

TOWN OF RAYMOND
Selectmen's Minutes
Tuesday, August 21, 2001
7:00 pm at the Town Office

Attendance: Mark Acker, Chairman; Ada Brown; Charles Leavitt; Dana Desjardins; Betty McDermott; John Kendall, CEO EmbedTech; Fay Bailey; Nathan White, Road Commissioner; and Don Willard, Town Manager.

1. Call to order. Mark Acker called the meeting to order at 7:00 pm at the Town Office.

2. Consideration of previous meeting minutes.

August 7, 2001

MOTION: Betty McDermott motioned to approve the Minutes as written. Seconded by Ada Brown.

VOTE: Unanimous.

3. Update on EmbedTech development plan and capital reserve fund - John Kendall CEO EmbedTech.

DISCUSSION: Mr. Willard informed the meeting that he had several emails from Mr. Kendall, talks and meetings, but had not yet received the escrow money. Mr. Kendall explained that he had submitted a letter discussing his work to date. He said that he had purchased 10 trailer truckloads of equipment and machinery at an auction in June, which was an expense he had not expected that early. He said that they were now customizing and installing the machines. He intended to fund the escrow in the amount of \$50,000 as soon as he can. He was now a month behind in his financial plan and felt he could provide the escrow money at the end of the first week in September. He also indicated that he had received calls from other businesses on Route 302 and the new housing facility going in behind EmbedTech who were very interested in hooking up with the waterline. Mr. Acker had concern that this must be done prior to the Route 302 recapping. He also felt that they were getting very close to the end of the block grant deadline for a start on the project. Mrs. Brown thought that the Board had been led along with Mr. Kendall's promises, which hadn't been fulfilled. Mr. Leavitt said that the Board had lived up to their agreement and felt that EmbedTech should put up \$25,000 tomorrow

and the other \$25,000 within two weeks in order to show their definite commitment. Mr. Kendall said he was not prepared to give any further commitments at this time and that

the August date was his best information at that time which is now September. He didn't think this would make any changes to the overall agreement put forth to the Town. Mr. Leavitt wanted a commitment from EmbedTech so that Raymond can make its plans. Mr. Willard concurred saying that the people interested in this water source needed definite answers. Mr. Leavitt felt that a workshop might be needed to discuss the scheduling of the project so that they know exactly when their deadlines are. Mrs. Brown asked if one more month would be a problem. Mr. Willard answered that one month would be possible but it would crowd the time line for construction. He thought that the two projects - waterline and Route 302 renovation - could be done concurrently with planning. Mr. Acker asked that there be an agenda item for an update for the next meeting September 4th. Mr. Leavitt asked at what point would Raymond be committed to the project. Mr. Willard replied when the engineering is requested from Portland Water District. He added that if the engineering indicates that the project will be over budget, and then Raymond will have a problem in raising the added funding. The agreement with the DECD began April 13, 2001 and Raymond has 6 months to begin the work or possibly lose the grant. However, he felt that they might be given some "wiggle" room on that time line.

MOTION: Ada Brown motioned to table any decision on this issue until the next meeting. Seconded by Dana Desjardins.

VOTE: Unanimous.

4. Request for Warrant Article to consider acceptance of Clare Lane -Fay Bailey, 5 Clare Lane.

DISCUSSION: Mr. Willard described the improvements needed to bring Clare Lane to Town Standards, which were trim back, the bushes, make the turnaround 60 feet in radius and put 1 1/2 inches of C Mix on top.

MOTION: Betty McDermott motioned to not put forth a warrant article until Clare Lane meets Town Standards. Seconded by Ada Brown.

VOTE: Unanimous.

5. 2000-2001 fiscal year appropriation and revenue budget summary.

DISCUSSION: Mr. Willard reviewed the summary and said that even though some accounts are over budget, the budget on the whole is not over.

6. Consideration of adopting a Town seal - Town Clerk Louise Lester.

MOTION: Betty McDermott motioned to approve the developing of a Town seal and asked that Louise Lester start the study. Seconded by Ada Brown.

VOTE: Unanimous.

7. Consideration to hold an Executive Session - Discussion of the condition and use of public property including potential contractual issues.

MOTION: Ada Brown motioned to go into executive session. Seconded by Dana Desjardins.

VOTE: Unanimous.

RECESS: Mark Acker recessed the meeting at 7:52 pm.

MOTION: Dana Desjardins motioned to come out of executive session. Seconded by Betty McDermott.

VOTE: Unanimous.

REOPEN MEETING: Mark Acker reopened the meeting at 8:46 pm saying that the Board had given Don Willard authority to continue dealing with contractual issues for them.

8. Communications and other business.

a. Planning Board meeting September 12, 2001

DISCUSSION: Mr. Willard informed the Selectmen that the Planning Board had extended an invitation for the Selectmen to come to their meeting September 12th when they will be discussing Raymond Beach's lighting and conducting a public hearing on the new Fire Station.

b. School Committee joint meeting with Selectmen.

DISCUSSION: Mr. Willard explained that David Bois, School Superintendent, had invited the Selectmen to have a joint meeting with the Selectmen on September 11th in order to discuss overall cooperation between the two boards.

c. Modular Classroom water line.

DISCUSSION: Mr. Willard said that Dennis Cole and our Public Works crew would install the line

very soon. He would notify the Board when it happened.

d. Website Bios

DISCUSSION: Mr. Willard said that he had received a request from Kevin Woodbrey for short biographical notes and pictures of Town officials to be put on the Website.

e. RWS debt schedule and information.

DISCUSSION: Mr. Willard was asked by the Selectmen to provide them with information as to what this expense is for, how long Raymond is expected to pay, and how Raymond can remove itself from this obligation.

9. Review and authorize the August 21, 2001 Treasurer's Warrant.

MOTION: Mark Acker motioned to approve the Treasurer's Warrant in the amount of \$65,375.26. Seconded by Betty McDermott.

VOTE: Unanimous.

10. Adjourn.

MOTION: Charles Leavitt motioned to adjourn. Seconded by Mark Acker.

VOTE: Unanimous.

ADJOURNMENT: Mark Acker adjourned the meeting at 8:58 pm.

Louise H. Lester

Town Clerk