



Town of Raymond
Select Board ePacket
July 18, 2023
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Agenda



SELECT BOARD Agenda

July 18, 2023

5:30pm – Special Meeting

At Broadcast Studio &
Via Zoom & on YouTube

Resolution: We, the Raymond Select Board, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

- 1) **Call meeting to order**
- 2) **Consideration of Fisherman's Catch Liquor License Renewal** – Bill Coppersmith, owner
- 3) **Consideration of Special Town Meeting Warrant** – Sue Look, Town Clerk

ARTICLE 1: To elect a moderator to preside at said meeting.

ARTICLE 2: To see if the Town will authorize medical cannabis retail store locations operating with municipal approval as of December 13, 2018, to operate pursuant to a medical cannabis dispensary registration or a caregiver registration, in compliance with all applicable state and local requirements?

NOTE OF EXPLANATION: *This change in no way allows any sale of recreational use cannabis in the Town of Raymond. It does allow the 2 medical use sites currently grandfathered to operate in Raymond to register with the State of Maine as either a medical caregiver or a medical dispensary.*

The Maine State Statutes (Title 22, Chapter 558-C: Maine Medical Use of Cannabis Act) §2422. Definitions include the following:

1-F. Caregiver retail store. "Caregiver retail store" means a store that has attributes generally associated with retail stores, including, but not limited to, a fixed location, a sign, regular business hours, accessibility to the public and sales of goods or services directly to a consumer, and that is used by a registered caregiver to offer cannabis plants or harvested cannabis for sale to qualifying patients.

6. Registered dispensary or dispensary. "Registered dispensary" or "dispensary" means an entity registered under section 2425-A that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, sells, supplies or dispenses cannabis plants or harvested cannabis or related supplies and educational materials to qualifying patients and the caregivers of those patients.

4) Executive Session

- a) Discussion of Personnel Issue – pursuant to 1 MRSA §405 (6) (A)

5) Adjournment

Special Town Meeting Warrant

Town of Raymond
August 15, 2023
SPECIAL TOWN MEETING WARRANT

TO: Don McClellan, a resident of the Town of Raymond, in the County of Cumberland and State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Raymond, qualified by law to vote in Town affairs, to meet at the Broadcast Studio at 423 Webbs Mills Road in said town on Tuesday, August 15, 2023, at 5:30 P.M., then and there to act on Articles 1 through 2 as set out below.

ARTICLE 1: To elect a moderator to preside at said meeting.

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Given unto our hands this 18th day of July 2023:

Joseph Bruno

Rolf Olsen

Teresa Sadak

Samuel Gifford

Derek Ray

Liquor License Application - Fisherman's Catch



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Section I: Licensee/Applicant(s) Information; Type of License and Status

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Legal Business Entity Applicant Name (corporation, LLC): <u>Fisherman's Catch LLC</u>	Business Name (D/B/A): <u>Fisherman's Catch</u>
Individual or Sole Proprietor Applicant Name(s):	Physical Location: <u>1270 Boosault Trail</u>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: <u>1</u>
Mailing address, if different from DBA address:	Email Address: <u>billcopper@maine.com</u>
Telephone # Fax #:	Business Telephone # Fax #: <u>207-655-2244</u>
Federal Tax Identification Number: <u>271701137</u>	Maine Seller Certificate # or Sales Tax #: <u>1156809</u>
Retail Beverage Alcohol Dealers Permit: <u>RES-2012-7533</u>	Website address: <u>fishermanscatchmaine.com</u>

1. New license or renewal of existing license? ☐ New Expected Start date: _____
☒ Renewal Expiration Date: 8/15/23
2. The dollar amount of gross income for the licensure period that will end on the expiration date above:
Food: _____ Beer, Wine or Spirits: _____ Guest Rooms: _____
3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)
☒ Malt Liquor (beer) ☒ Wine ☐ Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

1270 Rosscut Trail Raymond ME 04071

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No
7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
William C. Pappas Jr.	6/15/84	Portland ME
Residence address on all the above for previous 5 years		
Name	Address:	
William C. Pappas Jr.	17 Whiting Way, Raymond ME	
Name	Address:	
Name	Address:	
Name	Address:	

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☒ Yes ☐ No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

retail seafood market small restaurant

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Lake Region Baptist Church

Distance: 520 ft

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 7/6/23


Signature of Duly Authorized Person

Signature of Duly Authorized Person

William Apperson Jr.
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: July 18, 2023

Who is approving this application? ☒ Municipal Officers of Raymond

☐ County Commissioners of _____ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title
	Joseph Bruno, Chair
	Rolf Olsen, Vice-Chair
	Teresa Sadak
	Samuel Gifford
	Derek Ray

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.



