



Town of Raymond Board of Selectmen ePacket July 12, 2022

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Agenda



BOARD OF SELECTMEN Agenda

July 12, 2022

5:30pm – Workshop with RSU #14

6:30pm – Regular Meeting

At Broadcast Studio, Via Zoom & on YouTube

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

- 1) **Call to order**
- 2) **Workshop with RSU #14 – School Choice Tuition and Statutes**
- 3) **Minutes of previous meetings**
 - a) June 21, 2022
- 4) **New Business**
 - a) Consideration and Recommendation for Possible Approval of a Warrant article for a Special Town Meeting to consider funding for the Raymond Casco Historical Society
- 5) **Public Hearing**
 - a) August 9, 2022, Special Town Meeting Warrant
- 6) **New Business, continued**
 - a) Consideration of Renewal of the Liquor License for The Beacon – Rob & Pam Wing, owners
 - b) Consideration of a Liquor License Extension – Kyle Bancroft, Café Sebago
 - c) Consideration a Lease Purchase Agreement for a New Rescue Pumper Truck – Bruce Tupper, Fire Chief and Charisse Keach, Finance Director
 - d) Consideration of Appointing Bob Jones to the Budget-Finance Committee – Sue Look, Town Clerk
 - e) Consideration of Issuing a Quit Claim Deed – Sue Carr, Tax Collector
- 7) **Public Comment**
- 8) **Selectman Comment**

Selectman's Meeting Agenda (Page 1 of 2) July 12, 2021

9) Town Manager's Report and Communications

a) Confirm Dates for Upcoming Regular Meetings

- August 9, 2022
- September 13, 2022

10) Executive Session

a) Discussion of Land Use Violation - pursuant to 1 MRSA §405 (6) (A)

b) Consideration of Town Manager's Annual Review – pursuant to 1 MRSA §405 (6) (A)

11) Adjournment

Maine Statutes Pertaining to School Choice & Tuition

MRS Title 20-A, §1479. PROGRAM

§1479. Program

A regional school unit shall maintain a program that includes kindergarten to grade 12 except for the school administrative districts that did not operate kindergarten to grade 12 that were reformulated into regional school units in accordance with Public Law 2007, chapter 240, Part XXXX, section 36, subsection 12, as amended by Public Law 2007, chapter 668, section 48. [PL 2011, c. 171, §2 (AMD).]

1. Secondary school. A secondary school facility may be operated as a 4-year school, as a 6-year school for grades 7 to 12 or as 2 or more 3-year schools, except that students living in an area remote from a public school may be provided for under section 5204. [PL 2007, c. 240, Pt. XXXX, §13 (NEW).]

2. Contracts for secondary school programs. In addition to the provisions for a secondary school facility set forth in subsection 1, a regional school unit may contract with a nearby regional school unit or with a private school approved for tuition purposes for all or some of its secondary school students. The contract may run from a period of 2 to 10 years. The contract must also comply with section 2703 and may provide for the formation of a joint committee in accordance with section 2704. A regional school unit in which a previous education unit has contracted for secondary school programs is bound by the terms of that contract, unless otherwise negotiated by the parties. [PL 2007, c. 240, Pt. XXXX, §13 (NEW).]

3. Expiration of contract. After July 1, 2008, if a contract between a previous education unit and another previous education unit or a private school approved for tuition purposes expires, and the previous education unit that was the sending unit is a member of a regional school unit under this chapter, the provisions of this subsection apply.

A. If the option of attending a public school in another school administrative unit or a private school approved for tuition purposes subject to chapter 219 was available to students in the previous education unit, that option continues to be available to students who reside in the municipalities that composed the previous education unit after the municipality's inclusion in the regional school unit. [PL 2007, c. 240, Pt. XXXX, §13 (NEW).]

B. The regional school unit may negotiate a new contract pursuant to chapter 115. [PL 2007, c. 668, §11 (AMD).]
[PL 2007, c. 668, §11 (AMD).]

4. Absence of contract; maintenance of school choice opportunities. A school administrative unit that neither maintains a school nor contracts for school privileges pursuant to chapter 115 shall continue to pay tuition, in accordance with chapter 219, for a student who resides in the school administrative unit at the public school or the private school approved for tuition purposes of the parent's choice at which the student is accepted, calculated in accordance with subsection 5. [PL 2007, c. 668, §12 (AMD).]

5. Additional expense. In a regional school unit where some but not all of the students are attending school pursuant to this section, the sending municipality is responsible for the additional expense as calculated in accordance with this subsection.

A. For each secondary school student who attends a public school in another school administrative unit, the sending municipality in a regional school unit is responsible for an amount equal to the difference in tuition in cases when it exceeds the amount of the regional school unit's tuition rate calculated in accordance with section 5805. [PL 2007, c. 668, §13 (AMD).]

B. For each secondary school student who attends a private school approved for tuition purposes subject to the provisions of chapter 219, the sending municipality in a regional school unit is responsible for an amount equal to the difference in tuition in cases when it exceeds the amount of

the regional school unit's tuition rate calculated in accordance with section 5805. [PL 2007, c. 668, §13 (AMD).]

Municipalities exercising school choice pursuant to this section are responsible for a local contribution in accordance with section 15688 and the additional expense calculated in accordance with this subsection.

[PL 2007, c. 668, §13 (AMD).]

SECTION HISTORY

PL 2007, c. 240, Pt. XXXX, §13 (NEW). PL 2007, c. 668, §§11-13 (AMD). PL 2011, c. 171, §2 (AMD).

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CHAPTER 219**TUITION****§5801. Acceptance of tuition students**

A school board may decide whether schools in its school administrative unit shall accept tuition students whose parents reside in another school administrative unit. [PL 1981, c. 693, §§ 5, 8 (NEW).]

SECTION HISTORY

PL 1981, c. 693, §§5,8 (NEW).

§5801-A. Acceptance of tuition students; online learning programs**(REPEALED)****SECTION HISTORY**

PL 2011, c. 353, §1 (NEW). MRSA T. 20-A §5801-A (RP).

§5802. Residents on state-owned property

The commissioner shall, in accordance with procedures established in section 5401, subsection 6, reimburse a school administrative unit for approved tuition for students who reside on state-owned property. [PL 1981, c. 693, §§ 5, 8 (NEW).]

SECTION HISTORY

PL 1981, c. 693, §§5,8 (NEW).

§5802-A. Pilot project for state wards**(REPEALED)****SECTION HISTORY**

PL 1989, c. 916, §1 (NEW). PL 2003, c. 689, §B6 (REV). PL 2013, c. 506, §11 (RP).

§5803. Two years' notice

A school administrative unit which receives tuition students shall give at least 2 years' notice to a sending school administrative unit before discontinuing the acceptance of tuition students. The receiving unit shall file a copy of the notice with the commissioner. If the school board of a receiving unit fails to give a proper 2-year notice, the commissioner may take enforcement action as authorized by section 6801-A. [PL 1985, c. 797, §35 (AMD).]

SECTION HISTORY

PL 1981, c. 693, §§5,8 (NEW). PL 1985, c. 797, §35 (AMD).

§5804. Elementary school students

Tuition charged for elementary school students including students who attend public preschool programs must be as follows: [PL 2009, c. 274, §9 (AMD).]

1. Public schools. The maximum tuition payments shall not exceed the receiving school administrative unit's per student cost for the preceding year as calculated by the commissioner. The school board of the sending unit may vote to pay a higher tuition rate. [PL 1983, c. 485, §24 (AMD).]

2. Private schools. The tuition payment to a private school shall not exceed the average per student cost in all public elementary schools in the State for the previous year as computed by the commissioner.

[PL 1981, c. 693, §§ 5, 8 (NEW).]

3. Debt service factor. Notwithstanding subsection 1, beginning with the 1999-2000 school year, a school administrative unit may charge a debt service factor for newly incurred capital outlay and debt service, as defined in section 1, subsection 19-A. The debt service factor must be an amount agreed upon by both the sending and receiving units, with the approval of the commissioner, and may not exceed 10% of a school's legal tuition rate per student in any one year. The debt service factor adjustment must be limited to a period of time not to exceed the receiving unit's repayment period for newly incurred capital outlay and debt service. The percentage of the debt service factor must be proportional to the cost of the project and the number of tuition students.

[PL 1997, c. 787, §4 (NEW).]

SECTION HISTORY

PL 1981, c. 693, §§5,8 (NEW). PL 1983, c. 485, §24 (AMD). PL 1997, c. 787, §4 (AMD). PL 2009, c. 274, §9 (AMD).

§5805. Secondary school students; public schools

Tuition charges for secondary school students in public schools shall be governed by the following.
[PL 1981, c. 693, §§5, 8 (NEW).]

1. Computation of tuition rate. The tuition rate at a public secondary school shall be the sum of all expenditures divided by the number of students. These figures shall be determined as follows.

A. Expenditures shall be all expenditures for public secondary education for the period July 1st to June 30th of the year immediately before the school year for which the tuition charge is computed, except expenditures for:

- (1) Special education;
- (2) Career and technical education;
- (3) Community services;
- (4) Major capital outlay;
- (5) Debt retirement; and
- (6) Tuition and transportation. [PL 1981, c. 693, §§5, 8 (NEW); PL 2005, c. 397, Pt. D, §3 (REV).]

B. The number of students shall be the average number of public secondary pupils enrolled on October 1st and April 1st of the same year. [PL 1981, c. 693, §§5, 8 (NEW).]

C. The figure obtained by using the figures established in paragraphs A and B shall be divided by the average number of secondary students on October 1st and April 1st of the year immediately prior to the year for which the tuition charge is computed. [PL 1981, c. 693, §§5, 8 (NEW).]

D. The tuition rate thus determined shall be adjusted by the average change in public secondary education costs for the 2 years immediately before the school year for which the tuition charge is computed. This adjustment shall be limited to a 6% increase. [PL 1981, c. 693, §§5, 8 (NEW).]
[PL 1981, c. 693, §§5, 8 (NEW); PL 2005, c. 397, Pt. D, §3 (REV).]

2. Maximum allowable tuition. The maximum allowable tuition charge by a public secondary school is the rate computed under subsection 1 or the state average per public secondary student cost as adjusted, whichever is lower. The school board of the sending unit may vote to pay a higher tuition rate.

[PL 1997, c. 266, §10 (AMD).]

3. **Maine School of Science and Mathematics.**

[PL 1995, c. 368, Pt. LL, §1 (RP).]

4. Debt service factor. Notwithstanding subsections 1 and 2, beginning with the 1999-2000 school year, a school administrative unit may charge a debt service factor for newly incurred capital outlay and debt service, as defined in section 1, subsection 19-A. The debt service factor must be an amount agreed upon by both the sending and receiving units, with the approval of the commissioner, and may not exceed 10% of a school's legal tuition rate per student in any one year. The debt service factor adjustment must be limited to a period of time not to exceed the receiving unit's repayment period for newly incurred capital outlay and debt service. The percentage of the debt service factor must be proportional to the cost of the project and the number of tuition students.

[PL 1997, c. 787, §5 (NEW).]

5. **Online learning program.**

[PL 2011, c. 353, §2 (NEW); MRSA T. 20-A §5805, sub-§5 (RP).]

SECTION HISTORY

PL 1981, c. 693, §§5,8 (NEW). PL 1993, c. 706, §A3 (AMD). PL 1995, c. 368, §LL1 (AMD). PL 1997, c. 266, §10 (AMD). PL 1997, c. 787, §5 (AMD). PL 2005, c. 397, §D3 (REV). PL 2011, c. 353, §2 (AMD).

§5806. **Secondary school students; private schools**

Tuition charges for secondary school students in private schools shall be governed by the following.
[PL 1981, c. 693, §§ 5, 8 (NEW).]

1. Private schools. Tuition rates for a private school shall be computed as provided under section 5805, subsection 1, except that expenditures and number of students shall be based on the expenditures and students of that school.

[PL 1981, c. 693, §§ 5, 8 (NEW).]

2. Maximum allowable tuition. The maximum allowable tuition charged to a school administrative unit by a private school is the rate established under subsection 1 or the state average per public secondary student cost as adjusted, whichever is lower, plus an insured value factor. The insured value factor is computed by dividing 5% of the insured value of school buildings and equipment by the average number of pupils enrolled in the school on October 1st and April 1st of the year immediately before the school year for which the tuition charge is computed. From school year 2009-2010 to school year 2013-2014, a school administrative unit is not required to pay an insured value factor greater than 5% of the school's tuition rate or \$500 per student, whichever is less, unless the legislative body of the school administrative unit votes to authorize its school board to pay a higher insured value factor that is no greater than 10% of the school's tuition rate per student. For the 2014-2015 school year, a school administrative unit is not required to pay an insured value factor greater than 6% of the school's tuition rate per student, unless the legislative body of the school administrative unit votes to authorize its school board to pay a higher insured value factor that is no greater than 10% of the school's tuition rate per student. Beginning in the 2015-2016 school year, a school administrative unit is not required to pay an insured value factor greater than the amount of the prior school year's insured value factor adjusted by a percentage equal to the percentage change in the state share percentage of the total cost of funding public education in the prior school year as determined by section 15671, subsection 7, paragraph C as compared to the applicable percentage for the current school year. In no case may the insured value factor be less than 6% or greater than 10% of the school's tuition rate per student, unless the legislative body of the school administrative unit votes to authorize its school board to pay an insured value factor that exceeds the amount otherwise permitted by this subsection by no more than 5% of the school's tuition rate per student. For the 2013-2014 school year only, the

maximum allowable tuition charged to a school administrative unit by a private school that participates in the Maine Public Employees Retirement System must be increased above the amount otherwise permitted under this section by an amount equal to the calculated normal cost of teacher retirement for that school divided by the number of enrolled students as of October 1, 2012.

