

Access to electrical panels must be cleared to allow for general inspection and emergency shutdown.

**Status:** PASS

**Notes:** Existing and New Electrical panel clear space in front.



## Heating System

Are any unvented fuel fired heated equipment in use?

Unvented fuel-fired heating equipment, other than gas space heaters in compliance with NFPA 54 National Fuel Gas Code, shall be prohibited.

**Status:** Unsafe Operation

**Notes:** Electrician is reportedly using an LPG fueled portable heater during the remodeling. The use and storage of this heater and LPG cylinder must be terminated prior to the business opening for the season.



Are all heating appliances protected from clients touching hot surfaces or open flame.

Any heating equipment in spaces occupied by clients shall...protect clients from hot surfaces and open flames...

**Status:** Unsafe Operation

**Notes:** Note; the two heater issues (portable electric & propane) as previously noted.

Other

Other Heating System Comments

**Status:** Information

**Notes:** No fuel fired HVAC system currently in operation in this facility.

## Other Comments

Additional Inspection Items

Enter additional inspection comments

**Status:** Information

**Notes:** The deficiencies or correction items noted in this report will need to be corrected prior to opening to the public for the season. Verification of these corrections will be a re-inspection performed and/or photos forwarded to the RFRD showing the corrections.

## Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
Administrative	4/7/2022 1:30:00 PM	4/7/2022 4:30:00 PM
<b>Notes:</b> Add Fire / Life Safety Inspection Report and photos into the RFRD ER Fire Inspection Reporting System.		
Administrative	4/7/2022 1:30:00 PM	4/7/2022 4:45:00 PM
<b>Notes:</b> Add Fire & Life Safety Inspection report and photo's into the RFRD - ER Fire Inspection Reporting System.		
Administrative	4/7/2022 1:30:00 PM	4/7/2022 4:45:00 PM
<b>Notes:</b> Add Fire & Life Safety Inspection and photo's into the RFRD - ER Fire Inspection Program.		

**Total Additional Time: 570 minutes**



**Inspection Time: 60 minutes**

**Total Time: 630 minutes**

## Summary:

**Overall Result:** Correction Notice Issued

The occupancy was found to be in compliance with the exception of the noted items in this report. The items listed require correction by the Owner or Occupant for the Occupancy to comply with the Raymond Fire Protection Ordinance and/or State Life Safety and Fire Code. A Plan of Correction (POC) to the Raymond Fire Inspector within ten (10) business days from date of this report is required. The Owner is required to notify the Raymond Fire Department when ALL items listed have been corrected.

**Inspector Notes:** Deficiencies or corrections noted in this Fire & Life Safety Inspection Report will need to be corrected prior to RFRD Approval and/or opening the business up for the season.

## Closing Notes:

This fire prevention inspection has been made by the Raymond Fire Department for the purpose of promoting fire safety and to assist the Owner or Operator of the Occupancy in identifying conditions that require correction. Items listed in this inspection report must be corrected before the Occupancy will be deemed in compliance with the Raymond Fire Protection Ordinance.

## Inspector:

Name: Jones, Wayne  
Rank: Fire Inspector

# Fisherman's Catch - Follow-up Fire Inspection



Form: Annual 18-0331

## Raymond Fire & Rescue

Occupancy: **Fishermen's Catch Restaurant**  
Occupancy ID: **Roosevelt 1270**  
Address: **1270 Roosevelt TRL**  
**Raymond ME 04071**

Inspection Type: **Annual Life Safety**  
Inspection Date: **4/12/2022** By: Jones, Wayne (JONESW)  
Time In: **10:15** Time Out: **11:15**  
Authorized Date: **04/13/2022** By: Jones, Wayne (JONESW)

### Inspection Description:

Annual Inspection Form  
New and Change of Use Inspection Form

### Inspection Topics:

#### General

Address numbers 3 inches high visible from street.

Raymond Addressing Ordinance Article 6. Numbers must be a contrasting color to the background. Address numbers are critical to emergency personnel in finding people who may need assistance or aid in an emergency.

**Status:** **PASS**

**Notes:**



Posted Maximum Occupancy signs at room entrances where required.

Assembly uses shall have an Occupancy Permit issued by the Raymond Fire Department.

**Status:** **Not Applicable**

**Notes:** \* 4-1-2022: Not required as all dining is now conducted outside under the patio or tent seating area.

Is a Knox Box installed. Are the keys current?

All properties protected by a Fire Alarm System and/or a Fire Suppression System shall have a Knox Box with current keys to the property. Raymond Fire Protection Ordinance Article 5 Section 1