Form: Annual 18-0331

Raymond Fire & Rescue

Occupancy: **Fishermen's Catch Restaurant**
Occupancy ID: **Roosevelt 1270**
Address: **1270 Roosevelt TRL Raymond ME 04071**

Inspection Type: **Annual Life Safety**

Inspection Date: **5/10/2023**

By: Jones, 358 Wayne (JONESW)

Time In: **10:00**

Time Out: **11:00**

Authorized Date: **07/14/2023**

By: Jones, 358 Wayne (JONESW)

Inspection Description:

Annual Inspection Form
New and Change of Use Inspection Form

Inspection Topics:

General

Address numbers 3 inches high visible from street.

Raymond Addressing Ordinance Article 6. Numbers must be a contrasting color to the background. Address numbers are critical to emergency personnel in finding people who may need assistance or aid in an emergency.

Status: **PASS**

Notes:



Posted Maximum Occupancy signs at room entrances where required.

Assembly uses shall have an Occupancy Permit issued by the Raymond Fire Department.

Status: **Not Applicable**

Notes: **Not required as the dining is now conducted outside under the patio or tent seating area.**

Is a Knox Box installed. Are the keys current?

All properties protected by a Fire Alarm System and/or a Fire Suppression System shall have a Knox Box with current keys to the property. Raymond Fire Protection Ordinance Article 5 Section 1

Status: **PASS**

Notes:

Housekeeping

Clean grease filters and hood/duct system over cooking equipment.

Regular cleaning of the hood, duct, and filters will eliminate flammable grease build-up and provide proper ventilation of head through the exhaust outlet.

Status: PASS

Notes: The Grease Hood, Exhaust Stack, Exhaust Fan, and all Kitchen surfaces, have been cleaned as required by NFPA 96. No Grease residue was present.



Locate all dumpsters at least 10 feet from the building or overhangs.

Dumpsters are a common fire target of vandals. Moving the dumpster away will reduce the risk of a fire spreading to the building.

Status: PASS

Notes: Located on the Webb's Mills Road side of the Loading Dock.



Are combustible wastes properly stored in containers.

Combustible waste like grease can be hazardous if not properly stored.

Status: PASS

Notes: Used cooking oil/grease is stored in proper grease dumpsters awaiting proper disposal.



Exits

Are all required exits marked?

[NFPA 101 7.10] Means of egress exits, other than the main entrance to a room or space that is obviously and clearly identifiable, must be marked as an exit to direct egress in an emergency.

Status: PASS

Notes: The required Exit is adequate based upon the type of occupancy and occupant load is less than 50 persons.

Are emergency egress light fixtures installed and operational?

Test battery and check for broken or missing light fixtures.

Status: PASS

Notes: Not required for this occupant load.

Are exit doors clear of obstructions, snow and ice?

101:7.1.10 Doors in means of egress or escape shall be maintained free of obstructions, including snow and ice.

Status: PASS

Notes: Entrance/Exit door to the Fresh Seafood Counter was unobstructed at the time of inspection.