[PL 2013, c. 497, §1 (RPR).]

3. Tuition charge above allowable maximum. A private school may charge tuition above the allowable maximum established in subsection 2, to a maximum excess charge of 15% above the otherwise allowable maximum, in those cases when the private school has a tuition contract with a public school unit or in those cases when the student has an alternative choice for attending secondary school at the allowable maximum tuition rate. The amount above the allowable maximum may be paid in whole or in part by the school administrative unit if the legislative body of the administrative unit votes to authorize its school board to pay a higher tuition rate.

[PL 1987, c. 816, Pt. KK, §16 (AMD).]

SECTION HISTORY

PL 1981, c. 693, §§5,8 (NEW). PL 1987, c. 463 (AMD). PL 1987, c. 816, §KK16 (AMD). PL 2007, c. 539, Pt. C, §2 (AMD). PL 2009, c. 213, Pt. C, §2 (AMD). PL 2009, c. 571, Pt. E, §8 (AMD). PL 2013, c. 368, Pt. C, §3 (AMD). PL 2013, c. 418, §1 (AMD). PL 2013, c. 497, §1 (AMD).

§5807. Cost of removing architectural barriers

(REPEALED)

SECTION HISTORY

PL 1981, c. 693, §§5,8 (NEW). PL 2013, c. 506, §12 (RP).

§5808. Schools outside state

The tuition payment for students educated in whole in another state or country may not exceed the average per pupil cost in all secondary schools of this State. The legislative body of the school administrative unit may vote to authorize its school board to pay a larger tuition rate. [PL 2019, c. 114, §1 (AMD).]

For an out-of-state secondary school that serves a student who resides in a school administrative unit that does not maintain a secondary school, the tuition payment may not be withheld solely because persons regularly employed in that school do not meet the requirements of section 6103, as long as those persons are required to meet background check standards in that state determined by the commissioner to be equivalent to the requirements of section 6103. The commissioner shall adopt rules to implement this paragraph. Rules adopted pursuant to this paragraph are routine technical rules as defined in Title 5, chapter 375, subchapter 2-A. [PL 2019, c. 114, §1 (NEW).]

Notwithstanding any other provision of law to the contrary, an out-of-state secondary school that was included on the list of approved out-of-state secondary schools maintained by the department for the 2017-2018 school year must continue to receive tuition payments under this section for any student who was enrolled at that school for the 2018-2019 school year. Tuition payments must continue for such a student until that student graduates or terminates enrollment. [PL 2019, c. 114, §1 (NEW).]

SECTION HISTORY

PL 1981, c. 693, §§5,8 (NEW). PL 2019, c. 114, §1 (AMD).

§5809. Students enrolled in career and technical educational programs

Schools receiving tuition students who are enrolled in regular school day career and technical educational programs at career and technical education centers, satellites or career and technical

education regions, under chapter 313, may charge a tuition rate up to 2/3 of the maximum tuition rate as computed under section 5805 or 5806. [PL 2017, c. 420, §1 (AMD).]

SECTION HISTORY

PL 1981, c. 693, §§5,8 (NEW). PL 1991, c. 716, §§6,7 (AMD). PL 1999, c. 75, §4 (AMD). PL 2003, c. 477, §5 (AMD). PL 2003, c. 545, §§5,6 (REV). PL 2017, c. 420, §1 (AMD).

§5810. Tuition payments to receiving schools

The following provisions apply to tuition payments. [PL 1981, c. 693, §§5, 8 (NEW).]

1. Payment date. Tuition shall be paid within 30 days of the billing date.
[PL 1981, c. 693, §§5, 8 (NEW).]

2. Nonpayment. If tuition is not paid according to subsection 1, the superintendent of the school administrative unit, or the principal of the private school to whom payment is due, shall inform the commissioner. The commissioner shall pay the tuition due and shall deduct that amount from the state school subsidy to the school administrative unit owing tuition.
[PL 1981, c. 693, §§5, 8 (NEW).]

3. Online program tuition.
[PL 2011, c. 353, §3 (NEW); MRSA T. 20-A §5810, sub-§3 (RP).]

SECTION HISTORY

PL 1981, c. 693, §§5,8 (NEW). PL 2011, c. 353, §3 (AMD).

§5811. Students in unorganized territories (REPEALED)

SECTION HISTORY

PL 1981, c. 693, §§5,8 (NEW). PL 1985, c. 490, §18 (RP).

§5812. Summer school

The tuition charge for students enrolled in public summer schools shall be calculated as provided in section 8802. [PL 1981, c. 693, §§ 5, 8 (NEW).]

SECTION HISTORY

PL 1981, c. 693, §§5,8 (NEW).

§5813. Driver education

Students may be charged a fee for driver education as provided under section 4604. [PL 1981, c. 693, §§ 5, 8 (NEW).]

SECTION HISTORY

PL 1981, c. 693, §§5,8 (NEW).

§5814. Students not residing with parent or guardian

Whenever a student is not residing with that student's parents or legal guardians because of a broken home or intolerable home conditions, the unit where the student attends school may apply to the commissioner for a determination regarding which unit shall pay the cost of educating such a student. The determination of the commissioner is binding upon the administrative units concerned. [PL 1991, c. 365, §3 (AMD).]

In cases when the commissioner determines that a school unit must pay the tuition for a student described in this section who attends school in another unit, the student is considered a resident of the unit that pays tuition. If the student is not determined to be a tuition student, the student is considered

a resident student in the school unit where the student is placed. If the superintendent of the unit in which the student is placed so requests, the subsidy for that student is equivalent to the state share percentage of the unit in which the student's parent or legal guardian resides or the average state share percentage, whichever is greater. If the parent or legal guardian does not reside in the State or can not be located, the subsidy is the state average subsidy. [PL 1991, c. 365, §3 (NEW).]

SECTION HISTORY

PL 1981, c. 693, §§5,8 (NEW). PL 1991, c. 365, §3 (AMD).

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§15688. School administrative unit contribution to total cost of funding public education from kindergarten to grade 12

1. School administrative unit; total cost. For each school administrative unit, the commissioner shall annually determine the school administrative unit's total cost of education. A school administrative unit's total cost of education must include:

- A. The school administrative unit's base total calculated pursuant to section 15683, subsection 1, adjusted pursuant to the transition targets described in section 15671, subsection 7, paragraph A; [PL 2005, c. 2, Pt. D, §53 (AMD); PL 2005, c. 2, Pt. D, §§72, 74 (AFF); PL 2005, c. 12, Pt. WW, §18 (AFF).]
- B. The other subsidizable costs described in section 15681-A; [PL 2013, c. 368, Pt. C, §11 (AMD).]
- C. The total debt service allocation described in section 15683-A; and [PL 2013, c. 368, Pt. C, §11 (AMD).]
- D. Beginning in the 2013-14 funding year, the normal cost of retirement for a teacher pursuant to Title 5, section 17154, subsection 6. [PL 2013, c. 368, Pt. C, §11 (NEW).]
[PL 2013, c. 368, Pt. C, §11 (AMD).]

2. Member municipalities in school administrative districts, community school districts, regional school units; total costs. For each municipality that is a member of a school administrative district, community school district or regional school unit, the commissioner shall annually determine each municipality's total cost of education. A municipality's total cost of education is the school administrative district's, community school district's or regional school unit's total cost of education multiplied by the percentage that the municipality's most recent calendar year average pupil count is to the school administrative district's, community school district's or regional school unit's most recent calendar year average pupil count.
[PL 2007, c. 240, Pt. XXXX, §29 (AMD).]

3. School administrative unit; contribution.

[PL 2005, c. 2, Pt. D, §55 (RP); PL 2005, c. 2, Pt. D, §§72, 74 (AFF); PL 2005, c. 12, Pt. WW, §18 (AFF).]

3-A. School administrative unit; contribution. For each school administrative unit, the commissioner shall annually determine the school administrative unit's required contribution, the required contribution of each municipality that is a member of the unit, if the unit has more than one member, and the State's contribution to the unit's total cost of education in accordance with the following.

- A. For a school administrative unit composed of only one municipality, the contribution of the unit and the municipality is the same and is the lesser of:
 - (1) The total cost described in subsection 1; and
 - (2) The total of the full-value education mill rate calculated in section 15671-A, subsection 2 multiplied by the property fiscal capacity of the municipality. [PL 2005, c. 2, Pt. D, §56 (NEW); PL 2005, c. 2, Pt. D, §§72, 74 (AFF); PL 2005, c. 12, Pt. WW, §18 (AFF).]
- B. For a school administrative district, community school district or regional school unit composed of more than one municipality, each municipality's contribution to the total cost of education is the lesser of:
 - (1) The municipality's total cost as described in subsection 2; and

(2) The total of the full-value education mill rate calculated in section 15671-A, subsection 2 multiplied by the property fiscal capacity of the municipality. [PL 2015, c. 494, Pt. A, §13 (AMD).]

B-1. [PL 2007, c. 668, §36 (RP).]

C. For a school administrative district, community school district or regional school unit composed of more than one municipality, the unit's contribution to the total cost of education is the lesser of:

(1) The total cost as described in subsection 1; and

(2) The sum of the totals calculated for each member municipality pursuant to paragraph B, subparagraph (2). [PL 2007, c. 668, §37 (AMD).]

D. The state contribution to the school administrative unit's total cost of education is the total cost of education calculated pursuant to subsection 1 less the school administrative unit's contribution calculated pursuant to paragraph A or C, as applicable. The state contribution is subject to reduction in accordance with section 15690, subsection 1, paragraph C. [PL 2005, c. 2, Pt. D, §56 (NEW); PL 2005, c. 2, Pt. D, §§72, 74 (AFF); PL 2005, c. 12, Pt. WW, §18 (AFF).]

[PL 2015, c. 494, Pt. A, §13 (AMD).]

4. Method of cost sharing; exception. For the purpose of local cost sharing, the provisions of subsection 3-A do not apply to municipalities that are members of a school administrative district or a community school district whose cost sharing formula was established pursuant to private and special law prior to January 1, 2004. For each municipality that is a member of a school administrative district or a community school district whose cost sharing formula was established pursuant to private and special law prior to January 1, 2004, the cost sharing formula established pursuant to private and special law determines each municipality's local cost of education.

[PL 2005, c. 2, Pt. D, §57 (AMD); PL 2005, c. 2, Pt. D, §§72, 74 (AFF); PL 2005, c. 12, Pt. WW, §18 (AFF).]

5. Effective date. This section takes effect July 1, 2005.

[PL 2003, c. 712, §17 (NEW).]

SECTION HISTORY

PL 2003, c. 712, §17 (NEW). PL 2005, c. 2, §§D53-57 (AMD). PL 2005, c. 2, §§D72,74 (AFF). PL 2005, c. 12, §WW18 (AFF). PL 2007, c. 240, Pt. XXXX, §§29, 30 (AMD). PL 2007, c. 668, §§36, 37 (AMD). PL 2013, c. 368, Pt. C, §11 (AMD). PL 2015, c. 494, Pt. A, §13 (AMD).

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Previous Meeting Minutes



BOARD OF SELECTMEN Minutes

June 21, 2022

6:30pm – Regular Meeting

Via Zoom & on YouTube

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Select Board members in attendance: Rolf Olsen, Joe Bruno, Teresa Sadak, Samuel Gifford

Select Board members absent: Lawrence Taylor

Town Staff in attendance:

Don Willard – Town Manager
Joe Crocker – Parks & Recreation Director
Bruce Tupper – Fire Chief
Alex Sirois – Code Enforcement Officer
Charisse Keach – Finance Director
Sue Look – Town Clerk

1) **Called to order** at 6:30pm by Chair Sadak

2) **Minutes of previous meetings**

a) May 10, 2022 – regular meeting

Motion to approve as presented by Selectman Rolf. Seconded by Selectman Bruno.

Unanimously approved

b) May 20, 2022 – emergency meeting – executive session – decision appeal

Motion to approve as presented by Selectman Olsen. Seconded by Selectman Bruno.

Unanimously approved

3) **Election of Officers**

a) Chair

Nomination to elect Joe Bruno as Select Board Chair by Selectman Olsen. Seconded by Selectman Gifford.

Unanimously approved

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b) Vice Chair

Nomination to elect Teresa Sadak as Select Board Vice-Chair by Chair Bruno. Seconded by Selectman Gifford.

Selectman Sadak declined the position. Chair Bruno withdrew his motion.

Nomination to elect Rolf Olsen as Select Board Vice-Chair by Selectman Bruno. Seconded by Selectman Sadak.

Unanimously approved

c) Parliamentarian

Nomination to elect Rolf Olsen as Select Board Parliamentarian by Selectman Bruno. Seconded by Selectman Sadak.

Unanimously approved

4) **New Business**

a) Consideration of Public Property Use Request for July 16-17, 2022 – Joe Crocker, Parks & Recreation Director and Cliff White, Strong Machine Adventure Racing

On Saturday and Sunday, July 16 and 17, 2022, Strong Machine Adventure Racing is planning to host the Maine Summer Adventure Race. We are writing to ask your permission to use some selected roads and lands in the Town of Raymond for the event. Our race is self-supported and so teams will not require us to operate aid stations or supply food. Teams in our race navigate via map and compass and we do not mark our course. We are fully insured up to \$1 million and we are a sanctioned race by the United States Adventure Racing Association.

Strong Machine Adventure Racing asked that the route be kept confidential until after the race. It is avoiding the busy areas.

Motion to approve by Selectman Gifford. Seconded by Selectman Olsen.