**Status:** PASS

**Notes:**

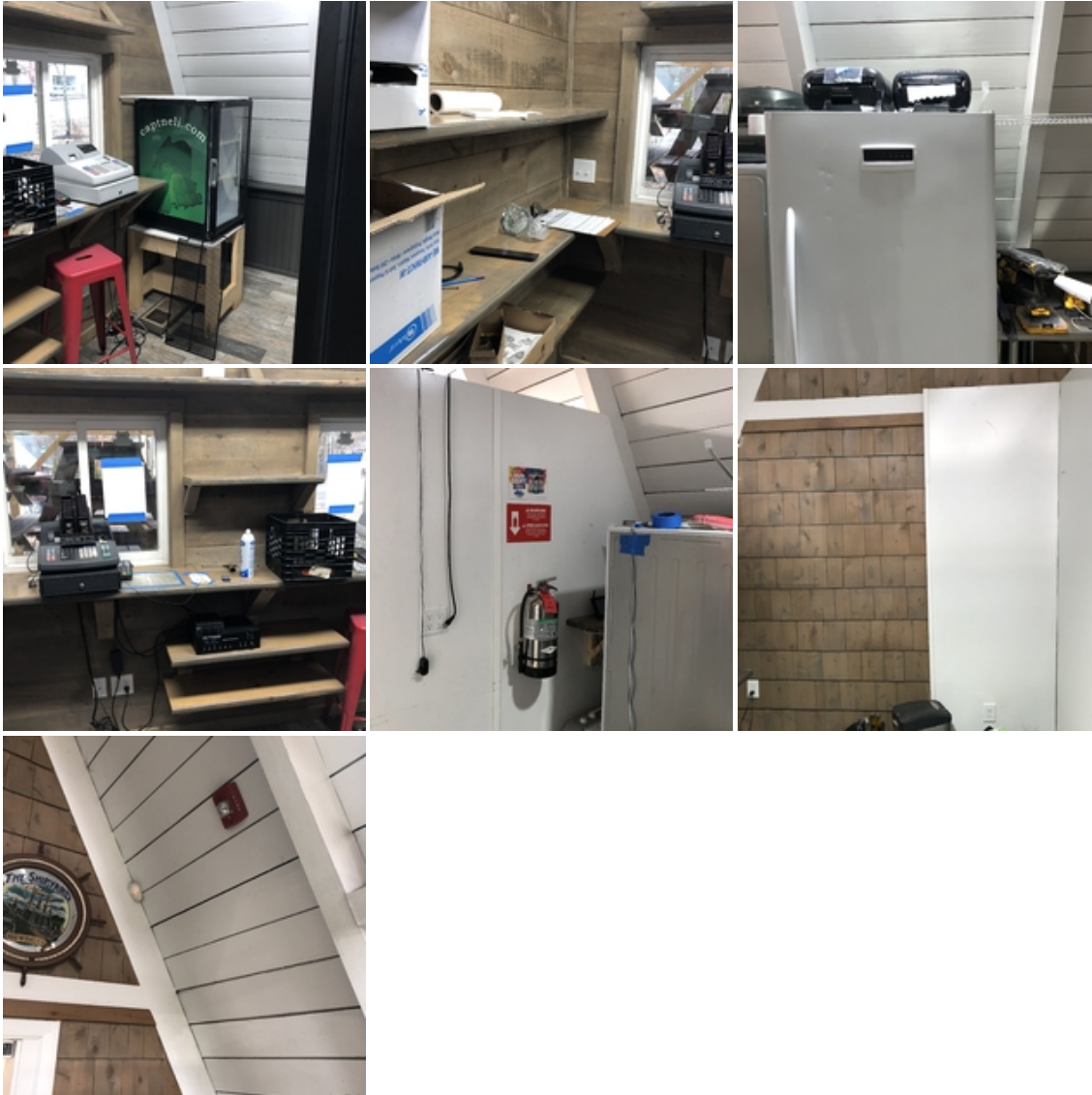


## Other

### Other General Comments

**Status:** Information

**Notes:** \* 4-1-2022: Photos of remodeled (2021) Dining Area into a new order counter area and refrigerated and general storage area.



## Housekeeping

Boiler, mechanical, and electrical panel rooms shall not be used for storage.

Combustible materials in these equipment rooms often get put too close to sources of heat and a fire will likely result.

**Status:** PASS

**Notes:** \* 4-1-2022: Existing Electrical panel in Kitchen next to and slightly behind the Fryolator's. This is an existing panel location. It is recommended that it be moved to a more accessible area in the future, as grease splatters this panel in it's current location.

\* 4-1-2022: A new bathroom remodel is underway with an expected completion date prior to opening for the season. A new electrical panel was installed in the area of the old counter/ordering area. A circuit had not been completed at the time of inspection with a Romex wire hanging loose in front of the panel. The applicant will provide photos of this area and the remodeled bathroom to the RFRD when completed.

Clean grease filters and hood/duct system over cooking equipment.

Regular cleaning of the hood, duct, and filters will eliminate flammable grease build-up and provide proper ventilation of head through the exhaust outlet.

**Status:** PASS

**Notes:** \* 4-1-2022: Grease Hood, Exhaust Stack, Fan and Kitchen area have been cleaned as required, with no grease residue present (NFPA 96 requirements).





Locate all dumpsters at least 10 feet from the building or overhangs.

Dumpsters are a common fire target of vandals. Moving the dumpster away will reduce the risk of a fire spreading to the building.

**Status:** PASS

**Notes:** \* 4-1-2022: Located on the Webb's Mills side of the loading dock.



Are combustible wastes properly stored in containers.

Combustible waste like grease can be hazardous if not properly stored.

**Status:** PASS

**Notes:**

Other

Other Housekeeping Comments

**Status:** PASS

**Notes:**

## Exits

Are all required exits marked?

[NFPA 101 7.10] Means of egress exits, other than the main entrance to a room or space that is obviously and clearly identifiable, must be marked as an exit to direct egress in an emergency.

**Status:** PASS

**Notes:** \* 4-1-2022: The required Exit is adequate based on the type of occupancy and the less than 50 person occupant load.

Are emergency egress light fixtures installed and operational?

Test battery and check for broken or missing light fixtures.

**Status:** Not Applicable

**Notes:** \* 4-1-2022: Not required based on the type of occupancy and the less than 50 person occupant load.

Are exit doors clear of obstructions, snow and ice?

101:7.1.10 Doors in means of egress or escape shall be maintained free of obstructions, including snow and ice.

**Status:** PASS

**Notes:** \* 4-1-2022: Entrance / Exit door to the fresh seafood counter was unobstructed at the time of inspection.

Are there dead ends longer than 20 feet?

Maximum dead end is 20 feet with the following exceptions: The following occupancies in buildings with fire sprinkler systems have increased dead end lengths. Business:

**Status:** PASS

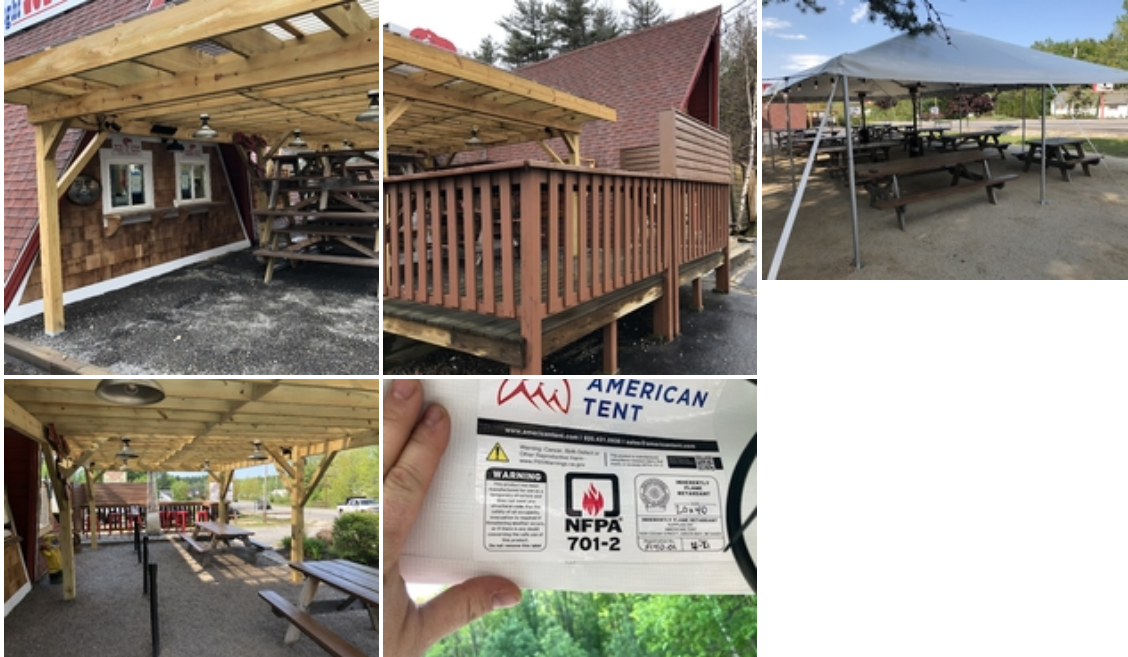
**Notes:** \* 4-1-2022: Front order counter and storage area is not greater than 20 feet.

If the occupancy is more than 50 persons, are exit doors equipped with panic or fire exit hardware?

Include reference

**Status:** Information

**Notes:** \* 4-1-2022: Occupancy (fresh seafood counter area) is less than 50 occupants. Restaurant seating is only outdoor seating on the patio or under the portable tent seating area. Exiting in the tent seating area must be maintained free and clear of obstructions. If the applicant chooses to install side curtains on the tent seating area, the RFRD must be contacted to determine proper Exits are provided.



Unlock all required and marked exit doors during business hours.

Locked exit doors make it impossible for occupants to escape in an emergency.

**Status:** PASS

**Notes:** 4-1-2022: Exit door was unlocked during this inspection.

Remove storage from exit stairs.

Items stored beneath or in exit stairs present a fire risk that can endanger persons using that escape route.

**Status:** Not Applicable

**Notes:** \* 4-1-2022: No stairs are at this occupancy for occupant use.

Other

Other Exit Comments

**Status:** PASS

**Notes:**



## Hazardous Materials

Are flammable materials stored closer than 10 feet from the building.