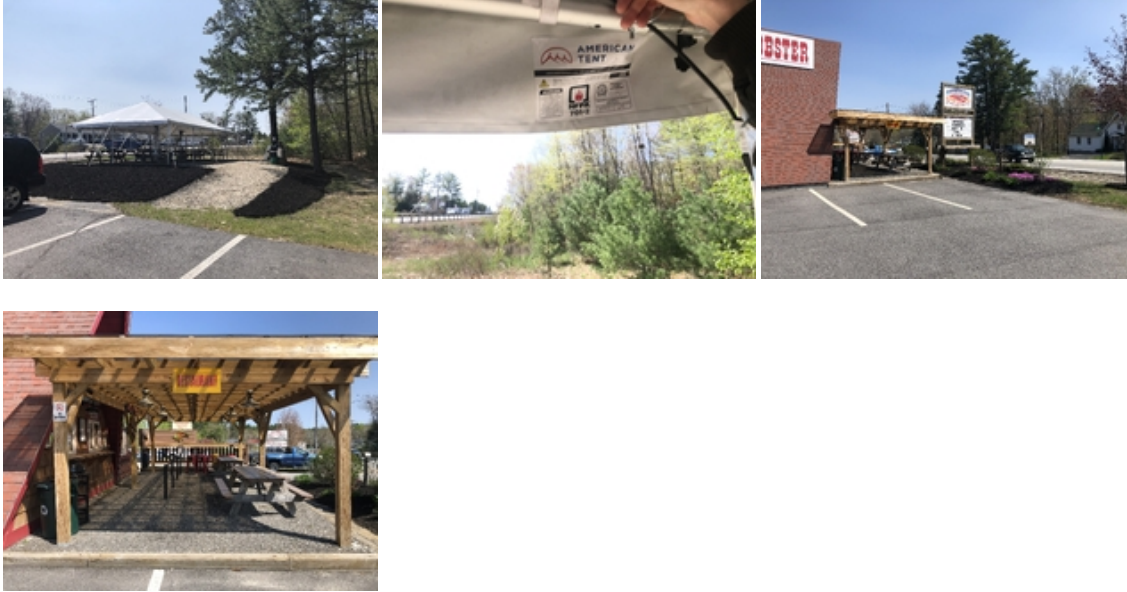


If the occupancy is more than 50 persons, are exit doors equipped with panic or fire exit hardware?

Include reference

Status: Not Applicable

Notes: Panic Hardware is not required with the less than 50-person occupant load and the facility utilizes outside dining for it's clients (patio or tent seating area. If the applicant wishes to install side curtains on the tent seating area, the RFRD must be contacted to perform a follow-up inspection to ensure proper Exits are being provided.



Unlock all required and marked exit doors during business hours.

Locked exit doors make it impossible for occupants to escape in an emergency.

Status: PASS

Notes: At the time of inspection, the Entrance/Exit doors was unlocked.

Remove storage from exit stairs.

Items stored beneath or in exit stairs present a fire risk that can endanger persons using that escape route.

Status: Not Applicable

Notes: No Exit stairs are found at this facility.

Hazardous Materials

Other

Other Hazardous Material Comments

Status: PASS

Notes: LPG fuel tanks are located further than 10-feet from the building.



Construction

Are Means of Egress components compliant with construction requirements?

Elements of a Means of Egress must meet construction requirements and be kept clear of obstacles at all times.

Status: PASS

Notes: See above Exit notes.

Are Means of Egress Clear?

[NFPA 101 7.1.10] A means of egress shall be continuously maintained free of obstructions.

Status: PASS

Notes: See above Exit notes.

Seal unapproved openings with approved material.

Flame, smoke, and hot gases can easily travel through holes and pipe chases, thus creating more damage and a hazard to occupants.

Status: PASS

Notes:

Fire Extinguishers

Are portable fire extinguishers properly mounted, charged and inspected?

Portable fire extinguishers need to be routinely checked to maintain usefulness.

Status: PASS

Notes:



Mount extinguishers where readily available, not more than 4 feet above floor.

Extinguishers must be easily within reach of all occupants, but not where they will be subject to damage.

Status: PASS

Notes: All ABC Dry Chemical and Class K fire extinguishers are properly mounted in readily visible and accessible locations (see above photos).

Other

Other Fire Extinguisher Comments

Status: PASS

Notes: The Grease Hood Fire Suppression has been serviced as required by Code.



Fire Alarm

Is a monitored fire detection and alarm system installed?

Raymond Fire Protection Ordinance Article 5 requires all commercial, assembly and public occupancies over 1000 sf to have a monitored fire alarm system.

Status: PASS

Notes: Two smoke detectors, one heat detector, and one Pull Station are installed, with a Keypad control unit.



Has a current fire alarm test report on file with the Raymond Fire Department.

Raymond Fire Protection Ordinance (Article 5 Section 1) requires an annual fire alarm test report be filed with the Office of the Fire Inspector before January 1 each year.

Status: Information

Notes: Senscom Security Systems performed the required annual Inspection, Testing, and Maintenance of the Fire Alarm System. A copy of the Fire Alarm System Activity Report has been received on 5-17-2023. The required NFPA 72 Test Report has not been received by the RFRD to date.