Unanimously approved

b) Consideration of Funding for Raymond-Casco Historical Society – David Allen, RCHS

Mr Allen discussed the William Watkins Blacksmith Shop move and restoration. We had some difficulty with the videos and ZOOM, the videos have been posted on the Select Board Minutes webpage at:

www.raymondmaine.org/boards-committees/board-selectmen/minutes-sm

By the time RCHS had all of the information about their costs it was too late to be included in the 2022 Annual Town Meeting Warrant for Raymond. Casco approved at their Town Meeting to support the project at the same level that Raymond approves. The plan is to use the Blacksmith Shop as a classroom to teach future generations about blacksmithing. Current Homestead in Hollis is also contributing to the project as are several individuals. The shop will need to be taken apart to be moved. It will be moved to a foundation, reclad, reroofed and a new chimney built. The total cost of the project is estimated at \$65,000. We are seeking grant monies to set it up as a classroom. The requested money is for the move and rebuild. There was a great deal of support based on the response to the videos at the polls on Election Day.

There was some discussion about not using the Selectmen's Contingency fund for this as it was felt that the Town should vote on this expense.

A Special Town Meeting will be scheduled on August 9th at beginning of the regular Select Board Meeting for the Town to consider supporting this project. The warrant article will be to appropriate from undesignated fund balance, or possibly a combination of Select Board contingency and surplus, the sum of \$23,200 (\$25,000 less the \$1,800 that has already been raised and appropriated for the RCHS for FY 2022-23).

c) Consideration of Planning Board Appointment – Sue Look, Town Clerk

- *Mike Richman* – 15 Cedar Lane – owner of an architecture firm

Motion to appoint Michael Richman to the Planning Board by Selectman Olsen.
Seconded by Selectman Sadak.

Unanimously approved

d) Consideration of Zoning Board of Appeals Resignation – Sue Look, Town Clerk

- *Patricia Beaton* – 234 Raymond Hill Road

Motion to accept Patricia Beaton's resignation from the ZBA by Selectman Olsen.
Seconded by Selectman Gifford.

Unanimously approved

e) Consideration of Zoning Board of Appeals Appointment – Sue Look, Town Clerk

- *Pete Lockwood* -139 Mountain Road – retired from BIW & carpenter

Motion to appoint Peter Lockwood to the ZBA by Selectman Gifford. Seconded by Selectman Olsen.

Unanimously approved

f) Recycling Committee Update – Grace Leavitt, Recycling Committee Chair

Mrs Leavitt, Karen Lockwood and Susan Accardi were present from the committee. The reason for establishing the committee was to look at the cost of recycling, and the need for a clear policy on recycling for Public Works Director White.

The committee has found that there were a few misconceptions surrounding recycling:

- That there is no market for recycling
- That most recycling is contaminated and would be burned anyway, so why recycle?

The committee has met 7 times and have accomplished quite a bit. The heaviest part of trash is the food waste, and we could save costs by encouraging composting and possibly participating in a community Garbage to Garden program at some point in the future. They developed a flyer and logo with the help of Town Office staff to encourage and educate about recycling. There is a link on the website for people to sign up for buying a recycling bin or composter. Possibly send the policy with the tax

bills to help educate people. Next steps we have talked about is possibly surveying the community to try to raise awareness. Priority is to educate folks about composting and recycling. We will be providing updates in the Roadrunner. 56 people signed up for the recycle bins and 27 were also interested in the compost bins.

- g) Consideration of Updating the Trash & Recycling Collection Policy – Nathan White, Public Works Director

The Recycling Committee approved the policy as presented.

Town of Raymond – Trash/Recycling Collection Policy

Adopted July 1, 2010
Amended June 21, 2022

1. Pick up

- a. Monday through Thursday, each day collects one area of town.
- b. Have all trash/recycling curbside by 7:00am.
- c. Collection map posted at Town Office and on www.raymondmaine.org.
- d. Holidays
 - i. Thanksgiving, New Years and July 4th – No pick up, hold for following week.
 - ii. Christmas pick up will be posted 30 days prior on www.raymondmaine.org.
 - iii. All other holidays will follow normal schedule.
- e. Trash and recycling will be picked up at different times on your day for collection.

2. Trash

- a. Limited to the equivalent of two 32-gallon containers per household.
- b. No individual container to exceed 50 lbs.
- c. Trash must be in bags inside the container(s).
- d. Trash containers must have covers that close.
- e. Have street address on outside of the container(s).
- f. No yard waste, scrap metal, building debris, or bulky waste items.

3. Recycling

- a. Recycling containers must be marked on all sides as such, and with the owner's street address. If not marked, it will be considered trash.
- b. Large piles of loose recycling (except bundles of corrugated cardboard) will not be picked up. Recycling must be in a container(s) or box, preferably with a cover.

4. Private Roads

- a. All trash/recycling from private roads must be left curbside at the next town road or designated location.
- b. Private roads will only be serviced if road condition is maintained to Town of Raymond's *Private Road Standards for Recycling & Waste Service Policy* (available on www.raymondmaine.org). Service will end until issues are corrected.

There was some discussion about how enforceable the policy is and if containers must have covers. The purpose of the policy is to give Public Works Director White a tool to educate people on the rules pertaining to trash and recycling.

Motion to adopt the Trash/Recycling Collection Policy as presented above by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

- h) Consideration of Updating the Private Road Standards for Recycling & Waste Service
– Nathan White, Public Works Director

This document has been updated to bring it up to date with our current Recycling & Waste Contract.

Town of Raymond Policy
PRIVATE ROAD STANDARDS FOR RECYCLING AND WASTE SERVICE

1. General
 - a. The purpose of this policy is to be able to safely and efficiently deliver services to residents on qualifying Private Roads.
 - b. Private Roads seeking to qualify for services must meet or exceed the standards listed to the satisfaction of the Town of Raymond's Public Works Director and Raymond's MSW vendor.
2. Definitions
 - a. Year-round Resident – must qualify to vote and to register motor vehicle(s) in the Town of Raymond
3. Layout of roads
 - a. All private roads must have four (4) or more houses with year-round residents
 - b. Have a year-round road association representative and/or contract person name and phone number on file at the Town Office
 - c. Have a signed release of Liability Waiver on file at the Town Office
4. Design and construction standards
 - a. Minimum drive surface width of ten (10) feet
 - b. Minimum overhead clearance of fourteen (14) feet
 - c. Minimum overall cleared width of twelve (12) feet, including, but not limited to: trees, rocks utility poles and any other objects that may narrow roadway for safe passage
 - d. Dead end roads will not be permitted without a suitable turn-around of a width of twenty (20) feet and depth of thirty (30) feet
 - e. Gravel roads must be able to support heavy vehicles year-round
5. Road maintenance
 - a. Gravel roads must be graded as needed
 - b. Roads must be plowed and sanded
 - c. Snow banks must be kept back to meet the minimum road width criteria [see Section 4 above].
 - d. Turnaround must be kept cleared and vacant year round
 - e. Access points of roads must be twenty (20) feet in width with visual clearance of one hundred (100) feet on both sides

Motion to adopt as presented by Selectman Sadak. Seconded by Selectman Gifford.
Unanimously approved.

- i) Consideration of Appointing a new Comprehensive Plan Commission – Select Board
- *Bradley McCurtain* – 33 Mains Farm Road – 35-year resident; has served on multiple boards in Cumberland County including boards in Raymond – Comprehensive Plan Commission and Raymond Village Library
 - *Frank McDermott* – 2 McDermott Road – 50-year resident, retired Principal, has served on the School Board, Budget Committee, Raymond Rec Committee, etc.
 - *Greg Foster* – 29 Ledge Hill Road – practicing forester; currently a member of the

Planning Board, Conservation Commission, Election Clerk; and has served on the Comprehensive Plan Commission

- *Peter Leavitt* – 2 Leavitt Road – retired Healthcare Administrator; has served on the Zoning Board of Appeals, as assistant and coach for Raymond Girls Basketball
- *John Clark* – 70 Plummer Drive – Chartered Financial Analyst
- *Kaela Gonzalez* – 518 Webbs Mills Road – former Raymond Assistant Assessor, etc.; current member of Raymond Parent Teach Organization; has served on the RSU #14 Withdrawal Committee and Raymond
- *John Rand* – 20 Dryad Woods Road – Hydrogeologist, Chair & Co-chair of Conservation Commission 1990s to 2017, active with Raymond Waterways Protective Association
- *Danella Milone* – 7 Westview Drive – Attorney, assisted marketing committee for Pine Tree Counsel, assigning with family law issues, served with student youth group at local church
- *Jacqueline Sawyer* – 5 Ball Drive – Real Estate Agent, Raymond Rec soccer coach, elementary school Running Club
- *William Fraser* – 1 Justin Lynn Drive – Small business owner, has served on the Comprehensive Plan Commission and Raymond Conservation Commission, contributor to the Raymond Community Forest, former videographer for Raymond
- *Shawn McKillop* – 84 Main Street – A Realtor, has served on a board at New Life Community Church and on the Church & Community Abolition Network (anti human trafficking organization)

Motion to appoint Bradley McCurtain, Frank McDermott, Greg Foster, Peter Leavitt, John Clark, Kaela Gonzalez, John Rand, Danella Milone, Jacqueline Sawyer, William Fraser, and Shawn McKillop to the new Comprehensive Plan Commission by Selectman Olsen. Seconded by Selectman Gifford.

The Select Board thought this was a good group of people and thanked all of the volunteers.

Unanimously approved

j) Consideration of Quit Claim Deed – Sue Carr, Tax Collector

Robert A Myers & Mary M Knight-Myers – Map 012 Lot 020 – 688 Webbs Mills Road

Motion to issue a Quit Claim Deed as listed above by Selectman Sadak. Seconded by Selectman Olsen.

Unanimously approved

k) Consideration of Annual Payroll Warrant Policy – Charisse Keach, Finance Director



**POLICY ON TREASURER'S
PAYROLL WARRANTS
AND
ACCOUNTS PAYABLE WARRANTS**

Purpose	To allow at least one (1) of the municipal officers to review, approve, and sign the treasurer's payroll warrants, and to allow a majority of the municipal officers to review, approve, and sign the treasurer's accounts payable warrants.		
Delegation of Authority	<p>This policy allows at least one (1) of the municipal officers (selectmen), acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants for employee wages and benefits (pursuant to 30-A MRSA § 5603 (2)(A)(1)).</p> <p>This policy further allows at least a majority of the municipal officers (selectmen), acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's accounts payable warrants (pursuant to 30-A MRSA § 5603 (2)(A)).</p>		
Majority Power	This policy is in addition to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for payroll and for accounts payable.		
Original & Copy	The original document will be filed annually with the Town Clerk and a copy will be filed with the Treasurer.		
Lapse	This policy lapses annually on June 30 th , if not sooner amended or canceled.		
Renewal	This policy may be renewed at any time before its lapse. Thereafter it may be readopted at any time. Any renewal is valid until June 30 th of the next fiscal year.		
Effective Date:	July 1, 2022	End Date:	June 30, 2023

The Select Board asked why the Town can not use DocuSign to electronically signed and if it is not allowed, how do we get statutes changed? Electronic signatures are even allowed for prescriptions which is a Federal law. We want to invoke Town rule and make a policy that documents will be able to be signed electronically in the Town of Raymond.

Motion to change the above policy to read "sign, by either original or electronic means," where it says "sign" and approve as amended by Selectman Olsen. Seconded by Selectman Sadak.

Unanimously approved

i) Consideration of Staff Annual Appointments – Sue Look, Town Clerk

Appointment by Municipal Officers

Pursuant to M.R.S.A. 30-A §2601, the undersigned municipal officers of the Town of Raymond do hereby vote to appoint and confirm the following for the below noted terms:

Position	Expiration	First Name	Last Name
ANIMAL CONTROL OFFICER	6/30/2023	Jessica	Jackson
CONTRACT ASSESSOR	6/30/2023	Curt	Lebel
CODE ENFORCEMENT OFFICER	6/30/2023	Alex	Sirois
CONSTABLE	6/30/2023	Nathan	White
EMERGENCY MANAGEMENT DIRECTOR	6/30/2023	Bruce	Tupper
FIRE CHIEF	6/30/2023	Bruce	Tupper
FOREST WARDEN	6/30/2023	Bruce	Tupper
FREEDOM OF INFORMATION OFFICER	6/30/2023	Sue	Look
HEALTH OFFICER	6/30/2023	Cathy	Gosselin
Maine Waste to Energy	6/30/2023	Don	Willard
ROAD COMMISSIONER	6/30/2023	Nathan	White
TOWN OFFICE - General Assistance Administrator	6/30/2023	Jennie	Silverblade
TOWN OFFICE – Harbor Master	6/30/2023	Don	Willard
TOWN OFFICE – Registrar	6/30/2023	Sue	Look
TOWN OFFICE – Tax Collector	6/30/2023	Suzanne	Carr
TOWN OFFICE – Town Clerk	6/30/2023	Sue	Look
TOWN OFFICE – Treasurer	6/30/2023	Charisse	Keach

Motion to appoint as presented by Selectman Olsen. Seconded by Selectman Sadak.
Unanimously approved

m) Consideration of Boards/Committees Annual Appointments – Sue Look, Town Clerk

Appointment by Municipal Officers

Pursuant to M.R.S.A. 30-A §2601, the undersigned municipal officers of the Town of Raymond do hereby vote to appoint and confirm the following committee members for the below noted terms:

Committee	Term	Expiration	First Name	Last Name	Street
BEAUTIFICATION COMMITTEE	1	6/30/2023	Mitzi	Burby	64 Spiller Hill Rd
BEAUTIFICATION COMMITTEE	1	6/30/2023	Sharon	Dodson	PO Box 577
BEAUTIFICATION COMMITTEE	1	6/30/2023	Fran	Gagne	68 Whittemore Cove Rd
BEAUTIFICATION COMMITTEE	1	6/30/2023	Elissa	Gifford	PO Box 357
BEAUTIFICATION COMMITTEE	1	6/30/2023	Christine	McClellan	PO Box 406
BEAUTIFICATION COMMITTEE	1	6/30/2023	Mary	McIntire	31 Egypt Road
BEAUTIFICATION COMMITTEE	1	6/30/2023	Jan	Miller	59 Hancock Rd
BOARD OF ASSESSMENT REVIEW	3	6/30/2025	Michael	D'Arcangelo	82 Daggett Dr
CONSERVATION COMMISSION	1	6/30/2023	John	Rand	20 Dryad Woods Rd
CONSERVATION COMMISSION	1	6/30/2023	Bill	Fraser	1 Justin Lynn Drive
CONSERVATION COMMISSION	1	6/30/2023	Russ	Hutchinson	363 N. Raymond Rd
CONSERVATION COMMISSION	1	6/30/2023	Kimberly	Post	112 Mountain Rd
CONSERVATION COMMISSION	1	6/30/2023	Ben	Severn	4 Emery Lane
PLANNING BOARD	3	6/30/2025	Kevin	Woodbrey	20 Egypt Rd
PLANNING BOARD	3	6/30/2025	Edward	Kranich	26 Shaw RD
PLANNING BOARD	3	6/30/2025	Mark	Childs	60 Tenny Hill Rd
VETERANS MEMORIAL PARK COMMITTEE	1	6/30/2023	David	McIntire	31 Egypt Rd
ZONING BOARD OF APPEALS	3	6/30/2025	Greg	Dean	8 Beach Rd

Motion to appoint as presented by Selectman Olsen. Seconded by Selectman Sadak.
Unanimously approved

n) Consideration of Select Board Representation on Boards/Committees – Select Board

Beautification Committee	Teresa Sadak
Recycling Committee	Rolf Olsen
Veterans Memorial Park Committee	Sam Gifford
Maine Waste to Energy	Don Willard
Maine Waste to Energy Alternate	Nathan White

There was discussion pertaining to the new “Friends of the Raymond Library” group and whether or not there should be a Select Board representative. If they are not going to be a Town committee, and more like the Fire Department Auxiliary, then the Select Board should not have a representative.

Motion to approve the list of representatives as listed above by Selectman Sadak. Seconded by Selectman Olsen.

Unanimously approved

o) Consideration of Annual Fee Schedule – Sue Look, Town Clerk

Some discussion pertaining to the decimal point being crossed out for new construction. Town Clerk Look will correct before the Select Board signs the schedule. All of the changes are for Code Enforcement and are to try to recoup the actual cost of the permits and to align better with the surrounding towns. There is also a new late fee for escrow accounts.

Motion to approve as corrected by Selectman Sadak. Seconded by Selectman Gifford.

Unanimously approved

p) Consideration of Select Board Meeting Format – Select Board

- Continue with ZOOM only
- Change to a hybrid of ZOOM and in-person
- Change to all in-person with ZOOM if necessary

Consensus to move to a hybrid of ZOOM and in-person

5) **Public Comment**

6) **Selectman Comment**

Selectman Sadak thanked the voters for voting to take on the Library as a Town Department.

Chair Bruno thanked Selectman Sadak for her stint as Chair over the past year.

7) Town Manager's Report and Communications

Looking forward to working with Allison and the Library staff. Thanks to Selectman Sadak for all the work over the past year. She has been integral in moving the Library forward. The Main Street Sidewalk is starting. The FY2020-21 Audit is still not done which is why there is no Town Report as yet.

The Select Board would like to have a workshop with RSU #14 to see what happened to the Town of Raymond's decision at Town Meeting on tuition reimbursement. Question – do the Select Board or the Town have the power to set a limit on what will be spent for school choice?

<i>Date</i>	<i>Article</i>	<i>Category</i>	<i>Description</i>	<i>Decision</i>
5/28/2008	37	Education	<p>To see if the Town will vote to limit the tuition rate which it pays for students who attend secondary schools other than Windham High School to a rate no more than the Windham High School tuition rate.</p> <p><i>Explanation: If Article 37 is approved, after July 1, 2008, the Raymond School Department will limit the amount of tuition it pays for secondary students who are permitted to attend public or private secondary schools other than Windham High School at public expense to the amount that the Raymond School Department pays for tuition at Windham High School, and any additional tuition charges for attendance at these public or private secondary schools other than Windham High Schools shall be the responsibility of the students' parents or guardians.</i></p>	Approved
11/4/2008	Special Election	Education	<p>Are you in favor of retaining Raymond's current secondary school policy of allowing school choice?</p> <p><i>Explanation:</i></p> <ul style="list-style-type: none">• A YES vote preserves the current "Secondary School Attendance Policy" which <u>provides choice</u> for all Raymond students educated at public expense to attend another public or private secondary school.• A NO vote approves a "Secondary School Attendance Policy" which provides that all Raymond students educated at public expense after July 1, 2009 shall attend Windham High School, <u>eliminating choice</u>, except for those students who are grandfathered because they are residents of Raymond on July 1, 2009 and attend another public or private secondary school beginning the 2009-2010 school year.	Voted Yes 1,809 No 901

a) Confirm Dates for Upcoming Regular Meetings

- July 12, 2022
- August 9, 2022

b) Reminder of Upcoming Holiday Schedule

- Monday, July 4th – Independence Day

8) Executive Sessions

a) Discussion of Labor Contracts and Proposals – pursuant to 1 MRSA §405 (6) (D)

Motion to enter executive session at 8:49pm pursuant to 1 MRSA §405 (6) (D) by Selectman Olsen. Seconded by Selectman Sadak.

Unanimously approved

Motion to leave executive session at 9:06pm by Selectman Sadak. Seconded by Selectman Olsen.

Unanimously approved

Motion to proceed as discussed in executive session for the labor contract by Selectman Olsen. Seconded by Selectman Sadak.

Unanimously approved

b) Code Enforcement Violations Updates – pursuant to 1 MRSA §405 (6) (H)

The statute reference needs to be changed from H to E as the Town Attorney will also be present.

Motion to enter executive session at 8:32pm pursuant to 1 MRSA §405 (6) (E) above by Selectman Olsen. Seconded by Selectman Sadak.

Unanimously approved

Motion to leave executive session at 8:48pm by Selectman Olsen. Seconded by Selectman Sadak.

Unanimously approved

Motion to proceed with enforcement as discussed in executive session by Selectman Olsen. Seconded by Selectman Sadak.

Unanimously approved

9) Adjournment

Motion to adjourn at 9:07pm by Selectman Olsen. Seconded by Selectman Sadak.

Unanimously approved

Respectfully submitted,

Susan L Look, Town Clerk

August 9, 2022 - Special Town Meeting Warrant - Proposed

Town of Raymond
August 9, 2022
SPECIAL TOWN MEETING WARRANT

TO: Don McClellan, a resident of the Town of Raymond, in the County of Cumberland and State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Raymond, qualified by law to vote in Town affairs, to meet at the Jordan Small Middle School Cafeteria at 423 Webbs Mills Road in said town on Tuesday, August 9, 2022, at 6:00 P.M., then and there to act on Articles 1 through 2 as set out below.

ARTICLE 1: To elect a moderator to preside at said meeting.

ARTICLE 2: To see if the Town will vote to appropriate from undesignated fund balance (surplus) the sum of **\$23,200** to help fund the moving and restoration of the historic Raymondtown Watkins Blacksmith Shop (circa 1820) to the Raymond-Casco Historical Society campus.

Select Board recommends/does not recommend Article 2
Budget-Finance Committee recommends Article 2

Given under our hands this 12th day of July AD 2022.

Joseph Bruno, Chairman

Rolf Olsen, Vice Chair

Teresa Sadak

Samuel Gifford

Lawrence Taylor

The Beacon's Liquor License Application



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Section I: Licensee/Applicant(s) Information; Type of License and Status

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Legal Business Entity Applicant Name (corporation, LLC): <u>The Beacon, Inc.</u>	Business Name (D/B/A): <u>The Beacon</u>
Individual or Sole Proprietor Applicant Name(s): <u>Pamela Rene Wing</u>	Physical Location: <u>1233 Roosevelt Trail Raymond</u>
Individual or Sole Proprietor Applicant Name(s): <u>Robert Patch Wing</u>	Mailing address, if different: <u>PO Box 1063 Raymond, ME 04071</u>
Mailing address, if different from DBA address: <u>PO Box 1103 Raymond ME 04071</u>	Email Address: <u>pwina2@maine.rr.com</u>
Telephone # Fax #:	Business Telephone # Fax #: <u>(207) 655-6432</u>
Federal Tax Identification Number: <u>82-4788353</u>	Maine Seller Certificate # or Sales Tax #: <u>1190974</u>
Retail Beverage Alcohol Dealers Permit:	Website address:

1. New license or renewal of existing license? ☐ New Expected Start date: _____
☒ Renewal Expiration Date: _____

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: \$450,000 Beer, Wine or Spirits: \$1000.00 Guest Rooms: N/A

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☐ Wine ☐ Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

1233 Roosevelt Trail, Raymond ME 04071

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No

7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Pamela René Wing	10/27/1974	Portland, ME
Robert Patrick Wing	4/4/1976	Lewiston, ME

Residence address on all the above for previous 5 years

Name: Pamela Wing	Address: 5 Alfred Mann Dr. Raymond, ME
Name: Robert Wing	Address: 5 Alfred Mann Dr. Raymond, ME
Name:	Address:
Name:	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☐ Yes ☒ No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Pizza & Sandwich shop in Shopping Center
Serve fried food
Dining area (20 seats)

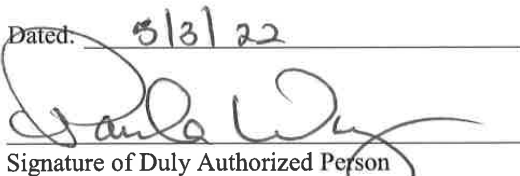
20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Lake Region Baptist Church
Distance: 1 1/2 mile

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 8/31/22

Signature of Duly Authorized Person


Signature of Duly Authorized Person

Pamela R. Wing
Printed Name Duly Authorized Person

Robert P. Wing
Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? ☒ Municipal Officers of Raymond

☐ County Commissioners of _____ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title
	Teresa Sadak, Chair BOS
	Rolf Olsen, Vice-Chair BOS
	Joseph Bruno - Parliamentarian
	Lawrence Taylor - BOS
	Samuel Gifford - BOS

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

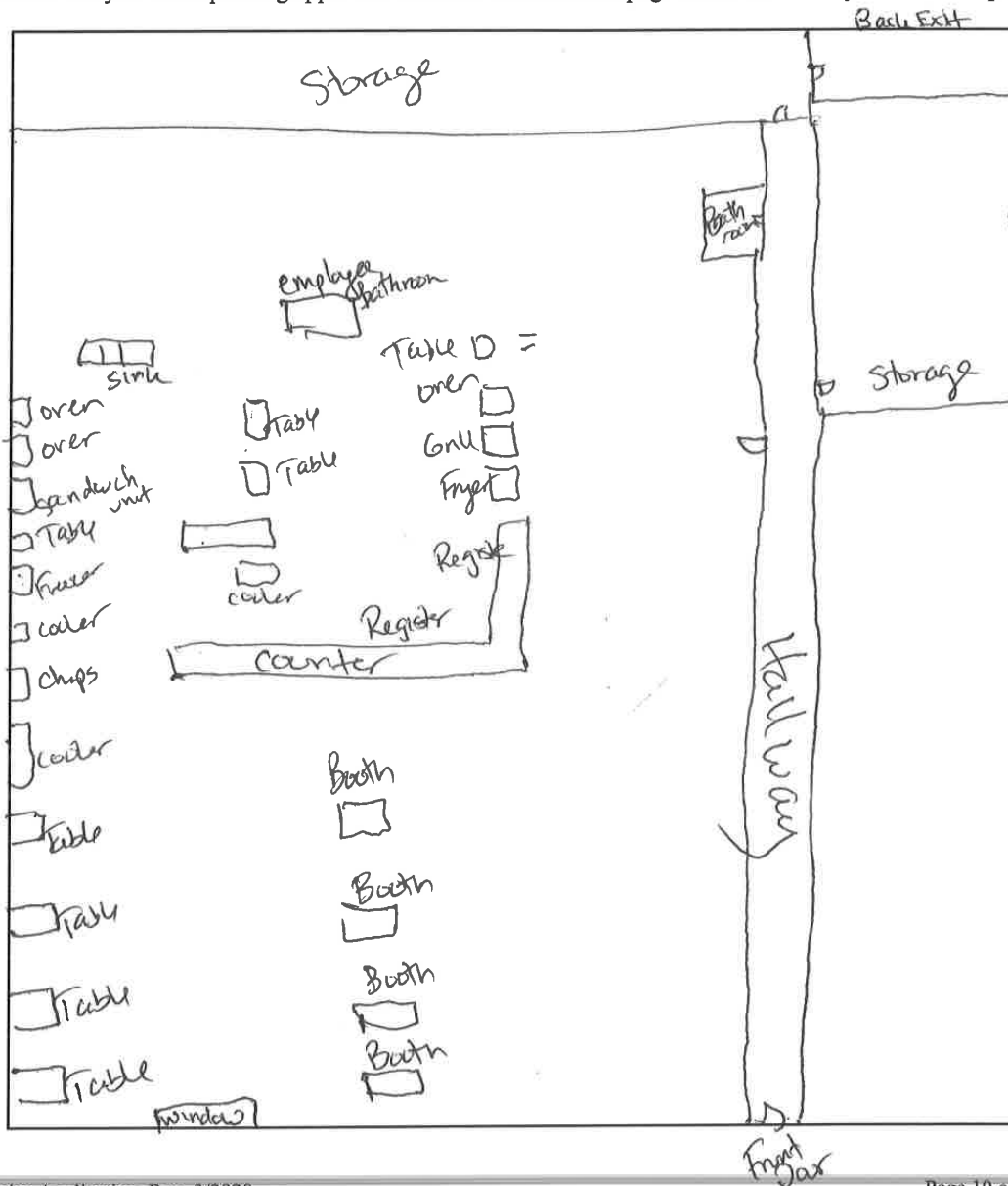
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: The Beacon Inc.
2. Doing Business As, if any: The Beacon
3. Date of filing with Secretary of State: March 2018 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Pamela R Wing	5 Alfred Mann Dr Raymond	10/27/1974	president	50%
Robert P. Wing	5 Alfred Mann Dr Raymond	4/4/1970	clerk	50%

(Ownership in non-publicly traded companies must add up to 100%.)