Fuel oil, propane, and other flammable liquids, gases, or solids must be stored more than 10 feet from any building or structure. Raymond Fire Protection Ordinance Article 6.

**Status:** PASS

**Notes:**



Are quantities of hazardous materials maintained below established limits?

The Fire Code establishes maximum quantities of hazardous materials that can be stored and used in an occupancy without classifying the occupancy as hazardous.

**Status:** PASS

**Notes:**

Provide spill protection and proper storage for flammable liquids in containers larger than 10 gallons.

Flammable liquids can readily accelerate the spread of a fire. Confining flammable liquids in individual containers larger than 10 gallons must be in appropriately designed storage and provide a means of spill protection when in use to reduce the hazard.

**Status:** Not Applicable

**Notes:**

Store Class 1 liquids in approved containers.

Class 1 flammable liquids are highly flammable and should only be used in small quantities for approved purposes and stored in approved storage cabinets.

**Status:** PASS

**Notes:** \* 4-1-2022: Note: LPG portable tank and heater must be removed from the building before opening to the public for the season.

\* 4-12-2022: LPG portable heater has been removed.

Other

Other Hazardous Material Comments

**Status:** PASS

**Notes:** \* 4-1-2022: Note: LPG portable heater as noted herein.

\*4-12-2002: LPG portable heater has been removed.

## Construction

Are Means of Egress components compliant with construction requirements?

Elements of a Means of Egress must meet construction requirements and be kept clear of obstacles at all times.

**Status:** PASS

**Notes:**

### Are Means of Egress Clear?

[NFPA 101 7.1.10] A means of egress shall be continuously maintained free of obstructions.

**Status:** PASS

**Notes:**

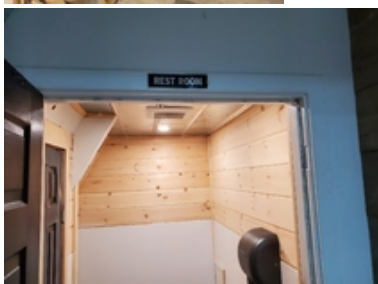
### Are required occupancy separations constructed properly?

Required fire barriers for separation of occupancies must be full height and sealed at floor, walls and roof/ceiling assemblies. All penetrations shall be properly protected with either a joint or through penetration sealant system.

**Status:** PASS

**Notes:** \* 4-1-2022: Bathroom is being remodeled at the time of inspection. Work is supposed to be completed prior to opening to the public for the season. The applicant will forward photos of the projects completion and deficiencies being corrected to the RFRD prior to opening for the season.

\*4-12-2022: Deficiencies have been corrected (see updated photos from owner).



Seal unapproved openings with approved material.

Flame, smoke, and hot gases can easily travel through holes and pipe chases, thus creating more damage and a hazard to occupants.

**Status:** Information

**Notes:**

Keep attic and scuttle covers closed, and ceiling tiles in place.

Ceilings are an integral part of the building fire protection. If kept in place, the ceiling will protect roof structures from premature collapse.

**Status:** PASS

**Notes:** \* 4-1-2022: Bathroom remodel needs to be closed in.

\*4-12-2022: See photos above

Other

Other Construction Comments

**Status:** Not Applicable

**Notes:**

### Fire Extinguishers

Are portable fire extinguishers properly mounted, charged and inspected?

Portable fire extinguishers need to be routinely checked to maintain usefulness.

**Status:** PASS

**Notes:** \* 4-1-2022: The applicant will be adding a 5lb. 2A-10 BC Dry Chemical Extinguisher to cover the new (2021) order area, and areas not protected by the Grease Hood Fire Suppression equipment.

\* 4-12-2022: New Dry Chemical extinguisher added to new Order Counter area (see photo above).

Mount extinguishers where readily available, not more than 4 feet above floor.

Extinguishers must be easily within reach of all occupants, but not where they will be subject to damage.

**Status:** PASS

**Notes:** \* 4-1-2022: Class K is mounted properly. A copy of the receipt for the new dry chemical extinguisher, and photos of the mounted extinguisher will be sent to the RFRD.

\*4-12-2022: A new Dry Chemical Extinguisher has been mounted in the new Order Counter area created during last years remodel.



Other

Other Fire Extinguisher Comments

**Status:** PASS

**Notes:** \* 4-1-2022: Grease Hood Fire Suppression System (including the Class K extinguisher) has been serviced as required.



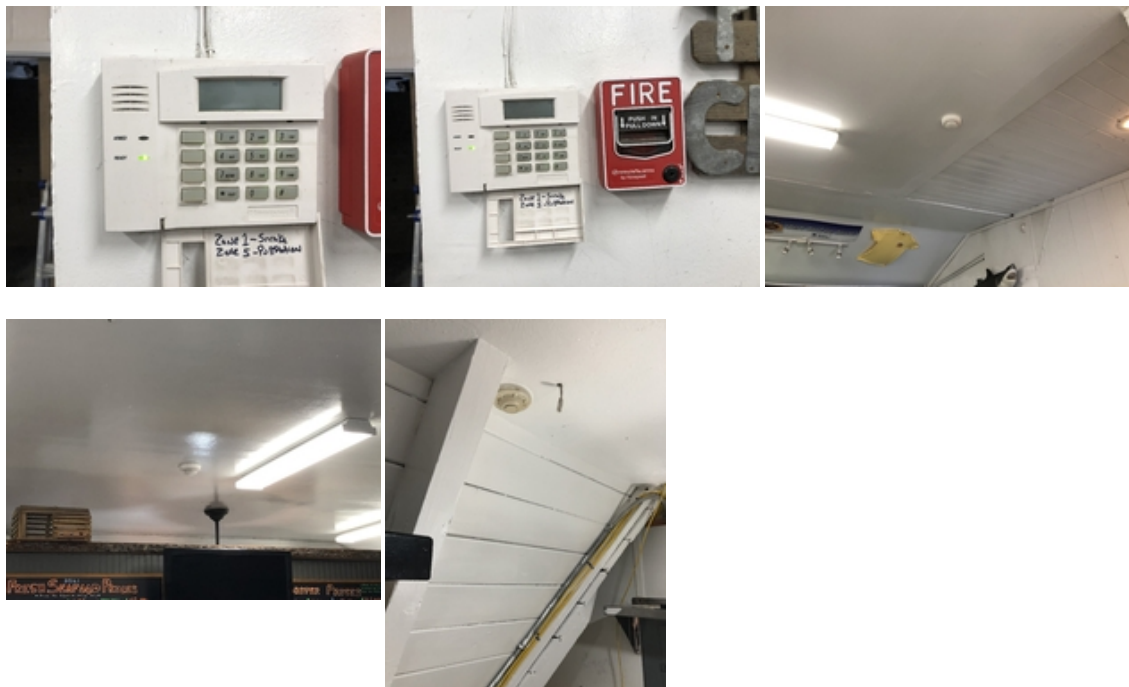
## Fire Alarm

Is a monitored fire detection and alarm system installed?

Raymond Fire Protection Ordinance Article 5 requires all commercial, assembly and public occupancies over 1000 sf to have a monitored fire alarm system.

**Status:** PASS

**Notes:** \* 4-1-2022: Two smoke detectors, one heat detector, and one pull station are installed.



Has a current fire alarm test report on file with the Raymond Fire Department.