[illegible]

Are carbon monoxide detectors installed?

Carbon monoxide is a colorless, odorless gas that can create a life threatening situation without warning. Carbon Monoxide detectors are recommended in all occupancies. Carbon Monoxide detectors are required in all occupancies with sleeping rooms or areas and Day Cares Occupancies.

Status: Information

Notes: No Fuel Fired HVAC system is present in this facility

Other

Other Fire Alarm Comments

Status: PASS

Notes: The LPG Detector is installed and operational in accordance with State Law and adopted Codes.



Fire Sprinkler

Is a fire sprinkler system installed?

Installed fire sprinkler systems shall comply with NFPA101:9.7 for the type hazard being protected.

Status: Not Applicable

Notes: A fire sprinkler system is not required at the current facility.

Electrical Systems

Are electrical systems properly installed?

Electrical systems shall be installed to comply with NFPA 70 National Electric Code. Improperly installed systems present a significant fire and life safety danger.

Status: PASS

Notes: At the time of inspection, no deficiencies were noted.

Discontinue use of extension cords as permanent wiring.

Extension cords do not afford the durability, safety and protection from shock or fire. No more than (1) one 6-outlet surge protected power strip should be used on any circuit.

Status: PASS

Notes: At the time of inspection, no deficiencies were noted.

Each outlet box shall have a cover faceplate or fixture canopy.

Covers protect people from being shocked by exposed wires, prevent spread of electrical current, and heat and flame during short circuits.

Status: PASS

Notes: At the time of inspection, no deficiencies were noted.

Label all circuit breakers and provide blank panels for spares.

Proper identification of the areas served by a circuit breaker is important during an emergency.

Status: PASS

Notes: At the time of inspection, no deficiencies were noted.

Maintain at least 30 inches clearance in front of electrical panel.

Access to electrical panels must be cleared to allow for general inspection and emergency shutdown.

Status: PASS

Notes: At the time of inspection, no deficiencies were noted. The existing and new electrical panels were unobstructed. The owner has plans to relocate and upgrade the panel that is located on the lower wall near the deep fat fryers.



Heating System

Are all heating appliances protected from clients touching hot surfaces or open flame.

Any heating equipment in spaces occupied by clients shall...protect clients from hot surfaces and open flames...

Status: Information

Notes: Heat Pumps are installed for heating/cooling.



Other Comments

Additional Inspection Items

Enter additional inspection comments

Status: PASS

Notes: The Fire & Life Safety Inspection for the Liquor License Application "Passed Conditional" subject to receiving a copy of the NFPA 72 Inspection Report for 20y23. Currently, the applicant has only forwarded the Fire Alarm System Activity Report not the NFPA 72 report.

Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
Administrative	7/7/2023 4:00:00 PM	7/7/2023 5:30:00 PM
Notes: Add Inspection Report into RFRD ER Fire & Life Safety Inspection Program.		
Administrative	7/14/2023 12:10:00 PM	7/14/2023 12:10:00 PM
Notes: Add Inspection Report notes and photos into the RFRD ER Fire & Life Safety Inspection Program.		

Total Additional Time: 90 minutes

Inspection Time: 60 minutes

Total Time: 150 minutes

Summary:

Overall Result: Passed / Conditional

The occupancy is in compliance with the Raymond Fire Protection Ordinance and State Fire Code, subject to conditions for correction, as indicated in the Fire Inspection Report or Written Notification.

Inspector Notes: The Fire & Life Safety Inspection for the Liquor License Application "Passed Conditional" subject to receiving a copy of the NFPA 72 Inspection Report for 2023. Currently, the applicant has only forwarded the Fire Alarm System Activity Report from 5/2022 to 5/2023, not the NFPA 72 Inspection, Testing & Maintenance Report.

Closing Notes:

This fire prevention inspection has been made by the Raymond Fire Department for the purpose of promoting fire safety and to assist the Owner or Operator of the Occupancy in identifying conditions that require correction. Items listed in this inspection report must be corrected before the Occupancy will be deemed in compliance with the Raymond Fire Protection Ordinance.

Inspector:

Name: Jones, 358 Wayne
Rank: Fire Inspector