The Beacon's Fire Inspection



Form: Annual 18-0331

Raymond Fire & Rescue

Occupancy: **Beacon Pizza**
Occupancy ID: **Roosevelt 1233 - 15**
Address: **1233 Roosevelt TRL Apt/Suite #Suite 15**
Raymond ME 04071

Inspection Type: **Reinspection**

Inspection Date: **6/9/2022**

Time In: **11:00**

Authorized Date: **06/20/2022**

By: Jones, Wayne (JONESW)

Time Out: **11:30**

By: Jones, Wayne (JONESW)

Inspection Description:

Annual Inspection Form
New and Change of Use Inspection Form

Inspection Topics:

General

Address numbers 3 inches high visible from street.

Raymond Addressing Ordinance Article 6. Numbers must be a contrasting color to the background. Address numbers are critical to emergency personnel in finding people who may need assistance or aid in an emergency.

Status: **PASS**

Notes: Suite # is installed as required for E-911. The owner of the property still needs to install the 6" Street Address numbers on the business sign in accordance with E-911 and the Raymond Sign Ordinance.



Posted Maximum Occupancy signs at room entrances where required.

Assembly uses shall have an Occupancy Permit issued by the Raymond Fire Department.

Status: **Information**

Notes:

Is a Knox Box installed. Are the keys current?

All properties protected by a Fire Alarm System and/or a Fire Suppression System shall have a Knox Box with current keys to the property. Raymond Fire Protection Ordinance Article 5 Section 1

Status: **PASS**

Notes:

Other

Other General Comments

Status:

Notes:

Housekeeping

Boiler, mechanical, and electrical panel rooms shall not be used for storage.

Combustible materials in these equipment rooms often get put too close to sources of heat and a fire will likely result.

Status: Information

Notes: Part of the Electrical Panel Room is used for pizza box storage, but they are placed significant distance from the Electrical panel, which has a 30" clearance all around the circuit breaker panel. Rear Exit vestibule has trash bags etc placed within the Exit Discharge area.



Clean grease filters and hood/duct system over cooking equipment.

Regular cleaning of the hood, duct, and filters will eliminate flammable grease build-up and provide proper ventilation of head through the exhaust outlet.

Status: PASS

Notes: Grease Hood and exhaust ductwork and extraction fan were cleaned on 8/14/2021. The annual inspection is due for cleaning by a professional company on or before 8/14/2022. The Grease Hood was still in a very clean condition with very little grease build-up (see photos). The owner is attempting to schedule an appointment for the annual cleaning.



Locate all dumpsters at least 10 feet from the building or overhangs.

Dumpsters are a common fire target of vandals. Moving the dumpster away will reduce the risk of a fire spreading to the building.

Status: PASS

Notes: Trash and Grease Dumpster is located at least 10 feet away from the building.

Are combustible wastes properly stored in containers.
Combustible waste like grease can be hazardous if not properly stored.

Status: PASS

Notes:

Other

Other Housekeeping Comments

Status:

Notes:

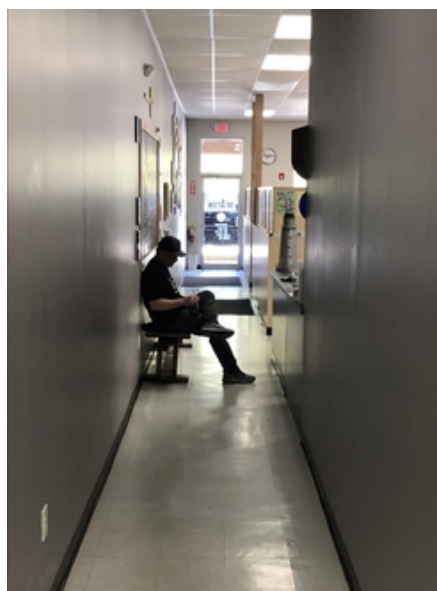
Exits

Are all required exits marked?

[NFPA 101 7.10] Means of egress exits, other than the main entrance to a room or space that is obviously and clearly identifiable, must be marked as an exit to direct egress in an emergency.

Status: PASS

Notes:



Are emergency egress light fixtures installed and operational?

Test battery and check for broken or missing light fixtures.

Status: PASS

Notes: All tested and passed on date of inspection.

Are exit doors clear of obstructions, snow and ice?

101:7.1.10 Doors in means of egress or escape shall be maintained free of obstructions, including snow and ice.

Status: Routine Maintenance

Notes: Trash bags and combustibles were found in rear Exit vestibule.

Are there dead ends longer than 20 feet?

Maximum dead end is 20 feet with the following exceptions: The following occupancies in buildings with fire sprinkler systems have increased dead end lengths. Business:

Status: Not Applicable

Notes:

If the occupancy is more than 50 persons, are exit doors equipped with panic or fire exit hardware?

Include reference

Status: PASS

Notes: Rear Exit Doors equipped with panic hardware. Front Exit pushes outward in direction of Exit Travel and is unlocked during business hours.

Unlock all required and marked exit doors during business hours.

Locked exit doors make it impossible for occupants to escape in an emergency.

Status: PASS

Notes: See above note.

Remove storage from exit stairs.

Items stored beneath or in exit stairs present a fire risk that can endanger persons using that escape route.

Status: PASS

Notes: No storage found at the time of inspection on the rear Exit stairs.



Other

Other Exit Comments

Status: PASS

Notes: * 5-17-2022: Rear Exit Doors require more than 15 lbs. of force to open as double doors are out of adjustment.

* 6-09-2022: Property Owner has had Portland Glass adjust the Rear Exit Doors for proper operation.



Hazardous Materials

Are flammable materials stored closer than 10 feet from the building.

Fuel oil, propane, and other flammable liquids, gases, or solids must be stored more than 10 feet from any building or structure. Raymond Fire Protection Ordinance Article 6.

Status: Not Applicable

Notes:

Are quantities of hazardous materials maintained below established limits?

The Fire Code establishes maximum quantities of hazardous materials that can be stored and used in an occupancy without classifying the occupancy as hazardous.

Status: Not Applicable

Notes:

Provide spill protection and proper storage for flammable liquids in containers larger than 10 gallons.

Flammable liquids can readily accelerate the spread of a fire. Confining flammable liquids in individual containers larger than 10 gallons must be in appropriately designed storage and provide a means of spill protection when in use to reduce the hazard.

Status: Not Applicable

Notes:

Store Class 1 liquids in approved containers.

Class 1 flammable liquids are highly flammable and should only be used in small quantities for approved purposes and stored in approved storage cabinets.

Status: Not Applicable

Notes:

Other

Other Hazardous Material Comments

Status: Information

Notes: Waste cooking oil / grease disposed of outside in grease dumpster.



Construction

Are Means of Egress components compliant with construction requirements?

Elements of a Means of Egress must meet construction requirements and be kept clear of obstacles at all times.

Status: PASS

Notes: * 5-17-2022: Storage /Office area door off the rear Exit pathway is required to have a 2-hour rated self-closer on the door that latches the door closed after opening to at least 30 degrees.

* 6-09-2022: Self Closer has been installed and is operational. Will latch the door from a 30 degree angle.



IS: PASS

S: Note the combustibles and trash bags in rear Exit vestibule. Also Rear Exit door from business into vestibule has a e / computer cable run through the door opening instead of through the wall.



Required occupancy separations constructed properly?

Required fire barriers for separation of occupancies must be full height and sealed at floor, walls and roof/ceiling assemblies. All penetrations shall be protected with either a joint or through penetration sealant system.

IS: PASS

S: *5-17-2022: Storage /Office area door off the rear Exit pathway is required to have a 2-hour rated self-closer on the door that latches the door closed after opening to at least 30 degrees.

*5-2022: See Note and photos above.



Seal unapproved openings with approved material.

Flame, smoke, and hot gases can easily travel through holes and pipe chases, thus creating more damage and a hazard to occupants.

Status: PASS

Notes:

Keep attic and scuttle covers closed, and ceiling tiles in place.

Ceilings are an integral part of the building's fire protection. If kept in place, the ceiling will protect roof structures from premature collapse.

Status: Routine Maintenance

Notes: The Rear Exit vestibule has missing ceiling tiles. Through penetrations are properly sealed with Fire Rated Caulking.



Other

Other Construction Comments

Status:

Notes:

Fire Extinguishers

Are portable fire extinguishers properly mounted, charged and inspected?

Portable fire extinguishers need to be routinely checked to maintain usefulness.

Status: PASS

Notes:



Mount extinguishers where readily available, not more than 4 feet above floor.

Extinguishers must be easily within reach of all occupants, but not where they will be subject to damage.

Status: PASS

Notes:



Other

Other Fire Extinguisher Comments

Status: PASS

Notes: The Grease Hood Suppression system has been inspected, tested and maintained.



Fire Alarm

Is a monitored fire detection and alarm system installed?

Raymond Fire Protection Ordinance Article 5 requires all commercial, assembly and public occupancies over 1000 sf to have a monitored fire alarm system.

Status: PASS

Notes: At the time of inspection the inspection the Fire Alarm system was in-service.

Has a current fire alarm test report on file with the Raymond Fire Department.

Raymond Fire Protection Ordinance (Article 5 Section 1) requires an annual fire alarm test report be filed with the Office of the Fire Inspector before January 1 each year.

Status: PASS

Notes: * 5-17-2022: At the time of inspection the Fire Alarm system had not received it's annual inspection, testing and maintenance.

* 6-09-2022: A copy of the Annual NFPA72 Inspection, Testing, & Maintenance Report has ben forwarded to the RFRD.



Are carbon monoxide detectors installed?

Carbon monoxide is a colorless, odorless gas that can create a life threatening situation without warning. Carbon Monoxide detectors are recommended in all occupancies. Carbon Monoxide detectors are required in all occupancies with sleeping rooms or areas and Day Cares Occupancies.

Status: Information

Notes: CO detector is recommended.

Other

Other Fire Alarm Comments

Status: Information

Notes: A gas detector is required by new State Law, effective as of 1-2-2022.

Fire Sprinkler

Is a fire sprinkler system installed?

Installed fire sprinkler systems shall comply with NFPA101:9.7 for the type hazard being protected.

Status: Not Applicable

Notes:

Is the main valve open and secured with an operational tamper switch?

The main source of water supply must always be open unless maintenance is being performed. A trouble alarm must be activated in the fire alarm system if the valve is not in the full open position.

Status: Not Applicable

Notes:

Remove obstacles within 18 inches of sprinkler heads. (36 inches if sprinkler heads are installed more than 12 feet above the floor)

Obstacles stored or installed too close to sprinkler heads will not allow adequate coverage to properly protect the area from fire.

Status: Not Applicable

Notes:

Maintain access to and operation of standpipes, fire hose, sprinkler valves, fire hydrants, fire extinguishers, and other fire protection equipment

Fire protection equipment must have clear access and be operational at all times to be effective in an emergency.

Status: Not Applicable

Notes:

If the system includes a pump, is the power supply monitored.

If a pump is required to provide the hydraulic pressure to the sprinkler system, the pump's power supply must be monitored by the fire alarm system. A trouble alarm shall be activated if power to the pump is lost.

Status: Not Applicable

Notes:

Other

Other Fire Sprinkler Comments

Status: Not Applicable

Notes:

Electrical Systems

Are electrical systems properly installed?

Electrical systems shall be installed to comply with NFPA 70 National Electric Code. Improperly installed systems present a significant fire and life safety danger.

Status: PASS

Notes: Passed at the time of inspection.

Discontinue use of extension cords as permanent wiring.

Extension cords do not afford the durability, safety and protection from shock or fire. No more than (1) one 6-outlet surge protected power strip should be used on any circuit.

Status: PASS

Notes: Passed at the time of inspection.

Each outlet box shall have a cover faceplate or fixture canopy.

Covers protect people from being shocked by exposed wires, prevent spread of electrical current, and heat and flame during short circuits.

Status: PASS

Notes: Passed at the time of inspection.

Label all circuit breakers and provide blank panels for spares.

Proper identification of the areas served by a circuit breaker is important during an emergency.

Status: PASS

Notes: Passed at the time of inspection.

Maintain at least 30 inches clearance in front of electrical panel.

Access to electrical panels must be cleared to allow for general inspection and emergency shutdown.

Status: PASS

Notes: Passed at the time of inspection.



Heating System

Are any unvented fuel fired heated equipment in use?

Unvented fuel-fired heating equipment, other than gas space heaters in compliance with NFPA 54 National Fuel Gas Code, shall be prohibited.

Status: Not Applicable

Notes:

Are all heating appliances protected from clients touching hot surfaces or open flame.