Raymond Fire Protection Ordinance (Article 5 Section 1) requires an annual fire alarm test report be filed with the Office of the Fire Inspector before January 1 each year.

**Status:** PASS

**Notes:** \* 4-1-2022: Senscom Security Systems performed the annual Inspection, Testing and Maintenance on March 28, 2022. Two smoke detectors were found inoperable and were replaced with new detectors. All other components and testing passed.

Are carbon monoxide detectors installed?

Carbon monoxide is a colorless, odorless gas that can create a life threatening situation without warning. Carbon Monoxide detectors are recommended in all occupancies. Carbon Monoxide detectors are required in all occupancies with sleeping rooms or areas and Day Cares Occupancies.

**Status:** Information

**Notes:** \* 4-1-2022: No fuel fired HVAC system currently in operation in this facility. Portable heaters will be out of the building prior to opening for the season.

\* 4-12-2022: LPG Heater has been removed. Unknown status of the electric heater used in the back office.

Other

Other Fire Alarm Comments

**Status:** Information

**Notes:** \* 4-1-2022: The facility will need to comply with the new Maine Gas Detector law that went into effect on 1/2/2022, as the cooking appliances are fueled with propane.

\* 4-12-2022: Gas Detector was not observed during inspection.

## Fire Sprinkler

Is a fire sprinkler system installed?

Installed fire sprinkler systems shall comply with NFPA101:9.7 for the type hazard being protected.

**Status:** Not Applicable

**Notes:**

Is the main valve open and secured with an operational tamper switch?

The main source of water supply must always be open unless maintenance is being performed. A trouble alarm must be activated in the fire alarm system if the valve is not in the full open position.

**Status:** Not Applicable

**Notes:**

Remove obstacles within 18 inches of sprinkler heads. (36 inches if sprinkler heads are installed more than 12 feet above the floor)

Obstacles stored or installed too close to sprinkler heads will not allow adequate coverage to properly protect the area from fire.

**Status:** Not Applicable

**Notes:**

Maintain access to and operation of standpipes, fire hose, sprinkler valves, fire hydrants, fire extinguishers, and other fire protection equipment

Fire protection equipment must have clear access and be operational at all times to be effective in an emergency.

**Status:** Not Applicable

**Notes:**

If the system includes a pump, is the power supply monitored.

If a pump is required to provide the hydraulic pressure to the sprinkler system, the pump's power supply must be monitored by the fire alarm system. A trouble alarm shall be activated if power to the pump is lost.

**Status:** Not Applicable

**Notes:**

Other

Other Fire Sprinkler Comments

**Status:** Not Applicable

**Notes:**



## Electrical Systems

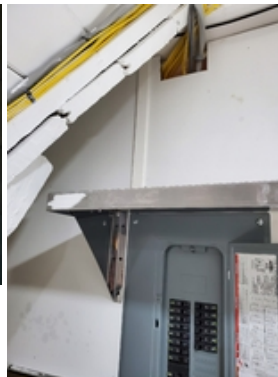
Are electrical systems properly installed?

Electrical systems shall be installed to comply with NFPA 70 National Electric Code. Improperly installed systems present a significant fire and life safety danger.

**Status:** Routine Maintenance

**Notes:** \* 4-1-2022: A new bathroom remodel is underway with an expected completion date prior to opening for the season. A new electrical panel was installed in the area of the old counter/ordering area. A circuit had not been completed at the time of inspection, with a Romex wire hanging loose in front of the panel. The applicant will provide photos of this area and the remodeled bathroom to the RFRD when completed.

\*4-22-2022: Bathroom remodel is nearly completed (No Fixtures were in place on this date).



Discontinue use of extension cords as permanent wiring.

Extension cords do not afford the durability, safety and protection from shock or fire. No more than (1) one 6-outlet surge protected power strip should be used on any circuit.

**Status:** Unsafe Operation

**Notes:** \* 4-1-2022: Electric Heater in the office area was plugged into the Office surge protector for power. The applicant will discontinue it's use and send a photo confirming this correction. The electric portable heater was also positioned too close to the combustible office chair.





Each outlet box shall have a cover faceplate or fixture canopy.

Covers protect people from being shocked by exposed wires, prevent spread of electrical current, and heat and flame during short circuits.

**Status:** Routine Maintenance

**Notes:** \* 4-1-2022: Bathroom light switch box did not have the cover plate in place (with the on-going Bathroom remodel). The applicant will provide a photo of this correction to the RFRD when the remodeling is complete.

\*4-12-2022: One of two outlet covers missing has been replaced.



Label all circuit breakers and provide blank panels for spares.

Proper identification of the areas served by a circuit breaker is important during an emergency.

**Status:** PASS

**Notes:** \* 4-1-2022: Existing and New Panel labeling.



Maintain at least 30 inches clearance in front of electrical panel.

Access to electrical panels must be cleared to allow for general inspection and emergency shutdown.

**Status:** PASS

**Notes:** \* 4-1-2022: Existing and New Electrical panel clear space in front.



## Heating System

Are any unvented fuel fired heated equipment in use?

Unvented fuel-fired heating equipment, other than gas space heaters in compliance with NFPA 54 National Fuel Gas Code, shall be prohibited.

**Status:** PASS

**Notes:** \* 4-1-2022: Electrician is reportedly using an LPG fueled portable heater during the remodeling. The use and storage of this heater and LPG cylinder must be terminated prior to the business opening for the season.

\*4-12-2022: LPG tank and heater had been removed.



Are all heating appliances protected from clients touching hot surfaces or open flame.  
Any heating equipment in spaces occupied by clients shall...protect clients from hot surfaces and open flames...

**Status:** Unsafe Operation

**Notes:** \* 4-1-2022: Note; the two heater issues (portable electric & propane) as previously noted.

\*4-12-2022: LPG heater had been removed during inspection.

Other

Other Heating System Comments

**Status:** Information

**Notes:** \* 4-1-2022: No fuel fired HVAC system currently in operation in this facility.

\* 4-12-2022: Owners are having Heat Pumps installed on the roof at this time.

#### Other Comments

Additional Inspection Items

Enter additional inspection comments

**Status:** Information

**Notes:** The deficiencies or correction items noted in this report will need to be corrected prior to opening to the public for the season. Verification of these corrections will be a re-inspection performed and/or photos forwarded to the RFRD showing the corrections.

#### Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
Administrative	4/13/2022 2:00:00 PM	4/13/2022 3:45:00 PM
<b>Notes:</b> Add photos and inspection notes into ER Fire Inspection Program.		

**Total Additional Time: 105 minutes**

**Inspection Time: 60 minutes**

**Total Time: 165 minutes**

#### Summary:

**Overall Result:** Correction Notice Issued

The occupancy was found to be in compliance with the exception of the noted items in this report. The items listed require correction by the Owner or Occupant for the Occupancy to comply with the Raymond Fire Protection Ordinance and/or State Life Safety and Fire Code. A Plan of Correction (POC) to the Raymond Fire Inspector within ten (10) business days from date of this report is required. The Owner is required to notify the Raymond Fire Department when ALL items listed have been corrected.

**Inspector Notes:** Upon review of previous Inspection Report from 4-1-2022, a couple of deficiencies still need correction verification. This can be accomplished with a follow-up inspection and/or photos of corrections.

#### Closing Notes:

This fire prevention inspection has been made by the Raymond Fire Department for the purpose of promoting fire safety and to assist the Owner or Operator of the Occupancy in identifying conditions that require correction. Items listed in this inspection report must be corrected before the Occupancy will be deemed in compliance with the Raymond Fire Protection Ordinance.

**Inspector:**

Name: Jones, Wayne  
Rank: Fire Inspector

---

## Quit Claim Deeds

---



*401 Webb's Mills Road  
Raymond, Maine 04071  
207.655.4742  
655-3024 (Fax)*

---

### Tax Acquired Property

Name: COLE PATRICIA

Map: 14

Lot: 01H

Location: OVERDRIVE

Foreclosure Date: FEBRUARY 23, 2021

Amount paid: \$ 718.09

Additional Information: I reached out to Dennis Cole to see if Patricia was related to him. It was his mother's property, so he paid it all off.

**Maine Short Form Quit Claim Deed Without Covenant**

THE INHABITANTS OF THE TOWN OF RAYMOND, a body politic located at Raymond, County of Cumberland and State of Maine, for consideration paid, releases to COLE PATRICIA, DORREN COLE in said County and State, a certain parcel of land situated in the Town of Raymond, County of Cumberland, and State of Maine, being all and the same premises described at Map 014, Lot 001H

The purpose of this conveyance is to release any interest which this grantor may have in and to the above premises by a lien filed for nonpayment of taxes on said parcel of land with reference being made to a lien filed against Map 014, Lot 001H, in the name of COLE PATRICIA, DORREN COLE and recorded in said Registry of Deeds

BK 35913      PG 218      BK 37079 PG 341      BK 38553      PG 2

IN WITNESS WHEREOF, the said INHABITANTS OF THE TOWN OF RAYMOND have caused this instrument to be sealed with its corporate seal and signed in its corporate name by TERESA SADAK, ROLF OLSEN, JOSEPH BRUNO, SAMUEL GIFFORD, AND LAWRENCE TAYLOR thereto duly authorized, this 19th day of April 2022.

THE INHABITANTS OF THE TOWN OF RAYMOND

By:

\_\_\_\_\_  
Witness to All

\_\_\_\_\_  
TERESA SADAK, Selectman

\_\_\_\_\_  
ROLF OLSEN, Selectman

\_\_\_\_\_  
JOSEPH BRUNO, Selectman

\_\_\_\_\_  
SAMUEL GIFFORD, Selectman

\_\_\_\_\_  
LAWRENCE TAYLOR, Selectman

STATE OF MAINE  
CUMBERLAND, SS.

Personally, TERESA SADAK, ROLF OLSEN, JOSEPH BRUNO, SAMUEL GIFFORD, AND LAWRENCE TAYLOR appeared the aforesaid Selectmen known to me, this 19 day of APRIL 2022 and acknowledged before me the foregoing instrument to be their free act and deed in their said capacity.

\_\_\_\_\_  
Notary Public



# Tax Liens

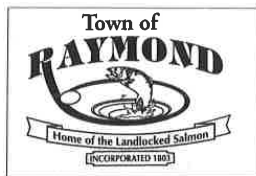
## Town of Raymond Liened Properties

Acct #	Name	Tax Year Liened	Amount Liened	Payments	Balance
124	DRESSER II DANA W	2021	\$ 10,145.14	\$ -	\$ 10,145.14
296	BRUM WHITNEY A	2021	\$ 3,748.95	\$ 367.42	\$ 3,381.53
335	K J BANCROFT LLC	2021	\$ 218.72	\$ -	\$ 218.72
347	DREW FRANKLIN D SR	2021	\$ 514.44	\$ 326.11	\$ 188.33
575	DOLLOFF C RICHARD	2021	\$ 1,602.42	\$ -	\$ 1,602.42
968	KNIGHT CHARLES B JR	2021	\$ 1,083.68	\$ 488.97	\$ 594.71
1136	GODWIN PAUL R	2021	\$ 1,328.79	\$ -	\$ 1,328.79
1186	BROWN RICHARD	2021	\$ 723.37	\$ -	\$ 723.37
1248	MADSEN DAVID L	2021	\$ 2,524.04	\$ -	\$ 2,524.04
1575	CHUTE DEBORAH	2021	\$ 917.03	\$ -	\$ 917.03
1722	MESERVE NORMA J	2021	\$ 298.15	\$ -	\$ 298.15
1880	LOLLEY JAMES R	2021	\$ 802.99	\$ 353.58	\$ 449.41
1910	TARBOX SEAN J	2021	\$ 63.50	\$ -	\$ 63.50
2075	TAYLOR MARIA	2021	\$ 864.61	\$ -	\$ 864.61
2444	POWELL ANDREA D	2021	\$ 3,032.60	\$ -	\$ 3,032.60
2642	MARTIN ROBERT	2021	\$ 1,899.82	\$ -	\$ 1,899.82
3056	SPARROW SHARON L	2021	\$ 60.58	\$ -	\$ 60.58
3094	HINES COMMUNITY PROPERTIES LLC	2021	\$ 1,774.18	\$ -	\$ 1,774.18
3198	DIPIETRO STEVEN	2021	\$ 3,983.36	\$ -	\$ 3,983.36
3610	41 SUNSET CHIMNEYS LLC	2021	\$ 39,776.15	\$ -	\$ 39,776.15
3629	JODAKE LLC	2021	\$ 1,137.14	\$ 688.47	\$ 448.67
3700	SCHERMERHORN ROBERT M	2021	\$ 3,041.32	\$ 2.11	\$ 3,039.21
3857	DRESSER II DANA W	2021	\$ 10,434.85	\$ -	\$ 10,434.85
	<b>TOTAL</b>		<b>\$ 89,975.83</b>		<b>\$ 87,749.17</b>

---

## Foreclosure Letter Example

---



*401 Webbs Mills Road  
Raymond, Maine 04071  
207.655.4742  
655-3024 (Fax)*

---

3/4/2022

It is time to go over Payment Plans and update them. With taxes going up every year we need to increase payments also. I have fill out the forms I just need you to sign and have them notarized. You can come into the Town Office and have it notarized here at no charge. Please return them back to me as soon as possible. The new payments will start in April. Thank you for your understanding and time.

Please call me if there are any problems (207) 655-4742 EXT.122.

Thank you,

A handwritten signature in cursive script that reads "Sue Carr".