Any heating equipment in spaces occupied by clients shall...protect clients from hot surfaces and open flames...

Status: Not Applicable

Notes: Building has roof-mounted HVAC.

Other

Other Heating System Comments

Status:

Notes:

Other Comments

Additional Inspection Items

Enter additional inspection comments

Status: Information

Notes: The Property Owner and Business Owner should address the Routine Maintenance items noted in this report.

Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
Administrative	6/20/2022 11:30:00 PM	6/20/2022 11:45:00 PM
Notes: Add Inspection Report and Photos to ER Fire Inspection Program.		

Total Additional Time: 15 minutes

Inspection Time: 30 minutes

Summary:**Overall Result:** Passed / Conditional

The occupancy is in compliance with the Raymond Fire Protection Ordinance and State Fire Code, subject to conditions for correction, as indicated in the Fire Inspection Report or Written Notification.

Inspector Notes: Passed as "Conditional Approval" based upon the Property Owner and Business Owner addressing the items noted within this report (E-911, ceiling tiles, Hood Cleaning Inspection appointment, Rear Exit vestibule maintained free and clear of combustibles / obstructions, etc.).

Closing Notes:

This fire prevention inspection has been made by the Raymond Fire Department for the purpose of promoting fire safety and to assist the Owner or Operator of the Occupancy in identifying conditions that require correction. Items listed in this inspection report must be corrected before the Occupancy will be deemed in compliance with the Raymond Fire Protection Ordinance.

Inspector:

Name: Jones, Wayne
Rank: Fire Inspector

Cafe Sebago's Application to Extend Liquor License Area

Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008 (Regular Mail)
10 Water Street, Hallowell, ME 04347 (Overnight Mail)
Telephone (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov



REQUEST FOR EXTENSION OF LICENSE ON PREMISE

Legal Name: BASALT HOLDINGS LLC License Number: CA2202017603
DBA Name: CAFE SEBAGO Expiration Date: 8/28/22
Physical Address: 1248 ROOSEVELT TRAIL City, State, Zip RAYMOND, ME 04071
Mailing address: P.O. BOX 846 RAYMOND ME 04071
Street / PO Box City State Zip
Phone: 207-901-0842 Fax: N/A Email address: KYLE@KJBANKROFT.COM

Name, address, telephone number of Property Owner (if property is rented or leased, need copy of rental agreement / lease):

WILLIAM HAM

Temporary ☐ Permanent ☐ Inside ☐ Outside ☒ Live Entertainment: Yes ☐ No ☐

Start Date: ASAP End Date (if applicable): NONE

Reason for this request: PATIO EXTENSION

This request for an extension of service area for on premise license location MUST have Town / County Commission approval and MUST have a diagram submitted with this form.

Outdoor Restrictions:

There must be a stanchion or fence completely enclosing the area. Signs must be posted, stating "no alcohol beyond this point". There must be sufficient employees at the extension of premise, which would be able to control and monitor the area.

[Signature]
Signature of Owner/ Corporate Officer

KYLE BANKROFT
Printed Name of Owner/ Corporate Officer

For Municipal Approval Only

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: Raymond, Maine Cumberland
City/Town (County)

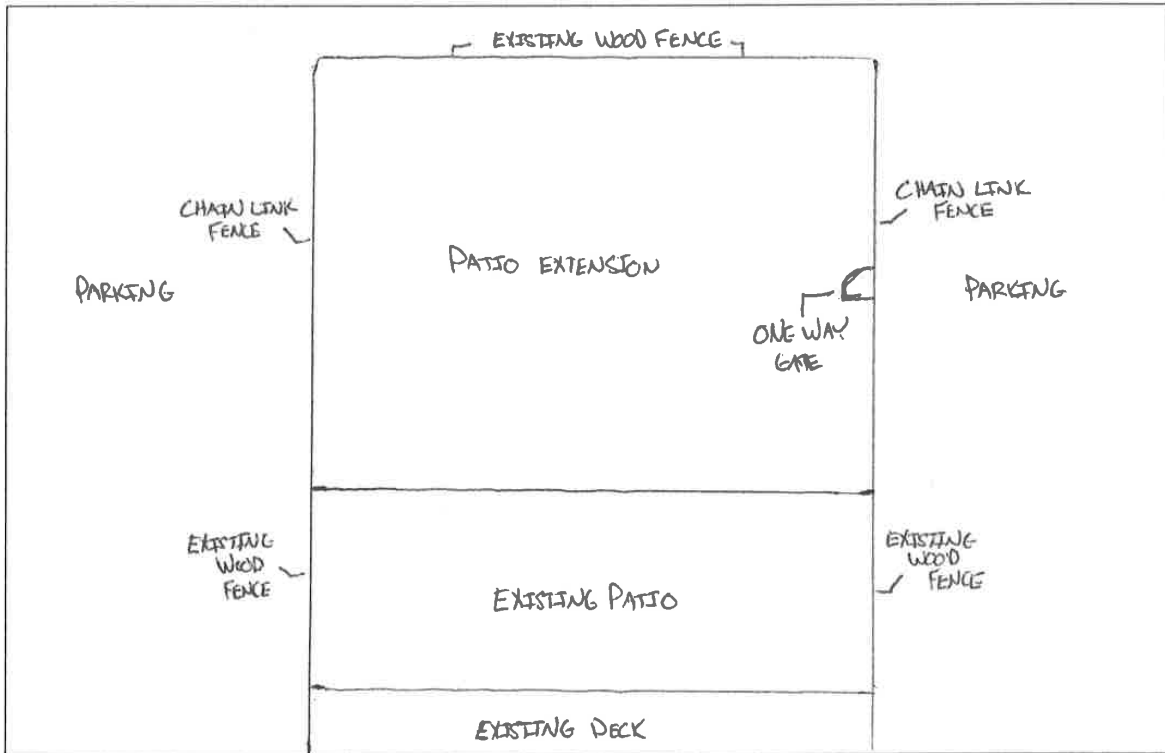
On: July 12, 2022
Date

The undersigned being: ☒ Municipal Offices ☐ County Commissioners of the
☐ City ☒ Town ☐ Plantation ☐ Unincorporated Place of: Raymond, Maine

Signature of Officials	Printed Name	Title
	Joseph Bruno	BOS Chair
	Rolf Olsen	BOS Vice Chair
	Teresa Sadak	
	Samuel Gifford	
	Lawrence Taylor	

EXTENSION AREA PREMISE DIAGRAM

In an effort to clearly define your extension please draw a diagram below that will include the area you want for a temporary / permanent license premise. Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including methods of monitoring and containment of certain area which you are requesting approval from the Division for liquor consumption.



For Office Use Only:

Date Filed: _____ Date Issued: _____ Issued By: _____

☐ Approved

☐ Not Approved

Subchapter 1: GENERAL CONDITIONS

§1051. LICENSES GENERALLY

3. Liquor not to be consumed elsewhere. Except as provided in paragraphs A and B and in section 1207, no licensee for the sale of liquor to be consumed on the premises where sold may personally or by an agent or employee, sell, give, furnish or deliver any liquor to be consumed elsewhere than upon the licensed premises. The service and consumption of liquor must be limited to areas that are clearly defined and approved in the application process by the bureau as appropriate for the consumption of liquor. Outside areas must be controlled by barriers and by signs prohibiting consumption beyond the barriers.

Cafe Sebago - eMail Regarding Fire Inspection

From: "Wayne Jones" <wayne.jones@raymondmaine.org>
To: "kyle@kjbankcroft.com" <kyle@kjbankcroft.com>, "Alex Sirois" <alex.sirois@raymondmaine.org>, "James Seymour" <jseymour@sebagotech.com>
Cc: "Don Willard" <Don.Willard@raymondmaine.org>, "Bruce Tupper" <bruce.tupper@raymondmaine.org>, "Wayne Jones" <wayne.jones@raymondmaine.org>, "Sue Look" <Sue.Look@raymondmaine.org>
Date: 07/08/2022 10:06 AM
Subject: Re: Outside Expansion Area Application - Follow-up

Kyle,

As a follow-up to the meeting at Town Hall (6-16-2022) regarding your proposed Liquor License Expansion Application (outside areas), the Raymond Fire Rescue Department has the following comments regarding Fire and Life Safety for this proposal.

1. The site plan that is currently submitted with the Code Enforcement office utilizes an old aerial photo of your property. This aerial photo shows the conditions at your property prior to the patio area/outside dining area expansion from 7/20/2020. This plan does not show any dimensions for the 7/20/2020 patio/dining area, the proposed new expansion area, Exit width dimensions, tent area dimensions, emergency vehicle access lane(s) and proposed parking area dimensions, etc.
2. In order to determine the "Occupant Load" (number of persons that can occupy an area) for these outside seating and/or event space areas, the dimensions of the space(s) are necessary in order to make this calculation.
3. Once "Occupant Loads" are calculated, the number of required Exits and Exit widths can be calculated. Based upon the calculated Occupant Loads, Exit Paths and Travel Distance requirements can be accurately determined. As one of the building's required Exit doors discharges into these two outside areas, the Occupant Loading and Exits must be able to accommodate the additional number of patrons, and permit them to safely Exit the building and move through these areas to the parking lot. Exit requirements start within a building or outside area, and terminate once the patrons reach the street or parking lot.
4. The plan should also provide details for the barriers/fences you propose to install for controlling the patrons within these outside areas. If chain link fencing is proposed, it should be of a privacy design to clearly provide the patrons easily recognizable Exits from these spaces, at all times day or night, during emergency situations.
5. Any exterior Exit doors from these outside areas shall provide the required clear width opening, and incorporate weather-proof, panic hardware systems (Example: <https://dacindustries.com/panic-exit-hardware/>). For security purposes you should consider the panic hardware that incorporates a local alarm signal when the door is operated (MRSA Title 28A - 1051.3 & 101 - 7.1.9).
6. The plan design should show the Exit pathways, at the required width, through these spaces to the remotely located exits, and the locations of any proposed seating (NFPA 1 - 10.14.2 & 1 - 14.7.4.1, NFPA 101 - 12.1.7.1 "to determine the Occupant Load & Exit Requirements for the proposed space" and 101 - 12.2.5.9.1).
7. The Plan should note any areas proposed for outside tents (membrane structures) including the dimensions. All tents (membrane structures) are required to be fire rated in accordance with NFPA 701, and inspected by the RFRD prior to use (1 - Chapter 25 & 101 - 11.11).
8. The Plan should show the locations and design of the Self-Luminous Exit, signs for approval (101 - 12.2.9.1 & 12.2.10.1).
9. The existing home-made fire pit must be removed from the (existing or new) outdoor areas, and any future fire pits shall be of a commercially available design, be a UL Listed appliance, and/or shall incorporate a maximum 3-foot diameter burn area, and spark arrestor(s). The Fire Pit may be constructed of steel, concrete or clay and may or may not be equipped with a short chimney. Any Fire Pit designs and locations must be submitted to the RFRD for approval and inspection prior to use. The engineered plan design should indicate the area(s) proposed for the planned Fire Pit(s) NFPA 1 - 10.10.2, 10.10.3, 10.10.4, 10.10.8, & 10.10.9).
10. For Fire Pits with wood/coal ash, the Plan shall address proper disposal procedures on a daily basis into approved covered metal containers, the location of the containers, and proper procedures for removal from the site for disposal (after they have cooled) (NFPA 1 - 10.10.2).
11. Plan to show the location(s) of mounted and visible fire extinguishers in the outside areas containing any Fire Pits or heaters. Fire extinguishers shall be UL Listed 4A 60BC rated, covering an area no greater than 75 feet.

12. The plan shall show proposed designated Fire Lanes at the property for approval by the RFRD for Fire / Rescue emergency access to and around the facility in case of emergency at the site (NFPA 1 - 18.2). The plan shall incorporate a Fire & Life Safety Operational Plan that addresses how the owner plans on always maintaining the designated Fire Lanes for emergency access. The Fire Lanes should meet the requirements outlined in NFPA 1 and be approved by the RFRD.
13. A Fire & Life Safety Operational Plan shall be submitted with the site plan that addresses the following (101 - 12.7.13 & 4.8.1, 4.8.2):
 - Plan shall outline staff procedures for maintaining authorized occupant loads in all specific areas (building, existing patio, and proposed outdoor recreation area).
 - Plan addressing staff responsibilities and duties regarding crowd control.
 - Plan to address staff Responsibilities and Duties during emergencies.
 - Plan addressing constant attendance by a competent person (as approved by the RFRD) for all open fires in Fire Pits. Training documentation provided to RFRD regarding competency (i.e. fire extinguisher training, etc.).
 - Plan addressing staff responsibilities to prevent patrons from exposure to fire and/or heat from appliance(s).
 - Plan to outline staffs responsibilities and response to fire alarms at the facility.
 - Plan addressing staff responsibilities and procedures for isolation or extinguishment of fires on-site.

In addition to the annual requirements for a Liquor License application, and application for a Liquor License Expansion Area License, the owner is required to submit an additional application to the State and the Town for any proposed music, dancing, or entertainment activities, as required by Title 28-A and Municipal Ordinance.

I hope this email addresses the concerns from our meeting at Town Hall. As Always please contact me with any questions.

Yours in Fire Safety,

Wayne C. Jones
Fire Inspector
Raymond Fire Rescue Department
207-894-4046

Cafe Sebago's Notice of Violation 1 to Mr & Mrs Ham



NOTICE OF VIOLATION

06/03/2022

**HAM, WILLIAM AND TERRI
142 DARBICK TERRACE
HOLLIS, ME 04042**

Location: 1248 ROOSEVELT TRAIL
Parcel ID: 055004A00000
Zoning: Commercial (C)

SENT VIA CERTIFIED MAIL & US FIRST CLASS MAIL

Dear Mr. and Mrs. Ham,

In June of 2021, I received a complaint that excavation equipment had been used to create a new parking area behind the existing Cafe Sebago restaurant. This area was previously being used as grassed parking temporarily while a Site Plan Application was prepared. To date, we have not received a Site Plan Application for this activity, which is required by the Land Use Ordinance for the Town of Raymond, Maine.