Sue Carr  
Tax Collector

## Foreclosure List

ACCT	NAME	ADDRESS	AMOUNT	PAYMENT	OLD	DIFF	YR	WHAT	PAY OFF	RESPOND
1171	COLE	OVERDRIVE	\$ 712.00	\$ 712.00	\$ -	\$ 712.00	2021	PASS AWAY	1 MONTHS	<b><u>PAID IN FULL</u></b>
1310	CONLEY	8 CRAGGY KNOLL RD	\$ 14,737.00	\$ 300.00	\$ 250.00	\$ 50.00	2010	HOME	6.5 YEARS	SIGNED AGREEMENT
3092	COX	1246 ROOSEVELT TRAIL	\$ 39,914.00	\$ 1,200.00	\$ 850.00	\$ 350.00	2010	BUSINESS	4 YEARS	MADE NEW PAYMENT NOT SIGNED
1273	CURTIS	86 HANCOCK RD	\$ 12,637.00	\$ 600.00	\$ 400.00	\$ 200.00	2013	HOME	3 YEARS	SIGNED AGREEMENT
2609	DANIE	5 MILL ST	\$ 4,771.00	\$ 300.00	\$ -	\$ 300.00	2016	HOME	2 YEARS	MADE A LARGE PAYMENT NOT SIGN AGREEMENT
172	EMERSON	ROOSEVELT TRAIL	\$ 3,032.54	\$ 300.00			2022	HOME	3.5 YEARS	TRYING TO FIND HER
603	FLOYD	53 AI RD	\$ 21,756.00	\$ 675.00	\$ 100.00	\$ 575.00	2017	HOME	4 YEARS	TALK TO REAL ESTATE AGENT
1334	HURD	326 RAYMOND HILL RD	\$ 3,065.16	\$ 200.00			2022	HOME	2 YEARS	
734	KAUTER	63 SLOANS COVE RD	\$ 4,836.94	\$ 200.00			2022	HOME	3.5 YEARS	SIGNED AGREEMENT
1674	LIPTON	382 NO RAYMOND RD	\$ 20,442.00	\$ 1,000.00	\$ 500.00	\$ 500.00	2019	RENTAL	2.5 YEARS	SIGNED AGREEMENT
1695	MARSTON	9 SHAKER WOODS RD	\$ 18,421.00	\$ 450.00	\$ 400.00	\$ 50.00	2010	HOME	5 YEARS	CALLED WILL TRY TO MAKE PAYMENTS
3749	MASH	112 THOMAS POND TER	\$ 4,430.00	\$ 335.00	\$ -	\$ 335.00	2019	HOME	2 YEARS	
2929	M MURRAY	6 BOATERS WAY	\$ 4,744.00	\$ 500.00	\$ 250.00	\$ 250.00	2012	VACATION	1 YEARS	WILL SEE IF SHE CAN MAKE THE PAYMENTS
3785	R MURRAY	SHORE RD	\$ 3,295.00	\$ 3,295.00	\$ -	\$ -	2017	LAND	1 MONTHS	RETURNED MAIL (TRYING TO FIND)
1528	PROCTOR	23 OUTLAW RIDGE	\$ 10,904.00	\$ 450.00	\$ -	\$ 350.00	2017	HOME	3 YEARS	<b><u>PAID IN FULL</u></b>
1512	RIDEOUT	34 NO RAYMOND RD	\$ 5,086.00	\$ 175.00	\$ 50.00	\$ 125.00	2020	HOME	3 YEARS	SIGNED NEW AGREEMENT
2668	SIMPSON	MAIN ST	\$ 691.95	\$ 691.95	\$ -	\$ 691.95	2022	LAND	1 MONTHS	<b><u>PAID IN FULL</u></b>
2750	SORENSEN	41 CROCKETT RD	\$ 5,104.00	\$ 500.00	\$ 250.00	\$ 250.00	2020	VACATION	1.5 YEARS	WILL BE IN TO SIGN WHEN HE GETS BACK
3821	SO Me CONST	CAPE	\$ 1,557.00	\$ 225.00	\$ -	\$ -	2020	LAND	2.5 YEARS	
1309	STANLEY	184 MOUNTAIN RD	\$ 6,338.00	\$ 250.00	\$ 200.00	\$ 50.00	2019	HOME	3.5 YEARS	CALLED WILL PAY WHEN RECEIVES DISABILITY
1401	THORNE	SPRING VALLEY RD	\$ 30,002.00	\$ 1,150.00	\$ 750.00	\$ 400.00	2011	LAND	3 YEARS	WILL BE IN NEXT WEEK TO SIGNED AGGREMENT
3074	THORNE	PETERSON	\$ 5,658.00	\$ 225.00	\$ 100.00	\$ 125.00	2011	LAND	3 YEARS	WILL BE IN NEXT WEEK TO SIGNED AGGREMENT
2127	WEEKS	31 HASKELL AVE	\$ 21,739.00	\$ 21,739.00	\$ -	\$ -	2011	PASS AWAY	1 MONTHS	WAITING FOR FAMILY TO DO PROBATE COURT
			\$243,873.59	\$ 35,472.95	\$ 4,100.00	\$ 5,313.95				

---

# Sheri Gagnon Park & Ball Fields

---

## **Sheri Gagnon Memorial Park**

### **Overview:**

The purpose of this presentation is to present detailed information about the direction of Sheri Gagnon Memorial Park and some of the current challenges we are facing. With this report, we will gain insight into the needs of the Raymond community, the status of Little League, and a future snapshot of what Sheri Gagnon Park will become for the Town of Raymond.

### **Needs Assessment of Outdoor Parks related facilities in Raymond:**

Sheri Gagnon Memorial Park is the only “Public Leisurely Recreational Park Area” in the Town of Raymond. Raymond offers other Park amenities such as public beaches and picnic areas, but this is the only area that families can go to recreate in multiple different facets. Other public leisurely recreational parks in the State of Maine can be identified as Deering Oaks Park in Portland, or Donabeth Lipman Park in Windham, where you have multiple recreational opportunities in one location. This is what I envision for Sheri Gagnon Memorial Park. A public place where families, senior citizens, and tourists can go to do multiple activities.

This is not a formal needs assessment, but repeated requests that are made to me are the following:

- Outdoor Pickleball Courts
- Tennis Courts
- Walking paths
- Dog Park
- Skate Park

### **Updated Status of Raymond Little League:**

I think it is important to give an update to the Select Board on Raymond Little League’s current structure. During the pandemic, an already strapped for volunteers Little League Board saw a diminished turnout of volunteers who would be assigned to a Board position. In 2020, there was no Little League program in Raymond. In 2021, there was a small group of volunteers that ran Tee Ball but not enough players to run a Minors or Majors program and Gray New Gloucester Little League (GNG LL) accepted all Raymond baseball and softball players to their program.

During the offseason of 2022, a push was made by the remaining Raymond Little League board members and me to reestablish a Little League Board. We had 1 or 2 responses, not enough to form an official Little League Board. The Raymond Little League Board voted to dissolve and be redistricted to Gray New Gloucester Little League. The agreement was that:

- GNG LL would take on all registrations,

- Tee Ball and Coach Pitch would be Raymond teams so they can practice in Raymond and play games against GNG LL teams, and
- Raymond Parks and Rec would take on the field maintenance of the baseball/softball field at Sheri Gagnon Park.

My analysis of this situation is that we should maintain the front ball field for Raymond/GNG Little League, but really consider how much resources we should spend on the ball fields at Sheri Gagnon Park. I think that the front ball field will generate potential revenues from outside organizations renting it or programming opportunities from Parks and Rec. The back ball field is sized for Babe Ruth or Middle School age and higher, GNG LL will not be running a program for that age group.

### **Strength and Weaknesses Report (SWOT):**

This exercise will give a good snapshot of Sheri Gagnon Memorial Park in its current form.

#### *Strengths:*

- High Trafficked Area: There is always someone at the Park on nice days. I think having a two-way sign facing the road will help with the name recognition of the park as Sheri Gagnon Memorial Park.
- It is flat: Everyone knows about the water issues in the park. This can also be seen as a positive because any type of raised surface does really well, such as the basketball court. A tennis court or pickleball court can easily be raised up and leveled without much issue.
- Concession Stand/Storage Building: This is still a good building for hosting events and storing equipment.
- Adequate parking spaces.
- Parks Foreman: Eric Richmond has been able to improve areas of the park with preventative maintenance. The front baseball/softball field will be in great shape this season and does not retain water as much as other parts of the park.