A warning letter was sent on July 7, 2021, that explained this in detail. A plan was received from Professional Engineer Dustin Roma on July 21, 2021, however, an application for Site Plan approval was not included. The Planning Administrative Assistant Sandy Fredericks made multiple attempts to contact the owner of Cafe Sebago via email requesting a completed application for review (ATTACHED), however, to date, no response or application has been received.

Since the initial warning letter was sent, an outside seating area has been expanded without a permit as well, which is visible via the most recent aerial photo provided by Google (ATTACHED).

Below is a list of the violations and the related ordinance sections:

No Site Plan Approval for Non-Residential Use or Structures

Land Use Ordinance

Article 10. Site Plan Review

§ B.1. Authority and Classification of Site Plans [Amended 06/02/09]

Except for single-family dwellings, duplex dwellings, accessory uses to single family or duplex dwellings, maintenance of an existing building or facility, or interior renovations to an existing building or facility which do not change the use(s) or increase the amount of parking required under Article 9, Section C, no building permit shall be issued for a new building, a new facility, an exterior renovation to an existing building or facility, any alteration to or addition of impervious areas, or any substantial change to the use of an existing building or facility until the plans, drawings, sketches, and other documents required under this section have been reviewed and approved in accordance with the Site Plan Review provisions set out in this section below.

Vegetation has been removed and impervious surfaces increased to create a new parking lot area for Sebago Cafe. In addition to the increased parking area, a new expanded outside seating area has been built without a permit or approval from the review authority.

In order to correct the existing violations, you will need to do the following:

You need to submit a complete application for Site Plan approval to increase the parking/business space located at Cafe Sebago by July 3, 2022. Work on this parking area should stop immediately until the violation has been corrected.

This is a notice of violation pursuant to Article 5 § I of the Land Use Ordinance of the Town of Raymond, Maine, and 30-A M.R.S.A. § 4452. All referenced violations shall be corrected within thirty (30) days of the date of this notice. A follow-up inspection will be completed on or around 07/03/2022. Failure to comply will result in this office referring the matter to the Selectboard who may consider legal action or fines, as provided for in Article 5 § J of the Land Use Ordinance of the Town of Raymond, Maine, and 30-A M.R.S.A. § 4452. Fines of \$100.00 to \$2,500.00 per violation per day may be imposed. This constitutes an appealable decision pursuant to Article 6 § B.1.a of the Land Use Ordinance; however, filing an appeal to the Board of Appeals does not relieve you of your responsibility to correct the violations. If you wish to appeal this decision the applications are available at the Town Office and we are open Tuesday through Friday. You must file the appeal within thirty (30) days of the date of this Notice; if you fail to appeal the decision within that time period, you will lose your right to challenge the decision included in this letter. Please feel free to contact me if you wish to discuss the matter or have any questions. I can be contacted by phone at (207) 655-4742 ext. 161, or by email at alex.sirois@raymondmaine.org.

Sincerely,



Alex Sirois
Code Enforcement Officer
Town of Raymond, Maine

cc via email:
Don Willard, Town Manager

enc: Warning Letter (7.7.2021), Inspection Photos (5.18.2022), Emails from Sandy Fredericks, Google Aerial Photos (5.2018/10.2021)



07/07/2021

**HAM, WILLIAM AND TERRI
142 DARBICK TERRACE
HOLLIS, ME 04042**

Location: 1248 ROOSEVELT TRAIL
Parcel ID: 055004A00000
Zoning: Commercial (C)

Dear Mr. & Mrs. Ham,

I received a complaint that excavation equipment has been used to create a new parking area behind the existing Cafe Sebago restaurant. This area was previously being used as grassed parking temporarily while a Site Plan Application was prepared. To date, we have not received a Site Plan Application for this activity, which is required by the Land Use Ordinance for the Town of Raymond, Maine.

Please see the relevant section for the Town of Raymond, Maine, below:

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Please contact me as soon as possible so the possible violation can be corrected. If we do not hear from you within thirty (30) days of the date of this letter formal enforcement action and fines may take place. I can be contacted by phone at (207) 655-4742 x161 or by email at alex.sirois@raymondmaine.org.

Sincerely,

Alex Sirois
Code Enforcement Officer
Town of Raymond, Maine

enc: Inspection photos (06/23/2021)
cc: Don Willard, Town Manager





From: "Sandy Fredricks" <sandy.fredricks@raymondmaine.org>
To: "Alex Sirois" <alex.sirois@raymondmaine.org>
Date: 04/26/2022 05:25 PM
Subject: Fwd: Cafe Sebago

First email I sent him with no response

From: "Sandy Fredricks" <sandy.fredricks@raymondmaine.org>
To: "Kyle Bancroft" <Kyle@kjbancroft.com>
Date: Thu, 22 Jul 2021 10:18:53 -0400
Subject: Cafe Sebago

Good Morning, Kyle

I have received your map which you provided to Alex as well as a digital copy of it from Dustin Roma.

I have spoken with Alex and he advised you need to complete an application for Staff Review and submit along with the fees.

If you do not have the forms, I am happy to provide them to you.

Sandy

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Second email I sent with no response

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To: "Kyle Bancroft" <Kyle@kjbancroft.com>
Date: Wed, 20 Oct 2021 10:36:08 -0400
Subject: Cafe Sebago

Good Morning, Kyle

I emailed you on July 22nd, 2021 as follows:

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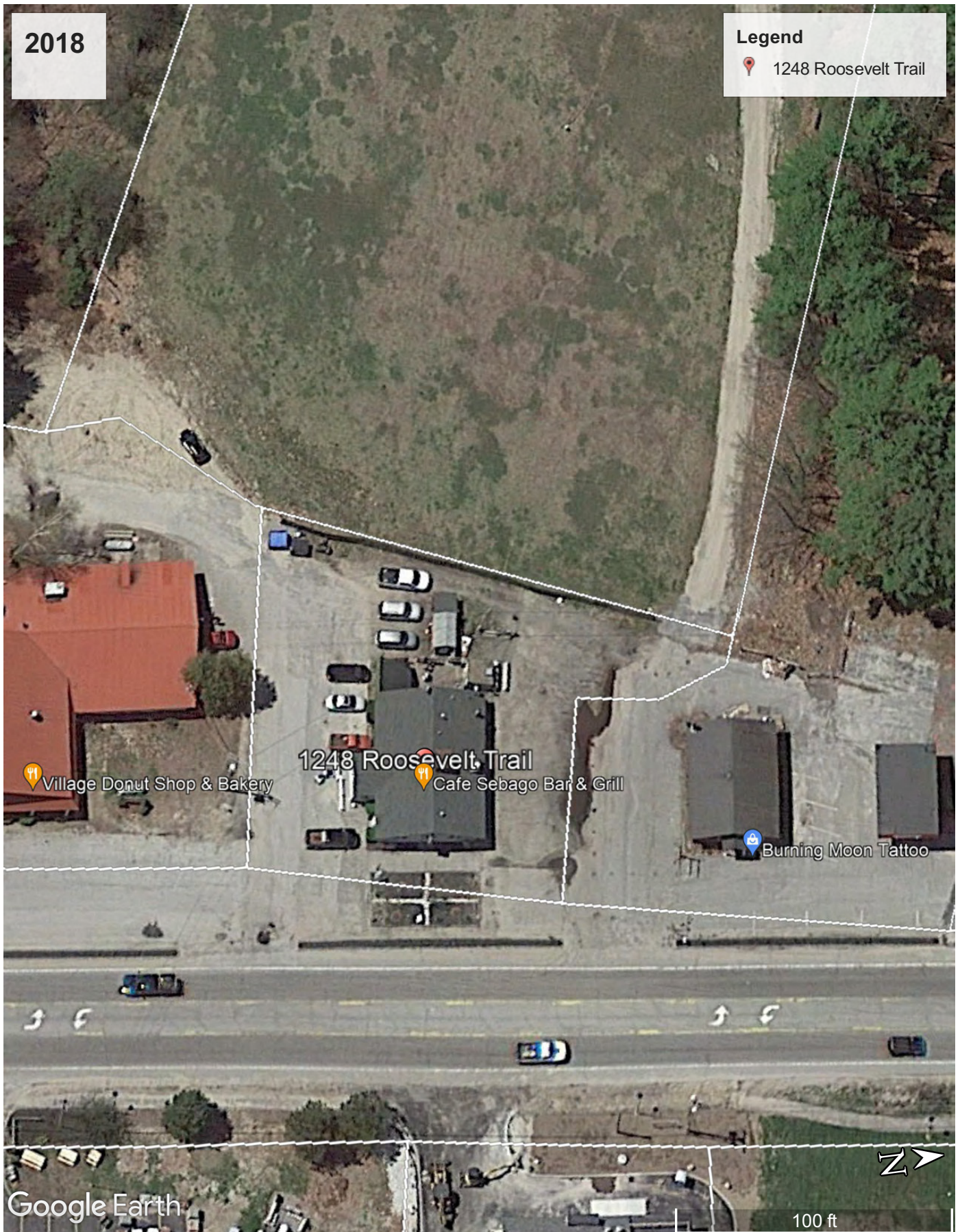
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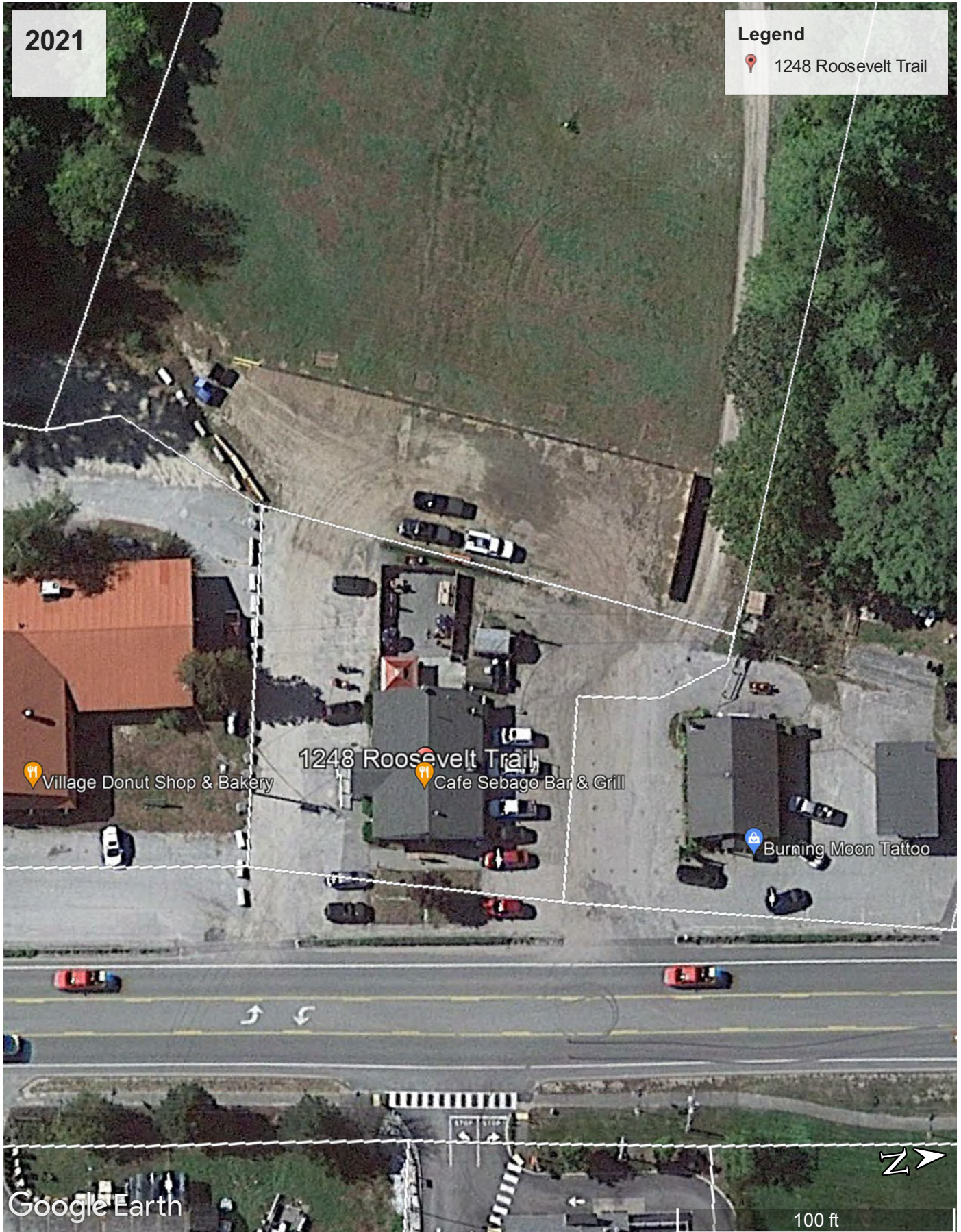
If you do not have the forms, I am happy to provide them to you."

To date neither Alex nor I have heard from you and we are curious if you are planning to move ahead with this project?