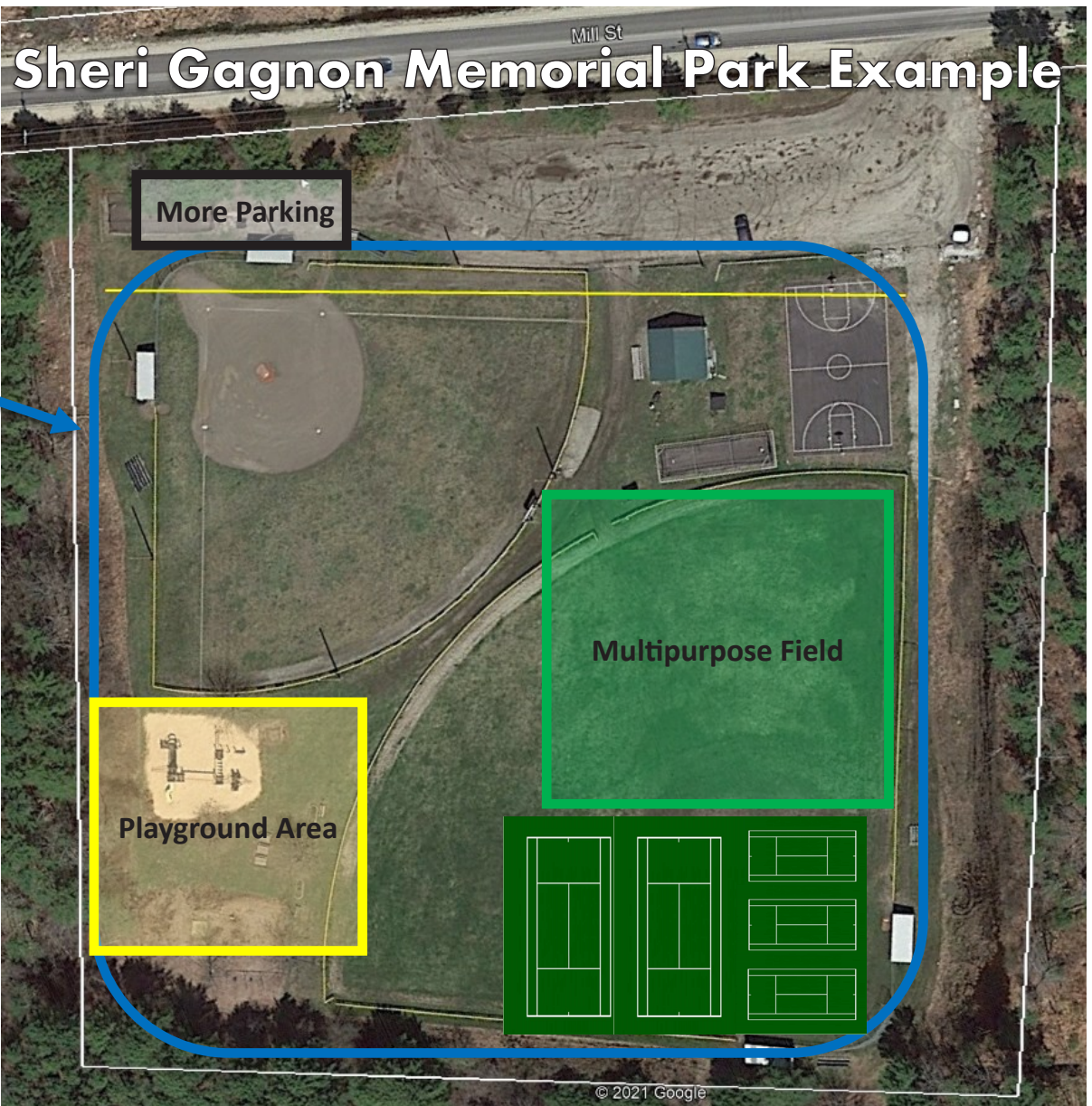
#### *Weaknesses:*

- Water retention: The back part of the park holds the most water. This causes the baseball field to be unusable until June and during heavy rainstorms. This also poses issues with gaining access to park areas with certain equipment or trucks.
- Light poles: The telephone poles that were installed pose a couple of issues. The first is that according to Little League by-laws, the standards have been updated to steel poles and have to be cemented in at the base. Neither of those two standards is currently met for the current light poles. The second is the cost per use of the baseball/softball field lighting. It is a major expense if we cannot maximize the field use.

**Parks and Recreation Director's Conclusion:**

I believe we should focus on the leisurely recreation capabilities of Sheri Gagnon Memorial Park. Have this be a community park that will draw in people through picnicking, playgrounds, drop-in tennis & pickleball, basketball, walking, and community events. If we want to pursue athletic facilities, I think we need to look at other potential Town properties or partnerships. This way we can start from scratch and make sure it will suit the community's needs.





---

# Cumberland Oxford Lakes Area Broadband

---

**From:** "Donald Willard" <Don.Willard@raymondmaine.org>  
**To:** "Sue Look" <sue.look@raymondmaine.org>  
**Date:** 04/13/2022 04:08 PM  
**Subject:** Fwd: COLAB Phase 2 MOU - Raymond

---

Don Willard  
Town Manager  
401 Webbs Mills Road  
Raymond, Maine 04071  
(207) 655-4742 x 131  
(207) 650-9001  
www.raymondmaine.org

From: Clara McCool <cmccool@gpcog.org>  
To: Don Willard <don.willard@raymondmaine.org>  
Cc: Melissa McConkey <melissa.mcconkey@raymondmaine.org>, "Kevin@woodbreyconsulting.com" <Kevin@woodbreyconsulting.com>, Tony Plante <tplante@gpcog.org>, Joseph Oliva <joliva@gpcog.org>  
Date: Wed, 13 Apr 2022 17:56:25 +0000  
Subject: COLAB Phase 2 MOU - Raymond

Good afternoon Don,

On March 30 we convened a meeting of those who have been representing the communities making up the Cumberland-Oxford Lakes Area Broadband (COLAB) initiative. The communities – Bridgton, Casco, Denmark, Fryeburg, Harrison, Naples, Raymond, Sebago, Standish, and Windham – have been engaged in the first phase of broadband technical assistance provided by GPCOG on behalf of itself, Cumberland County, Community Concepts, and the Northern Forest Center.

Phase 1 of the technical assistance work is complete. Under the memorandum of understanding (MOU) we asked your community to approve last year, Phase 1 would be completed at no cost to the communities involved, but Phase 2 likely would. We are now at the point of proceeding to Phase 2, which includes the development of a request for proposals for broadband improvements, evaluation of those proposals, contracting assistance, and community engagement. The attached MOU spells out what Phase 2 would entail in more detail, but there are three main commitments communities are being asked to make to continue the work:

- Provide not more than \$8,000 to the completion of Phase 2, with costs of the work by Mission Broadband to be shared equally among participating communities.
- Appoint two representatives to a COLAB steering committee, at least one of whom, if possible, should be an elected [selectboard or council] member.
- Have at least one steering committee representative participate in the regional broadband communications team, supported by GPCOG.

We are sending this MOU to all ten original COLAB communities – we had hoped to have it to you last week. We understand that your community may be part of another effort, such as the work in MSAD 72, or have been in conversation with ISPs about their investment plans in your town, and that you have a choice to make about continuing in this process. While it is encouraging to see all the investment being made, we want to caution against relying on the plans or representations being made – no matter how well intended, without a formal agreement, there is no guarantee that everyone in our communities will benefit, and the COLAB RFP process is a way to keep current and prospective ISPs at the table and get their commitments in writing.

In order to keep the process moving, we ask that you sign and return the attached MOU and inform us of your community's appointments to the steering committee by April 30<sup>th</sup>. If your approval process will take longer, please let us know what your timetable is so we can plan accordingly.

Meanwhile, if you have questions, need clarification, or any other help in understanding this next phase of work and what it will mean for your community and the region, please feel free to contact any of us on the GPCOG broadband team and we will do whatever we can to get you what you need.

Best,  
Clara, Tony, and Joe

**Clara McCool**  
Regional Broadband Associate  
She/Her/Hers | Greater Portland Council of Governments

[978-376-8164](tel:978-376-8164)  
[cmccool@gpcog.org](mailto:cmccool@gpcog.org)  
<https://www.gpcog.org/>



#### **Disclaimer**

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

This email has been scanned for viruses and malware, and may have been automatically archived by Mimecast, a leader in email security and cyber resilience. Mimecast integrates email defenses with brand protection, security awareness training, web security, compliance and other essential capabilities. Mimecast helps protect large and small organizations from malicious activity, human error and technology failure; and to lead the movement toward building a more resilient world. To find out more, visit our website.

April 13, 2022

Don Willard, Town Manager  
Town of Raymond  
401 Webbs Mills Road  
Raymond, ME 04071

Re: Cumberland-Oxford-Lakes Region Broadband Phase 2 Memorandum of Understanding

Dear Don:

GPCOG is pleased to be able to continue serving Raymond by coordinating professional services for region-wide broadband planning through Mission Broadband. GPCOG has been working in collaboration with Cumberland County, Community Concepts Finance Corporation, and The Northern Forest Center (“the Regional Partners”) along with your communities and others in the region. This letter serves to memorialize our arrangement and intentions of GPCOG and participating communities as we enter Phase 2 of the project.

Under this arrangement, GPCOG will continue to be the contracting entity, with Mission Broadband’s services paid for by financial commitments from each town. The “Project Development Phase” will involve a Request for Proposal (RFP) process. The scope of work for Mission Broadband includes support issuance of the RFP, evaluation of all proposals, and preparation of a report summarizing each vendor proposal. Developing the RFP will include creating a draft based on data collection of local broadband needs and goals and each community’s requirements, facilitating review and finalizing the draft RFP, determining vendor rating/selection criteria, and preparing the final RFP based on input from the towns and Regional Partners.

Evaluating proposals received in response to the request will include reviewing each vendor proposal based on the requirements and specifications in the RFP, rating each vendor proposal based on the approved vendor rating/selection criteria, evaluating proposed technology solutions based on the requirements and specifications in the RFP, and performing a comparative analysis of all vendors costs to include public-private partnerships. Mission Broadband will create and distribute the RFP with input and guidance from the COLAB Steering Committee.

**Communities working together to build shared and sustainable prosperity**

970 Baxter Boulevard, Suite 201 • Portland, Maine, 04103 • Telephone (207) 774-9891 • [www.gpcog.org](http://www.gpcog.org)

By signing this MOU, the Town of Raymond agrees to:

1. Provide funding in an amount not to exceed \$8,000 (the actual range is expected to be from \$5,000 to \$8,000) to continue the RFP process as outlined above. Please note that broadband is an eligible use of ARPA funds. We recommend communities consider using a portion of those funds for this phase of the project.
2. Appoint two (2) individuals to act as representatives on a COLAB Steering Committee, at least one (1) of whom, if possible, should be a member of the elected governing body (i.e. a selectboard or council member).
3. Have at least one (1) of its two steering committee representatives serve on a regional broadband communications team, supported by GPCOG staff and other resources.

GPCOG will continue to provide its services to participating communities at no cost. Depending on the outcome of the RFP process, participating communities may need to incur other costs related to contracting and grant application support. Those costs will be determined and reviewed by the Steering Committee for approval by the participating communities but are not known at this time.

Tony Plante, GPCOG's Director of Municipal Collaboration & COO, will continue to serve as project manager for this phase of the initiative, supported by Clara McCool, GPCOG's Regional Broadband Associate, and other GPCOG team members. Please feel free to contact them with any questions at [tplante@gpcog.org](mailto:tplante@gpcog.org) or [cmccool@gpcog.org](mailto:cmccool@gpcog.org) respectively. Meanwhile, if you agree with the terms I have outlined above for the next phase of the project, please sign and return a copy of this memorandum of understanding by April 30, 2022.

We look forward to continuing to be of service to you and your community.

Best Regards,

Seen and agreed to:



Kristina Egan  
Executive Director

Signed : \_\_\_\_\_  
Title : \_\_\_\_\_  
Date : \_\_\_\_\_

---

## Appoint Election Clerks Nominated by Democratic Party

---

**From:** mainedems@mainedems.org  
**To:** sue.look@raymondmaine.org  
**Date:** 03/31/2022 04:23 PM  
**Subject:** Democratic Election Clerk Volunteers

---

Hello Susan L Look -

Since we did not hold caucuses in most towns this year, we have been recruiting Election Clerk volunteers online. Here are the Democrats from Raymond who expressed an interest in volunteering as Election Clerks:

Name: Edward J Kranich -- Email: Ejcran@Yahoo.Com -- Phone Number: 2072102650  
Name: Janice M Miller -- Email: Janmillerbath@Gmail.Com -- Phone Number: 2072722854

Please note that this list is meant to supplement, not replace, any existing lists that you have, or that may be provided by local Democratic Committees. Thank you, and let us know if you have any questions!

April Thibodeau  
Maine Democratic Party  
Party Affairs Director  
[athibodeau@mainedems.org](mailto:athibodeau@mainedems.org)  
(207) 622-6233, ext. 5  
Personal pronouns: She, Her, Hers





*Town of Raymond  
Select Board  
401 Webb's Mills Road  
Raymond, Maine 04071*

### **Appointment by Town Clerk of Election Clerk**

Pursuant to M.R.S.A. 21-A §503, the undersigned Town Clerk of the Town of Raymond does hereby appoint and confirm the following as Election Clerks for the term ending on April 30, 2024:

Edward Kranich  
Janice Miller

Given under our hands on the 19<sup>th</sup> day of April 2022.

\_\_\_\_\_  
Teresa Sadak, Chair

\_\_\_\_\_  
Rolf Olsen, Vice-Chair

\_\_\_\_\_  
Joseph Bruno, Parliamentarian

\_\_\_\_\_  
Samuel Gifford

\_\_\_\_\_  
Lawrence Taylor

---

# Appoint Warden for State Primary June 14, 2022

---



## ***Board of Selectmen***

*401 Webbs Mills Road  
Raymond, Maine 04071*

### **Appointment by Municipal Officers of Warden/Moderator**

Pursuant to M.R.S.A. 21-A §501 and 30-A §2524(2), the undersigned municipal officers of the Town of Raymond do hereby vote to appoint and confirm Suzanne M Carr as the Warden for the June 14, 2022 State Primary and Referendum Election.

Given under our hands on the 14<sup>th</sup> day of April 2022.

\_\_\_\_\_  
Teresa Sadak, Chairman

\_\_\_\_\_  
Rolf Olsen, Vice Chairman

\_\_\_\_\_  
Joseph Bruno, Parliamentarian

\_\_\_\_\_  
Samuel Gifford

\_\_\_\_\_  
Lawrence A Taylor