Kindly advise

Sandy





Cafe Sebago's Notice of Violation 2 to Mr Bancroft



NOTICE OF VIOLATION

06/03/2022

**BANCROFT, KYLE
244 MEADOW ROAD
RAYMOND, ME 04071**

Location: 1248 ROOSEVELT TRAIL
Parcel ID: 055004A00000
Zoning: Commercial (C)

SENT VIA CERTIFIED MAIL & US FIRST CLASS MAIL

Dear Mr. Bancroft,

In June of 2021, I received a complaint that excavation equipment had been used to create a new parking area behind the existing Cafe Sebago restaurant. This area was previously being used as grassed parking temporarily while a Site Plan Application was prepared. To date, we have not received a Site Plan Application for this activity, which is required by the Land Use Ordinance for the Town of Raymond, Maine.

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Alex Sirois
Code Enforcement Officer
Town of Raymond, Maine

cc via email:
Don Willard, Town Manager

enc: Warning Letter (7.7.2021), Inspection Photos (5.18.2022), Emails from Sandy Fredericks, Google Aerial Photos (5.2018/10.2021)



07/07/2021

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Code Enforcement Officer
Town of Raymond, Maine

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cc: Don Willard, Town Manager





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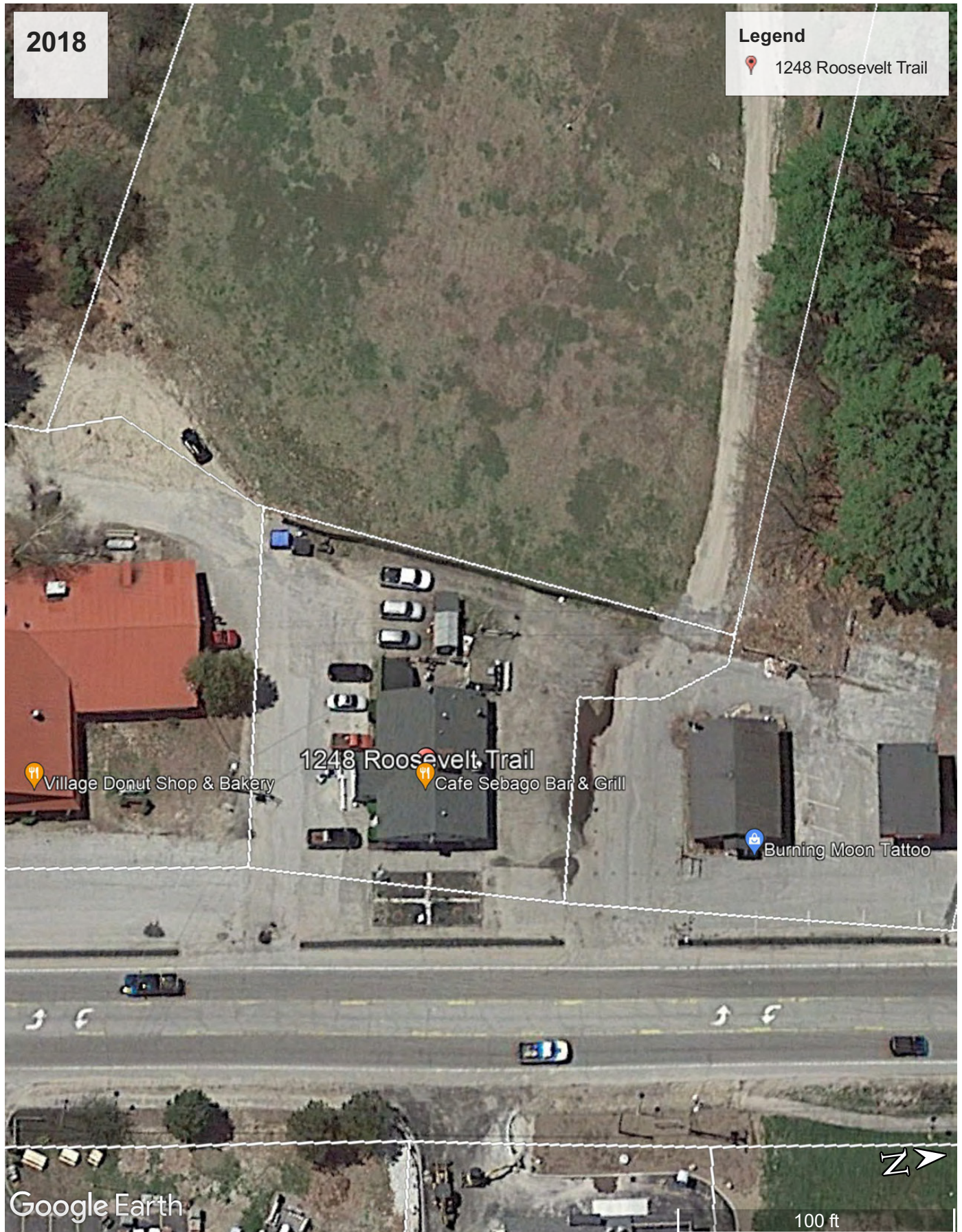
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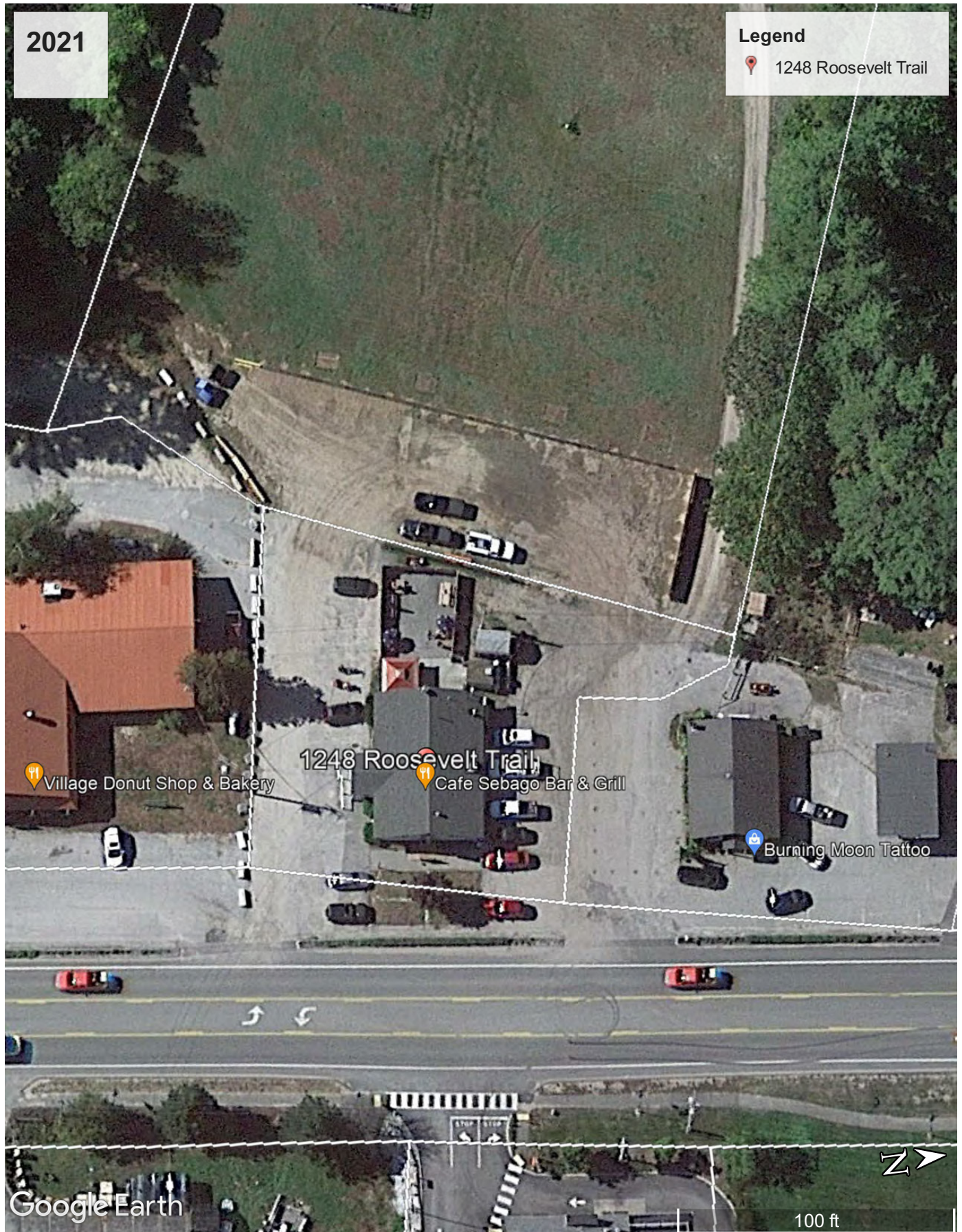
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Kindly advise

Sandy





Rescue Pumper Truck Lease Purchase Agreement

**STATE OF MAINE
TOWN OF RAYMOND
SIGNATURE, AWARD AND NO-LITIGATION CERTIFICATE**

We, the undersigned, being the Treasurer and Chair of the Board of Selectmen of the Town of Raymond, affix hereto our signatures to identify the signatures which we have affixed to the municipal lease purchase agreement with Androscoggin Bank and related documents dated July 26, 2022, as authorized by vote of Board of Selectmen duly approved on July 12, 2022.

We, the said Treasurer and Chair, further certify that the date, maturities, interest rate, place of payment, form and other details of the lease have been and are hereby approved.

I, the Clerk of the Issuer, certify as follows:

1. That the persons who have signed below as Treasurer and Chair of the Board of Selectmen are and were at the time of the signing of the lease the duly chosen, qualified and acting Treasurer and Chair of the Issuer, respectively.
2. That no authority or proceeding essential to the issuance of the lease has been repealed or amended and that no proceedings relating thereto have been taken other than those of which a certified copy has been delivered to Bernstein, Shur, Sawyer & Nelson.
3. That the Issuer has adopted no ordinances, orders or rules or regulations relating to the calling or conduct of its meetings or affecting in any way the issuance of such lease.
4. That no petition for a referendum has been filed with respect to any proceedings essential to the issuance of the lease.

We, the said Treasurer, Chair and Clerk, hereby certify that no litigation of any nature is now pending or threatened restraining or enjoining the issuance of the lease, or the levy or collection of taxes to meet the terms of the lease, nor in any manner questioning the proceedings and authority under which the lease has been issued or affecting the validity of the lease; that neither the corporate existence or boundaries of the Issuer nor the title of the present Officers to their respective offices is being contested; and that we have exhibited to Messrs. Bernstein, Shur, Sawyer & Nelson certified copies of all proceedings relating in any way to the authorization and issuance of the lease.

I, the Treasurer, hereby certify that the lease was delivered, and that the full price was paid by the purchaser, Androscoggin Bank, on the date stated thereon.

[Signature page follows.]

[Signature page to Signature, Award & No-Litigation Certificate.]

Dated: July 26, 2022

Town Treasurer

Chair, Board of Selectmen

Town Clerk

(Town Seal)

Budget-Finance Committee Appointment



Board of Selectmen

401 Webbs Mills Road

Raymond, Maine 04071

Appointment by Municipal Officers

Pursuant to M.R.S.A. 30-A §2601, the undersigned municipal officers of the Town of Raymond do hereby vote to appoint and confirm **Robert Jones** to be a member of the **Budget-Finance Committee** for a term ending June 30, 2023.

Given under our hands on the 12th day of July 2022.

Joseph Bruno, Chair

Rolf Olsen, Vice-Chair

Teresa Sadak

Samuel Gifford

Lawrence Taylor

Quit Claim Deed - Robert Murray



*401 Webb's Mills Road
Raymond, Maine 04071
207.655.4742
655-3024 (Fax)*

Tax Acquired Property

Name: ROBERT F MURRAY

Map: 78

Lot: 120

Location: SHORE RD

Foreclosure Date: FEBRUARY 17, 2017

Amount paid: \$ 1958.54

Sold the property and paid off the taxes at closing.

Maine Short Form Quit Claim Deed Without Covenant

THE INHABITANTS OF THE TOWN OF RAYMOND, a body politic located at Raymond, County of Cumberland and State of Maine, for consideration paid, releases to MURRAY ROBERT F. in said County and State, a certain parcel of land situated in the Town of Raymond, County of Cumberland, and State of Maine, being all and the same premises described at Map 078, Lot 012

The purpose of this conveyance is to release any interest which this grantor may have in and to the above premises by a lien filed for nonpayment of taxes on said parcel of land with reference being made to a lien filed against Map 078, Lot 012, in the name of MURRAY ROBERT F and recorded in said Registry of Deeds

BK 32517	PG 141	BK 33359	PG 7	BK 34141	PG 71
BK 35064	PG 323	BK 35913	PG 109	BK 37079	PG 311
BK 38553	PG 34				

IN WITNESS WHEREOF, the said INHABITANTS OF THE TOWN OF RAYMOND have caused this instrument to be sealed with its corporate seal and signed in its corporate name by JOSEPH BRUNO, ROLF OLSEN, SAMUEL GIFFORD, TERESA SADAK, AND LAWRENCE TAYLOR thereto duly authorized, this day of 2022.

THE INHABITANTS OF THE TOWN OF RAYMOND

_____	By: _____
Witness to All	JOSEPH BRUNO, Selectman

	ROLF OLSEN, Selectman

	SAMUEL GIFFORD, Selectman

	TERESA SADACK, Selectman

	LAWRENCE TAYLOR, Selectman

STATE OF MAINE
CUMBERLAND, SS.

Personally, JOSEPH BRUNO, ROLF OLSEN, SAMUEL GIFFORD, TERESA SADAK, AND LAWRENCE TAYLOR appeared the aforesaid Selectmen known to me, this day of 2022 and acknowledged before me the foregoing instrument to be their free act and deed in their said capacity.

Notary Public